

Skills for Life Publications

All publications, unless otherwise stated, can be obtained free from DfES Publications by quoting the relevant reference number.

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TITLE	DESCRIPTION	REF
Strategy		
Skills for Life – the national strategy for improving adult literacy and numeracy skills	Executive summary version available at www.dfes.gov.uk/readwriteplus/publications	SFLLN
Skills for Life - the national strategy - Focus on delivery to 2007	New strategy document published in March 2003 which focuses on delivery to 2007	SFLNS2
Snapshot version		SFLNS2 SS
<i>Skills for Life</i> Annual Review 2002 - 2003		SFL AR2
Research		
The Skills for Life survey: A national needs and impact survey of literacy, numeracy and ICT skills	Full report	RR490*
Research Brief	Summary of report	RB490**

* Distributors: The Stationery Office. Tel: 0870 600 5533. www.tso.co.uk/bookshop

** Distributor: DfES Publications

TITLE	DESCRIPTION	REF
Update newsletter		
<i>Skills for Life</i> Update Newsletter Issue 1 Autumn 2001 Issue 2 Winter 2002 Issue 3 Spring 2002 Issue 4 Summer 2002 Issue 5 Autumn 2002 Issue 6 Winter 2002/03 Issue 7 Spring 2003 Issue 8 Summer 2003 Issue 9 Autumn 2003 Issue 10 Winter 2003 Issue 11 Spring 2004	Quarterly newsletter for everyone involved with the improvement of literacy, language and numeracy skills	SFL UN 1 SFL UN 2 SFL UN 3 SFL UN 4 SFL UN 5 SFL UN 6 SFL UN 7 SFL UN 8 SFL UN 9 SFLUN10 SFLUN11
Standards and Curriculum		
National Literacy and Numeracy Standards		NSALN
Adult Literacy Core Curriculum		A1041
Adult Numeracy Core Curriculum		A1042
Adult ESOL Core Curriculum		A1182
Adult Pre-Entry Curriculum Framework for Literacy and Numeracy	Adult Pre-Entry Curriculum Framework for literacy and numeracy	A1212
Access For All	Guidance on making the adult literacy and numeracy core curricula accessible	A1211
Adult Literacy Core Curriculum and <i>Access for All</i> CD ROM	Interactive CD ROM version of the Adult Literacy Core Curriculum, searchable and cross referenced to <i>Access for All</i>	CDALCC
Adult Numeracy Core Curriculum with <i>Access for All</i> CD ROM	Interactive CD-ROM version of Adult Numeracy Core Curriculum with <i>Access for All</i>	CDANCC
Adult ESOL Core Curriculum with <i>Access for All</i> CD ROM	Interactive CD-ROM of Adult ESOL Core Curriculum <i>with Access for All</i>	CDAECC

TITLE	DESCRIPTION	REF
Delivering Skills for Life (toolkit)	A shelf-top library box containing nine publications and a CD ROM to aid the delivery of <i>Skills for Life</i>	DSFL
Delivering Skills for Life (booklet & CD ROM)	Delivering Skills for Life – a briefing pack designed to assist organisations as they prepare to deliver the new teaching and learning infrastructure	DSFL/booklet
Pathways to Proficiency	The alignment of language proficiency scales for assessing competence in English language	PTP
Quality and Training		
Subject Specifications for Adult Literacy and Numeracy	Guidelines for existing and new teachers.	SS01/2002
Subject Specifications for teachers of English for Speakers of Other Languages (ESOL)	Guidelines for existing and new teachers.	ESOL/SS01/2002
Managing Success	A study of the management systems and styles that promote successful teaching of literacy and numeracy for adults	SFLMS
Inspection Guide	Five publications giving guidance on the inspection of literacy, numeracy and ESOL provision	SFL IG
Success in Adult Literacy Numeracy and ESOL Provision	A guide to support the Common Inspection Framework	DFES/GCIF02/2002
Raising Standards - Adult and Community Learning	A guide to help providers achieve excellence for learners in Adult and Community Learning	SFLACL
Raising Standards - E - learning	A guide to help providers achieve excellence for learners using E – Learning and in E Learning contexts.	SFLE-learning
Raising Standards - Further Education Colleges	A guide to help providers achieve excellence for learners in FE colleges	SFLFE

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Raising Standards - Students with Learning Difficulties and/or Disabilities	A guide to help providers achieve excellence for learners with learning difficulties and/or disabilities.	SFLLDD
Raising Standards – Work-based and work-related learning	A guide to help providers achieve excellence for learners in the workplace.	SFLWBL
Raising Standards – Family Learning	A guide to Support Success in Literacy, Numeracy & ESOL Provision	SFLFL
Raising Standards – Young Offender Institutions for Young People Aged 18-21	A guide to Support Success in Literacy, Numeracy & ESOL Provision	SFLYOI
Jobcentre Plus Programmes	A guide to Support Success in Literacy, Numeracy & ESOL provision	SFLJCP
Embedded Learning	A guide to Support Success in Literacy, Numeracy & ESOL Provision	SFLembedded
Case study: Rodbaston College, Staffordshire	Case study of Rodbaston College that was awarded a Grade 1 for literacy and numeracy in its Ofsted Inspection	CSROD
National Tests and Qualifications		
National Test Toolkit	A guide for providers on introducing and supporting adult literacy and numeracy testing (including the Move On approach)	SFLNTT
A guide to the national tests in adult literacy and numeracy	An introduction to the national tests for providers	DSFL/NT
A Guide to National Certificates in Adult Numeracy and Adult Literacy	A leaflet which gives guidance to adult learners about the National Certificates.	DSFL/NTL
Move On badge	Pin badge for Move On recruiters	SFL MO-BADGE
Get On badge	Pin badge for recruiters in a workplace setting	SFL GO-BADGE
Pathfinders		
Delivering Skills for Life: Pathfinders Lessons for Success	A report outlining the experiences of Pathfinder partnerships at all levels between April and September 2001	PLFSM1

TITLE	DESCRIPTION	REF
Developing Residential Learning – Lessons from the Pathfinders	A guide, based on the experiences of regional pathfinders, for those wishing to develop and run Skills for Life residential learning events.	DRLLP
Accompanying video		VDRLLP
Working with other agencies –Lessons from the Pathfinders	A guide to disseminate lessons learned from the Pathfinder pilots, to promote the benefits of working in partnership with other agencies.	WALP
Learning Difficulties and/or Disabilities		
Introducing Access for All (also see Standards and Curriculum section)	Guidance to support teachers who have adult learners with learning difficulties and/or disabilities	IAFA
Living our Lives	Life stories of ten people with learning difficulties. A resource for learners and tutors, includes an audio CD	LOL
Yesterday I Never Stopped Writing	Guidance on developing community-based provision for adults with learning difficulties or disabilities	YNSW
Self Advocacy Action Pack	A pack written for adults with learning difficulties on speaking up and self advocacy, includes audio CD	SAAP
Skills Explorer for British Sign Language Users	Practical literacy activities for British Sign Language users at Entry Level	SEBSL
Basic Skills for Adults with Learning Difficulties and/or Disabilities	A resource pack to support staff development	RPST
CD ROM version		CDRPST
A Framework for Understanding Dyslexia	Information on theories and approaches to dyslexia and dyscalculia	AFDD2

TITLE	DESCRIPTION	REF
Workplace		
Benefit your business What difference will literacy and numeracy make to your business.	Information for employers about the benefits to business when employees improve their literacy, language and numeracy skills	SFL EMP BBL
Building the Bridges What Works in the Workplace	Information for employers about building bridges in the workplace.	SFL Building Bridges
Employer Toolkit	Materials for employers aimed particularly at larger businesses with an existing training infrastructure to improve literacy and numeracy at work. Also contains a video with case studies.	ETKV1-2002
CD ROM version		ETKV1/CD2002
SME information pack	An information pack for businesses without a training infrastructure	SME/info-202
Skills for Life – improving literacy and numeracy at work	A message for Chief Executives, Managing Directors and Senior Management outlining the problems poor literacy, language and numeracy can cause in the workplace.	SFL WPL
Funding		
A guide to Learning and Skills Council Funding 2003/04		SFLFG0304
Promotion		
Promotions and Communications Strategy	<i>Skills for Life</i> Promotion and Communications Strategy for 2003/2004	SFL CP0304
Refugees and Asylum Seekers		
Working with Refugees and Asylum Seekers - Support Materials for ESOL providers		WRASPACK

TITLE	DESCRIPTION	REF
Family Programmes		
Family literacy language and Numeracy (Booklet)	Family literacy, language and numeracy - a guide for policy makers	FLLN
Family literacy language and numeracy (Leaflet)	A3 leaflet/poster to promote family literacy language and numeracy	FLLN1
Why not learn together (scratch card)	A5 size scratch card to promote Family literacy language and numeracy to working parents	FLLN2
Why not learn together (scratch card)	A5 size scratch card to promote family literacy language and numeracy to lone parents	FLLN3
Other		
Skills Explorer (CD ROM)	CD Rom with literacy and numeracy activities for learners at Entry Level	SEABS
Planning Learning and Recording Progress and Achievement - <i>a guide for practitioners</i>	A guide designed to help Practitioners' to develop procedures and recording systems, evaluate, revise and improve the effectiveness of their current systems	PLRA1
Differentiatlon on ESOL	This video is designed for use in teacher training and is in addition to the PLRA Guide. It comes with notes for trainers which include lesson plans for the filmed sessions, copies of the materials used in these sessions and questions trainers can use with participants in training to stimulate discussion	PLRA V1

TITLE	DESCRIPTION	REF
Learning Materials		
Learning Materials Teacher Pack for Literacy	This comprehensive pack contains both the teacher files of learning resources from Pre entry to Level 2 and the teacher notes. For additional Learner Material/s, please call DfES Publications	SfL TPLM/L
Learning Materials Teacher Pack for Numeracy	As above	SfL TPLM/N
Learning Materials Teacher Pack for ESOL	As above	SfL TPLM/E
Diagnostic Assessment materials		
Diagnostic Assessment Pack for Literacy	Full paper based boxed assessment pack designed to provide a detailed assessment of the learners' skills and abilities as well as their weaknesses.	DAM1

On line interactive learning and teaching materials can also be accessed from the Adult Basic Skills Strategy Unit's website on www.dfes.gov.uk/readwriteplus