Children in need census 2013 to 2014

COLLECT report specifications

November 2013

Contents

Version history

| 1.0 | Changes from 2012-13 are the addition of reports relating to the new single assessments module and the three new data items; Referral Source, Factors identified at assessment and Seen social worker. | November 2013 |

Related documents

Business and technical specification 2013-14: latest version 1.6

CIN 2013-14 guide: latest version 2.1

These documents are available on the CIN census [data collection website](#).

General notes for all reports

1.   The reports will be available to the Collector (DfE) and the local authority (LA) contacts with COLLECT access. DfE contacts will be able to access the reports for any LA. LAs will only be able to access their own.

2.   Reports can be run from the launch reports option within the CIN COLLECT blade.

3.   Reports data should be updated on a daily basis and be run from the latest version of the data in I-store. The reports will not be 'live' on any given day but will reflect the position from COLLECT on the previous working day.

4.   All reports will be exportable in the following formats: XML, CSV, TIFF, PDF, web archive and Excel.

Assessments working days list

Report description

The report allows identification of the length of time a continuous assessment has taken to complete. The report will show a table listing the LA child ID and the number of working days from the start of the continuous assessment to the end of the continuous assessment.

Definitions

The number of working days can be calculated by subtracting the assessment start date from the assessment end date and then subtracting any bank holidays and LA non-working days.

If a start date and end date fall on the same day, the number of working days will be zero. If a start date is after an end date, the number of working days will be a negative figure.

From 2012-13 onwards actual start dates are being collected. When an assessment starts on a weekend or a non-working day (e.g. bank holiday) LAs should return that date. The examples below demonstrate how the number of working days taken to complete the assessment will be calculated:

AssessmentActualStartDate 09-06-2013

AssessmentAuthorisationDate 28-06-2013

The duration of this assessment would be calculated as 14 working days. As the assessment started on a Sunday, we move forward to the next working day which is Monday 10th and count this as day zero. We then count the working days between which means the authorisation date is working day number 14.

AssessmentActualStartDate 09-04-2013

AssessmentAuthorisationDate 13-04-2013

The duration of this assessment would be calculated as 4 working days. The assessment started on a Tuesday and finished on a Saturday. However, as the Saturday is not a working day, we would count the assessment as ending on the next working day (Monday 15th), therefore taking 4 working days.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one completed continuous assessment throughout the year. The

	children will be ordered by LA Child ID.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: LAChildID – the local authority child ID Referral Date Assessment Actual Start Date Assessment Authorisation Date Number of working days
Column totals	No column totals required.

Assessments working day summary

Report description

The report provides a summary of the continuous assessments identified in the "Assessment working days list" report banded by the number of working days taken to complete. The report will produce a table with the following bandings:

0 days
1-5 days
6-10 days
11-15 days
16-20 days
21-25 days
26-30 days
31-35 days
36-40 days
41-45 days
46-50 days
51-55 days
56-60 days
61-65 days
66-70 days
71 or more days
No start or no end date
Total number of continuous assessment records

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one completed continuous assessment throughout the year. The children will be ordered by LA Child ID.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Continuous assessments: time completed in - under which the above bandings will be listed Number of assessments – a count of the number of continuous assessments which fall into the working day banding
Column totals	No column totals required.

Core assessments working days list

Report description

The report allows identification of the length of time a core assessment has taken to be completed. The report will show a table showing the child ID and the number of working days from the start of the core assessment to the end of the core assessment.

Definitions

The number of working days can be calculated by subtracting the core assessment start date from the core assessment end date and then subtracting any bank holidays and LA non-working days.

If a start date and end date fall on the same day, the number of working days will be zero. If a start date is after an end date, the number of working days will be a negative figure.

From 2012-13 onwards actual start dates are being collected. When an assessment starts on a weekend or a non-working day (e.g. bank holiday) LAs should return that date. The examples below demonstrate how the number of working days taken to complete the assessment will be calculated:

CAActualStartDate 09-06-2013

CAAuthorisationDate 28-06-2013

The duration of this assessment would be calculated as 14 working days. As the assessment started on a Sunday, we move forward to the next working day which is Monday 10th and count this as day zero. We then count the working days between which means the authorisation date is working day number 14.

CAActualStartDate 09-04-2013

CAAuthorisationDate 13-04-2013

The duration of this assessment would be calculated as 4 working days. The assessment started on a Tuesday and finished on a Saturday. However, as the Saturday is not a working day, we would count the assessment as ending on the next working day (Monday 15th), therefore taking 4 working days.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one completed core assessment throughout the year. The children will be ordered by LA Child ID.

Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: LAChildID – the local authority child ID Referral Date Core Assessment Actual Start Date Core Assessment Authorisation Date Number of working days
Column totals	No column totals required.

Core assessments working days summary

Report description

The report provides a summary of the core assessments identified in the "Core assessment working days list" report banded by the number of working days taken to complete. The report will produce a table with the following bandings:

0 days
1-5 days
6-10 days
11-15 days
16-20 days
21-25 days
26-30 days
31-35 days
36-40 days
41-45 days
46-50 days
51-55 days
56-60 days
61-65 days
66-70 days
71 or more days
No start or no end date
Total number of CA records

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one completed core assessment throughout the year. The children will be ordered by LA Child ID.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Core assessments: time completed in - under which the above bandings will be listed Number of assessments – a count of the number of core assessments which fall into the working day banding
Column totals	No column totals required.

CPP at 31 March - category of abuse

Report description

The report allows identification of the breakdown of children who were the subject of a child protection plan at 31 March 2014, by initial and latest category of abuse. The report will display a table showing the number of children who fall into each category of abuse.

Definitions

Children subject of a plan at 31 March, by initial category of abuse

Output	Selection criteria
Number of children who were the subject of a child protection plan at 31 March 2014, whose initial category of abuse was neglect	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Initial Category of Abuse = NEG
Number of children who were the subject of a child protection plan at 31 March 2014, whose initial category of abuse was physical abuse	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Initial Category of Abuse = PHY
Number of children who were the subject of a child protection plan at 31 March 2014, whose initial category of abuse was sexual abuse	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Initial Category of Abuse = SAB
Number of children who were the subject of a child protection plan at 31 March 2014, whose initial category of abuse was emotional abuse	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Initial Category of Abuse = EMO
Number of children who were the subject of a child protection plan at 31 March 2014, whose initial category of abuse was multiple/not recommended	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Initial Category of Abuse = MUL
Number of children who were the subject of a child protection plan at 31 March 2014, whose initial category of abuse was invalid or missing	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Initial Category of Abuse not equal to NEG, PHY, SAB, EMO or MUL, or missing
Total number of children who were	Count of CPP records where CPP Start

the subject of a child protection plan at 31 March 2014	date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing

Children subject of a plan at 31 March, by latest category of abuse

Output	Selection criteria
Number of children who were the subject of a child protection plan at 31 March 2014, whose latest category of abuse was neglect	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Latest Category of Abuse = NEG
Number of children who were the subject of a child protection plan at 31 March 2014, whose latest category of abuse was physical abuse	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Latest Category of Abuse = PHY
Number of children who were the subject of a child protection plan at 31 March 2014, whose latest category of abuse was sexual abuse	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Latest Category of Abuse = SAB
Number of children who were the subject of a child protection plan at 31 March 2014, whose latest category of abuse was emotional abuse	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Latest Category of Abuse = EMO
Number of children who were the subject of a child protection plan at 31 March 2014, whose latest category of abuse was multiple/not recommended	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Latest Category of Abuse = MUL
Number of children who were the subject of a child protection plan at 31 March 2014, whose latest category of abuse was invalid or missing	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing, and Latest Category of Abuse not equal to NEG, PHY, SAB, EMO or MUL, or missing
Total number of children who were the subject of a child protection plan at 31 March 2014	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing

Report criteria

Rows	A record will be added here each time a record meets the selection criteria.
Row totals	An extra row will be included at the bottom of the table.
Columns	The following column headings apply: Initial category of abuse Latest category of abuse
Column totals	No column totals required.

Example report layout

CPP at 31 March	Initial category of abuse	Latest category of abuse
Neglect		
Physical abuse		
Sexual abuse		
Emotional abuse		
Multiple/not recommended		
Invalid codes		
Total		

Error counts

Report description

The report will sum the errors by error number for the requested local authority, or in DfE, across the whole collection for a national total for each error.

Report criteria

Rows	An occurrence of a record will be added here each time a record meets the selection criteria. Errors will be listed in order of occurrence (highest first).
Columns	The following column headings apply: Occurrences – How many times the error occurs Validation rule number – States the validation code as listed in the technical specification Error Message – Displays the error message

Factors at assessment

Report description

The report provides a summary of factors identified at the end of completed continuous assessments. As local authorities can chose more than one factor for the same assessment, the total will sum to greater than the number of completed assessments in the year.

Definitions

Output	Selection criteria
Alcohol misuse: child	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 1A
Alcohol misuse: parent/carer	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 1B
Alcohol misuse: another person	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 1C
Drug misuse: child	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 2A
Drug misuse: parent/carer	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 2B
Drug misuse: another person	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 2C
Domestic violence: child subject	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 3A
Domestic violence: parent/carer subject	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 3B

Domestic violence: another person subject	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 3C
Mental health: child	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 4A
Mental health: parent/carer	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 4B
Mental health: another person	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 4C
Learning disability: child	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 5A
Learning disability: parent/carer	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 5B
Learning disability: another person	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 5C
Physical disability or illness: child	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 6A
Physical disability or illness: parent/carer	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 6B
Physical disability or illness: another person	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 6C
Young carer	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and

	Assessment Factors = 7A
Privately fostered	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 8A
UASC	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 9A
Missing	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 10A
Child sexual exploitation	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 11A
Trafficking	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 12A
Gangs	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 13A
Socially unacceptable behaviour	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 14A
Self-harm	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 15A
Abuse or neglect – neglect	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 16A
Abuse or neglect – emotional abuse	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 17A
Abuse or neglect – physical abuse	Count of assessment records where Assessment Authorisation Date is >=

	01/04/2013 and <= 31/03/2014 and Assessment Factors = 18A
Abuse or neglect – sexual abuse	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 19A
Other	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 20
No factors identified	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 21
Total number of completed assessments	Count of assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one assessment in the year.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Factors identified at the end of assessment Number of completed assessments
Column totals	No column totals required.

Factors at initial assessment

Report description

The report provides a summary of factors identified at the end of completed initial assessments. As local authorities can chose more than one factor for the same initial assessment, the total will sum to greater than the number of completed initial assessments in the year.

Definitions

Output	Selection criteria
Alcohol misuse: child	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 1A
Alcohol misuse: parent/carer	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 1B
Alcohol misuse: another person	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 1C
Drug misuse: child	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 2A
Drug misuse: parent/carer	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 2B
Drug misuse: another person	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 2C
Domestic violence: child subject	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 3A
Domestic violence: parent/carer subject	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 3B

Domestic violence: another person subject	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 3C
Mental health: child	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 4A
Mental health: parent/carer	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 4B
Mental health: another person	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 4C
Learning disability: child	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 5A
Learning disability: parent/carer	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 5B
Learning disability: another person	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 5C
Physical disability or illness: child	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 6A
Physical disability or illness: parent/carer	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 6B
Physical disability or illness: another person	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 6C
Young carer	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors

	= 7A
Privately fostered	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 8A
UASC	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 9A
Missing	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 10A
Child sexual exploitation	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 11A
Trafficking	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 12A
Gangs	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 13A
Socially unacceptable behaviour	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 14A
Self-harm	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 15A
Abuse or neglect – neglect	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 16A
Abuse or neglect – emotional abuse	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 17A
Abuse or neglect – physical abuse	Count of IA records where IA Authorisation Date is >= 01/04/2013 and

	<= 31/03/2014 and Assessment Factors = 18A
Abuse or neglect – sexual abuse	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 19A
Other	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 20
No factors identified	C Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014 and Assessment Factors = 21
Total number of completed assessments	Count of IA records where IA Authorisation Date is >= 01/04/2013 and <= 31/03/2014

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one initial assessment in the year.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Factors identified at the end of assessment Number of completed assessments
Column totals	No column totals required.

Transfer-in ICPC working days summary

Report description

The report provides a summary for the total number of transfer-in initial child protection conferences in the year, the time taken from referral date to the date of the initial child protection conference (on the CIN details module) banded by the number of working days. Restrict to only CIN Details records where Date of Initial Child Protection Conference is in the census year and is not missing.

The report will produce a table with the following bandings:

Missing Referral Date
Date of ICPC before Referral Date
0-10 working days
11-15 working days
16-20 working days
21+ working days
Total children subject to a transfer-in ICPC in the year

Definitions

The number of working days can be calculated by subtracting the referral date from the date of ICPC (on the CIN details module) and then subtracting any bank holidays and LA non-working days.

If an ICPC starts on the same day as the child is referred, the number of working days will be zero. If the ICPC starts before the referral date, the number of working days will be a negative figure.

The examples below demonstrate how the number of working days taken from referral to transfer-in ICPC will be calculated:

ReferralDate 09-06-2013

DateOfInitialCPC (CIN details module) 28-06-2013

The duration would be calculated as 14 working days. As the referral was on a Sunday, we move forward to the next working day which is Monday 10th and count this as day zero. We then count the working days between which means the date of ICPC is working day number 14.

ReferralDate 09-04-2013

DateOfInitialCPC 13-04-2013

The duration would be calculated as 4 working days. The referral was on a Tuesday and the date of ICPC was a Saturday. However, as the Saturday is not a working day, we would count the date of ICPC as starting on the next working day (Monday 15th), therefore taking 4 working days.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one transfer-in initial child protection conference throughout the year.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Time from referral to date of transfer-in ICPC - under which the above bandings will be listed Number of transfer-in ICPCs – a count of the number of ICPCs which fall into the working day banding
Column totals	No column totals required.

ICPC working days summary

Report description

The report provides a summary for the total number of initial child protection conferences in the year, the time taken from S47 actual start date to the date of the initial child protection conference banded by the number of working days. Restrict to only S47 records where the Date of Initial Child Protection Conference is in the census year and is not missing.

The report will produce a table with the following bandings:

No S47 start date
Date of ICPC before S47 Actual Start Date
0-10 working days
11-15 working days
16-20 working days
21+ working days
Total children subject to an ICPC in the year

Definitions

The number of working days can be calculated by subtracting the s47 actual start date from the date of ICPC and then subtracting any bank holidays and LA non-working days.

If a S47 enquiry starts on the same day as the ICPC, the number of working days will be zero. If an ICPC starts before the S47 enquiry, the number of working days will be a negative figure.

From 2012-13 onwards actual start dates are being collected. When a s47 enquiry starts on a weekend or a non-working day (e.g. bank holiday) LAs should return that date. The examples below demonstrate how the number of working days will be calculated from S47 start date to date of initial child protection conference:

S47ActualStartDate 09-06-2013

DateOfInitialCPC 28-06-2013

The duration would be calculated as 14 working days. As the s47 enquiry started on a Sunday, we move forward to the next working day which is Monday 10th and count this as day zero. We then count the working days between which means the date of initial child protection conference is working day number 14.

S47ActualStartDate 09-04-2013

DateOfInitialCPC 13-04-2013

The duration would be calculated as 4 working days. The s47 enquiry started on a Tuesday and finished on a Saturday. However, as the Saturday is not a working day, we would count the date of initial child protection conference as the next working day (Monday 15th), therefore taking 4 working days.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one initial child protection conference throughout the year.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Time from S47 start date to date of ICPC - under which the above bandings will be listed Number of ICPCs – a count of the number of ICPCs which fall into the working day banding
Column totals	No column totals required.

Initial assessments working days list

Report description

The report allows identification of the length of time an initial assessment has taken to complete. The report will show a table listing the LA child ID and the number of working days from the start of the initial assessment to the end of the initial assessment.

Definitions

The number of working days can be calculated by subtracting the initial assessment start date from the initial assessment end date and then subtracting any bank holidays and LA non-working days.

If a start date and end date fall on the same day, the number of working days will be zero. If a start date is after an end date, the number of working days will be a negative figure.

From 2012-13 onwards actual start dates are being collected. When an assessment starts on a weekend or a non-working day (e.g. bank holiday) LAs should return that date. The examples below demonstrate how the number of working days taken to complete the assessment will be calculated:

IAActualStartDate 09-06-2013

IAAuthorisationDate 28-06-2013

The duration of this assessment would be calculated as 14 working days. As the assessment started on a Sunday, we move forward to the next working day which is Monday 10th and count this as day zero. We then count the working days between which means the authorisation date is working day number 14.

IAActualStartDate 09-04-2013

IAAuthorisationDate 13-04-2013

The duration of this assessment would be calculated as 4 working days. The assessment started on a Tuesday and finished on a Saturday. However, as the Saturday is not a working day, we would count the assessment as ending on the next working day (Monday 15th), therefore taking 4 working days.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one completed initial assessment throughout the year. The children will be ordered by LA Child ID.

Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: LAChildID – the local authority child ID Referral Date Initial Assessment Actual Start Date Initial Assessment Authorisation Date Number of working days
Column totals	No column totals required.

Initial assessments working days summary

Report description

The report provides a summary of the initial assessments identified in the "Initial assessment working days list" report banded by the number of working days taken to complete. The report will produce a table with the following bandings:

0 days
1-7 days
8-10 days
11-15 days
16-20 days
21-25 days
26-30 days
31-35 days
36-40 days
41 or more days
No start or no end date
Total number of IA records

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one completed initial assessment throughout the year. The children will be ordered by LA Child ID.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Initial assessments: time completed in - under which the above bandings will be listed Number of assessments – a count of the number of initial assessments which fall into the working day banding
Column totals	No column totals required.

Key indicators

Report description

The report provides a summary of the three child protection plan key indicators and will display the numerator, denominator and percentage value for each of the indicators.

Definitions

Please see the relevant definitions for each of the separate key indicator reports by clicking on the links below:

5.   [Child protection plans lasting two years or more](#)

6.   [Child protection cases which were reviewed within required timescales](#)

7.   [Children becoming the subject of a child protection plan for a second or subsequent time](#)

All key indicators are displayed as a percentage which is calculated as follows:

$$\frac{\text{Numerator}}{\text{Denominator}} \times 100$$

Report criteria

Rows	The following row headings apply: Name of the key indicator – e.g. "Child protection plans lasting two years or more" Numerator followed by a description Denominator followed by a description % ratio – the percentage calculated from the numerator and the denominator
Columns	A record will be added here each time a record meets the selection criteria.

KI Children – CPP – 2 Years or more

Report description

The report allows the identification of both the total and the individual children who have been the subject of a child protection plan which lasted two years or more. It will run in two parts:

1.   The denominator which will count the number of children who were the subject of a child protection plan which ended during the year.

2.   The numerator which will count the number of children who were the subject of a plan continuously for 2 years or longer (i.e. more than 729 days).

Definitions

Output	Selection criteria
A count of the number of child protection plans coming to an end in the year (denominator)	For any Child Protection Plan with a Child Protection Plan End Date >= CIN Census Start Date (01/04/2013) and <= CIN Reference Date (31/03/2014) add 1 to the denominator.
A count of the plans identified in the denominator which have durations of 730 days or more (numerator)	For each plan found in the denominator, calculate the length of the plan. Subtract the Child Protection Plan Start Date from the Child Protection Plan End Date and convert the result to days. If the result is >= 730 (days) it is considered to have been open for 2 or more years and 1 should be added to the numerator count.

Report criteria

Rows	A record will be added to the report each time a record meets the selection criteria. The children in the report will be ordered by LA Child ID.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following data items should be included for each child where it is provided: LA No. – the local authority number LAChildID – the local authority child ID UPN – the UPN DOB – the child's date of birth

	Expected DOB – the child's expected date of birth
	Gender – the child's gender
	Referral Date
	Child Protection Plan Start Date
	Child Protection Plan End Date
Column totals	No column totals required.

KI Children – CPPs reviewed within timescales

Report description

The report allows identification of the total number and individual children who were the subject of a child protection plan which was reviewed within the required timescales. The report will run in two parts:

1. The denominator which will count the number of children who were made the subject of a child protection plan at any time during the year ending 31 March 2014.

2. The numerator which will count, of the denominator, the number of children whose case had been reviewed, so that:

- the first review of the year was held within 6 months, day 183 or earlier, of the last review in the previous year (or within 3 months, day 91 or earlier of the start of the child protection plan, if there was no review the previous year);

- the maximum gap between reviews during the year was 6 months; and

- a review was held within 6 months, day 183 or earlier, of the end of the year.

Definitions

Output	Selection criteria
The number of children with an open child protection plan at the 31 March 2014 which had been open for at least 3 months (denominator)	Each child should only have 1 open CPP so for each unique LA Child ID where the following conditions are met add 1 to the denominator count: - Child Protection Plan End Date is NULL - CIN Reference Date (31/03/2014) - 91 days >= Child Protection Plan Start Date NB if the CPP Start Date is NULL the record should not be included the count.
The number of child protection plans which were reviewed within timescales (numerator)	For each open CPP identified above with a unique LA Child ID **all 3 of the following conditions must be met** before the numerator is incremented: **1. Review within 6 months of a review in the previous financial year or within 3 months of the start date if there is no previous year review**.

	Either
	If there is a Review record with CPP Review Date < CIN Census Start Date (01-04-2013) add 183 (days) to CPP Review Date (this calculates 6 monthly interval by which the next review should have been held). Search the Review records for one with a CPP Review Date >= CIN Census Start Date (01-04-2013) and <= calculated date

Or
If there isn't a Review record with CPP Review Date < CIN Census Start date (01-04-2013) add 91 (days) to the Child Protection Plan Start Date (i.e. a review within 3 months of the start date). Search Review records for one with a CPP Review Date >= CPP Start Date and <= calculated date.
If neither condition is met ignore the CPP record and do not increment the count.

And
2. Review within the last 6 months of current financial year

Where either one of the conditions above has been met subtract 183 (days) from CIN Reference date (31-03-2014) and search the Review records for a CPP Review Date >= calculated date and <= CIN Reference Date. If the condition isn't met ignore CPP record and do not increment count.

And
3. The maximum gap between reviews during the year is 6 months.

If the conditions above have been met and there is more than one Review record with a CPP Review Date >= CIN Census Start Date (01-04-2013) and <= CIN Reference Date check that the gap between sequential CPP |

	Review Dates is <= 183 days (6 months), if it is increment the count. If the gap is >= 184 ignore the CPP record and do not increment the count.
	(NB. By this stage if there is only one Review record with a CPP Review Date in the year then it must valid to have passed tests 1 & 2 to increment the count).
	Notes The calculation of duration should be based on the number of days which will be consistent for leap years and non-leap years.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The children will be ordered by LA Child ID.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply where provided: LA No – the local authority number LA Child ID – the local authority child ID UPN – the UPN DOB – the child's date of birth Expected DOB - the child's expected date of birth Gender – the child's gender Child Protection Plan Start Date Child Protection Plan End Date Referral Date Number of Previous Plans
Column totals	No column totals required.

KI Children – More than one CPP

Report description

The report allows identification of the total number and individual children who were the subject of a child protection plan for a second or subsequent time. The report will run in two parts:

1. The **denominator** which counts the number of children who were made the subject of a child protection plan at any time during the year ending 31 March 2014.

2. The **numerator** which counts, of the denominator, the number of children who had previously been the subject of a child protection plan regardless of how long ago.

Definitions

Output	Selection criteria
The total number of children who become the subject of a child protection plan in the year (denominator)	For each Child Protection Plan with a Child Protection Plan Start Date >= CIN Census Start Date (01/04/2013) and <= CIN Reference Date (31/03/2014) add 1 to the denominator total
The number of re-registrations (numerator)	For each CPP identified above check for re-registration. A re-registration is where a second (or third etc) Child Protection Plan has been opened after one has been closed. A re-registration is where Number of Previous CPPs on the CPP record is > 0; in these cases the numerator should be incremented by 1. If there is only one CPP i.e. Number of Previous CPPs = 0 it will be a new registration.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one Child Protection Plan throughout the year. The children will be ordered by LA Child ID.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.

Columns	The following column headings apply where provided: LA No – the local authority number LA Child ID – the local authority child ID UPN – the UPN DOB – the child's date of birth Expected DOB - the child's expected date of birth Gender – the child's gender Child Protection Plan Start Date Child Protection Plan End Date Referral Date Number of Previous Plans – the number of plans the child has been the subject of in the past
Column totals	No column totals required.

Notes

Report description

This report allows DfE and local authorities to view all notes associated with the CIN 2013-14 collection. If a record has a note recorded against it, it will be reported.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria.
Columns	The following column headings apply: Note Level – identifies whether a return, field, or error level note User – the notes author Organisation Name – the organisation that made the note LA Number Date and Time Note Created Field Name Error Number Notes

Referral source

Report description

The report provides a summary of the number of new referrals from 1 April 2013 onwards by the source of the referral.

Definitions

Output	Selection criteria
Individual – family member/relative/carer	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 1A
Individual – acquaintance	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 1B
Individual – self	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 1C
Individual – other	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 1D
Schools	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 2A
Education services	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 2B
Health services - GP	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 3A
Health services – health visitor	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 3B
Health services – school nurse	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 3C
Health services – other primary health services	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 3D
Health services – A&E	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 3E
Health services – other	Count of records where ReferralDate

	>=01/04/2013 and <=31/03/2014 and ReferralSource = 3F
Housing	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 4
LA services – social care	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 5A
LA services – other internal	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 5B
LA services – external	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 5C
Police	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 6
Other legal agency	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 7
Other	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 8
Anonymous	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 9
Unknown	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014 and ReferralSource = 10
Total number of referrals	Count of records where ReferralDate >=01/04/2013 and <=31/03/2014

Report criteria

Rows	A record will be added here each time a record meets the selection criteria. The child may appear more than once if they have more than one referral in the year.
Row totals	An extra row will be included at the bottom of the table and in the first column a count of the number of records within the report will appear.
Columns	The following column headings apply: Source of referral Number of referrals

Column totals	No column totals required.

Referrals, assessments and plans starting and ending by month

Report description

The report allows identification of the number of:

- referrals received
- initial assessments starting and ending
- core assessments starting and ending
- continuous assessments starting and ending
- section 47 enquires starting
- initial child protection conferences starting
- child protection plans starting and ending
- child protection plan reviews starting
- episodes closing

in each month of the census year.

Definitions

Output	Selection criteria
Number of referrals received in each month of the census year	Count of episodes where referral date >= 01/04/2013 and referral date <= 31/03/2014, and relevant month of referral date is selected
Number of initial assessments starting in each month of the census year	Count of IA records where Initial Assessment Actual Start Date is >= 01/04/2013 and <=31/03/2014, and relevant month of Initial Assessment Actual Start Date is selected
Number of initial assessments ending in each month of the census year	Count of IA records where Initial Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014, and relevant month of Initial Assessment Actual Start Date is selected
Number of core assessments starting in each month of the census year	Count of CA records where Core Assessment Actual Start Date is >= 01/04/2013 and <=31/03/2014, and relevant month of Core Assessment Actual Start Date is selected
Number of core assessments ending in each month of the census	Count of CA records where Core Assessment Authorisation Date is >=

year	01/04/2013 and <= 31/03/2014, and relevant month of Core Assessment Actual Start Date is selected
Number of continuous assessments starting in each month of the census year	Count of Assessment records where Assessment Actual Start Date is >= 01/04/2013 and <=31/03/2014, and relevant month of Assessment Actual Start Date is selected
Number of continuous assessments ending in each month of the census year	Count of Assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014, and relevant month of Assessment Actual Start Date is selected
Number of section 47 enquiries starting in each month of the census year	Count of Section 47 records where Section 47 Actual Start Date is >= 01/04/2013 and <= 31/03/2014 and not equal to missing, and relevant month of Section 47 Actual Start Date is selected
Number of initial child protection conferences starting in each month of the census year (from S47 module only)	Count of Section 47 records where date of ICPC in the Section 47 module is >= 01/04/2013 and <= 31/03/2014 and not equal to missing, and relevant month of date of ICPC is selected
Number of transfer-in initial child protection conferences starting in each month of the census year (from CIN details module only)	Count of CIN details records where date of ICPC is >= 01/04/2013 and <= 31/03/2014 and not equal to missing, and relevant month of date of ICPC is selected
Number of child protection plans starting in each month of the census year	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and relevant month of CPP start date is selected
Number of child protection plans ending in each month of the census year	Count of CPP records where CPP end date is >= 01/04/2013 and <= 31/03/2014, and relevant month of CPP end date is selected
Number of child protection plan reviews starting in each month of the census year	Count Review records where CPP Review Date >=01/04/2013 and <=31/03/2014, and relevant month of CPP Review Date is selected
Number of episodes closing in each month of the census year	Count of episodes where CIN Closure Date >= 01/04/2013 and <=31/03/2014,

	and relevant month of CIN Closure Date is selected	

Report criteria

Rows	A record will be added here each time a record meets the selection criteria.
Row totals	No row totals required.
Columns	Column headings with be the months of the census year, starting with April and ending with March
Column totals	An extra column required at the end to total the months.

Example of report layout

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Referrals received													
Initial assessments starting													
Initial assessments ending													
Core assessments starting													
Core assessments ending													
Continuous assessments starting													
Continuous assessments ending													
S47s starting													
ICPCs starting													
Transfer-in ICPCs starting													
CPPs starting													
CPPs ending													
CPP reviews													
Episodes closing													

Started CPP in year – category of abuse

Report description

The report allows identification of the breakdown of children who became the subject of a child protection plan during 2013-14, by initial and latest category of abuse. The report will display a table showing the number of children who fall into each category of abuse.

Definitions

Children who became the subject of a CPP, by initial category of abuse

Output	Selection criteria
Number of children who became the subject of a child protection plan during 2013-14, whose initial category of abuse was neglect	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Initial Category of Abuse = NEG
Number of children who became the subject of a child protection plan during 2013-14, whose initial category of abuse was physical abuse	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Initial Category of Abuse = PHY
Number of children who became the subject of a child protection plan during 2013-14, whose initial category of abuse was sexual abuse	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Initial Category of Abuse = SAB
Number of children who became the subject of a child protection plan during 2013-14, whose initial category of abuse was emotional abuse	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Initial Category of Abuse = EMO
Number of children who became the subject of a child protection plan during 2013-14, whose initial category of abuse was multiple/not recommended	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Initial Category of Abuse = MUL
Number of children who became the subject of a child protection plan during 2013-14, whose initial category of abuse was invalid or missing	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Initial Category of Abuse not equal to NEG, PHY, SAB, EMO or MUL, or missing
Total number of children who became the subject of a child	Count of CPP records where CPP start date is >= 01/04/2013 and

protection plan during 2013-14	<=31/03/2014

Children subject of a plan at 31 March, by latest category of abuse

Output	Selection criteria
Number of children who became the subject of a child protection plan during 2013-14, whose latest category of abuse was neglect	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Latest Category of Abuse = NEG
Number of children who became the subject of a child protection plan during 2013-14, whose latest category of abuse was physical abuse	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Latest Category of Abuse = PHY
Number of children who became the subject of a child protection plan during 2013-14, whose latest category of abuse was sexual abuse	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Latest Category of Abuse = SAB
Number of children who became the subject of a child protection plan during 2013-14, whose latest category of abuse was emotional abuse	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Latest Category of Abuse = EMO
Number of children who became the subject of a child protection plan during 2013-14, whose latest category of abuse was multiple/not recommended	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Latest Category of Abuse = MUL
Number of children who became the subject of a child protection plan during 2013-14, whose latest category of abuse was invalid or missing	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014, and Latest Category of Abuse not equal to NEG, PHY, SAB, EMO or MUL, or missing
Total number of children who became the subject of a child protection plan during 2013-14	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014

Note: For category of abuse, select cases regardless of whether data has been returned as upper or lower case, e.g. 'NEG', 'neg' and 'Neg' should all be treated as Neglect. When there are no plans which fall under a specific category, please display as zero.

Report criteria

Rows	A record will be added here each time a record meets the selection criteria.
Row totals	An extra row will be included at the bottom of the table.
Columns	The following column headings apply: Initial category of abuse Latest category of abuse
Column totals	No column totals required.

Example of report layout

Started CPP in year	Initial category of abuse	Latest category of abuse
Neglect		
Physical abuse		
Sexual abuse		
Emotional abuse		
Multiple/not recommended		
Invalid codes		
Total		

Summary

Report description

The report will show key totals and counts from the CIN collection.

Definitions

Output	Selection criteria
Children	
Total number of child records loaded	Count of LAChildIDs in the module
Number of male	Count of records where gender = 1
Number of female	Count of records where gender = 2
Total number of unborn/unknown gender children	Count of records where gender = 0
Total number of indeterminate gender	Count of records where gender = 9
Number of children recorded with one or more disability	Count of records where disability is not equal to none or missing. Each child should be counted only once
Number of white ethnicity	Count of records where ethnicity = WBRI, WIRI, WIRT, WOTH or WROM
Number of Asian ethnicity	Count of records where ethnicity = AIND or APKN or ABAN or AOTH
Number of Black ethnicity	Count of records where ethnicity = BCRB or BAFR or BOTH
Number of mixed ethnicity	Count of records where ethnicity = MWBC or MWBA or MWAS or MOTH
Number of other ethnicity	Count of records where ethnicity = CHNE or OOTH
Missing/refused/not recorded ethnicity	Count of records where ethnicity = missing or REFU or NOBT or null
Episodes: If a child has more than one episode or assessment recorded that meets the criteria then each should be counted	
Number of referrals in year	Count of episodes where referral date >= 01/04/2013 and referral date <= 31/03/2014
Number of referrals in the year resulting in no further action	Count episodes where (referral date >= 01/04/2013 and referral date <= 31/03/2014) and referral NFA = 1
Number of episodes open at 31/3	Count of child IDs where referral date <= 31/03/2014 and referral NFA = 0

	and CIN Closure date = missing or >= 01/04/2014
Number of episodes closing in the year	Count episodes where CIN closure date >=01/04/2013 and <=31/03/2014
Number of initial assessments completed	Count of IA records where Initial Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014
Number of core assessments completed	Count of CA records where Core Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014
Number of continuous assessments completed	Count of Assessment records where Assessment Authorisation Date is >= 01/04/2013 and <= 31/03/2014
Section 47s initiated	Count of Section 47 records where Section 47 Actual Start Date is >= 01/04/2013 and <= 31/03/2014 and not equal to missing
Number of initial child protection conferences (excluding "transfer in" conferences)	Count of Section 47 records where date of ICPC in the Section 47 module is >= 01/04/2013 and <= 31/03/2014 and not equal to missing
Number of transfer in Initial Child Protection Conferences recorded	Count of CIN details records where date of ICPC is >= 01/04/2013 and <= 31/03/2014 and not equal to missing (Date of ICPC in CIN details module not S47 module)
Child Protection Plans	
Number of child protection plans started in year	Count of CPP records where CPP start date is >= 01/04/2013 and <=31/03/2014
Number of child protection plans ended in year	Count of CPP records where CPP end date is >= 1/04/2013 and <= 31/03/2014
Number open at 31/3	Count of CPP records where CPP Start date is <= 31/03/2014 and CPP end date is >= 01/04/2014 or missing
Number of child protection plans throughout the year	Count CPP records where CPP start date <= 31/03/2014 and CPP end date >=01/04/2013 or missing
Number of child protection plans throughout the year where the child was seen in accordance with the timescales specified within their	Count CPP records where CPP start date <= 31/03/2014 and CPP end date >=01/04/2013 or missing and SeenSocialWorker = 1 or true

plan by the lead social worker	
Number of child protection plans throughout the year where the child was <u>not seen</u> in accordance with the timescales specified within their plan by the lead social worker	Count CPP records where CPP start date <= 31/03/2014 and CPP end date >=01/04/2013 or missing and SeenSocialWorker = 0 or false

Report criteria

Rows	The following row headings apply: Subtitle – e.g. children, episodes and child protection plans Name of data item – e.g. number of males
Columns	A record will be added here each time a record meets the selection criteria.

Department for Education