



**Bellerbys Educational Services Ltd**

Embedded College Review for Educational Oversight  
by the Quality Assurance Agency for Higher Education

May 2012

## **Annex 11: University of Sussex International Study Centre**

### **Introduction and background**

The University of Sussex International Study Centre (ISC) was established in 2006. It delivers an International Foundation Year (Business, Management and Economics; Engineering and Physics; Computing and Mathematics; Law, International Relations and Social Studies; Media and Communications; Life Sciences and Psychology), International Year 1 Diploma (Business and Management), Pre-Master's (Computing; Management and Finance; Media, Journalism and Film Studies), and an English Language Preparation Programme. These programmes are validated by the University, but do not lead to University awards. Students who successfully complete the ISC programmes and achieve the required grades will progress to an undergraduate or master's-level programme at the University.

The ultimate responsibility for the academic standards of the programmes rests with the University. Bellerbys Educational Services Ltd, through the ISC, is responsible for the day-to-day management of academic standards and the quality of learning opportunities. Bellerbys Educational Services Ltd and the University are jointly responsible for public information.

### **Key findings**

#### **Academic standards**

As a result of its investigations, the review team considers that there can be **confidence** that academic standards at the University of Sussex International Study Centre are managed appropriately and in accordance with the policies and procedures of Bellerbys Educational Services Ltd (and of the University where appropriate).

#### **Quality of learning opportunities**

As a result of its investigations, the review team considers that there can be **confidence** that the quality of learning opportunities at the University of Sussex International Study Centre is assured and enhanced appropriately and in accordance with the policies and procedures of Bellerbys Educational Services Ltd (and of the University where appropriate).

## **Public information**

As a result of its investigations, the review team considers that **reliance can** be placed on the accuracy and completeness of the information that the University of Sussex International Study Centre is responsible for publishing about itself and the programmes it delivers.

## **Detailed findings**

### **How effectively do Bellerbys Educational Services Ltd and University of Sussex ISC fulfil responsibilities for the management of academic standards at this college?**

1 Bellerbys Educational Services Ltd fulfils its responsibilities for the management of academic standards at this ISC effectively. See main report, paragraphs 1.1 - 1.14.

### **How effective is the management of student assessment?**

2 Bellerbys Educational Services Ltd fulfils its responsibilities for managing the assessment of students at this ISC effectively. See main report, paragraphs 1.15 - 1.21.

### **How effectively are UK external reference points used in the management of academic standards?**

3 UK external reference points are used effectively in the management of academic standards. See main report, paragraphs 1.22 - 1.26.

### **How effectively are external examining, moderation, or verification used to assure academic standards?**

4 Bellerbys Educational Services Ltd makes effective use of external examining, moderation, or verification to assure academic standards. See main report, paragraphs 1.27 - 1.33.

### **How effectively is statistical information used to monitor and assure academic standards?**

5 Bellerbys Educational Services Ltd makes effective use of statistical information to monitor and assure academic standards. See main report, paragraphs 1.34 - 1.39.

### **How effectively are responsibilities for managing and enhancing the quality of learning opportunities fulfilled?**

6 Bellerbys Educational Services Ltd fulfils its responsibilities for managing and enhancing the quality of learning opportunities at this ISC effectively. See main report, paragraphs 2.1 - 2.4.

### **How effectively are external reference points used in the management and enhancement of learning opportunities?**

7 Appropriate sections of the *Code of practice* are used effectively in the management and enhancement of learning opportunities. See main report, paragraphs 2.5 - 2.6.

**How effectively do Bellerbys Educational Services Ltd and University of Sussex ISC assure themselves that the quality of teaching and learning is being maintained and enhanced?**

8 Bellerbys Educational Services Ltd assures itself effectively that the quality of teaching and learning is being maintained at this ISC. See main report, paragraphs 2.7 - 2.11.

**How is student feedback used to assure and enhance the quality of learning opportunities?**

9 Bellerbys Educational Services Ltd's expectations with regard to student feedback are met through the effective use of questionnaires and students' elected representatives. See main report, paragraphs 2.12 - 2.16.

**How effectively do Bellerbys Educational Services Ltd and University of Sussex ISC assure themselves that students are supported effectively?**

10 Bellerbys Educational Services Ltd fulfils its obligations for the support of students at the ISC effectively. See main report, paragraphs 2.17 - 2.21.

**How effectively does University of Sussex ISC manage the recruitment and admission of students?**

11 Recruitment and admission of students to the ISC are managed centrally by Bellerbys Educational Services Ltd, and these processes are generally effective. See main report, paragraphs 2.22 - 2.26.

**What are the arrangements for staff development to maintain and/or enhance the quality of learning opportunities?**

12 Bellerbys Educational Services Ltd's arrangements for staff development are applied effectively at this ISC. See main report, paragraphs 2.27 - 2.32.

**How effectively do Bellerbys Educational Services Ltd and University of Sussex ISC ensure that learning resources are accessible to students and sufficient to enable them to achieve the learning outcomes?**

13 Bellerbys Educational Services Ltd, through its agreement with the University, manages the provision of learning resources effectively. See main report, paragraphs 2.33 - 2.37.

**How effectively does Bellerbys Educational Services Ltd's public information communicate to students and other stakeholders about the higher education it provides at this college?**

14 Bellerbys Educational Services Ltd's public information communicates effectively to students and other stakeholders about the higher education it provides at this ISC. See main report, paragraphs 3.1 - 3.3.

**How effective are the Bellerbys Educational Services Ltd's arrangements for assuring the accuracy and completeness of information it has responsibility for publishing at this college?**

15 Bellerbys Educational Services Ltd works effectively with the University to provide accurate information about its higher education provision at this ISC. See main report, paragraphs 3.4 - 3.7.

**RG 1031k 09/12**

**The Quality Assurance Agency for Higher Education**

Southgate House  
Southgate Street  
Gloucester  
GL1 1UB

Tel 01452 557000  
Fax 01452 557070  
Email [comms@qaa.ac.uk](mailto:comms@qaa.ac.uk)  
Web [www.qaa.ac.uk](http://www.qaa.ac.uk)

© The Quality Assurance Agency for Higher Education 2012

ISBN 9781 84979 693 4

All QAA's publications are available on our website [www.qaa.ac.uk](http://www.qaa.ac.uk)

Registered charity numbers 1062746 and SC03778