



## Traineeships – Completions and Progressions

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**For further  
information  
contact:**

**Service Desk**  
[servicedesk@sfa.  
bis.gov.uk](mailto:servicedesk@sfa.bis.gov.uk)  
0870 267 0001

**Lead  
Statistician:**  
Paula Maratos  
[Paula.Maratos@bis  
.gsi.gov.uk](mailto:Paula.Maratos@bis.gsi.gov.uk)  
0114 207 5183

Department for  
Business,  
Innovation and  
Skills,  
Level 2,  
1 Victoria Street,  
London,  
SW1H 0ET

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1. This note is being published separately to the SFR entitled “Further Education & Skills: Learner Participation, Outcomes and Level of Highest Qualification Held”: <https://www.gov.uk/government/publications/learner-participation-outcomes-and-level-of-highest-qualification-held>.
2. It contains figures for completions and progressions reported in Quarter 1 2014/15. A note regarding completions and progressions reported in 2013/14 is published at: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/378733/traineeships-completions-and-progressions-note-nov14.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/378733/traineeships-completions-and-progressions-note-nov14.pdf). This shows 4,800 completions and 4,400 progressions in 2013/14.
3. Based on provisional administrative data, there were 1,600 completions and 1,200 progressions in Quarter 1 2014/15 (August to October 2014). As traineeships can last up to 6 months, these figures include traineeships which started in 2013/14 and continued into 2014/15:
  - Of the 1,600 completions in Quarter 1 2014/15, 1,100 were from traineeships which started in 2013/14, and 500 were from traineeships which started in 2014/15.
  - Of the 1,200 progressions in Quarter 1 2014/15, 800 were from traineeships which started in 2013/14, and 400 were from traineeships which started in 2014/15.
4. *Completions* in 2014/15 counts all instances where: the learner moves into employment, an Apprenticeship or further learning; all elements of the learner’s agreed traineeship are complete; or the learner reaches 6 months on the programme.
5. *Progressions* counts all those who had started the work placement element and progressed into a positive destination, which is defined as *into a job, apprenticeship, or further learning* for those aged 16-18 and *into a job or apprenticeship* for those aged 19 and over.
6. It is important to provide the earliest picture once it becomes available so that users may assess the impact of government-funded provision and hold the system to account. However, provisional data are taken from an operational information system which is designed to support the funding of providers and there are some important limitations users should take into consideration.
7. In-year information is subject to data lag, which is when a provider submits information after the period it relates to. This information is subsequently attributed to the relevant time period. Data remain provisional until final returns for the academic year are made by providers, after the end of the academic year. Therefore we will not know the final number of completions

and progressions in 2014/15 (and also a final count of completions and progressions by trainees who started in 2013/14) until we report in November 2015. Revisions are typically upward though it should be noted that on occasions small downward revisions are possible.

8. We will publish completions and progressions in the SFR when we are satisfied with the data quality.

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