School census 2016 to 2017: Summer

School summary report technical specification
Version 1.4

January 2017

Contents

Version history

This gives details of changes made in version 1.0 to the specification for 2016 to 2017 and then the changes made in any subsequent versions.

1.0	Updated from 2015 to 2016 with amended dates and altered wording Table 3 – Pupils on roll in each national curriculum year group – amended – new year	Phil Dent 29/04/2016

groups E1 and E2 added	
Table 5 – Pupils on roll by ethnic group – amended – age restriction removed	
Table 6 – Pupils on roll by their first language – amended – now for all school and data restriction removed	
Table 7 – Proficiency in English added. All subsequent tables re-numbered	
Table 16 - Number of fixed period exclusions by reason and SEN provision in the 2016 spring term (terms 3 and 4) – amended – In case and codes 'A' and 'P' removed	
Table 17 - Number of permanent exclusions by reason and SEN provision in the 2016 spring term (terms 3 and 4) – amended – In case and codes 'A' and 'P' removed	
Table 18 - Number of lunchtime exclusions by reason and SEN provision in the 2016 spring term (terms 3 and 4) – amended – In case and codes 'A' and 'P' removed	
Table 19 - Attendance information for the 2016 summer term (terms 5 and 6) for all pupils aged between 5 and 15 years as at 31/08/2015 – amended – note added	
Table 21 - Attendance information for the academic year 2015/16 (including summer second half term) for all pupils aged between 5 and 15 years as at 31/08/15 – amended – note added	
Table 22 - Attendance information for the academic year 2015/16 (including summer second half term) for all pupils aged 4 years as at 31/08/2015 – amended – note added	
Table 23 - Primary admission appeals –	

	amended – admissions appeals split into primary and secondary Table 23A - Secondary admission appeals – amended – admissions appeals split into primary and secondary Table 30 - Universal infant school meals – amended – now for all schools Table 38 – Number of pupils by planned learning hours band – added Table 39 – Number of pupils by planned employability, enrichment and pastoral hour band – added Table 40 – Number of pupils by planned learning and planned employability, enrichment and pastoral hours band – added	
1.1	Table 11 – Funded hours for pupils on roll aged 2,3 and 4 years – amended – rules B49 and B50 deleted (and columns to which they apply) (RFC 907 refers)	Phil Dent 02/08/2016
1.2	Table 9 – Specific types of pupils on roll – amended – B31a <AdoptedFromCare> corrected to <PLAA> reference to Pupils adopted from care amended to Post looked after arrangements	Phil Dent 02/12/2016
1.3	Table 11 – Funded hours for pupils on roll aged 2, 3 and 4 years – amended – Rules B49 and B50 (and columns they apply to) reinstated – Policy have reversed their position	Phil Dent 16/12/2016
1.4	Tables 16, 17 and 18 – amended – 'in care' removed from table headings	Phil Dent 03/01/2017

1. Introduction

This specification is for the 2017 **summer** school summary report and is designed to provide key school level information from the pupil and school level modules in the return in an easy to read format.

Please note: all references to schools in this document refer to pupil referral units (PRUs) as well.

The school summary report is generated automatically by MIS software. It fulfils a number of purposes:

- to allow school staff preparing the return to check its accuracy and completeness before passing it to the head teacher

- to allow the head teacher authorising the return to check its accuracy and completeness before submitting the return to the local authority or the department as appropriate

- where the summary is forwarded to the local authority, it enables them to check the return from the school

- provides the department with assurance that the return has been subject to plausibility checking by the school and, where appropriate, the local authority

- to allow the head teacher to keep track of absence figures - particularly persistent absentees.

Content, but not format changes from the 2016 summer school summary report technical specification have been highlighted in yellow with deletions struck through. Where dates have been updated, these have not been highlighted.

2. Presentation

Section 3 of this document specifies the format and content for the school summary report for the 2017 summer school census together with the business rules for calculating the numbers in the cells of each table. The school summary report must use the school census extract file. The data is presented as a series of tables eg Table 1: school characteristics.

XML tags and CBDS numbers have been used in the business rules to identify the data items. Square bracketed numbers eg [A5] have been included in the tables in Section 3 to provide a cross-reference to the business rules. The bracketed numbers should not appear in the summary report itself.

The 'collection (school phase) marker; is used to show the applicability of each table to each school phase ie where:

Table 6: Pupils on roll by their language – aged 5 years and over at 31/08/2016

The 'collection (school phase) marker' would indicate:

> [Not for: Nursery school]

indicating that this table is not applicable for nursery schools (phase NS).

The business rules state the phase codes to which the rule applies, so, in this example

Applies to schools with <Phase> (200638) = PS, MP, MS, SS, AT, SP or PR

thereby listing all applicable phase codes and omitting NS (nursery school).

Some of the rows within tables apply only to a sub-set of schools. Notes against the business rules indicate if there are particular phases of school for which these rows are or are not generated within a table. For example, within Table 1: 'school characteristics'; the 'provision for child mothers'; 'number of teen mother places' and 'provision for childcare' elements only apply to schools with a phase of PR. This is stated in the business rules for Table 1 and the three rows within the table that correspond to these data items are only generated for schools with a phase of PR.

The business rules have not been given for every cell in the tables to keep the number down to a minimum. Where there are cells containing the same information for different categories, the rule has been given in the first cell for the first category and will need to be adapted for the other categories. For example in Table 2, rule [B1] has been given for the number of full-time male pupils aged 19 and over and

this will need to be adapted to give the rules for the total of full-time male pupils for each age shown.

All references to pupils' age are as at 31 August 2016 unless otherwise stated.

There is a summary line at the top of the school summary report that shows the number of errors and queries present in the data. This is equivalent to running the validation rules as shown in the 2016 to 2017 school census business and technical specification and displaying the totals. Those suppliers using the XSLT components supplied by the department will be able to use the validation modules to generate this total and display it at the beginning of the summary report. The two variables [error count] and [query count] refer to these totals and are not defined in the business rules.

3. Summary report

Table 1: School characteristics [ALL schools]

Output

There are [error count] errors and [query count] queries.

Table 1: School Characteristics [ALL schools]

Summary for [School Name]:	[A1]
Local authority code:	[A2]
Establishment number:	[A3]
Telephone number:	[A5]
Email address:	[A6]
Phase:	[A7]
Type:	[A8]
Governance:	[A9]
Intake type:	[A10]
Lowest national curriculum year group:	[A11]
Highest national curriculum year group:	[A12]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
A1	<SchoolName> (200039)	
A2	<LEA> (200001)	
A3	<Estab> (200636)	
A5	<PhoneNo> (200118)	
A6	<Email> (200022)	
A7	<Phase> (200638)	
A8	<SchoolType> (200670)	
A9	<Governance> (200015)	
A10	<Intake> (200014)	
A11	<LowestNCyear> (200012)	
A12	<HighestNCyear> (200013)	

Table 2: Pupils on roll by age and gender [ALL schools]

Output

Table 2: Pupils on roll by age and gender [ALL schools]

Age as at 31 August 2016	Date of Birth	Number of pupils						
		Full-time			Part-time			All
		Male	Female	Total	Male	Female	Total	Total
19 or over	31/08/97 or earlier	[B1]	[B2]	[B3]	[B4]	[B5]	[B6]	[B7]
18	01/09/97 - 31/08/98							
17	01/09/98 - 31/08/99							
16	01/09/99 - 31/08/00							
15	01/09/00 - 31/08/01							
14	01/09/01 - 31/08/02							
13	01/09/02 - 31/08/03							
12	01/09/03 - 31/08/04							
11	01/09/04 - 31/08/05							
10	01/09/05 - 31/08/06							
9	01/09/06 - 31/08/07							
8	01/09/07 - 31/08/08							
7	01/09/08 - 31/08/09							
6	01/09/09 - 31/08/10							
5	01/09/10 - 31/08/11							
4 (8 - 11 months)	01/09/11 - 31/12/11							
4 (5 - 7 months)	01/01/12 - 31/03/12							
4 (0 - 4 months)	01/04/12 - 31/08/12							
3 (8 - 11 months)	01/09/12 - 31/12/12							
3 (5 - 7 months)	01/01/13 - 31/03/13							
3 (0 - 4 months)	01/04/13 - 31/08/13							
2 or under	01/09/13 or later							
Total number of pupils		[B8]	[B9]	[B10]	[B11]	[B12]	[B13]	[B14]
Aged 16 and over	31/08/00 or earlier	[B1]	[B2]	[B3]	[B4]	[B5]	[B6]	[B7]
Aged 11 to 15	01/09/00 – 31/08/05							
Aged 5 to 10	01/09/05 – 31/08/11							
Aged under 5	01/09/11 - 31/08/14							

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B1	Count pupils on roll where <Gender> (100008) = M and <PartTime> (100065) = false and <DOB> (100007) is between the date ranges shown eg before 01/09/1997 for those aged 19 or over and between 01/09/1997 and 31/08/1998 (inclusive) for those aged 18 as at 31/08/2016	
B2	Count pupils on roll where <Gender> (100008) = F and <PartTime> (100065) = false and <DOB>. (100007) is between the date ranges shown eg before 01/09/1997 for those aged 19 or over and between 01/09/1997 and 31/08/1998 (inclusive) for those aged 18 as at 31/08/2016	
B3	B1 + B2	
B4	Count pupils on roll where <Gender> (100008) = M and <PartTime> (100065) = true and <DOB> (100007) is between the date ranges shown eg before 01/09/1997 for those aged 19 or over and between 01/09/1997 and 31/08/1998 (inclusive) for those aged 18 as at 31/08/2016	
B5	Count pupils on roll where <Gender> (100008)= F and <PartTime> (100065) = true and <DOB> (100007) is between the date ranges shown eg before 01/09/1997 for those aged 19 or over and between 01/09/1997 and 31/08/1998 (inclusive) for those aged 18 as at 31/08/2016	
B6	B4 + B5	
B7	B3 + B6	
B8	Count pupils on roll where <Gender> (100008) = M and <PartTime> = false	
B9	Count pupils on roll where <Gender> (100008) = F and <PartTime> = false	
B10	Count all pupils on roll where <PartTime> (100065) = false	
B11	Count pupils on roll where <Gender> (100008) = M and <PartTime> = true	

B12	Count pupils on roll where <Gender> (100008) = F and <PartTime> = true	
B13	Count all pupils on roll where <PartTime> (100065) = true	
B14	Count all pupils on roll [should be equal to [B10] where <PartTime> (100065) = false plus [B13] where <PartTime> (100065) =true]	

Table 3: Pupils on roll in each national curriculum year group [ALL schools]

Output

Table 3: Pupils on roll in each national curriculum year group [ALL schools]

NC year group	Number of pupils
14	[B15]
13	
12	
11	
10	
9	
8	
7	
6	
5	
4	
3	
2	
1	
R	
N2	
N1	
E2	
E1	
X (NC year group not applicable)	
Total	[B16]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B15	Count all pupils on roll where NCyearActual (100068)=14 etc	
B16	Count all pupils on roll [should be equal to NCyearActual (100068)=14 plus (100068)=13 etc to (100068)=X]	

Table 4: Pupils whose national curriculum year group is different from that expected for their date of birth [ALL schools]

Output

Table 4: Pupils whose national curriculum year group is different from that expected for their date of birth [ALL schools]

National curriculum year group	Number of pupils
[B17]	[B18]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B17	<NCyearActual> (100068) – code values as shown in Table 3	

B18	For all values of <NCyearActual> (100068) between 1 and 14, count all pupils on roll where (age at 31/08/2016 minus 4) not = <NCyearActual> (100068)	
	If <NCyearActual> (100068) = E1, count all pupils where age at 31/08/2016 is not between 0 and 4 inclusive	
	If <NCyearActual> (100068) = E2, count all pupils where age at 31/08/2016 is not between 0 and 4 inclusive	
	If <NCyearActual> (100068) = N1, count all pupils where age at 31/08/2015 is not between 0 and 4 inclusive	
	If <NCyearActual> (100068) = N2, count all pupils where age at 31/08/2015 is not between 0 and 4 inclusive	
	If <NCyearActual> (100068) = R, count all pupils where age at 31/08/2015 is not between 3 and 5 inclusive	

Table 5: Pupils on roll by each ethnicity code [ALL schools]

Output

Table 5: Pupils on roll by each ethnicity code [ALL schools]

This table does not apply to the summer census, as ethnicity data is only collected in the spring census

Table 6: Pupils on roll by their first language [ALL schools]

Output

Table 6: Pupils on roll by their first language [ALL schools]

Language code	Description	Number of pupils
[B22]	[B23]	[B24]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B22	<Language> (100047) – code values from codeset D00011	
B23	<Language> (100047) – descriptions from codeset D00011	
B24	Count of pupils on roll for each <Language> (100047) codeset D00011	

Table 7: Proficiency in English [ALL schools]

Output

Table 7: Proficiency in English [ALL schools]

This table does not apply to the summer census, as proficiency in English data is only collected in the spring census

Table 8: Pupils on roll by enrolment status [ALL schools]

Output

Table 8: Pupils on roll by enrolment status [ALL schools]

Enrolment status	Number of pupils
Current (single registration at this school) (C)	[B20]
Current main (dual registration) (M)	[B21]
Current subsidiary (dual registration) (S)	[B22]
Number of dually registered pupils (Total M and Total S)	[B23]
Total number of pupils (should match total in Table 2)	[B23c]
FE college (F)	[B23a]
Other provider (O)	[B23b]
Total number of pupils (should match total in Table 2)	[B23d]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B20	Count of pupils on roll where <EnrolStatus> (100060) = C	
B21	Count of pupils on roll where <EnrolStatus> (100060) = M	
B22	Count of pupils on roll where <EnrolStatus> (100060) = S	
B23	Count of pupils on roll where <EnrolStatus> (100060) = M or S	
B23a	Count of pupils on roll where <EnrolStatus> (100060) = F	Only for <Phase> (200638) = PR
B23b	Count of pupils on roll where <EnrolStatus> (100060) = O	Only for <Phase> (200638) = PR
B23c	B20 + B21 + B22	All <Phase> (200628) not = PR
B23d	B20 + B21 + B22 + B23 + B23a + B23b	Only for <Phase> (200638) = PR

Table 9: Specific types of pupils on roll [ALL schools]

Output

Table 9: Specific types of pupils on roll [ALL schools]

Pupils on roll	Number of pupils
Boarders	[B29]
Pupils for whom the school receives top-up funding	[B31]
Post looked after arrangements – includes children ceased to be looked after through adoption, special guardianship, residence order or child arrangement order	[B31a]
Eligible for free school meals on census day	[B32]
Unique pupils with **any** period of eligibility for free school meals reported in the current census (includes those eligible on census day)	[B32a]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B29	Count of pupils on roll where <Boarder> (100067) is present and not equal to N	
B31	Count of pupils with <TopUpFunding> (100511) = 1 or true	
B31a	Count of pupils with <PLAA> (100587) = A, G, C or R	
B32	Count of pupils on roll where <FSMstartDate> (100484) is on or before census day and <FSMendDate> (100485) is on census day or not present	
B32a	Count of pupils on roll where <FSMstartDate> (100484) is present	

Table 10: Pupils on roll aged 12 years or over at 31/08/2016 with youth support services agreement [Not for: Nursery school and primary]

Output

Table 10: Pupils on roll aged 12 years or over at 31/08/2016 with youth support services agreement [Not for: Nursery school and primary]

Youth support services agreement	Number of pupils
Permission has been given by the parent or guardian	[B33]
Parent or guardian has refused permission	[B34]
Unsought - school has not yet sent out privacy notices (data cannot be shared with youth support services)	[B35]
Sought, no reply - school has sent out privacy notices, but has received no reply from parent or guardian (data can be shared with youth support services)	[B36]

Business rules

Applies to schools with <Phase> (200638) = MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B33	Count of pupils on roll where <YSSA> (100488) = Yes and <DOB> (100007) is on or before 31/08/2004	
B34	Count of pupils on roll where <YSSA> (100488) = No and <DOB> (100007) is on or before 31/08/2004	
B35	Count of pupils on roll where <YSSA> (100488) = UNS and <DOB> (100007) is on or before 31/08/2004	
B36	Count of pupils on roll where <YSSA> (100488) = SNR and <DOB> (100007) is on or before 31/08/2004	

Table 11: Funded hours for pupils on roll aged 2, 3 and 4 years [Not for: Non-maintained special school and city technology college]

Output

Table 11: Funded hours for pupils on roll aged 2, 3 and 4 years [Not for: Non-maintained special school and city technology college]

Age	Number of pupils with:				
	zero funded hours	funded hours greater than zero but less than 15	funded hours equal to 15	funded hours greater than 15 but less than 25	funded hours equal to 25
Aged 2 years at 31 March 2017 (ie pupils born between 01/04/2014 and 31/03/2015)	[B37]	[B38]	[B39]		
Aged 2 years at 31 August 2016 but 3 by 31 March 2017 (ie pupils born between 01/09/2013 and 31/03/2014) (Rising 3s)	[B40]	[B41]	[B42]		
Aged 3 years at 31 August 2016 (ie pupils born between 01/09/2012 and 31/08/2013)	[B43]	[B44]	[B45]		
Aged 4 years at 31 August 2016 (ie pupils born between 01/09/2011 and 31/08/2012)	[B46]	[B47]	[B48]	[B49]	[B50]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Does not apply to schools with <SchoolType> (200670) = 47 (CTC) OR schools with <Phase> (200638) = SP AND <Governance> (200015) = NM (non-maintained special school)

Rule number	Rule specification	Notes
B37	Count of pupils on roll where <FundedHours> (100290) is equal to 0 and <DOB> (100007) between 01/04/2014 and 31/03/2015	
B38	Count of pupils on roll where <FundedHours> (100290) is (greater than 0 and less than 15) and <DOB> (100007) between 01/04/2014 and 31/03/2015	
B39	Count of pupils on roll where <FundedHours> (100290) is equal to 15 and <DOB> (100007) between 01/04/2014 and 31/03/2015	
B40	Count of pupils on roll where <FundedHours> (100290) is equal to 0 and <DOB> (100007) between 01/09/2013 and 31/03/2014	
B41	Count of pupils on roll where <FundedHours> (100290) is (greater than 0 and less than 15) and <DOB> (100007) between 01/09/2013 and 31/03/2014	
B42	Count of pupils on roll where <FundedHours> (100290) is equal to 15 and <DOB> (100007) between 01/09/2013 and 31/03/2014	
B43	Count of pupils on roll where <FundedHours> (100290) is equal to 0 and <DOB> (100007) between 01/09/2012 and 31/08/2013	
B44	Count of pupils on roll where <FundedHours> (100290) is (greater than 0 and less than 15) and <DOB> (100007) between 01/09/2012 and 31/08/2013	
B45	Count of pupils on roll where <FundedHours> (100290) is equal to 15 and <DOB> (100007) between 01/09/2012 and 31/08/2013	
B46	Count of pupils on roll where <FundedHours> (100290) is equal to 0 and <DOB> (100007) between 01/09/2011 and 31/08/2012	

B47	Count of pupils on roll where <FundedHours> (100290) is (greater than 0 and less than 15) and <DOB> (100007) between 01/09/2011 and 31/08/2012	
B48	Count of pupils on roll where <FundedHours> (100290) is equal to 15 and <DOB> (100007) between 01/09/2011 and 31/08/2012	

Table 12: Early years pupil premium – nursery schools [For: Schools with phase 'NS' ONLY] [used for funding]

Output

Table 12: Early years pupil premium – nursery schools [For: Schools with phase 'NS' ONLY] [used for funding]

This table does not apply to the summer census as early years pupil premium data is only collected in the spring census

Table 12A: Early years pupil premium [For: Primary, middle-deemed primary, middle-deemed secondary, secondary, all- through, special and PRU] [used for funding]

Table 12A: Early years pupil premium [For: Primary, middle-deemed primary, middle-deemed secondary, secondary, all-through, special and PRU] [used for funding]

This table does not apply to the summer census as early years pupil premium data is only collected in the spring census

Table 13: School childcare [ALL schools]

Output

Table 13: School childcare [ALL schools]

This table does not apply to the summer census as school childcare data is only collected in the spring census

Table 14: Pupils on roll with SEN provision [ALL schools]

Output

Table 14: Pupils on roll with SEN provision [ALL schools]

SEN provision	Number of pupils
SEN Provision – Education, health and care plan (code E)	[C3]
SEN Provision – Statemented (code S)	[C4]
SEN Provision – SEN support (code K)	[C5}
Total number of pupils with SEN (code E, S & K)	[C6]
No special educational needs (code N)	[C7]
Total pupils on roll	[C8]

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
C3	Count of pupils on roll where <SENprovision> (100536) = E	
C4	Count of pupils on roll where <SENprovision> (100536) = S	
C5	Count of pupils on roll where <SENprovision> (100536) = K	
C6	Count of pupils on roll where <SENprovision> (100536) = E, S & K	
C7	Count of pupils where <SENprovision> (100536) = N	
C8	Count all pupils on roll [should be equal to NCyearActual (100068)=14 plus 100068=13 etc to 100068=X]	Same as rule B14, Table 3

Table 15: SEN need type for pupils on roll with SEN (SEN provision E, S or K) [ALL schools]

Output

Table 15: SEN need type for pupils on roll with SEN (SEN provision E, S or K) [ALL schools]

This table does not apply to the summer census, as SEN need type is only collected in the spring census

Table 16: Number of fixed period exclusions by reason and SEN provision in the 2016 autumn term (terms 1 and 2) [Not for: Nursery school]

Output

Table 16: Number of fixed period exclusions by reason and SEN provision in the 2016 autumn term (terms 1 and 2) [Not for: Nursery school]

Reason for fixed period exclusion		Number of exclusions
[D1]	[D2]	[D3]
Fixed period exclusions		**Number of exclusions**
Pupils with SEN provision S - statement		[D7]
Pupils with SEN provision K – SEN support		[D8]
Pupils with SEN provision E – education, health and care plan		[D9]

Business rules

Applies to schools with <Phase> (200638) = PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
D1	<Reason> (100088) - code values from codeset D00024	
D2	<Reason> (100088) – descriptions from codeset D00024	
D3	Number of exclusions with <Category> (100087) = FIXD and <Reason> (100088) = PP, etc	
D7	Number of exclusions with <Category> 100087 = FIXD and for pupils with <SENprovision> (100536) = S	
D8	Number of exclusions with <Category> 100087 = FIXD and for pupils with <SENprovision> (100536) = K	
D9	Number of exclusions with <Category> 100087 = FIXD and for pupils with <SENprovision> (100536) = E	

Table 17: Number of permanent exclusions by reason and SEN provision in the 2016 autumn term (terms 1 and 2) [Not for: Nursery school]

Output

Table 17: Number of permanent exclusions by reason and SEN provision in the 2016 autumn term (terms 1 and 2) [Not for: Nursery school]

Reason for permanent exclusion		Number of exclusions
[D1]	[D2]	[D3a]
Permanent exclusions		**Number of exclusions**
Pupils with SEN provision S statement		[D7a]
Pupils with SEN provision K – SEN support		[D8a]
Pupils with SEN provision E – education, health and care plan		[D9a]

Business rules

Applies to schools with <Phase> (200638) = PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
D1	<Reason> (100088) - code values from codeset D00024	
D2	<Reason> (100088) – descriptions from codeset D00024	
D3a	Number of exclusions with <Category> (100087) = PERM <Reason> (100088) = PP, etc	
D7a	Number of exclusions with <Category> 100087 = PERM and for pupils with <SENprovision> (100536) = S	
D8a	Number of exclusions with <Category> 100087 = PERM and for pupils with <SENprovision> (100536) = K	
D9a	Number of exclusions with <Category> 100087 = PERM and for pupils with <SENprovision> (100536) = E	

Table 18: Number of lunchtime exclusions by reason and SEN provision in the 2016 autumn term (terms 1 and 2) [Not for: Nursery school]

Output

Table 18: Number of lunchtime exclusions by reason and SEN provision in the 2016 autumn term (terms 1 and 2) [Not for: Nursery school]

Reason for lunchtime exclusion		Number of exclusions
[D1]	[D2]	[D3b]
Lunchtime exclusions		Number of exclusions
Pupils with SEN provision S statement		[D7b]
Pupils with SEN provision K – SEN support		[D8b]
Pupils with SEN provision E – education, health and care plan		[D9b]

Business rules

Applies to schools with <Phase> (200638) = PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
D1	<Reason> (100088) - code values from codeset D00024	
D2	<Reason> (100088) – descriptions from codeset D00024	
D3b	Number of exclusions with <Category> (100087) = LNCH <Reason> (100088) = PP, etc	
D7b	Number of exclusions with <Category> 100087 = LNCH and for pupils with <SENprovision> (100536) = S	
D8b	Number of exclusions with <Category> 100087 = LNCH and for pupils with <SENprovision> (100536) = K	
D9b	Number of exclusions with <Category> 100087 = LNCH and for pupils with <SENprovision> (100536) = E	

Table 19: Attendance information for the 2017 spring term (terms 3 and 4) for all pupils aged between 5 and 15 years as at 31/08/2016 [Not for: Nursery school]

Output

Table 19: Attendance information for the 2017 spring term (terms 3 and 4) for all pupils aged between 5 and 15 years as at 31/08/2016 [Not for: Nursery school]

Number of pupils on roll for at least one session in the 2017 spring term	[E1]
Number of pupils with at least one absence in the 2017 spring term	[E2]
Percentage of pupils with at least one absence in the 2017 spring term	[E3]
Total sessions possible for all pupils	[E4]
Total sessions missed due to authorised absence for all pupils	[E5]
Total sessions missed due to unauthorised absence for all pupils	[E7]
Total sessions missed due to overall (authorised plus unauthorised) absence for all pupils	[E9]
Authorised absence as percentage of total sessions possible	[E6]
Unauthorised absence as percentage of total sessions possible	[E8]
Overall (authorised plus unauthorised) absence as percentage of total session possible	[E10]
Number of pupils who have missed 14 sessions and whose absence may need to be tracked	[E19]
Number of pupils missing 22 or more sessions and therefore may be at risk of becoming persistent absentees (not including those who are already persistent absentees)	Not calculated as part of summer term census
Number of pupils missing 46 or more sessions (ie 46 or more sessions absent)	
Percentage of pupils missing 22 or more sessions and therefore may be at risk of becoming persistent absentees (not including those who are already persistent absentees)	
Percentage of pupils missing 46 or more sessions (ie 46 or more sessions absent)	

Warning Messages	
Overall (authorised plus unauthorised) absence rate in term is high (ie greater than 5%)	[E17]

Attendance information is not collected for boarding pupils. Information in Table 19 includes those pupils on roll on census day and those who are no longer at the school but who attended at least one session during the term covered.

Business rules

Applies to schools with <Phase> (200638) = PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
E1	Count cases of on and off roll records for pupils where <SessionsPossible> (100228) > 0 and <DOB> (100007) to derive age >= 5 and age <= 15 as at 31/08/2016 and <Boarder> (100067) = "N" or not present - set these pupil records as scope.	
E2	Where age >= 5 and age <= 15 and <Boarder> (100067) is "N" or not present count cases of on and off roll records for pupils where one of <SessionsAuthorised> (100230), <SessionsUnauthorised> (100231) or [<AbsenceSessions> (100233) for any <AttendanceReason> (100518) excluding Y] are greater than zero	
E3	(E2/E1)*100	
E4	Where age >= 5 and age <= 15 and <Boarder> (100067) is "N" or not present, SUM(<SessionsPossible> (100228)) for all pupils on and off roll	
E5	Where age >= 5 and age <= 15 and <Boarder> (100067) is "N" or not present for each on and off roll records for pupils, IF (E2>0) THEN a1 = SUM(<AttendanceReason> (100518) codes I, M, R, S, T, H, E, C) ELSE a1 = <SessionsAuthorised> (100230). E5 = SUM (a1)	
E6	(E5/E4)*100 (to 2 decimal places)	
E7	Where age >= 5 and age <= 15 and <Boarder> (100067) is "N" or not present for each on and off roll records for pupils, IF (E2>0) THEN b1 = SUM(<AttendanceReason> (100518) codes G, U, O, N) ELSE b1 = <SessionsUnauthorised> (100231) E7 = SUM (b1).	
E8	(E7/E4)*100 (to 2 decimal places)	
E9	E5 + E7	
E10	(E9/E4)*100 (to 2 decimal places)	
E17	IF (E10>5) set to "True - check", else "False - OK"	

| E19 | Where age >= 5 and age <= 15 and <Boarder> (100067) is "N" or not present, count of pupils where the sum of <SessionsAuthorised> (100230) and <SessionsUnauthorised> (100231) or <AbsenceSessions> (100233) is >= 14 | |

Table 20: Attendance information for the 2017 spring term (terms 3 and 4) for all pupils aged 4 years as at 31/08/2016 [Not for: Nursery school]

Output

Table 20: Attendance information for the 2017 spring term (terms 3 and 4) for all pupils aged 4 years as at 31/08/2016 [Not for: Nursery school]

Number of 4 year old pupils on roll for at least one session in the 2017 spring term	[E1a]
Number of 4 year old pupils with at least one absence in the 2017 spring term	[E2a]
Percentage of 4 year old pupils with at least one absence in the 2017 spring term	[E3a]
Total sessions possible for all 4 year old pupils	[E4a]
Total sessions missed due to overall absence for all 4 year old pupils	[E9a]
Overall absence as percentage of total sessions possible	[E10a]

Attendance information is not collected for boarding pupils. Information in Table 20 includes those pupils on roll on census day and those who are no longer at the school but who attended at least one session during the term covered.

Pupils aged 4 are of non-compulsory school age and so the concept of unauthorised absence does not apply to them. No distinction is therefore made between unauthorised and authorised absence in Table 20. Schools are not obliged to use individual attendance codes for these pupils. If they do not wish to use the codes they should provide the total number of absences by recording them as authorised. Absences reported this way will be recorded as overall absence. Although it is not anticipated that individual attendance codes for authorised absence will be used for these pupils, the codes (G, U, O and N) have been included in the business rules for completeness.

Business rules

Applies to schools with <Phase> (200638) = PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
E1a	Count cases of on and off roll records for pupils where <SessionsPossible> (100228) >0 and <DOB> (100007) to derive age = 4 as at 31/08/2016 and <Boarder> (100067) is "N" or not present - set these pupil records as scope.	
E2a	Where age = 4 and <Boarder> (100067) is "N" or not present, count cases of on and off roll records for pupils where one of <SessionsAuthorised> (100230) or [<AbsenceSessions> (100233) for any <AttendanceReason> (100518) excluding Y] are greater than zero	
E3a	(E2a/E1a)*100	
E4a	Where age = 4 and <Boarder> (100067) is "N" or not present, SUM(<SessionsPossible> (100228)) for all pupils on and off roll	
E9a	Where age = 4 and <Boarder> (100067) is "N" or not present, for each on and off roll records for pupils, IF (E2>0) THEN a1 = SUM(<AttendanceReason> (100518) codes I, M, R, S, T, H, E, C, G, U, O, N) ELSE a1 = <SessionsAuthorised> (100230) E9a = SUM (a1).	
E10a	(E9a/E4a)*100 (to 2 decimal places)	

Table 21: Primary admission appeals [For: Primary, middle-deemed primary and all-through with appropriate age range][Note: Primary admissions appeals include Infant admissions appeals]

Output

Table 21: Primary admission appeals [For: Primary, middle-deemed primary and all-through with appropriate age range]

This table does not apply to the summer census as primary admission appeals data is only collected in the spring census

Table 21A: Secondary admission appeals [For: Middle-deemed secondary, secondary and all-through with appropriate age range]

Output

Table 21A: Admission appeals [For: Middle-deemed secondary, secondary and all-through with appropriate age range]

This table does not apply to the summer census as secondary admission appeals data is only collected in the spring census

Table 22: Infant admission appeals [For: Primary and all-through only]

Output

Table 22: Infant admission appeals [For: Primary and all- through only]

This table does not apply to the summer census as infant admissions appeals data is only collected in the spring census

Table 23: Classes as taught at the school's selected time [For: Primary only]

Output

Table 23: Classes as taught at the school's selected time [For: Primary only]

This table does not apply to the summer census as classes taught information is only collected in the spring census

Table 24: Classes as taught at the school's selected time [For: Middle-deemed primary and middle-deemed secondary only]

Output

Table 24: Classes as taught at the school's selected time [For: Middle-deemed primary and middle-deemed secondary only]

This table does not apply to the summer census as classes taught information is only collected in the spring census

Table 25: Classes as taught at the school's selected time [For: Secondary only]

Output

Table 25: Classes as taught at the school's selected time [For: secondary only]

This table does not apply to the summer census as classes taught information is only collected in the spring census

Table 26: Classes as taught at the school's selected time [For: All-through only]

Output

Table 26: Classes as taught at the school's selected time [For: All-through only]

This table does not apply to the summer census as classes taught information is only collected in the spring census

Table 27: Pupil reconciliation [Not for: Nursery school, special and PRU]

Output

Table 27: Pupil reconciliation [Not for: Nursery school, special and PRU]

This table does not apply to the summer census as pupil reconciliation data is only collected in the spring census

Table 28: Universal infant school meals [ALL schools – with appropriate pupils]

Output

Table 28: Universal infant school meals [ALL schools – with appropriate pupils]

NC year group	Number of pupils on roll	of which	
		School lunch taken on census day	Currently FSM eligible on census day
Reception	[J11]	[J12]	[J13]
Year 1			
Year 2			
Year X – pupils aged 4 to 6 only			
Total infant pupils			

Business rules

Applies to schools with <Phase> (200638) = NS, PS, MP, MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
J11	Count all pupils on roll where <NCyearActual> (100068) = 'R', etc	
J12	Count all pupils on roll where <NCyearActual> (100068) = 'R' AND <SchoolLunchTaken> (100538) = TRUE or 1, etc	
J13	Count all pupils on roll where <NCyearActual> (100068) = 'R' AND [<FSMstartDate> (100484) is on or before census day and <FSMendDate> (100485) is on census day or not present], etc	
Year X	For Year X pupil born between 01/09/2009 and 31/08/2012 inclusive.	Date for 4 to 6 year olds only

Post 16 learning aims

If learners have dual registration it is important that their learning aims are assigned to the school which holds their main registration. Schools should not submit learning aims in respect of subsidiary registrations. In the following tables figures relating to the previous academic year and / or to learning aims for learners no longer on roll may include learners who were dually registered with the school. Checks may need to be made with relevant staff in the school as to the registration status of such pupils as this information may not be available from the MIS.

Table 29: Post 16 learning aims - number of learners with learning aims which started this academic year ie from 1 August 2016, or which are continuing from previous academic year(s) [For: Secondary, all-through and PRU]

Output

Table 29: Post 16 learning aims - number of learners with learning aims which started this academic year ie from 1 August 2016, or which are continuing from previous academic year(s) [For: Secondary, all-through and PRU]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 30: Post 16 learning aims - number of learners with learning aims which were active in the previous academic year from 1 August 2015 to 31 July 2016 [For: Secondary, secondary, all-through and PRU]

Output

Table 30: Post 16 learning aims - number of learners with learning aims which were active in the previous academic year from 1 August 2015 to 31 July 2016 [For: Secondary, all-through and PRU]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 31: Post 16 learning aims - number of learning aims which started this academic year ie from 1 August 2016 or continued from previous academic year(s) [For: Secondary, all-through and PRU]

Output

Table 31: Post 16 learning aims - number of learning aims which started this academic year ie from 1 August 2016 or continued from previous academic year(s) [For: Secondary, all-through and PRU]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 32: Post 16 learning aims - number of learning aims which were active in the previous academic year from 1 August 2015 to 31 July 2016 [For: Secondary, all-through and PRU]

Output

Table 32: Post 16 learning aims - number of learning aims which were active in the previous academic year from 1 August 2015 to 31 July 2016 [For: Secondary, all-through and PRU]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 33: Sub-contracting partner UKPRN [For: Secondary, all-through and PRU with sixth forms only]

Output

Table 33: Sub-contracting partner UKPRN [For: Secondary, all-through and PRU with sixth forms only]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 34: Learning aim withdrawal [For: Secondary, all-through and PRU]

Output

Table 34: Learning aim withdrawal [For: Secondary, all-through and PRU]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 35: Maths and English prior attainment (for block 2 disadvantage funding) [For: Secondary, all-through and PRU]

Output

Table 35: Maths and English prior attainment (for block 2 disadvantage funding) [For: Secondary, all-through and PRU]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 36: Maths and English funding exemptions [For: Secondary, all-through and PRU]

Output

Table 36: Maths and English funding exemptions [For: Secondary, all-through and PRU]

This table does not apply to the summer census as learning aims data is only collected in the autumn census

Table 37: Number of pupils by planned learning hours band [For: Secondary, all-through and PRU]

Output

Table 37: Number of pupils by planned learning hours band [For: Secondary, all-through and PRU]

This table does not apply to the spring census as planned hours data is only collected in the autumn census

Table 38: Number of pupils by planned employability, enrichment and pastoral hours band [For: Secondary, all-through and PRU]

Output

Table 38: Number of pupils by planned employability, enrichment and pastoral hours band [For: Secondary, all-through and PRU]

This table does not apply to the spring census as planned hours data is only collected in the autumn census

Table 39: Number of pupils by planned learning and planned employability, enrichment and pastoral hours band [For: Secondary, all-through and PRU]

Output

Table 39: Number of pupils by total planned hours band [For: Secondary, all-through and PRU]

This table does not apply to the spring census as planned hours data is only collected in the autumn census

Table 40: Bursary funding awarded to all 16-19 year olds since the beginning of the current academic year (ie 01/08/2016) [Not for: Nursery school, primary and middle-deemed primary]

Output

Table 40: Bursary funding awarded to all 16-19 year olds since the beginning of the current academic year (ie 01/08/2016) [Not for: Nursery school, primary and middle-deemed primary]

Description	Number of pupils
Awarded a vulnerable group bursary	[B57]
Awarded a discretionary bursary	[B58]
Awarded both a vulnerable group and discretionary bursary	[B59]
Total number of pupils awarded one or more bursaries	[B60]

Business rules

Applies to schools with <Phase> (200638) = MS, SS, AT, SP or PR

Rule number	Rule specification	Notes
B57	Count of on and off roll records for pupils where <SupportCode> (100491) is equal to 55 and <DOB> (100007) is between 01/09/1996 and 31/08/2000	
B58	Count of on and off roll records for pupils where <SupportCode> (100491) is equal to 56 and <DOB> (100007) is between 01/09/1996 and 31/08/2000	
B59	Count of on and off roll records for pupils where <SupportCode> (100491) is equal to 55 and 56 and <DOB> (100007) is between 01/09/1996 and 31/08/2000	
B60	B57 + B58 - B59	

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