

September 2012/22

Core funding/operations

Request for data

Returns should be made via the HEFCE secure data collection site by noon on Friday 19 October 2012

This document asks higher education institutions in the UK to update data on the intake and output of medical and dental students in the 2011-12 academic year, and on the intake for 2012-13.

Medical and dental students survey 2012

Survey for the Department of Health and the UK higher education funding bodies



Contents

	Page
Executive summary	2
Survey details	3
Data preparation and submission	3
Definitions and guidance	3
Coverage of tables MD1, MD3, DT1 and DT3	3
Examples	5
Transfers	5
Coverage of tables MD2 and DT2	5
Row and column descriptions	6
Annex A Higher education institutions with joint medical schools	7
Annex B Examples of tables	8

Medical and dental students (MDS) survey 2012

Survey for the Department of Health and the UK higher education funding bodies

To	Heads of higher education institutions in the UK with undergraduate medical or dental programmes
Of interest to those responsible for	Student data, Funding
Reference	2012/22
Publication date	September 2012
Enquiries to	Sarah Azadian-Zobay, tel 0117 931 7207, e-mail mds@hefce.ac.uk Andrew Taylor, tel 0117 931 7026, e-mail a.taylor@hefce.ac.uk

Executive summary

Purpose

1. This document asks higher education institutions in the UK to update data on the intake and output of medical and dental students in the 2011-12 academic year, and on the intake for 2012-13.

Key points

2. This is an annual, UK-wide survey. HEFCE is conducting it on behalf of the Department of Health (DH), the Scottish Funding Council, the Higher Education Funding Council for Wales and the Department for Employment and Learning in Northern Ireland.

3. Data from this survey are used by HEFCE and DH as an early indicator of medical and dental intakes, to inform DH workforce planning and hence the joint consideration by DH and HEFCE of the need for changes to student intake targets. HEFCE will also be using the data to monitor the medical and dental intake targets and to inform funding allocations.

4. The census date for the 2012-13 intake data is 9 October 2012.

5. Higher education institutions with joint medical and/or dental schools are expected to submit a single joint return (see Annex A). We also expect a joint return to be made by the Universities of Leeds and Bradford.

6. As part of the Government's commitment to transparency, HEFCE intends to publish these data.

Action required

7. Please return the completed workbook via the HEFCE secure data collection site no later than **noon on Friday 19 October 2012**. Guidance on using this facility will be sent directly to the named medical and dental survey contacts at institutions.

Survey details

Data preparation and submission

8. Contacts within the medical and dental schools will be able to access their institution's workbook via the HEFCE secure data collection site at the beginning of October 2012. Information on how to use the secure data collection site will be sent to data contacts at the institutions in September. The workbook will be saved in Excel 2007 and is individually prepared for each institution.

9. The name of the workbook will be mds12_____.xlsx, where the suffix identifies the institution. Please do not attempt to rename or reformat the workbook because our systems for loading institutions' returns depend on the file-naming convention and file formats.

10. All totals, labels and table formats will be protected using Excel's cell protection facilities. Do not attempt to change the contents of the protected cells or the structure of tables by adding or deleting any rows or columns. Only cells where data are required should be altered. If a password warning appears, this is due to a protected cell being selected or an attempt to 'paste' over a protected cell.

11. The Excel workbook contains the following six worksheets (see Annex B for examples):

- MD1 Medical students intake during the academic year 2011-12
- MD2 Medical students output during the academic year 2011-12
- MD3 Medical students intake for the academic year 2012-13 as at 9 October 2012
- DT1 Dental students intake during the academic year 2011-12
- DT2 Dental students output during the academic year 2011-12
- DT3 Dental students intake for the academic year 2012-13 as at 9 October 2012.

12. All worksheets in the original workbook should be returned even if they contain no data. You should keep a back-up copy of the tables that you return to HEFCE. The data will be checked against previous years' returns, and any discrepancies will be queried with the institution (or in case of a joint submission the institution that has submitted the data), by 2 November 2012.

13. Completed workbooks must be uploaded to the HEFCE secure data collection site by **noon on Friday 19 October 2012.**

14. We intend to re-create parts of these data from the Higher Education Statistics Agency (HESA) student record. Further information can be obtained from Sarah Azadian-Zobay (tel 0117 931 7207, e-mail mds@hefce.ac.uk).

Definitions and guidance

Coverage of tables MD1, MD3, DT1 and DT3

15. The intakes in tables MD1, MD3, DT1 and DT3 should be the headcount of students starting a first UK registrable medical or dental qualification (discounting those who already hold a first UK registrable medical or dental qualification). This will include students starting a 'graduate-entry course'. A graduate-entry course is one that has an entry requirement of a first degree in a subject other than medicine or dentistry. Students who join a programme in the

second or later year should also be included, unless they are transferring (see paragraph 29) or already hold a first UK registrable medical or dental qualification.

16. International students who are entering after the first year of a medical or dental programme and intend to complete their first UK registrable medical or dental qualification, resulting in full registration with the General Medical Council (GMC), are to be recorded as intakes and upon completing the programme, outputs. For example, students from the International Medical University of Malaysia joining year 3 should be included.

17. All international students should be reported in the 2012 return. The procedure for reporting international students who meet full placement costs in future years is under review, and will be subject to the decisions and recommendations arising from the Health and Education National Strategic Exchange review of medical and dental school intakes in England.

18. Where a student is studying for a medical or dental specialism that requires dual qualification in both medicine and dentistry, such as oral and maxillofacial surgery, that student should only be reported for their first qualification. The intake on the second medical or dental programme and subsequent qualification should not be reported on this survey.

19. Students on courses preceding a course leading to a first UK registrable medical or dental qualification (such as foundation 'year 0' courses) should not be included in the reported intake figures, but should be included when they start year 1 of the first UK registrable medical or dental qualification. However, where institutions have fully integrated programmes that include the equivalent of a 'year 0' foundation year as the first year of the programme, then the student should be reported as an intake when they commence the integrated programme, as they have embarked on a course that leads to a first UK registrable medical or dental qualification.

20. Students who, for any reason, are repeating the whole of a first-year pre-clinical course should be reported as intakes. Please note that these students are counted against an institution's intake target in both years.

21. Students who intend to take an intercalating non-medical or non-dental degree should be included as intakes when they first register with the institution where they intend to obtain a first UK registrable medical or dental qualification. This includes intakes to a six-year medical or dental programme that includes a non-medical or non-dental degree as part of the programme.

22. For MD3 and DT3, intakes should be reported as at **9 October 2012**. Additional intakes after 9 October 2012 but before the end of the academic year, who have not withdrawn before the end of the academic year, should be reported on the following year's (2013) survey in MD1 or DT1.

23. MD1 and DT1 intakes are an update of the MD3 and DT3 intakes collected the previous year. Students who withdrew from the programme between 8 October 2011 and 31 July 2012 inclusive should be reported in MD1 or DT1 in Column 3, but not in Column 1. Students who withdraw after 31 July 2012 should be reported in MD1 and DT1 in Column 1.

24. Students should be treated as withdrawn for the purposes of this survey where they cease studying towards a first UK registrable medical or dental qualification. Students who suspend studies should only be treated as a withdrawal if they subsequently withdraw from the programme. Students who transfer from a first UK registrable medical qualification to the

equivalent dental qualification, or vice versa, should be treated as a withdrawal on the first programme and an intake on the second.

Example 1

25. A student started a first UK registrable medical programme on 3 October 2011 but transferred to a biosciences degree on 5 January 2012. As the student had withdrawn from the first UK registrable medical programme by 31 July 2012 they would not be reported in Column 1 of MD1, but would be reported in Column 3.

Example 2

26. A student started a first UK registrable medical programme on 3 October 2011 but suspended studies on 5 January 2012. They notified the institution on 20 June 2012 that they do not intend to return. As the student has withdrawn from the first UK registrable medical programme by 31 July 2012 they would not be reported in Column 1 of MD1, but would be reported in Column 3. If the student subsequently reversed this decision after the 31 July 2012 and chose to return they would be treated as an intake in a subsequent survey.

Example 3

27. A student started a first UK registrable medical programme on 3 October 2011 but on 5 January 2012 transferred to a first UK registrable dental qualification. As the student had withdrawn from the first UK registrable medical programme by 31 July 2012 they would not be included in Column 1 of MD1, but would be reported in Column 3. However, as they started a first UK registrable dental qualification on 5 January 2012 they would be included as an intake in Column 1 of DT1.

Transfers

28. Medical or dental students transferring to a different institution in their first year should be reported as an intake on MD1 or DT1 for the programme they transfer to, and as a withdrawal in Column 3 of MD1 or DT1 for the institution they transferred from.

29. Students transferring between medical programmes after the first year should not be reported as intakes for the programme they transfer to, even where they change institutions. Similarly, students transferring between dental programmes after the first year should not be reported as intakes. However, students who transfer from a medical programme to a dental programme or vice versa, should be reported as an intake for the programme they transfer to.

Coverage of tables MD2 and DT2

30. The outputs in tables MD2 and DT2 are headcounts of students who have graduated and are for the first time eligible for UK registration as medical or dental practitioners. These are students who have obtained a first UK registrable medical or dental qualification during the year ended 31 July 2012. If they have previously obtained a first UK registrable medical or dental qualification, they should **not** be returned in this table.

31. For outputs in MD2, students who transferred from one institution to the medical school of another institution, and then obtained a first UK registrable medical qualification, should be included in the figures of the institution where they took their clinical course; for example, students from University X who took their clinical course at a medical school of University Y

should be included in the output figures for University Y and excluded from the output figures reported by University X.

Row and column descriptions

32. For all tables, student numbers should be reported by sex, fee eligibility and domicile.
33. Fee eligibility, as coded on the HESA student record, indicates for the purposes of this survey whether a student is eligible to pay home or other fees. Students charged home fees are coded 1 in the fee eligibility field (FEEELIG) and those charged other fees are coded 2.
34. Domicile columns refer to the country of the student's permanent or home address prior to entry to the programme. EU and overseas students are those **not** domiciled in Great Britain, Northern Ireland, Channel Islands or Isle of Man. For English institutions, for the purposes of the 7.5 per cent cap on overseas medical intake and the 5 per cent cap on overseas dental intake, only intakes recorded as subject to 'other' fees in Column 1d will be counted.
35. Column 2 on all tables records students on a graduate-entry course. Students entered in this column should also be included in Columns 1a to 1d on each table as appropriate.
36. Column 3 on MD1 and DT1 records intakes who have withdrawn from the programme between 8 October 2011 and 31 July 2012 inclusive, by fee eligibility. Intakes who have withdrawn from the programme by 31 July 2012 should be reported in Column 3 of MD1 and DT1 and not included in Column 1.

Annex A

Higher education institutions with joint medical schools

1. Listed below are higher education institutions with joint medical schools:
 - University of Brighton and University of Sussex
 - University of Hull and University of York.
2. We expect these institutions to submit a medical and/or dental return this year. There should be a single joint return from each joint medical and/or dental school. For the purpose of the 2012 return we expect a joint return from University of Exeter and University of Plymouth (Peninsula Medical School).

Annex B

Examples of tables

Headcount of Medical students												
Intake during the academic year 2011-12												
UKPRN:												
HESAINST:												
Fee eligibility	1 Total intake of students not withdrawn from the programme		1a Domiciled in Great Britain		1b Domiciled in Northern Ireland		1c Domiciled in the Channel Islands & Isle of Man		1d Domiciled EU and overseas		2 Intake to 'graduate-entry' courses (included in Column 1)	3 Intake of students withdrawn from the programme (not in Column 1)
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women		
Home fees	0	0	0	0	0	0	0	0	0	0	0	0
Other fees	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Headcount of Medical students												
Output during the academic year 2011-12												
UKPRN:												
HESAINST:												
Fee eligibility	1 Total output of students		1a Domiciled in Great Britain		1b Domiciled in Northern Ireland		1c Domiciled in the Channel Islands & Isle of Man		1d Domiciled EU and overseas		2 Output from 'graduate-entry' courses (included in Column 1)	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women		
Home fees	0	0	0	0	0	0	0	0	0	0	0	0
Other fees	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Headcount of Medical students												
Intake for the academic year 2012-13 as at 9 October 2012												
UKPRN:												
HESAINST:												
Fee eligibility	1 Total intake of students not withdrawn from the programme		1a Domiciled in Great Britain		1b Domiciled in Northern Ireland		1c Domiciled in the Channel Islands & Isle of Man		1d Domiciled EU and overseas		2 Intake to 'graduate-entry' courses (included in Column 1)	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women		
Home fees	0	0	0	0	0	0	0	0	0	0	0	0
Other fees	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Headcount of Dental students												
Intake during the academic year 2011-12												
UKPRN:												
HESAINST:												
Fee eligibility	1 Total intake of students not withdrawn from the programme		1a Domiciled in Great Britain		1b Domiciled in Northern Ireland		1c Domiciled in the Channel Islands & Isle of Man		1d Domiciled EU and overseas		2 Intake to 'graduate-entry' courses (included in Column 1)	3 Intake of students withdrawn from the programme (not in Column 1)
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women		
Home fees	0	0	0	0	0	0	0	0	0	0	0	0
Other fees	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Headcount of Dental students											
Output during the academic year 2011-12											
UKPRN:											
HESAINST:											
Fee eligibility	1 Total output of students		1a Domiciled in Great Britain		1b Domiciled in Northern Ireland		1c Domiciled in the Channel Islands & Isle of Man		1d Domiciled EU and overseas		2 Output from 'graduate-entry' courses (included in Column 1)
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	
Home fees	0	0	0	0	0	0	0	0	0	0	0
Other fees	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0

Headcount of Dental students											
Intake for the academic year 2012-13 as at 9 October 2012											
UKPRN:											
HESAINST:											
Fee eligibility	1 Total intake of students not withdrawn from the programme		1a Domiciled in Great Britain		1b Domiciled in Northern Ireland		1c Domiciled in the Channel Islands & Isle of Man		1d Domiciled EU and overseas		2 Intake to 'graduate-entry' courses (included in Column 1)
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	
Home fees	0	0	0	0	0	0	0	0	0	0	0
Other fees	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0