



Department
for Education

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Guidance

Timeline for academies: mandatory

Updated 20 April 2016

Contents

Summer term 2016

Autumn term 2016

Summer term 2016

NEW

30 June 2016: submit key stage 1 and 2 teacher assessment data

For 2016, schools must submit their key stage 1 and key stage 2

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teacher assessment data by the end of June.

UPDATED

Summer 2016: key stage 1 and 2 tests

We will introduce key stage 1 and 2 tests based on the new national curriculum.

Key stage 1 tests will cover:

- English reading
- English grammar
- punctuation and spelling
- maths

The key stage 2 tests will cover the subjects listed above and science. [Sample tests](#) are available. These tests are optional for independent schools.

NEW

Female genital mutilation: new statutory guidance

We have published [new statutory multi-agency guidance](#) and the [consultation summary responses](#) on female genital mutilation (FGM).

This guidance, which applies to schools as well as other services, came into force on 1 April 2016. Statutory guidance is issued by law; you must follow it unless there's a good reason not to.

NEW

15 June 2016: school census deadline

The school census will provide a snapshot of your school as at 19 May 2016. You must send your school census data to us no later

than 15 June 2016. We use data from the census to determine how much funding you will receive. Guidance on [submitting your school census return](#) is available.

NEW

Summer 2016: governance - new information requirement

We will update the '[Academies financial handbook](#)' to explain what new information academies and multi-academy trusts are required to give us about their governors. The guidance will come into force on 1 September 2016.

NEW

'Schools causing concern': updated guidance

We have revised the guidance '[Schools causing concern](#)', explaining how regional schools commissioners and local authorities will use new powers to improve underperforming schools.

The updated guidance explains how changes resulting from the Education and Adoption Act 2016, which will come into force on 18 April, affect schools.

Autumn term 2016

NEW

2 November 2016: school census deadline

The school census will provide a snapshot of your school as at 6 October 2016. You must send your school census data to us no later than 2 November 2016. We use data from the census to

determine how much funding you will receive. Guidance on [submitting your school census return](#) is available.

NEW

2 December 2016: school workforce census deadline

The school workforce census will provide a snapshot of your school's staffing levels as at 3 November 2016. You must send your school workforce census data to us no later than 2 December 2016. Guidance on [submitting your school workforce census return](#) is available.

NEW

September 2016 or January 2017: updated safeguarding guidance

We are updating our '[Keeping children safe in education](#)' guidance to come into force in September 2016. If we do not finalise drafting in time to give schools reasonable notice, it will apply from January 2017.

We plan to publish the government's response to the [consultation on proposed changes to 'Keeping children safe in education'](#), including revised guidance, shortly.

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