

School level annual school census (SLASC) 2018

(Registered independent schools)

Business and technical specification, version 1.0

July 2017

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1 Introduction

1.1 Audience and purpose

This document specifies the data to be returned to the department during the 2018 school level annual school census (SLASC) provided by registered independent schools and is specific to registered independent schools only.

New or changed items (from the 2017 SLASC collection) are highlighted in yellow. Where the language used within the document has been updated / amended – but the intent of the paragraph / sentence has not altered (and no new items / elements have been added) - such updates / amendments have not been marked as changes. However, all dates within the document have been updated, but are not highlighted, as these are not new items.

1.2 Statutory requirement

Completion of the census is a statutory requirement under the <u>Education (Independent</u> <u>Educational provision in England) (Provision of Information) Regulations 2010</u>, which are made under the <u>Education and Skills Act 2008</u>.

A statutory requirement:

- means that independent schools do not need to obtain staff or proprietor consent to the provision of information
- ensures independent schools are protected from any legal challenge that they are breaching a duty of confidence to staff or proprietors
- helps to ensure that returns are completed by independent schools
- means that all census elements are mandatory unless specifically stated to be voluntary

A school which fails to complete the census can be removed from the register of independent schools.

1.3 Technical specification

The technical specification for the 2018 collection is comprised of the following documents:

- this MS Word document containing a narrative and sample XML messages
- the common basic data set (<u>CBDS</u>) MS Excel workbook
- the validation rules in an MS Excel workbook

A guide is also produced to inform independent schools, in non-technical terms, of the data collection requirements and advise on what they need to provide. This documentation is available on the department's <u>website</u>.

The scope of the census collection (that is: which pupils and data items are included) is defined by this MS Word document and not by the validation rules. The validation rules are provided to assist software suppliers in the development of their systems and to enable a check of the data extracted for the collection.

1.3 Business rationale

The following factors are the business drivers behind this approach:

- it is consistent with the overall vision behind the data sharing protocol of collecting data once and using it many times
- it is based on the principle that schools are expected to hold / manage data or have data held on their behalf so that they can access and extract it

1.4 Assumptions

Assumptions made in creating this specification:

- this specification is for a return using COLLECT as the data collection mechanism. This is the department's preferred data collection method.
- where returns are generated from the school management information system (MIS), the department will only accept submissions which are in XML format
- returns via direct manual input into COLLECT may also be made
- where appropriate the data specification has used e-Gif data standards

1.5 Coverage and timings

All independent schools are required to capture the data specified for the 2018 census. The data is collected via the department's COLLECT system from the 18 January 2018. The statutory return deadline is 18 February 2018.

1.6 Collection timing

The school level annual school census data for registered independent schools is collected on an annual basis. The census date is the third Thursday in January (18 January 2018).

1.7 Changes from the 2017 SLASC specifications

1.7.1 New data items

No new data items have been added to the census.

1.7.2 Existing data items

There have been no changes to existing data items.

1.7.3 Removal of data items

No data items have been removed.

2 Structure and guidance

2.1 Outline data content

Each return from a school will consist of a header and one or more school modules.

2.2 Message header

A standard XML message header is required for each census file. Annex A of this specification contains a sample XML message header. The data items required within the header are as follows:

Survey Collection Name <Collection> (800001) will be SLASC.

Description: name of the data collection that is: SLASC.

Survey Year <Year> (800003) will be 2018.

Description: the year of the collection.

Survey Reference Date <ReferenceDate> (800004) will be 2018-01-18.

Description: the reference date is normally the day of the census or collection. It is used as the baseline date from which comparisons with other dates in the return can be made.

Source Level <SourceLevel> (800005) will be S.

Description: must be set to S for a school system (local authority level code L is not applicable for this collection).

LA <LA>, (200001) is the local authority number.

Description: standard departmental three digit local authority number.

Estab <Estab>, (200636) will be mandatory and the tags should be included in the XML.

Description: standard departmental four digit establishment number.

Software Code <SoftwareCode> (800006) is the code indicating the software supplier. This is allocated by the supplier.

Description: software product identification. Suppliers must advise the department of the code used.

Release <Release> (800008) is a code / date (or combination) provided by the software supplier to assist in identification.

Description: software product identification.

Serial No <SerialNo> (800007) will start at 001 and then be incremented by 1 each time a new file is prepared for submission.

Description: an incremented number generated by a provider's software. Enables data collection systems to identify re-submissions.

Date / Time <DateTime> (800010) is the date and time when the file was prepared or generated in CCYY-MM-DDThh:mm:ss format.

Description: date and time of generation of the return.

CBDS Level <CBDSLevel> (800011) will be school.

Description: shows which of the defined CBDS levels are present within a data return.

3 Guidance section

3.1 Overall description and scope

The details below describe the 2018 school level annual school census collection for registered independent schools.

3.2 Outline data content

The return will contain a number of modules for each school. All data items included in each of the modules are described within the Common Basic Dataset (<u>CBDS</u>).

3.3 Section 1 – general school information

This section contains general information and contact details for the school and consists of the following items:

3.3.1 School

a) Direct input via COLLECT

- name
- main school address
- postcode
- telephone number
- headteacher's name (title, forename and surname)

b) Either direct input via COLLECT or input via XML form MI system

- email address
- contact name (for enquiries) <ContactName> (200127)
- contact telephone number <PhoneNo> (200120)

3.3.2 Charity

- name
- registered number

Please note: COLLECT is pre-populated with the information shown above and only amendments to the above data are required with the exception of the school contact name, telephone number and email address. Amendments can only be made manually on

COLLECT and therefore are not included within the XML structure. For any such amendment, the data origin is always uploaded first, with any data amendments subsequently uploaded.

3.4 Section 2 - school accommodation

This data item <SchoolAccommodationChange> (200690) records, via a yes / no query, whether there have been any changes to the school's accommodation which have not yet been notified to the department. Where the answer is 'Yes' full details are to be provided <SchoolAccommodationChangeDetails> (200691).

3.5 Section 3 - annual fees

This data item records the lowest annual day <LowestAnnFeeDayPups> (200692) and lowest annual boarding <LowestFeeBoardingPups> (200693) together with; highest annual day <HighestAnnFeeDayPups> (200694) and highest annual boarding <HighestAnnFeeBoardingPups> (200695) fees charged.

Annual fees			
	Day pupil annual rate	Boarding pupil annual rate	
Lowest annual fee charged per pupil			
Highest annual fee charged per pupil			

3.6 Section 4 - pupils on register

This section records the pupils registered at the school on census day.

3.6.1 All pupils on the register on census day

Full and part-time pupils (split by boys and girls) are recorded by age.

Age on	Date of birth	Full time	Part time

31/08/17		Boys	Girls	Boys	Girls
19 and over	DOB on or after				
	31/08/98				
18	DOB is between				
	01/09/98 and				
	31/08/99 inclusive				
17	DOB is between				
	01/09/99 and				
	31/08/00 inclusive				
16	DOB is between				
	01/09/00 and				
	31/08/01inclusive				
15	DOB is between				
	01/09/01 and				
	31/08/02 inclusive				
14	DOB is between				
	01/09/02 and				
	31/08/03 inclusive				
13	DOB is between				
	01/09/03 and				
	31/08/04 inclusive				
12	DOB is between				
	01/09/04 and				
	31/08/05 inclusive				
11	DOB is between				
	01/09/05 and				
	31/08/06 inclusive				
10	DOB is between				
	01/09/06 and				
	31/08/07 inclusive				
9	DOB is between				
	01/09/07 and				
	31/08/08 inclusive				
8	DOB is between				
	01/09/08 and				
	31/08/09 inclusive				
7	DOB is between				
	01/09/09 and				
	31/08/10 inclusive				

Age on	Date of birth	Full time	Part time	
31/08/17				
6	DOB is between			
	01/09/10 and			
	31/08/11 inclusive			
5	DOB is between			
	01/09/11 and			
	31/08/12 inclusive			
	DOB is between			
	01/09/12 and			
	31/12/12 inclusive			
	DOB is between			
4	01/01/13 and			
	31/03/13 inclusive			
	DOB is between			
	01/04/13 and			
	31/08/13 inclusive			
	DOB is between			
	01/09/13 and			
	31/12/13 inclusive			
	DOB is between			
3	01/01/14 and			
	31/03/14 inclusive			
	DOB is between			
	01/04/14 and			
	31/08/14 inclusive			
2	DOB is between			
	01/09/14 and			
	31/08/15 inclusive			
1	DOB is between			
	01/09/15 and			
	31/08/16 inclusive			
Under 1	DOB is 01/09/16 or			
	later			
Totals	1			

3.6.2 Total number of pupils on the register on Thursday 18 January 2018

The total number of pupils on the register must equal the total provided at 3.6.1 above.

Total number of pupils on the register on Thursday 18 January 2018		
Total pupils on register at 18/01/18		

Please note: zeros are required in total fields, but not in other fields.

3.6.3 Boarding school bed availability

How many beds are available (occupied and unoccupied) on the census date in boarding accommodation		
Number of beds		
<approvedplaces></approvedplaces>		
(200696)		

3.6.4 Boarding pupils on the register on Thursday 18 January 2018 included in 3.6.1

Boarding pupils on the register on Thursday 18 January 2018 included in 3.6.1		
Number of boy boarders		
<boardingboys></boardingboys>		
(200806)		
Number of girl boarders		
<boardinggirls></boardinggirls>		
(200807)		

3.6.5 Pupils looked after

The number of pupils who, at 18 January 2018, are looked after by a local authority within the meaning of Section 22 of the Children Act 1989 <PupilsInCare> (200808).

Pupils looked after by loo	cal authority
Number of pupils	

3.7 Section 5 - pupils with special educational needs (SEN)

Where schools have pupils with SEN, the numbers of pupils are recorded by SEN registration type. Where a school does not have pupils with SEN, the field is filled with a zero.

Number of pupils with SEN by registration type	
Number of pupils (full and part-time) for whom a statement of SEN or an education, health and care (EHC) plan is maintained by the local authority <pupssenstatement> (200810)</pupssenstatement>	
Number of pupils (full and part-time) with SEN support but no statement of SEN or education, health and care (EHC) plan <pupssennostatement> (200811)</pupssennostatement>	

3.8 Section 6: boarding schools only

Accommodation over 295 days - The number of pupils provided with accommodation at the school for more than 295 days, or elsewhere under arrangements made by the school's proprietor, in each of the 2 preceding years and the intended figure for the next year.

Have you provided pupils with accommodation for more than 295 days per year in either of the past two years, or do you intend to in the forthcoming year?

If 'Yes': <accomm295day></accomm295day>	If 'No': <accomm295day></accomm295day>	
(200893) – provide details	(200893) – continue on to	
below	section 7	

Number of pupils provided with accommodation	
How many pupils were provided with accommodation in the period 01	
January 2016 to 31 December 2016? <boardingpupilsrefyearminus2> (200697)</boardingpupilsrefyearminus2>	
 Soluting rupis Reryean (200097)	
How many pupils were provided with accommodation in the period 01	
January 2017 to 31 December 2017?	
<boardingpupilsrefyearminus1> (200698)</boardingpupilsrefyearminus1>	
How many pupils will be provided with accommodation in the period	
01 January 2018 to 31 December 2018?	
<boardingpupilsforthcommingyr> (200699)</boardingpupilsforthcommingyr>	

3.9 Section 7 – teaching staff

Total staff numbers (including headteacher) employed in week commencing 15 January 2018 split into male / female and full / part time with total hours for part time staff – to the nearest whole number.

3.9.1 Full-time staff

These data items record the number of full-time staff by:

- number of men <TeachFTMen> (200700)
- number of women <TeachFTWom> (200701)

3.9.2 Part-time staff

These data items record the number of part-time staff by:

- number of men <TeachPTMen> (200702)
- total hours per week excluding lunch hours <TeachPTMenHrs> (200703)
- number of women <TeachPTWom> (200704)
- total hours per week excluding lunch hours <TeachPTWomHrs> (200705)

Please note: the range of average part time hours has been amended so that averages of more than 25 hours and less than 1 hour are queried. Please see validation rules 870cQ and 870dQ.

3.9.3 Inclusions and exclusions

(a) Include:

- staff on short term paid absence (less than a term)
- relief staff filling vacancies
- relief staff covering long term absence (a term or more)

(b) Exclude:

- staff on long term absence (a term or more)
- relief staff covering short term absence
- any other vacancies not filled by relief staff
- non-teaching staff
- student teachers on school centred initial teacher training (ITT) courses

3.10 Section 8 - courses of study for pupils aged 15 and over

This section requires the total number of pupils taking each type of qualification by age group. Pupils are entered on one of the courses only. Where the pupil is undertaking a mixture of courses, only the main course of study is recorded.

3.10.1 Courses of study for boys

Boys in full time and part time education	Age on 31/08/2017			
Principal aim of study	15	16	17	18 and over
Level 4 and above				
International Baccalaureate				
GCE 'A' level Pre-U Principal				
GCE AS level Pre-U short CRSE				
Other level 3 equivalents (such				
as: BTEC National Diploma)				
GCSE / IGCSE				
Other level 2 courses				
Other level 1 courses				
Other courses				
Totals				

3.10.2 Courses of study for girls

Girls in full time and part time education	Age on 31/08/2017			
Principal aim of study	15	16	17	18 and over
Level 4 and above				
International Baccalaureate				
GCE 'A' level Pre-U Principal				
GCE AS level Pre-U short CRSE				
Other level 3 equivalents (such				
as: BTEC National Diploma)				
GCSE / IGCSE				
Other level 2 courses				
Other level 1 courses				
Other courses				
Totals				

Please note: the totals in each age group within the tables at 3.10.1 and 3.10.2 above must agree with the relevant totals for pupils on the register (paragraph 3.6.1 above) in section 6.

3.11 Section 9 - final year of key stage 4 (KS4) study

The number of pupils who are in their final year of KS4 (regardless of age).

Number of pupil in the final year of key stage 4		
Number of boys		
<cboysfinalyrks4> (200876)</cboysfinalyrks4>		
Number of girls		
<cgirlsfinalyrks4> (200877)</cgirlsfinalyrks4>		

3.12 Nil returns

Boolean fields to indicate either leaver or new appointment records for teachers, education support staff (non-teaching and ancillary staff), new proprietors, chair-person and board members.

3.13 Annex A: teachers - new appointments and leavers

This section requires the following details for all new teaching appointments since 20 January 2017 and those teachers who have left since then.

3.13.1 New teaching appointments

- whether they are full time (F), part time (P) or the head teacher (H) <Post> (200883)
- surname <Surname> (200884)
- previous surname (most recent) < Previous Surname > (200885)
- first name(s) <FirstName> (200886)

3.13.2 Teachers who have left

- whether they are full time (F), part time (P) or the head teacher (H) <Post> (200883)
- surname <Surname> (200884)
- previous surname (most recent) < Previous Surname > (200885)
- first name(s) <FirstName> (200886)

3.14 Annex B: education support staff - new appointments and leavers

This section requires the following details for all support staff that have been newly appointed or have left since 20 January 2017.

3.14.1 New support staff appointments

- whether they are full time (F) or part time (P) <Post> (200883)
- surname <Surname> (200884)
- previous surname (most recent) <PreviousSurname> (200885)
- first name(s) <FirstName> (200886)
- post title <PostTitle> (200892)

3.14.2 Support staff who have left

- whether they are full time (F) or part time (P) <Post> (200883)
- surname <Surname> (200884)
- previous surname (most recent) <PreviousSurname> (200885)
- first name(s) <FirstName> (200886)
- post title <PostTitle> (200892)

3.15 Annex C: part a - individual proprietors

This section requires the following details for all proprietors:

- surname <Surname> (200884)
- previous surname (most recent) <PreviousSurname> (200885)
- first name(s) <FirstName> (200886)
- date of birth <PersonBirthDate> (400007)
- residential address:

Either, in BS7666 format:

- SAON <SAON> (900022)
- PAON <PAON> (900028)
- Street < Street > (900034)
- Locality <Locality> (900035)
- Town <Town> (900036)
- administrative area <AdministrativeArea> (900037)
- o post town <PostTown> (900038)

Or, in line address format:

- address line 1 <AddressLine1> (900042)
- address line 2 <AddressLine2> (900043)
- address line 3 <AddressLine3> (900044)
- address line 4 <AddressLine4> (900045)
- address line 5 <AddressLine5> (900046)

For both formats

- postcode <PostCode> (900039)
- telephone number <PhoneNo> (900059)

- email address <Email> (900020)
- change since previous census <Change> (900068)

3.16 Annex C: part bi – proprietors which are a corporate or unincorporated body

- name of body <BodyName> (900069)
- address of body:

Either, in BS7666 format or in line address format – as at 3.15 above – together with:

- postcode <PostCode> (900039)
- telephone number of body <PhoneNo> (900059)
- email address of body <Email> (900020)

3.17 Annex C: part bii – chair of proprietorial body

- surname <Surname> (200884)
- previous surname (most recent) <PreviousSurname> (200885)
- first name(s) <FirstName> (200886)
- date of birth <PersonBirthDate> (400007)
- residential address

Either, in BS7666 format or in line address format – as at 3.15 above – together with:

- postcode <PostCode> (900039)
- indicate if details have changed since 19 January 2017 <Change> (900068)

3.18 Annex C: part biii - newly appointed members of the proprietor body since 19 January 2017

- surname <Surname> (200884)
- previous surname (most recent) <PreviousSurname> (200885)
- first name(s) <FirstName> (200886)
- date of birth <PersonBirthDate> (400007)
- residential address:

Either, in BS7666 format or in line address format – as at 3.15 above – together with:

- postcode <PostCode> (900039)
- telephone number <PhoneNo> (900059)
- email address <Email> (900020)

4 Data return formats

A submission file from the school is to be provided in a XML file structure as described in Annex A of this specification. Where an optional item is not included then the associated XML tag should also be omitted. Where a mandatory item is omitted then an error will be generated.

4.1 Special notes for XML returns

The standard XML entity references should be used for the following special characters:

Character	Entity reference
Ampersand (&)	&
Left angle bracket (<)	<
Right angle bracket (>)	>
Single quote / apostrophe (')	'
Double quotes ()	"

For special characters such as é use a character reference such as é. This produces a generic XML file which can be viewed as such in a suitable browser. Details of all such characters are found within the XML standard documentation; see for example <u>WC3</u>, section 2.2.

It is expected that all numeric data will be supplied as integers.

5 Data validation rules

This section specifies validation rules that are applied to the data by the department, using COLLECT. They should also be applied, as far as possible, by schools prior to loading the data into the COLLECT system and any issues resolved before continuing with the upload to COLLECT. Those data items included in the specification but not appearing in the validation rules, that is: those not shown in the validation rules as must be present - should be supplied where available. The rules also show which validations are errors and which ones are queries. An error is a failed validation check that must be corrected. A query is one which must be investigated, and potentially corrected or explained, as it identifies data that we would not usually expect and may be invalid.

Syntax:

- validation checks are expressed as conditions that must be true (errors) or that should be true (queries). The error message shows what is displayed if the condition fails
- data items are indicated using the XML tag with the CBDS number in parentheses where this number is available. Many data items do not have CBDS numbers. CBDS tends mostly to cover individual data items not aggregate sums of pupil numbers against certain characteristics
- data groups are indicated using the XML tag only
- single dates or date ranges are sometimes defined in relation to the <ReferenceDate> (800004), which is taken from the XML header

6 Resubmission guidance

When resubmissions are required the serial number in the header must be incremented by the provider's software. Only a whole file can be resubmitted therefore a resubmission will delete and replace all of the data contained in the previous submission.

7 Valid values

Valid item values must be in the list or range specified in the common basic dataset, (<u>CBDS</u>) - subject to the exceptions and restrictions below.

Currently not all the specification is in line with CBDS. This is because data items are mainly aggregations. CBDS mainly covers individual data items not aggregate sums of pupil numbers against certain characteristics.

7.1 Local authority codes

Local authority codes [CBDS number (200001), codeset D00004] for this collection only covers local authorities in England. Coverage also excludes local authority codes:

- 001, 003, 167;
- codes starting with 6 and 7;
- XXX, MMM and NAA.

7.2 Establishment number

Establishment number [CBDS number (200636), codeset D00036] for this collection only covers the following ranges:

• 6000-6899 Independent

8 General notes

XML file generic naming conventions

The following file naming conventions apply: the file extension will be XML. The file name shall be constructed from the following components:

- origin identifier consisting of the local authority number followed by the estab number (7 digits) such as: '8016000'
- census / data extraction type where 'IND1' indicates that it is an independent school file containing aggregated school level data relating to the January school level annual school census (SLASC)
- destination identifier where the first three characters are the local authority number, fourth / fifth characters are 'LL' and the sixth / seventh characters are the last two digits of the year (7 characters) – such as: '801LL18'
- serial number (3 digits) such as: '001'
- The components should be separated by underscore characters (_).

An example of an 'IND SLASC' file:

• 8016000_IND1_801LL18_001.XML

The total file name length = 28 characters.

Annex A - XML message structure

A1 overall XML message structure

SLASC census 2018 - overall message structure
xml version="1.0" encoding="UTF-8"?
<message></message>
<header></header>
See A2 below for details
<school></school>
See A3 below for details

A2 header XML message structure

A standard XML message header is required for each independent school census file. The data items should be populated according to the guidance in section 2 of this specification. The layout is as follows:

2018 - header structure
<header></header>
<collectiondetails></collectiondetails>
<collection>SLASC</collection>
<year>2018</year>
<referencedate>2018-01-18</referencedate>
<source/>
<sourcelevel>S</sourcelevel>
<la>999</la>
<estab>9999</estab>
<softwarecode>AcmeMIS</softwarecode>
<release>1.4 2017-10-14</release>
<serialno>001</serialno>
<datetime>2018-01-18T11:14:05</datetime>
<cbdslevel>School</cbdslevel>

A3 school XML message structure

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
	<school></school>	
	<schoolcontact></schoolcontact>	
200127	<contact>Forename Surname</contact>	a(70)
200120	<phoneno>999999999999999999999999999999999999</phoneno>	a(35) Valid characters are 0-9 and a leading '+' (for international numbers)
200022	<email>school@school.com</email>	a, n(254)
	<section126and7></section126and7>	
200690	<schoolaccommodationchange>No</schoolaccommodationchange>	Valid values are 'Yes' or 'No'
200691	<schoolaccommchangedetails></schoolaccommchangedetails>	Free text field up to 4000 characters
200692	<lowestannfeedaypups>999999</lowestannfeedaypups>	n(6) No decimal allowed
200693	<lowestannfeeboardingpups>9999999</lowestannfeeboardingpups>	n(6) No decimal allowed
200694	<highestannfeedaypups>999999</highestannfeedaypups>	n (6) No decimal allowed
200695	<highestannfeeboardingpups>999999</highestannfeeboardingpups>	n(6) No decimal allowed

S	LASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200893	<accomm295day>Yes</accomm295day>	Valid values are 'Yes' or No'
200697	<boardingpupilsrefyearminus2>9999</boardingpupilsrefyearminus2>	n(4)
200698	<boardingpupilsrefyearminus1>9999</boardingpupilsrefyearminus1>	n(4)
200699	<boardingpupilsforthcomingyr>9999</boardingpupilsforthcomingyr>	n(4)
	<teachingstaff></teachingstaff>	
200700	<teachftmen>999</teachftmen>	n(3)
200701	<teachftwom>999</teachftwom>	n(3)
200702	<teachptmen>999</teachptmen>	n(3)
200703	<teachptmenhrs>9999</teachptmenhrs>	n(4)
200704	<teachptwom>999</teachptwom>	n(3)
200705	<teachptwomhrs>9999</teachptwomhrs>	n(4)
	<porftboys></porftboys>	
200706	<boy19over>999</boy19over>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200707	<boy18>999</boy18>	n(3)
200708	<boy17>999</boy17>	n(3)
200709	<boy16>999</boy16>	n(3)
200710	<boy15>999</boy15>	n(3)
200711	<boy14>999</boy14>	n(3)
200712	<boy13>999</boy13>	n(3)
200713	<boy12>999</boy12>	n(3)
200714	<boy11>999</boy11>	n(3)
200715	<boy10>999</boy10>	n(3)
200716	<boy9>999</boy9>	n(3)
200717	<boy8>999</boy8>	n(3)
200718	<boy7>999</boy7>	n(3)
200719	<boy6>999</boy6>	n(3)
200720	<boy5>999</boy5>	n(3)
200721	<boy4upper>999</boy4upper>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200722	<boy4middle>999</boy4middle>	n(3)
200723	<boy4lower>999</boy4lower>	n(3)
200724	<boy3upper>999</boy3upper>	n(3)
200725	<boy3middle>999</boy3middle>	n(3)
200726	<boy3lower>999</boy3lower>	n(3)
200727	<boy2>999</boy2>	n(3)
200728	<boy1>999</boy1>	n(3)
200729	<boyunder1>999</boyunder1>	n(3)
200730	<boytot>9999</boytot>	n(4)
	<porftgirls></porftgirls>	
200731	<girl19over>999</girl19over>	n(3)
200732	<girl18>999</girl18>	n(3)
200733	<girl17>999</girl17>	n(3)
200734	<girl16>999</girl16>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200735	<girl15>999</girl15>	n(3)
200736	<girl14>999</girl14>	n(3)
200737	<girl13>999</girl13>	n(3)
200738	<girl12>999</girl12>	n(3)
200739	<girl11>999</girl11>	n(3)
200740	<girl10>999</girl10>	n(3)
200741	<girl9>999</girl9>	n(3)
200742	<girl8>999</girl8>	n(3)
200743	<girl7>999</girl7>	n(3)
200744	<girl6>999</girl6>	n(3)
200745	<girl5>999</girl5>	n(3)
200746	<girl4upper>999</girl4upper>	n(3)
200747	<girl4middle>999</girl4middle>	n(3)
200748	<girl4lower>999</girl4lower>	n(3)
200749	<girl3upper>999</girl3upper>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200750	<girl3middle>999</girl3middle>	n(3)
200751	<girl3lower>999</girl3lower>	n(3)
200752	<girl2>999</girl2>	n(3)
200753	<girl1>999</girl1>	n(3)
200754	<girlunder1>999</girlunder1>	n(3)
200755	<girltot>9999</girltot>	n(4)
	<porptboys></porptboys>	
200756	<boypt19over>999</boypt19over>	n(3)
200757	<boypt18>999</boypt18>	n(3)
200758	<boypt17>999</boypt17>	n(3)
200759	<boypt16>999</boypt16>	n(3)
200760	<boypt15>999</boypt15>	n(3)
200761	<boypt14>999</boypt14>	n(3)
200762	<boypt13>999</boypt13>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200763	<boypt12>999</boypt12>	n(3)
200764	<boypt11>999</boypt11>	n(3)
200765	<boypt10>999</boypt10>	n(3)
200766	<boypt9>999</boypt9>	n(3)
200767	<boypt8>999</boypt8>	n(3)
200768	<boypt7>999</boypt7>	n(3)
200769	<boypt6>999</boypt6>	n(3)
200770	<boypt5>999</boypt5>	n(3)
200771	<boypt4upper>999</boypt4upper>	n(3)
200772	<boypt4middle>999</boypt4middle>	n(3)
200773	<boypt4lower>999</boypt4lower>	n(3)
200774	<boypt3upper>999</boypt3upper>	n(3)
200775	<boypt3middle>999</boypt3middle>	n(3)
200776	<boypt3lower>999</boypt3lower>	n(3)
200777	<boypt2>999</boypt2>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200778	<boypt1>999</boypt1>	n(3)
200779	<boyptunder1>999</boyptunder1>	n(3)
200780	<boypttot>9999</boypttot>	n(4)
	<porptgirls></porptgirls>	
200781	<girlpt19over>999</girlpt19over>	n(3)
200782	<girlpt18>999</girlpt18>	n(3)
200783	<girlpt17>999</girlpt17>	n(3)
200784	<girlpt16>999</girlpt16>	n(3)
200785	<girlpt15>999</girlpt15>	n(3)
200786	<girlpt14>999</girlpt14>	n(3)
200787	<girlpt13>999</girlpt13>	n(3)
200788	<girlpt12>999</girlpt12>	n(3)
200789	<girlpt11>999</girlpt11>	n(3)
200790	<girlpt10>999</girlpt10>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200791	<girlpt9>999</girlpt9>	n(3)
200792	<girlpt8>999</girlpt8>	n(3)
200793	<girlpt7>999</girlpt7>	n(3)
200794	<girlpt6>999</girlpt6>	n(3)
200795	<girlpt5>999</girlpt5>	n(3)
200796	<girlpt4upper>999</girlpt4upper>	n(3)
200797	<girlpt4middle>999</girlpt4middle>	n(3)
200798	<girlpt4lower>999</girlpt4lower>	n(3)
200799	<girlpt3upper>999</girlpt3upper>	n(3)
200800	<girlpt3middle>999</girlpt3middle>	n(3)
200801	<girlpt3lower>999</girlpt3lower>	n(3)
200802	<girlpt2>999</girlpt2>	n(3)
200803	<girlpt1>999</girlpt1>	n(3)
200804	<girlptunder1>999</girlptunder1>	n(3)
200805	<girlpttot>9999</girlpttot>	n(4)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
		,
	<section45andsen></section45andsen>	
200696	<approvedplaces>9999</approvedplaces>	n(4)
200806	<boardingboys>9999</boardingboys>	n(4)
200807	<boardinggirls>9999</boardinggirls>	n(4)
200808	<pupilsincare>9999</pupilsincare>	n(4)
200810	<pupssenstatement>9999</pupssenstatement>	n(4)
200811	<pupssennostatement>9999</pupssennostatement>	n(4)
	<coursesboys1516></coursesboys1516>	
200812	<cboys15level4andabove>999</cboys15level4andabove>	n(3)
200813	<cboys15internatbaccalaureate>999</cboys15internatbaccalaureate>	n(3)
200814	<cboys15gcealevelpreuprincipalgceaslevelpreushortcrse>999</cboys15gcealevelpreuprincipalgceaslevelpreushortcrse>	n(3)
200815	<pre><cboys15otherlevel3equivalents>999</cboys15otherlevel3equivalents></pre>	n(3)
200816	<pre><cboys15gcseigcse>999</cboys15gcseigcse></pre>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200817	<cboys15otherlevel2courses>999</cboys15otherlevel2courses>	n(3)
200818	<cboys15otherlevel1courses>999</cboys15otherlevel1courses>	n(3)
200819	<cboys15othercourses>999</cboys15othercourses>	n(3)
200820	<cboys16level4andabove>999</cboys16level4andabove>	n(3)
200821	<cboys16internatbaccalaureate>999</cboys16internatbaccalaureate>	n(3)
200822	CBoys16GCEALevelPreUPrincipalGCEAsLevelPreUShortCRSE>999	n(3)
200823	<cboys16otherlevel3equivalents>999</cboys16otherlevel3equivalents>	n(3)
200824	<cboys16gcseigcse>999</cboys16gcseigcse>	n(3)
200825	<cboys16otherlevel2courses>999</cboys16otherlevel2courses>	n(3)
200826	<cboys16otherlevel1courses>999</cboys16otherlevel1courses>	n(3)
200827	<cboys16othercourses>999</cboys16othercourses>	n(3)
	<coursesboys1718></coursesboys1718>	
200828	<cboys17level4andabove>999</cboys17level4andabove>	n(3)
200829	<cboys17internatbaccalaureate>999</cboys17internatbaccalaureate>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200830	<cboys17gcealevelpreuprincipalgceaslevelpreushortcrse>999</cboys17gcealevelpreuprincipalgceaslevelpreushortcrse>	n(3)
200831	<cboys17otherlevel3equivalents>999</cboys17otherlevel3equivalents>	n(3)
200832	<cboys17gcseigcse>999</cboys17gcseigcse>	n(3)
200833	<cboys17otherlevel2courses>999</cboys17otherlevel2courses>	n(3)
200834	<cboys17otherlevel1courses>999</cboys17otherlevel1courses>	n(3)
200835	<cboys17othercourses>999</cboys17othercourses>	n(3)
200836	<cboys18overlevel4andabove>999</cboys18overlevel4andabove>	n(3)
200837	<cboys18overinternatbaccalaureate>999</cboys18overinternatbaccalaureate>	n(3)
200838	<cboys18overgcealevelpreuprincipalgceaslevelpreushortcrse>999</cboys18overgcealevelpreuprincipalgceaslevelpreushortcrse>	n(3)
200839	<cboys18overotherlevel3equivalents>999</cboys18overotherlevel3equivalents>	n(3)
200840	<cboys18overgcseigcse>999</cboys18overgcseigcse>	n(3)
200841	<cboys18overotherlevel2courses>999</cboys18overotherlevel2courses>	n(3)
200842	<cboys18overotherlevel1courses>999</cboys18overotherlevel1courses>	n(3)
200843	<cboys18overothercourses>999</cboys18overothercourses>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
	<coursesgirls1516></coursesgirls1516>	, , , , , , , , , , , , , , , , , , ,
200844	<cgirls15level4andabove>999</cgirls15level4andabove>	n(3)
200845	<cgirls15internatbaccalaureate>999</cgirls15internatbaccalaureate>	n(3)
200846	<cgirls15gcealevelpreuprincipalgceaslevelpreushortcrse>999</cgirls15gcealevelpreuprincipalgceaslevelpreushortcrse>	n(3)
200847	<cgirls15otherlevel3equivalents>999</cgirls15otherlevel3equivalents>	n(3)
200848	<cgirls15gcseigcse>999</cgirls15gcseigcse>	n(3)
200849	<cgirls15otherlevel2courses>999</cgirls15otherlevel2courses>	n(3)
200850	<cgirls15otherlevel1courses>999</cgirls15otherlevel1courses>	n(3)
200851	<cgirls15othercourses>999</cgirls15othercourses>	n(3)
200852	<cgirls16level4andabove>999</cgirls16level4andabove>	n(3)
200853	<cgirls16internatbaccalaureate>999</cgirls16internatbaccalaureate>	n(3)
200854	<cgirls16gcealevelpreuprincipalgceaslevelpreushortcrse>999</cgirls16gcealevelpreuprincipalgceaslevelpreushortcrse>	n(3)
200855	<cgirls16otherlevel3equivalents>999</cgirls16otherlevel3equivalents>	n(3)
200856	<cgirls16gcseigcse>999</cgirls16gcseigcse>	n(3)
200857	<cgirls16otherlevel2courses>999</cgirls16otherlevel2courses>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200858	<cgirls16otherlevel1courses>999</cgirls16otherlevel1courses>	n(3)
200859	<cgirls16othercourses>999</cgirls16othercourses>	n(3)
	<coursesgirls1718></coursesgirls1718>	
200860	<cgirls17level4andabove>999</cgirls17level4andabove>	n(3)
200861	<cgirls17internatbaccalaureate>999</cgirls17internatbaccalaureate>	n(3)
200862	CGirls17GCEALevelPreUPrincipalGCEAsLevelPreUShortCRSE>999	n(3)
200863	<cgirls17otherlevel3equivalents>999</cgirls17otherlevel3equivalents>	n(3)
200864	<cgirls17gcseigcse>999</cgirls17gcseigcse>	n(3)
200865	<cgirls17otherlevel2courses>999</cgirls17otherlevel2courses>	n(3)
200866	<cgirls17otherlevel1courses>999</cgirls17otherlevel1courses>	n(3)
200867	<cgirls17othercourses>999</cgirls17othercourses>	n(3)
200868	<cgirls18overlevel4andabove>999</cgirls18overlevel4andabove>	n(3)
200869	<cgirls18overinternatbaccalaureate>999</cgirls18overinternatbaccalaureate>	n(3)
200870	<cgirls18overgcealevelpreuprincipalgceaslevelpreushortcrse>999</cgirls18overgcealevelpreuprincipalgceaslevelpreushortcrse>	n(3)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200871	<cgirls18overotherlevel3equivalents>999</cgirls18overotherlevel3equivalents>	n(3)
200872	<cgirls180vergcseigcse>999</cgirls180vergcseigcse>	n(3)
200873	<cgirls180verotherlevel2courses>999</cgirls180verotherlevel2courses>	n(3)
200874	<cgirls180verotherlevel1courses>999</cgirls180verotherlevel1courses>	n(3)
200875	<cgirls180verothercourses>999</cgirls180verothercourses>	n(3)
	<keystage4></keystage4>	
200876	<cboysfinalyrks4>999</cboysfinalyrks4>	n(3)
200877	<cgirlsfinalyrks4>999</cgirlsfinalyrks4>	n(3)
	<nilreturn></nilreturn>	
200878	<newappteachersnilreturn>Yes</newappteachersnilreturn>	Valid values are 'Yes' or 'No'. If 'Yes' there should be data returned
200890	<leaversteachersnilreturn>No</leaversteachersnilreturn>	Valid values are 'Yes' or 'No'. If 'No' there should be no data returned

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200879	<newappssuppstaffnilreturn>No</newappssuppstaffnilreturn>	Valid values are 'Yes' or 'No'. If 'No' there should be no data returned
200891	<leaverssuppstaffnilreturn>Yes</leaverssuppstaffnilreturn>	Valid values are 'Yes' or 'No'. If 'Yes' there should be data returned
200880	<individualproprietornilreturn>Yes</individualproprietornilreturn>	Valid values are 'Yes' or 'No'. If 'Yes' there should be data returned
200881	<proprietorbodynilreturn>Yes</proprietorbodynilreturn>	Valid values are 'Yes' or 'No'. If 'Yes' there should be data returned
200882	<newlyappointedbodymembernilreturn>No</newlyappointedbodymembernilreturn>	Valid values are 'Yes' or 'No'. If `No' there should be no data returned
	<newappointmentsteachers></newappointmentsteachers>	
	<newappointmentteacher></newappointmentteacher>	1 to n
200883	<post>F</post>	a(1). Valid values for 'Post' are 'H', 'F', 'P'
200884	<surname>surnamename</surname>	a(35)
200885	<previoussurname>previousname</previoussurname>	a(35)
200886	<firstname>name</firstname>	a(35)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
	<leaversteachers></leaversteachers>	
	<leaverteacher></leaverteacher>	1 to n
200883	<post></post>	a(1). Valid values for 'Post' are 'H', 'F', 'P'
200884	<surname></surname>	a(35)
200885	<previoussurname></previoussurname>	a(35)
200886	<firstname></firstname>	a(35)
	<newappointmentssupportstaff></newappointmentssupportstaff>	
	<newappointmentsupportstaff></newappointmentsupportstaff>	1 to n
200883	<post></post>	a(1). Valid values for 'Post' are 'F', 'P'
200884	<surname></surname>	a(35)
200885	<previoussurname></previoussurname>	a(35)

S	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
200886	<firstname></firstname>	a(35)
200892	<posttitle></posttitle>	a(50)
	<leaverssupportstaff></leaverssupportstaff>	
	<leaversupportstaff></leaversupportstaff>	1 to n
200883	<post>P</post>	a(1). Valid values for 'Post' are 'F', 'P'
200884	<surname>surnamename</surname>	a(35)
200885	<previoussurname></previoussurname>	a(35)
200886	<firstname>name</firstname>	a(35)
200892	<posttitle></posttitle>	a(50)
	<proprietors></proprietors>	Note: If <proprietors> is completed, then <proprietorbody> or <chairofproprietorbod y> or</chairofproprietorbod </proprietorbody></proprietors>

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
		<newlyappointedbody Members> should not be completed</newlyappointedbody
	<proprietor></proprietor>	1 to n
200884	<surname>surnamename</surname>	a(35)
200885	<previoussurname>previousname</previoussurname>	a(35)
200886	<firstname>name</firstname>	a(35)
400007	<personbirthdate>1111-12-11</personbirthdate>	In format: yyyy-mm-dd
900020	<email>name.surname@provider.xx</email>	a, n(254)
	<addressinformation></addressinformation>	
900039	<postcode>ZZ99 9XX</postcode>	BS7666 postcode a, n(8)
	EITHER	
	<bs7666format></bs7666format>	
900022	<saon>1Flat</saon>	a, n(100)
900028	<paon>123</paon>	a, n(100)
900034	<street>Street Name</street>	a(100)

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
900035	<locality>Inner Area</locality>	a(35)
900036	<town>Townname</town>	a(30)
900037	<administrativearea>An Area</administrativearea>	a(30)
900038	<posttown>Postaltown</posttown>	a(30)
	OR	
	<lineaddressformat></lineaddressformat>	
900042	<addressline1>123 Streetname</addressline1>	a(40)
900043	<addressline2>Town</addressline2>	a(40)
900044	<addressline3>County</addressline3>	a(40)
900045	<addressline4>Elsewhere</addressline4>	a(40)
900046	<addressline5>Somewhere</addressline5>	a(40)
900059	<phoneno>01234123456</phoneno>	a(35) Valid characters are 0-9 and a leading

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
		'+' (for international numbers)
900068	<change>No</change>	Valid values are 'Yes' or 'No'.
	<proprietorbody></proprietorbody>	Note: If <proprietorbody> or <chairofproprietorbod y> or <newlyappointedbody Members> is completed, then <proprietors> should not be completed</proprietors></newlyappointedbody </chairofproprietorbod </proprietorbody>
900069	<bodyname>Nameofbody</bodyname>	a(100)
	<addressinformation></addressinformation>	
900039	<postcode>ZZ99 9XX</postcode>	BS7666 postcode a, n(8)
	EITHER	
	<bs7666format></bs7666format>	
900022	<saon>1Flat</saon>	a, n(100)
900028	<paon>123</paon>	a, n(100)

SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
<street>Street Name</street>	a(100)
<locality>Inner Area</locality>	a(35)
<town>Townname</town>	a(30)
<administrativearea>An Area</administrativearea>	a(30)
<posttown>Postaltown</posttown>	a(30)
OR	
<lineaddressformat></lineaddressformat>	
<addressline1>123 Street Name</addressline1>	a(40)
<addressline2>Town</addressline2>	a(40)
<addressline3>County</addressline3>	a(40)
<addressline4>Elsewhere</addressline4>	a(40)
<addressline5>Somewhere</addressline5>	a(40)
	<street>Street Name</street> <locality>Inner Area</locality> <town>Townname</town> <administrativearea>An Area</administrativearea> <posttown>Postaltown</posttown> <posttown>Postaltown</posttown> <posttown>Postaltown OR <addressformat> <addressline1>123 Street Name <addressline2>Town <addressline3>County <addressline3>County <addressline4>Elsewhere<!--/ddressLine4--> <addressline5>Somewhere<!--/ddressLine5--></addressline5></addressline4></addressline3></addressline3></addressline2></addressline1></addressformat></posttown>

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
900059	<phoneno>01234123456</phoneno>	a(35) Valid characters are 0-9 and a leading '+' (for international numbers)
900020	<email>Name@provider.xx</email>	a, n(254)
	<chairofproprietorialbody></chairofproprietorialbody>	
200884	<surname>Surnamename</surname>	a(35)
200885	<previoussurname>Previousname</previoussurname>	a(35)
200886	<firstname>Name</firstname>	a(35)
400007	<personbirthdate>1111-12-11</personbirthdate>	In format: yyyy-mm-dd
900068	<change>No</change>	Valid values are 'Yes' or 'No'
	<addressinformation></addressinformation>	
900039	<postcode>ZZ99 9XX</postcode>	BS7666 postcode a, n(8)
	EITHER	
	<bs7666format></bs7666format>	
900022	<saon>1Flat</saon>	a, n(100)

	lengths ('a' = 'alpha'; 'n' = numeric)
<paon>123</paon>	a, n(100)
<street>Street Name</street>	a(100)
<locality>Inner Area</locality>	a(35)
<town>Town</town>	a(30)
<administrativearea>An Area</administrativearea>	a(30)
<posttown>Postaltown</posttown>	a(30)
OR	
<lineaddressformat></lineaddressformat>	
<addressline1>123 Street Name</addressline1>	a(40)
<addressline2>Town Name</addressline2>	a(40)
<addressline3>County</addressline3>	a(40)
<addressline4>Elsewhere</addressline4>	a(40)
<addressline5>Somewhere</addressline5>	a(40)
	Street>Street Name <locality>Inner Area</locality> <town>Town <administrativearea>An Area</administrativearea> <posttown>Postaltown</posttown> OR <</town>

	SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
	<newlyappointedbodymembers></newlyappointedbodymembers>	
	<newlyappointedbodymember></newlyappointedbodymember>	1 to n
200884	<surname>Surnamename</surname>	a(35)
200885	<previoussurname>Previousname</previoussurname>	a(35)
200886	<firstname>Name</firstname>	a(35)
400007	<personbirthdate>1111-12-11</personbirthdate>	In format: yyyy-mm-dd
	<addressinformation></addressinformation>	
900039	<postcode>ZZ99 9XX</postcode>	BS7666 postcode a, n(8)
	EITHER	
	<bs7666format></bs7666format>	
900022	<saon>1Flat</saon>	a, n(100)
900028	<paon>123</paon>	a, n(100)
900034	<street>Street Name</street>	a(100)

SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)
<locality>Inner Area</locality>	a(35)
<town>Town Name</town>	a(30)
<administrativearea>An Area</administrativearea>	a(30)
<posttown>Postal Town</posttown>	a(30)
OR	
<lineaddressformat></lineaddressformat>	
<addressline1>123 Street Name</addressline1>	a(40)
<addressline2>Town Name</addressline2>	a(40)
<addressline3>County</addressline3>	a(40)
<addressline4>Elsewhere</addressline4>	a(40)
<addressline5>Somewhere</addressline5>	a(40)
	<locality>Inner Area</locality> <town>Town Name</town> <administrativearea>An Area</administrativearea> <posttown>Postal Town</posttown> <posttown>Postal Town OR <lineaddressformat> <addressline1>123 Street Name <addressline2>Town Name <addressline2>Town Name <addressline3>County <addressline4>Elsewhere <addressline5>Somewhere </addressline5></addressline4></addressline3></addressline2></addressline2></addressline1></lineaddressformat> <addressline5>Somewhere</addressline5></posttown>

SLASC 2018 – school XML message structure	Notes and field lengths ('a' = 'alpha'; 'n' = numeric)

Version history

1.0	 1.2 Statutory requirements – amended – clarification added 1.3 Business rationale – amended – clarification added 1.4 Assumptions – amended – removed reference to paper forms 3.7 Section 5- pupils with special educational needs (SEN) – amended – clarification added 8 General note – amended – clarification added 	Phil Dent 03/07/2017
	8 General note – amended – clarification added Annex A – XML message structure – amended – UTF8 requirement added	



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