

Annex P Fee categories in Table 4

1. This annex provides guidance on how to assign years of programme of study to the appropriate fee level category in Table 4.
 2. Table 4 collects information about tuition fees for Home and EU students included within Columns 1 or 2 of Tables 1, 2 and 3. In general, fee levels are an attribute of the year of the course, not of the individual student. This means, for example, that a student who is on a course designated for student support purposes, but who is not personally eligible for a grant or loan for fees payable by the Student Loans Company (SLC), should still be returned against the appropriate regulated fees category. This will include, for example, many undergraduate students who are aiming for an ELQ. Students on courses for which an NHS bursary is payable, those on an outgoing Erasmus full year abroad, and students on foundation degree bridging courses should be identified separately.
 3. Regulated fees are those that apply to qualifying courses as defined in the Student Fees (Qualifying Courses and Persons) (England) Regulations 2007 (SI 2007 No. 778) as amended (including by the Student Fees (Qualifying Courses and Persons) (England) (Amendment) Regulations 2008 (SI 2008 No. 1640)). The fees are subject to overall limits set out in the Student Fees (Amounts) (England) (Amendment) Regulations 2011 (SI 2011 No. 432), which amended the Student Fees (Amounts) (England) Regulations 2004 (SI 2004 No. 1932). These regulations can be found on the web-site www.legislation.gov.uk, by entering the year and number for the statutory instruments in the section 'Search All Legislation'. In general, the fees are:
 - a. Regulated full fee – full-time and sandwich undergraduate courses (where the student is not on their year-out) and full-time PGCE courses. The overall maximum fees for qualifying students on such courses are those described in Regulation 2(3) of the Student Fees (Amounts) (England) (Amendment) Regulations 2011 (SI 2011 No. 432).
 - b. Regulated half fee – undergraduates following sandwich courses who are on their sandwich year-out, students on a non-Erasmus, study-related year abroad, students continuing on part-time ITT courses that commenced prior to 1 September 2010 and students on the final year of a full-time undergraduate programme which is normally required to be completed after less than 15 weeks' attendance. The overall maximum fees for qualifying students on such courses are those described in Regulation 2(4) of the Student Fees (Amounts) (England) (Amendment) Regulations 2011 (SI 2011 No. 432).
 - c. Regulated £0 – outgoing Erasmus full year abroad students only.
- Also identified separately in Table 4:
- d. NHS-bursaried years of courses – students on years of courses for which an NHS bursary is payable, even if the individual student does not receive the bursary. More information on NHS bursaries can be found under 'Which courses

can be considered to be NHS-bursaried?' at www.hefce.ac.uk/learning/datacoll/heifes/.

e. Foundation degree bridging courses – students on a foundation degree bridging course.

4. Years of programme of study should be returned under the fee level 'Non-regulated' where the course the student is studying for is not prescribed under Regulation 4 of the Student Fees (Qualifying Courses and Persons) (England) Regulations 2007 (SI 2007 No. 778) as amended.

Part-time undergraduate students subject to regulated fees

5. Students that started part-time ITT courses from 1 September 2010 are no longer subject to regulated fees. Information about this is on the Student Finance England practitioners' web-site (<http://practitioners.studentfinanceengland.co.uk/>) under Practitioner Resources/Student Support Information Notes. SSIN 04/10 and SSIN 02/11 provide advice about students starting ITT courses in 2010-11 and 2011-12 respectively. This means that, in general, the only part-time undergraduate students who should be recorded as being subject to regulated fees are those:

- a. Continuing on part-time ITT courses that commenced prior to 1 September 2010, such as first degrees leading to QTS, CertEds and DTLLS. We do not expect there to be many of these, and those that there are will be in price group C or ITT(QTS).
- b. Attending the final year of a designated full-time course that is ordinarily completed in less than 15 weeks.
- c. Attending the final year of a designated full-time course that is ordinarily completed in 15 weeks or more, but less than 24 weeks.

In cases a and b, the students should be recorded as subject to regulated half fees; in case c they should be recorded as subject to regulated full fees. There may also be other cases of undergraduate student programmes of study that are treated as part-time for HEIFES purposes because they do not meet the attendance requirement to be full-time, but which are nevertheless still subject to full-time regulated fees. This may include, for example, students who have intermitted for a semester, such that their year of programme of study does not involve attendance of 24 weeks or more; or students on a full-time course who are repeating part of it on a part-time basis for a year of programme of study and are still claiming full-time student support.

6. Part 10 of the Education (Student Support) Regulations 2009 (SI 2009 No. 1555), as amended by the Education (Student Support) Regulations 2009 (Amendment) Regulations 2010 (SI 2010 No. 2546), makes provision for the support of students undertaking a designated full-time distance learning course. Part 11 of those regulations, as amended, makes provision for students undertaking a designated part-time course, through grants for help with fees and a £265 grant for help with other course costs. Such students should still be returned under 'non-regulated' fees,

because these courses are not explicitly designated under the Student Fees (Qualifying Courses and Persons) (England) Regulations 2007 (SI 2007 No. 778) as amended.

Postgraduate students subject to regulated fees

7. The only postgraduate students who should be recorded as being subject to regulated fees are those on a full-time PGCE, or continuing on a part-time PGCE commenced prior to 1 September 2010. Such students should be recorded as subject to the regulated full or regulated half fees, respectively and will be in price group C or ITT(QTS).