

Public supply, works and services contracts awarded in 2003

Form A1: Supply contracts

Institution: _____
Contact name: _____
Telephone: _____
e-mail address: _____

All information should relate to the 2003 calendar year.

The financial threshold for supply contracts during 2003 was £154,477, excluding VAT.

YES/NO

1. Were any **individual** supply contracts above the threshold awarded after advertisement in the Official Journal of the European Communities?

If YES, give details on Form B1

2. Were any **individual** supply contracts above the threshold let without OJEC advertisement?

If YES, give the reason and the value for each contract

Please return completed forms to: Ruth Carpenter, Finance Team, HEFCE, Northavon House, Coldharbour Lane, Bristol, BS16 1QD. Telephone 0117 931 7227, Fax 0117 931 7100, e-mail r.carpenter@hefce.ac.uk

Public supply, works and services contracts awarded in 2003

Form A2: Works contracts

Institution: _____
Contact name: _____
Telephone: _____
e-mail address: _____

All information should relate to the 2003 calendar year.

The financial threshold for works contracts during 2003 was £3,861,932, excluding VAT.

YES/NO

1. Were any **individual** works contracts above the threshold awarded after advertisement in the Official Journal of the European Communities?

If YES, give details on Form B2

2. Were any **individual** works contracts above the threshold let without OJEC advertisement?

If YES, give the reason and the value for each contract

Please return completed forms to: Ruth Carpenter, Finance Team, HEFCE, Northavon House, Coldharbour Lane, Bristol, BS16 1QD. Telephone 0117 931 7227, Fax 0117 931 7100, e-mail r.carpenter@hefce.ac.uk

Public supply, works and services contracts awarded in 2003

Form A3: Services contracts

Institution: _____
Contact name: _____
Telephone: _____
e-mail address: _____

All information should relate to the 2003 calendar year.

The financial threshold for services contracts during 2003 was £154,477, excluding VAT.

YES/NO

1. Were any **individual** services contracts above the threshold awarded after advertisement in the Official Journal of the European Communities?

If YES, give details on Form B3

2. Were any **individual** services contracts above the threshold let without OJEC advertisement?

If YES, give the reason and the value for each contract

Please return completed forms to: Ruth Carpenter, Finance Team, HEFCE, Northavon House, Coldharbour Lane, Bristol, BS16 1QD. Telephone 0117 931 7227, Fax 0117 931 7100, e-mail r.carpenter@hefce.ac.uk

Public supply, works and services contracts awarded in 2003

Form B1: Supply contracts

Institution					
Contact name		Telephone		e-mail address	

All information should relate to contracts awarded in the 2003 calendar year, for INDIVIDUAL SUPPLY contracts over £154,477 excluding VAT.

NIPRO Class	Description of goods purchased	Total contract value (£)	Procedure used (see note 1)	Justification (see note 2)	Nationality of contractor

Note 1: Insert O = Open, R = Restricted, N = Negotiated

Note 2: See Annex D1, and insert letter which designates the appropriate sub-paragraph of regulation 10(2).

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Public supply, works and services contracts awarded in 2003

Form B2: Works contracts

Institution					
Contact name		Telephone		e-mail address	

All information should relate to contracts awarded in the 2003 calendar year, for INDIVIDUAL WORKS contracts over £3,861,932 excluding VAT.

NACE Group	Principal category of works	Total contract value (£)	Procedure used (see note 1)	Justification (see note 2)	Nationality of contractor

Note 1: Insert O = Open, R = Restricted, N = Negotiated

Note 2: See Annex D2, and insert letter which designates the appropriate sub-paragraph of regulation 10(2).

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Public supply, works and services contracts awarded in 2003

Form B3: Services contracts

Institution					
Contact name		Telephone		e-mail address	

All information should relate to contracts awarded in the 2003 calendar year, for INDIVIDUAL SERVICES contracts over £154,477 excluding VAT.

Service category	Description of services purchased	Total contract value (£)	Procedure used (see note 1)	Justification (see note 2)	Nationality of contractor

Note 1: Insert O = Open, R = Restricted, N = Negotiated

Note 2: See Annex D3, and insert letter which designates the appropriate sub-paragraph of regulation 10(2).

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