

funding manual

Mainstream
initial
teacher
training

for academic year 2011/12



developing people, improving young lives

Update

The Training and Development Agency for Schools (TDA) will close on 31 March 2012. On 1 April 2012 the Teaching Agency, one of four new Department for Education (DfE) agencies, will be formed. The new executive agency will be responsible for ensuring the supply of high quality teachers and training, and for teacher regulation.



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Key changes

This section details key changes to the mainstream initial teacher training (ITT) funding arrangements for academic year (AY) 2011/12.

- 1.1 The Training and Development Agency for Schools (TDA) funding policy continues to align with the Government's agenda for ITT, and reflects our aim to deliver high quality ITT whilst demonstrating value for money.
 - enable providers to determine the level of intensity of their ITT programmes
 - The TDA has now split science allocations out to reflect the different subject specialisms
- 1.2 The TDA is pleased to announce that units of funding for mainstream ITT funding in AY2011/12 have been maintained at the same levels as the previous academic year.
 - Music and religious education have been re-classified under the secondary other priority grouping to reflect the continued emphasis on science, technology, engineering and maths (STEM) subjects
- 1.3 Whilst the arrangements for mainstream ITT funding principally remain the same, a number of small changes have been made to reflect the current ITT market. In addition to this, providers will be required to return data on offers and acceptances against their allocated places prior to the start of the academic year. Details of this process will be outlined in this funding manual.
 - The protection level for non-higher education institution non-HEI capital funding has been adjusted
- 1.4 The TDA has applied the following changes to the ITT funding process for this academic year:
 - ITT providers will still continue to receive a premium for all physics new entrants, however the chemistry recruitment premium has been discontinued
 - Flexible modes of study have been mapped to either full-time or part-time to

Overview

This section provides an overview of how mainstream ITT is managed and delivered.

- 2.1 The TDA accredits institutions to deliver mainstream ITT courses, which consist of undergraduate and postgraduate routes leading to qualified teacher status (QTS). Trainees may study through a full-time or part-time route of study. All mainstream routes into ITT are delivered by HEIs, further education colleges (FECs) and school-centred ITT providers (SCITTs)
- 2.2 Providers are allocated mainstream funding each academic year for both new entrants and continuing trainees of ITT to be used for ITT within that year. Each category of ITT programme is attributed a specific unit of funding based on the mode of study and the subject. These units are then used in conjunction with a provider's allocated places for new and continuing trainees to determine the total funding payable by the TDA. The units of funding are determined by taking into account:
 - the total amount of funding available to allocate
 - the total number of places the TDA is required to fund, and
 - any price weighting factors the TDA has given each category of place, reflecting agreed cost and policy differentials.
- 2.3 Providers will receive notification of their new entrant allocations in the academic year prior to which they apply.
- 2.4 This manual should be used for the purpose of managing your TDA funding for mainstream ITT programmes and represents part two of the financial memorandum between the TDA, and ITT providers. Part one of the financial memorandum between the TDA and ITT providers is a separate document (see the 'Useful links and contacts' section at the end of this funding manual). For each provider, a designated responsible officer must ensure compliance with the requirements set out in the memorandum and funding manual and other guidance from the TDA.
- 2.5 The TDA will no longer allow carry forward of unused funds and will recover in full any unused ring-fenced funding identified by providers in their annual audit returns.
- 2.6 Providers should use this manual as a guide to managing their mainstream ITT funding according to TDA funding policy and guidelines. Although this manual covers the main aspects of mainstream ITT funding, there may be exceptional circumstances that it does not directly address. In these circumstances, please contact the TDA at ittfunding@tda.gov.uk

Eligibility for TDA funding

This section provides the eligibility criteria for TDA funding.

- 3.1 Providers may only use TDA allocated places for trainees who are eligible for TDA funding. The following categories of trainees are not eligible and cannot be funded by the TDA:
- Overseas trainees, i.e. trainees who do not meet the definition of home or EC trainees as set out in the Education (Student Support) Regulations (see guidance from the UK Council for International Student Affairs, www.ukcisa.org.uk)
 - Trainees who are self-funded
 - Trainees domiciled in the Isle of Man or the Channel Islands (although these trainees may still be eligible for the training bursary)
 - Trainees attending ITT courses to become adult or further education teachers
 - Trainees taking an employment-based ITT (EBITT) course on the Graduate Teacher Programme (GTP), the Registered Teacher Programme (RTP) or the Overseas Trained Teacher Programme (OTTP)
 - Trainees taking continuing professional development (CPD) such as postgraduate professional development (PPD)
 - Teachers who already have QTS
 - Overseas trained teachers who are qualified from their country of origin and who would fall under the General Teaching Council's (GTC) reciprocal QTS arrangements
 - Trainees who meet the definition of home or EC trainees but for whom the ITT provider receives funding from another public or private source, including the trainees themselves
 - Trainees on ITT courses for which the TDA is not the main source of funding
 - Incoming trainees on exchange programmes
 - Trainees who have interrupted their studies and intend to return the following year
 - Trainees on pre-ITT preparation or subject knowledge enhancement (SKE) courses course programme of ITT leading to QTS
 - Trainees taking courses that will not enable them to meet the QTS standards by completing the course
 - Trainees who have previously been deemed to have failed a programme of ITT leading to QTS

Eligibility for TDA funding

Home and EU students

3.2 The fee status category that a trainee falls into will help determine whether they are eligible for TDA funding. Trainees must have home or EU status in order to be eligible. If a trainee has 'overseas' status, then they will not be eligible. More information can be found on how to determine a trainee's fee status at the UK Council for International Student Affairs www.ukcisa.org.uk

Learner enrolment forms

3.4 Providers must ensure that they have signed and dated learner enrolment forms for every eligible trainee enrolled on their courses.

Schools in special measures

3.3 Mainstream providers may use schools in special measures for training purposes, at their discretion. However they are asked to carefully consider the school's capacity to support such a trainee, and whether such an environment is appropriate for training. In such circumstances, providers are advised to contact the Quality and Inspection team for specific guidance, as there are compliance and inspection-related considerations, at: Inspection@tda.gov.uk

Mainstream funding and allocations

This section outlines the mainstream ITT funding process, including how units of funding are calculated, and how allocations and funding are managed.

Units of funding

- 4.1 New entrants to standard, full-time postgraduate courses which typically run from September to the following July will attract a standard unit of funding. New entrants to standard full-time undergraduate courses which last from two to four years will attract a standard unit of funding for every year of programme that they attend.
- 4.2 New entrants to non-standard, part-time postgraduate courses (including modular programmes) attract a higher unit of funding. The price weighting factor has a small uplift compared to a standard postgraduate course. This ensures the TDA's price weighting differentials are aligned with those of the Higher Education Funding Council for England (HEFCE), and reflect the additional costs associated with non-standard courses. For non-standard courses the TDA will pay a single unit of funding based on new entrant registrations at the start of the course. New entrants to part-time undergraduate courses will attract half a unit of funding, equal to half the full-time equivalent.
- 4.3 Units of funding are referenced throughout this funding manual and can be found in the accompanying data tables at the end of this document. These data tables show

the units of funding per allocated place for the current academic year. They also show the price weighting factors used by the TDA to calculate the units of funding for the different categories of place. The rates contained within this manual are relevant to AY2011/12 only and do not provide assurances about any future units of funding.

Allocation and timings of mainstream funding

- 4.4 The TDA pays providers mainstream funding in monthly instalments throughout the academic year, from August to July. Payments are made electronically by BACS at the start of each month.
- 4.5 The TDA aims to pay between 60 and 70 per cent of the mainstream funding allocation during the eight-month period from August to March, and the balance over the remaining four months from April to July.
- 4.6 The TDA manages an extranet so that providers can access their payment profile at any point. This sets out the timings and amounts to be paid for each funding stream. It provides a record of payments made and a profile of future payments.

Mainstream funding and allocations

- 4.7 The payment profile is revised during the course of the academic year and a new version is uploaded every time the monthly ITT payment is processed. Providers are encouraged to check the extranet regularly to ensure they are aware of the current payment profile. The profiles are made available on the extranet before the start of the academic year. The extranet can be accessed at <https://ittprovider.tda.gov.uk> and any questions can be directed to ittfunding@tda.gov.uk

Allocations and recruitment portal (ARP)

- 4.8 Providers are now required to inform the TDA of applications, offer and acceptance data against allocated places via the Allocations and Recruitment Portal (ARP). This is a live and on-going data collection system, designed to inform the TDA of recruitment and where possible identify any supply issues. The TDA reserves the right to approach providers to suggest relinquishment of places in any subject if their recruitment data is showing under target. The TDA also reserves the right to allocate extra places to providers who are able to demonstrate that they have recruited to target via the ARP.

Changes to courses

- 4.9 Providers need TDA approval for significant changes in their provision. This includes relocation of premises, mergers and closures. To allow for a managed changed process, please submit a written request to the quality and inspection team (inspection@tda.gov.uk) and the funding team (ittfunding@tda.gov.uk), in advance of any such proposed change and await TDA approval before proceeding.
- 4.10 For course or provision closures the TDA needs to be given written notice by the December before the start of the academic year in which the course was planned to begin. This will allow time for contingency planning for assisting trainees and give reasonably sufficient notice of closure for potential trainees to consider alternatives, and for the TDA to reassign places if required.

New subject provision

- 4.11 Providers wishing to offer ITT programmes in subjects that they have not previously run, including the different primary specialisms, should contact the Quality and Inspection Team to ensure that they meet the criteria for new subject provision. Once permission has been granted, the Quality and Inspection Team will work with ITT providers to agree a point from when they can start advertising and recruiting to the programme.

Mainstream funding and allocations

Changes to science specialisms

4.12 The TDA have now split science allocations out into the separate specialisms: physics, chemistry, and other science (which includes general science, combined science and biology). Providers will be expected to recruit to the individual sciences and advertise their course accordingly. Providers wishing to change their general/combined science course to physics and/or chemistry must contact the Quality and Inspection Team well in advance of the start of the academic year to discuss as this will be treated as new subject provision. Further guidance will be outlined in this funding manual.

Additional places

4.13 Flexibility around requests for increasing places is limited, but the TDA will make every effort to ensure that requests for additional places in mathematics, physics and chemistry and, where possible, modern languages, will be met. However this cannot be guaranteed and ITT providers must have interviewed suitable, high quality candidates who are willing to take up a place, before they can approach the TDA requesting an extra place. Requests for places in other subjects will be reviewed in line with the national targets, but it is unlikely that requests will be met unless more places become available due to relinquishment.

Agreeing changes to allocated places

4.14 For the purposes of minimising holdback and to help redistribute places, providers should request all changes by 31 July 2011. The TDA may consider requests after this date in exceptional circumstances (for example ITT programmes that start after the census date). The 2011 census, held on the second Wednesday of every October, will provide a snapshot of ITT recruitment data against agreed allocated places.

Relinquishing unused places

4.15 Providers are encouraged to relinquish places that they are not expecting to fill, so that they can be redistributed. The TDA will allow providers to relinquish places up to 31 July 2011, after which no further allocation changes can be made unless in exceptional circumstances.

4.16 If places are not relinquished and remain unfilled at the census date, then holdback adjustments will be applied to providers' unused mainstream funding based on recruitment against the original number of agreed allocated places. Providers should be aware that retaining allocated places which remain unfilled may affect future allocation decisions.

Mainstream funding and allocations

Virements

4.17 Providers may make small virements to offset under- and over-recruitment between subjects in the same subject group, if deemed appropriate and in line with national ITT targets. If possible, virements may also be made between providers so long as they are in line with the national ITT targets. However, TDA written permission must be obtained in advance in order to do this, and providers may not offset between different subject priority groups. Providers are asked to write to the TDA at allocations@tda.gov.uk with their intentions well in advance of 31 July 2011, and the TDA will review their proposals in line with the national targets. The TDA cannot guarantee that their requests will be met.

Over-recruitment

4.18 The TDA will not fund providers for over-recruitment in any subject, and will recover in full any unused funding as a result of under-recruitment. Where providers suspect that they will over-recruit, they are advised to contact the TDA at their earliest convenience to discuss, at allocations@tda.gov.uk. Failure to do so will mean that allocations penalties may be imposed. Providers are also expected to contact the TDA if they foresee under-recruitment in order to minimise any negative financial impact by using one of the methods described in this chapter.

Over-recruitment penalties

4.19 As part of our commitment to student support, the TDA will ensure that the training bursary allocation covers eligible postgraduate trainees recruited, even if this exceeds allocations. However, the TDA reserves the right to apply over-recruitment penalties to providers who exceed the agreed limit of places.

4.20 As such, for every two places recruited over the agreed limit, providers will forfeit one place from their AY2012/13 allocations. This will be done as a one-year reduction.

Allocated places for continuing trainees

4.21 Providers are allocated funding for their continuing trainees. These are trainees on existing courses who will continue on to a further year of their programme. The TDA allocates continuer funding based on a forecast using a provider's historical registration data, measured against the number of trainees expected on a course.

4.22 The TDA will adjust continuer allocations and funding immediately after the census to align with the number of registrations that have been reported. This is to ensure that providers have enough funding to cover continuing trainees on a course and to minimise the impact of holdback. The TDA will write to providers with the newly adjusted figure after the census.

Mainstream funding recovery

This section provides detail on the process of calculating unused funding relating to unfilled places.

Overview

5.1 The TDA collects data from providers on their recruitment to TDA-funded allocated places through the ITT trainee numbers census in October each academic year. Providers report both actual and forecast registrations. Forecast registrations are those who are not on course at census date but are expected to register later in the same academic year. The sum of both actual and forecast registrations gives the new entrant total. Only trainees eligible for TDA funding can be included. The TDA will write to providers shortly after the census to inform them of their provisional holdback calculations.

5.2 The TDA will collect information on recruitment against providers' forecasts by the end of the academic year. It will replace forecast registrations with the actual number of post-census registrations in its holdback calculations. The TDA will write to providers with the final holdback calculations after the end of the academic year.

Calculation of holdback – new entrants

5.3 The TDA calculates the number of allocated places in each subject that remain unfilled, based on the data supplied and verified by providers in the

trainee numbers census. The calculations will take account of all modes of study and levels against each subject total. The amount of funding associated with the unfilled places is then calculated by multiplying these registrations by the appropriate unit of funding. The TDA will recover in full any unused funding that results from unfilled allocated places for new entrants.

5.4 Providers may not offset under-recruitment in one subject with over-recruitment in another subject, and will still be subject to holdback calculations if there is under-recruitment in any subject. Where providers foresee that their recruitment will differ from their target, they are encouraged to contact the TDA at the earliest opportunity (see section on allocations).

5.5 The in-year adjustment of continuer allocations will minimise any possibility of holdback. However, in the event of under or over-recruitment the TDA will recover all unused funding associated with unfilled places, and fund any continuer trainees recruited over their allocation (subject to full time equivalence).

Mainstream funding recovery

Repeating trainees

5.6 As part of the census, providers enter trainees who are repeating all or part of a year of their ITT programme as 'other' registrations. These are split between trainees repeating 50 per cent or more and those repeating 50 per cent or less. The TDA will pay providers the maximum tuition fee chargeable as agreed by the Office for Fair Access (OFFA) in this academic year for each trainee that is recorded in the census as repeating more than 50 per cent of their year of programme. These will be set out separately in the holdback calculations as repeating trainees and will be paid in January of the same academic year. Tuition fee rates for this academic year can be found at the end of this funding manual.

Recovery of holdback

5.7 The recovery of holdback takes place in the same academic year in which providers receive mainstream funding. This means that holdback will be recovered in the same academic year as the census by offsetting the recovery against other payments from the TDA. Providers are advised to contact the ITT Funding Team if they wish to vary the timings and instalments of funding to be recovered.

5.8 An Excel-based holdback calculator is made available to providers through the TDA website. This calculates a provider's anticipated holdback in advance and can also be used to predict holdback based on a provider's expected registrations.

Recruitment premiums

This section gives an overview of recruitment premiums and who they are for.

Overview

- 6.1 The TDA pays some additional mainstream funding premiums to reward providers for recruiting in subjects that are key government priorities.
- 6.2 These recruitment premiums are intended to reward recruitment of specialist trainees in physics.
- 6.3 Premiums are not part of standard mainstream funding and they change each year. The TDA assesses the current priority areas and designs premiums to meet them. This includes a review of the effectiveness of recruitment premiums in light of the balance between the supply of, and demand for, newly qualified teachers (NQTs).
- 6.4 These premiums are designed to reward improved performance, help providers further improve their recruitment and retention rates in challenging areas, and to encourage the use of TDA-funded SKE courses. Providers have full flexibility on how they achieve these aims, though the TDA expects that premiums will be used to help develop and aid recruitment and retention measures in these subjects. The premium rates can be found at the end of this funding manual.
- 6.5 The TDA will pay providers a recruitment premium for all trainees recruited to physics. To be eligible to receive a recruitment premium, providers must meet the following three conditions:
 - The provider should be running a course in which the title clearly indicates physics as the subject specialism
 - The provider should be paying trainees the higher £9,000 training bursary rate that reflects their subject specialism
 - The provider should enable their trainees to teach physics post-key stage 3 upon completion of the course
- 6.6 Providers planning to set up a specialist course must contact the Quality and Inspection Team at the TDA, to ensure that quality and inspection issues are considered when developing these courses. Please contact the Quality and Inspection Team at inspection@tda.gov.uk for more guidance.
- 6.7 It is not a requirement that an ITT trainee taking a specialist course has a degree or equivalent qualification in their specialism. However, providers are expected to ensure that trainees have enough subject knowledge to teach the national curriculum of their specialism post-key stage 3. Suitable trainees may have already taken a SKE course funded by the TDA to boost their specialist subject knowledge before starting their ITT course. More detail on how to clearly identify the science specialisms is outlined in this funding manual.

Recruitment premiums

Payment of premiums

- 6.8 Premiums will be paid to providers at either the beginning of March or April for the academic year in which they apply. Details of the amounts paid for specialism recruitment premiums can be found at the end of this funding manual.

Science specialisms

This section gives detail on the individual science specialisms and how to classify them.

- 7.1 The TDA has now allocated individual allocations for each of the sciences and combined/general science. Providers need to be clear on the requirements of these allocations.
- 7.2 Where providers hold physics, chemistry and biology (other science) allocated places they must deliver courses which have these specialisms clearly defined in the course title. They must also use the correct code on the Graduate Teacher Training Registry (GTTR) website www.gttr.ac.uk. These courses should be also recorded as the separate sciences in the census return.
- 7.3 The TDA does not specify the content of the course, only that it explicitly includes the science that has been allocated. For example, physics allocations may be associated with courses titled 'science with physics' and 'science: physics'.
- 7.4 Where providers hold combined/general science allocated places they should code them with the relevant subject code on the GTTR website. These courses should be recorded as general/combined science courses on the census return.
- that the science specialism is addressed in recruitment, training and assessment. Such courses would traditionally be entitled 'science: physics' or 'science with physics'. ITT providers should ensure that they are able to provide evidence, if required, under the following structure. The TDA QTS standards guidance, section Q14 provides an outline of how the term 'enhancement' is referenced. To demonstrate that trainees have this specialism at the end of the course, clear evidence should demonstrate:
1. the ways that school placements are structured to ensure that the science specialism is taught across key stage 4 (11-16), key stage 4/post-16 (11-18) and how trainees have access to specific strand support, particularly from school-based mentors
 2. where possible, how course assignments have been organised to reflect the enhancement
 3. how central training caters for the science specialism as well as general science at key stage 3

Providers of separated science: structure and content

- 7.5 ITT providers who have traditionally offered separated science courses will need to demonstrate that their separated science provision is structured to ensure

Science specialisms

4. the way that recruitment and selection procedures show how trainees are aware of the strand they are following from the start of the programme and how their selection has been differentiated
5. how subject handbook(s)/material enables trainees to understand the pathway they are following, and
6. where appropriate, how the subject knowledge auditing process is organised and where elements of auditing are differentiated within the three strands.

Tuition fees

This section sets out the conditions that all ITT providers receiving TDA funding for ITT provision must follow with regard to charging tuition fees to trainees.

New entrant trainees

- 8.1 As a condition of receiving a TDA grant for all mainstream ITT courses (undergraduate and postgraduate), providers must comply with the provisions of any access agreements in force, as approved by OFFA. Where there is no access agreement in force, the maximum prescribed fees that may be charged per year to eligible students ('the basic amount', as defined in the Higher Education Act 2004) are set by the Department for Business, Innovation and Skills (BIS). For courses which fall outside the scope of any access agreement, providers may only charge a fee which, on a full-time equivalence basis, does not exceed the maximum chargeable fee as agreed with OFFA.

Flexible postgraduate assessment-based options

- 8.2 Trainees on postgraduate assessment-based options cannot access the standard package of student support (including tuition fee loans) as set out in the current Education (Student Support) Regulations 2008 (no. 529), found at www.legislation.gov.uk. Therefore, the TDA imposes a restriction that providers may not charge trainees any tuition fees for these courses.
- 8.3 In recognition of the fee income that a provider would otherwise have received,

the TDA will supplement the grants it pays towards flexible assessment-based options. The TDA will pay an increased unit of funding for these courses, which will include the tuition fee contribution.

Continuing flexible trainees

- 8.4 Trainees who started a flexible ITT course in either AY2006/07 or AY2007/08 and are continuing their studies must not be charged a tuition fee and will continue under the previous arrangements. This means that providers with continuing trainees on flexible courses that started prior to AY2008/09 may not charge a tuition fee.
- 8.5 In recognition of the fee income that the provider would otherwise have received, the TDA will supplement the grants it pays for flexible continuing trainees. The rate paid by the TDA will be based on the maximum permitted chargeable fee, as approved by OFFA. The maximum tuition fee rate can be found at the end of this funding manual.

'Old system' trainees

- 8.6 'Old system' tuition fee arrangements will continue to apply for trainees who started their ITT course before 1 August 2006. These trainees are not covered by the main fee arrangements set out above, and providers must not charge more than the basic tuition fee amount.

Non-HEI capital funding

This section sets out how capital funding is allocated to providers which are neither HEIs (non-HEI) nor FECs (non-FEC) and the associated arrangements.

Capital funding

- 9.1 Every non-HEI/FEC ITT provider will receive a capital funding allocation based on the total number of new entrant places they have been allocated.
- 9.2 Capital funding rates for non-HEI/FEC providers have been revised to align with changes to funding available from HEFCE. The current rates used to calculate non-HEI/FEC capital funding can be found at the end of this funding manual.
- 9.3 Non-HEI/FEC ITT providers may only use their capital funding allocation to support expenditure on minor alterations to existing buildings or to buy fixed assets, equipment or vehicles with an expected life of more than one year. Examples include redeveloping training rooms or offices used for providing ITT, or buying computers, photocopiers, etc, which will last more than one year and be used for ITT.
- 9.4 The TDA will pay capital funding to providers in instalments at the start of the academic year. Payments are made electronically by BACS at the start of each month, and should reach providers' accounts on the third working day of each month.
- 9.5 As part of the annual audit returns at the end of each academic year, non-HEI/FEC providers will be asked to submit a return to the TDA showing how much of their capital funding allocation they have used. Any unspent amounts will be fully recovered, including any that relates to carried forward funding. Providers are not permitted to carry forward unused funding into the next academic year, or bring forward their allocation. For specifically agreed projects, or where contractual constraints apply, the provider may put a request to the TDA in writing to carry forward unused funds, but the TDA cannot guarantee that their request will be met.

Payment and audit of capital funding

- 9.4 The TDA will pay capital funding to providers in instalments at the start of the academic year. Payments are made electronically by BACS at the start of each month, and should reach

Financial data and management

This section provides detail on the financial and data obligations that are required of mainstream ITT providers.

Financial management

10.1 The TDA is currently reviewing the way it collects financial information, and will issue further guidance in due course. The TDA is looking to strengthen governance processes in addition to reviewing provider compliance with the financial memorandum.

Auditing

10.2 Providers will be required to satisfy the TDA that they are managing all ring-fenced funding systems in accordance with the terms and conditions of funding, the financial memorandum, the arrangements in this guidance, and any other instructions provided by the TDA through an externally verified audit grant report and, in the case of non-HEIs, externally verified annual accounts.

10.3 It is important that the required data submissions to the TDA are timely and accurate. The TDA places reliance on the data in order to quantify activity and optimise management of provision within budgetary constraints. Therefore, the TDA will reserve the right to impose penalties in the case of incomplete or late returns of audit grant reports.

Data collection

10.4 Providers are asked to ensure that they complete all TDA-based data collections in a timely and accurate manner, and to the best of their knowledge as a condition of receiving TDA grant funding. Data returned in the ITT trainee numbers census will inform the TDA of unfilled places and unused mainstream funding to be recovered. Updates to data submissions cannot be made once the collection is closed. In addition to this, ITT providers must inform the TDA of their applicants, offer and acceptance data against allocated ITT places, via the Allocations and Recruitment Portal (ARP). Based on the data returned, the TDA reserve the right to approach providers to request relinquishment of places and where necessary, adjust allocated places.

Data tables

This section provides key data to help providers manage their ITT mainstream funding.

Units of funding

11.1 This table contains the units of funding for ITT providers outside London.

Subject group	Level	Unit of funding (£)
Secondary priority high cost	PG/UG - standard	5,830
	PG - part time	6,430
Secondary - other	PG/UG - standard	5,220
	PG - part time	5,750
Primary - HEI	UG - standard	4,590
	PG - standard	6,010
	PG - part time	6,610
Primary - non-HEI	PG - standard	6,220
	PG - part time	6,850
Assessment-based options		3,720

11.2 This table contains the units of funding for ITT providers in Outer London.

Subject group	Level	Unit of funding (£)
Secondary priority high cost	PG/UG - standard	6,120
	PG - part time	6,750
Secondary - other	PG/UG - standard	5,480
	PG - part time	6,040
Primary - HEI	UG - standard	4,820
	PG - standard	6,300
	PG - part time	6,940
Primary - non-HEI	PG - standard	6,530
	PG - part time	7,190
Assessment-based options		3,910

Data tables

11.3 This table contains the units of funding for ITT providers in Inner London.

Subject group	Level	Unit of funding (£)
Secondary priority high cost	PG/UG - standard	6,290
	PG - part time	6,940
Secondary - other	PG/UG - standard	5,630
	PG - part time	6,210
Primary - HEI	UG - standard	4,960
	PG - standard	6,480
	PG - part time	7,140
Primary - non-HEI	PG - standard	6,720
	PG - part time	7,390
Assessment-based options		4,020

Tuition fees

11.4 Tuition fees for trainees starting in AY2005/06 and before are capped at £1,225 for the purpose of paying flexible tuition fee contributions.

Fee category	Fee rate
Maximum chargeable tuition fee (with access agreement with OFFA)	£3,375
Basic tuition fee (without access agreement with OFFA)	£1,345

11.5 Assessment-based courses are treated differently to all other ITT mainstream routes and are paid a flat rate for all subjects, which includes a contribution to cover the cost of tuition fees.

Data tables

Priority and non-priority subject groups

11.6 This table shows which subjects fall into the different subject categories.

ITT subject specialism		
Priority high cost	Priority	Non-priority
Applied ICT	Mathematics	Applied art and design
Applied science	Modern languages	Applied business
Chemistry		Art and design
Design and technology		Business studies
Engineering		Citizenship
ICT		Classics
Manufacturing		Dance
Other science		Drama
Physics		English
		Geography
		Health and Social Care
		History
		Leisure and tourism
		Music
		Physical education
		Primary
		Psychology
		Religious education
		Social sciences

Data tables

11.7 Non-HEI capital funding rates

Non-HEI capital funding rate per allocated place	Protection level
£300	£6,500

Glossary

B.Ed

Bachelor of Education

BSc

Bachelor of Science

BIS

Department for Business, Innovation and Skills

DfE

Department for Education

EBITT

Employment-based initial teacher training

FEC

Further education college

GTC

General Teaching Council for England

GTTR

Graduate Teacher Training Registry

HEFCE

Higher Education Funding Council for England

HEI

Higher education institution

Glossary

HESA

Higher Education Statistics Agency

ITT

Initial teacher training

The National College (formerly NCSL)

The National College for Leadership of Schools and Children's Services

Non-HESA HEI

HEI which does not submit data via HESA

OFFA

The Office for Fair Access

PG

Postgraduate

PGCE

Postgraduate Certificate of Education/Professional Certificate of Education

QTS

Qualified teacher status

RL

Regional Lead

SCITT

School-centred initial teacher training

Glossary

SKE

Subject knowledge enhancement

UCAS

Universities and Colleges Admissions Services

UG

Undergraduate

Useful links and contacts

Contacts

Providers are asked to cite their name, relevant funding route and, if known, their four-digit ID number in correspondence addressed to the TDA.

For allocations queries: allocations@tda.gov.uk

For funding queries: itffunding@tda.gov.uk

Links

ITT provider extranet: <http://ittprovider.tda.gov.uk>

Department for Education: www.dfe.gov.uk

National College for Leadership of Schools and Children's Services
www.nationalcollege.org.uk

Requirements and guidance for ITT
<http://www.tda.gov.uk/trainee-teacher/qts-standards.aspx>

Financial requirements for ITT – guidance and documentation
<http://www.tda.gov.uk/training-provider/itt/funding-allocations/financial-requirements.aspx>

Higher Education Funding Council for England: www.hefce.ac.uk

Higher Education Statistics Agency: www.hesa.ac.uk