


Treasurer

What is the role of the Treasurer?

- The Treasurer is responsible for student council finances
The Treasurer is responsible for student council money being kept in a secure location. This could be in a safe or a bank account. A bank account should only be opened with the authorisation of the school management
 - The responsibility of managing financial records and reports lies with the Treasurer
 - They will provide a short financial update at every student council meeting
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- They are responsible for presenting a full financial report to the student council and the school management at the end of each year
 - Payments made by Treasurer should be countersigned by a member of the school's teaching staff

