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Education & Skills
Funding Agency

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1. Individualised learner record (ILR): R08

1.1 Action required

The ILR R08 data collection for the 2017 to 2018 funding year is now open and will close at 6pm on Friday 6th April. As always, we recommend that you submit your data as early as possible and that you review your validation and funding reports that are available to you on the hub.

If you need to submit an Earnings Adjustment Statement (EAS) and you do not have access to this on the Data Returns tab in the Hub, please email our Service Desk or call us on 0370 267 0001 to request this.

1.2 For Information

The following documents are published on GOV.UK.

FIS release guide - in response to recent requests we have reintroduced monthly updates, the FIS release guide provides details of:

- changes to component sets and notable framework information

Data returns overview – an updated version has been published containing:

- details of the recent changes to the Hub
- guidance on how to submit your data (including ILR, EAS and ESF supplementary data)
- a list of the reports available after each submission

FIS and data returns known issues - this document is updated and published for R08 collection opening, it includes:

- new issues
- provides updates on resolved issues.
- a separate list of validation rules that are not working as expected

If you identify any issues that are not included in these documents, please email our [service desk](mailto:SDE.servicedesk@education.gov.uk).

2. Help us improve how ILR data is submitted via the Hub

2.1 Action required

We will be improving the user journeys of Hub users for academic tear 2018 to 2019. These changes will follow the Government Digital Service standards, we would like your help to achieve those standards and make sure our service works well for the people who use it. We are looking for volunteers to help inform user research focussed on the user journeys required to submit learner data to us.

When you join, you will get a short survey to complete about how you use our service. Your answers will help ensure that you are invited to events relevant to you. Your answers will not be shared with anyone else.

Once you have signed up, you may be asked to:

- try out new online transactions
- answer more questions by email
- talk to our researchers about how you've interacted with our service in the past
- visit a government building near you
- let our researchers meet you at work

This type of research can take between 30 minutes and 1 hour. Please sign up here.

3. May 17 to Dec 17 non-levy apprenticeships rundown extension – starts to March 2018

3.1 Action required

The extensions and carry-in variations for the May to December non-levy apprenticeships have now been issued. If we have informed you in your recent apprenticeships allocations letter that you have a rundown extension to March 2018, we have set up a new Learning Delivery Monitoring (LDM) code for you to record new starts between 1st January 2018 and 31st March 2018. You must use LDM code 358 to record delivery under your run-down extension.

Please refer to the ILR specification for more information about using LDM codes. You must not use this LDM code for procured non-levy apprenticeships or if you have not been informed, you have a rundown extension.

4. Hub corner

4.1 For information

In R07 we processed 5,275 files from 1,374 providers. Over 610 providers submitted their first R07 file within the final 3 days of the R07 collection window, 189 of these submitted their first R07 file on the final day. 1,386 ILR files were submitted on the last day of the collection window, which is over 26% of the total files submitted during the entire collection window.

5. Republished ILR privacy notice 2017 to 2018

5.1 For information

The ILR Privacy Notice (Appendix F to the ILR Specification) has now been republished to reflect changes to data protection (GDPR) from 25 May 2018. It is available to view now on GOV.UK.

6. Final Qualification Achievement Rates (QAR) for 2016 to 2017

6.1 Action required

Last week we published the final Qualification Achievement Rates (QAR) data for 2016 to 2017 on both the HUB and through the Business Intelligence (BI) dashboards. To benchmark the rates against other providers, use the National Achievement Rate Tables for 2016 to 2017.

We would like your feedback on your experiences of the process for delivering the Qualification Achievement Rates (QAR) for 2016 to 2017. If you would like to participate, please complete our provider feedback survey. The survey will close on Friday 20 April.

If you have any questions, please contact the service desk.

7. Funding reports guidance 2017 to 2018

7.1 For information

We will shortly publish version 3 of the guidance on the 2017 to 2018 ILR funding reports generated when providers submit an individualised learner record file. Version 3 describes two new reports:

1. Funding summary report (produced at period end) – this is an additional report, which will be available shortly and is similar to the existing funding summary report. However, the figures for apprenticeships that started from 1 May 2017 onwards will be based on the payments calculated at the end of each collection, rather than the earnings.
2. Non-contracted apprenticeships activity report - this is available now and shows learning aims for apprenticeships starting from 1 May 2017 where earnings have been calculated but there is no relevant contract in place that would allow payments to be made for those earnings.

For further information, please contact the service desk.

8. 2018 to 2019 adult education budget funding rates and formula

8.1 For information

We have published version 1 of the 2018 to 2019 adult education budget funding rates and formula document.

This sets out the principles and features of the funding system for the adult education budget for the 2018 to 2019 funding year.

There are no changes to the how we set funding rates or the funding calculation in the funding year 2018 to 2019. If you have any feedback on this document please contact the service desk and ask for it to be assigned to the Rates and Learning Aims group.

9. ESFA learner satisfaction survey 2017 to 2018

9.1 Action required

We encourage you to invite all your learners to have their say in the survey, which runs until 4 May 2018. The short survey captures learner's experiences of their college or training organisation. Results are published on GOV.UK, find an apprenticeship and the National Careers Service web pages to inform learners and employers about where next to learn or train.

For further information on how to take part visit GOV.UK or email the service desk.

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