

Childcare and Early Years Providers Survey 2008

Technical Report

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BMRB Social Research



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1 Technical report

1.1 Questionnaire design

The research was divided into three surveys:

- **Childcare survey**
 - Full day care
 - Sessional day care
 - Out of school
 - Children's centres
- **Early years survey**
 - Primary schools with nursery and reception classes
 - Primary schools with reception but no nursery classes
 - Nursery schools
- **Childminder survey**
 - Childminders

The questionnaires were developed by the research team at BMRB Social Research in consultation with representatives from the Department for Children, Schools and Families (DCSF). The 2008 questionnaires were largely based on versions from previous years, with new questions relating to awareness and use of the Graduate Leader Fund.

In order to reduce the time it took to complete the interview, it was decided the childcare questionnaire would be divided into two sections. The first section would include core questions to be asked of all respondents and the second section would consist of one of two modules (module A or B). Module A asked questions on income and expenditure and module B asked questions on fees and recruitment. Respondents were randomly split into two equal groups and assigned to module A or B, prior to the interview taking place. The sample was stratified by region before this allocation took place to ensure that within each region equal numbers were asked module A or B¹.

Draft questionnaires were produced and tested in a pilot exercise for the childcare and childminders surveys.

¹ Please see Appendix A for additional details.

Pilot

The childcare survey was piloted on the 1st May and 2nd May 2008 and the childminder survey was piloted on the 7th and 8th May 2008. Computer assisted telephone interviews (CATI) were carried out by Kantar Operations² telephone interviewers in Ealing.

Following the pilot exercises, there were relatively minor changes made to the childminders survey, in order to shorten and simplify the survey, and no changes were made to the childcare survey.

A copy of the childcare questionnaire is included in Section 2.2.

Childcare Screener

In previous years, advance letters and other fieldwork documents were sent out shortly before the childcare survey to unnamed respondents, as the sample did not include the name of the person we wanted to interview (i.e. the senior manager at the setting). This often caused difficulties when interviewers telephoned the setting to conduct the interview, as the documents frequently had not been passed on to the correct person. In order to minimise the chance of this happening, an initial screening stage was added to the childcare survey in 2008.

Childcare providers were contacted between 6th May and 23rd May 2008 to find out the name and contact details of the appropriate person to speak to for the mainstage of the survey. Advance letters and other fieldwork documents were then sent to the named contact prior to the main interview taking place.

1.2 Sample design

The sample for the survey was obtained from three different sources. The childcare and childminder sample (excluding children's centres) was drawn from Ofsted databases of registered childcare providers. The children's centre sample was drawn from DCSF's database of children's centres. The early years sample was drawn from Edubase, DCSF's database of schools.

Target sample sizes were set for all eight setting types, and the issued sample size was based on ineligibility rates and response rates from the 2007 survey.

² BMRB is part of the Kantar Group, the information and consultancy arm of WPP, BMRB's parent company. In addition to BMRB, other market research agencies in the Kantar Group include Research International and Millward Brown, as well as a number of smaller, specialist organisations. In April 2004 the support services of the Kantar companies were grouped to form a shared resource called The Operations Centre, which later changed its name to Kantar Operations. The majority of BMRB's existing operational services, including field management, sampling and data processing continue to be based at BMRB's Head Office in Ealing but, while still wholly owned by WPP, the new operations centre is now a separate legal entity from BMRB. Kantar Operations continue to work to existing quality standards and BMRB continue to take responsibility for the quality of the work undertaken by their support services.

Sample type	Target sample size
Full day care	2,000
Sessional care	1,125
Out of school	2,000
Children's centres	1,125
Childminders	850
Primary schools with nursery and reception classes	750
Primary schools with reception but no nursery classes	750
Nursery schools	200

Childcare and childminders

Ofsted provided a random sample of the childcare and childminder providers who were active as at 31st December 2007 using a sample specification produced by BMRB. The sample was stratified by Government Office Region (GOR) and 1 in n providers were selected, with a random starting point, to give a sample of 4,099 full day care providers, 3,094 sessional providers, 5,592 out of school providers and 2,292 childminders.

Children's centres

BMRB was given access to the Sure Start children's centres database. The sample was stratified by region and 1 in n selected, with a random starting point, to provide a sample of 2,429 children's centres. For a sizeable minority of centres there were no telephone contact details. BMRB carried out internet and directory enquiry searches in order to find the missing contact information.

Early years

BMRB were given access to the DCSF's database of schools - Edubase. The sample was stratified by Government Office Region (GOR), and then by whether they were urban or rural in status. Within each strata, schools were ordered by total number of pupils. 1 in n schools were selected (with a random starting point) to draw a stratified random sample of 1,310 primary schools with nursery and reception classes, 1,309 primary schools with reception but no nursery classes and 290 nursery schools.

1.2.1 Duplicates

Prior to drawing the sample, checks were carried out for duplication. These checks were based on a setting's reference number and where a postcode *and* telephone number matched another setting.

All sample groups were checked for duplication within sample group (i.e. where a setting appears twice within a sample type) and where duplicates were found these were removed. They were also checked for duplication across other sample types (i.e. a setting appears in one or more of the sample types). For children's centres, where duplicates were found in other sample types the settings were removed from the non-children's centre samples. For all other sample types, where a setting appeared in one or more sample types they were randomly allocated to one of the types.

1.2.2 Children's centres

Children's centres provide a range of different childcare. Some will provide just one type of care whilst others provide multiple types of care. In order for the data to be meaningful it is important we are clear as to exactly what respondents are referring to when responding to the survey. It would also place too great a burden on respondents in children's centres if they were expected to answer questions on multiple types of care. Therefore children's centres were asked to focus on just one type of care. If a centre provided full day care, they were asked to focus on this type of care when answering the questions. If they didn't provide full day care the children's centre skipped the main body of the interview and just answered some general questions on support services offered by the centre.

A month into fieldwork in 2006, a children's centre raised a query as to whether they should be focusing on care on or off-site. In consultation with the DCSF, the decision was made to ask respondents to focus on care on-site and the question wording was amended accordingly. The rationale for this decision was that off-site care may have already been sampled within other sample groups³. However, it should be noted that the children's centre data is largely referring to care offered on site and it may not be a true reflection of the complete children's centre offer as many centres may offer childcare off-site. This policy continued to be applied in 2007 and 2008.

1.2.3 Out of school providers

Prior to interview there was no information as to whether out of school settings offered before school care, after school care, holiday care, weekend care or all of these. For the 2005 survey, if a setting offered after school care the respondent was asked to focus upon this type of care. If they did not offer after school care, but did offer holiday care, then they were asked about holiday care. Three providers did not offer after school care or holiday care and so were asked about before school care; a further three provided none of these, and so were asked about weekend care. This approach meant that the after school sample was representative of all after school providers, but the holiday club sample was not representative of all holiday clubs.

Based on the findings from 2005, a different approach was adopted for 2006, 2007 and 2008. Instead of prioritising after school care, holiday care and after school care were given equal weight. If a setting offered after school care but no holiday care they were asked to focus on their after school care when responding to the survey. If they provided holiday care but no after school care they were asked to focus on their holiday care. If they provided both types of care they were randomly allocated to after school care or holiday care. Prior to interview settings had been allocated to either of the two groups in order to prepare for this outcome. If they did not provide after school or holiday care they were asked to focus on before school care and then weekend care.

This change in focus for types of care means that the 2006, 2007 and 2008 data are not comparable with the 2005 data but is broadly comparable with the 2003 data. However, comparisons with 2003 should still be treated with caution. The 2003 sample was taken from the Childcare database held by Opportunity Links. This did not have full details of all providers in all parts of the country and some work was done to obtain the necessary contact details on certain areas.

³ Off-site care would not have been excluded when checking for duplication across the provider types. The duplication checks were based on unique reference numbers and address and postcode checks. Off-site care would not have shown up on these checks.

In the course of data collection in 2007, it became apparent that multiple ownership of out of school providers was a common scenario and in these cases, some of the data were held by a head office. Where this was the case and multiple selections had occurred the research team felt it was unfeasible to insist on data being provided for all the establishments sampled and asked the contact at head office to provide data for as many establishments as they were prepared to. The same approach was continued in 2008.

1.3 Main survey

The survey was conducted using BMRB's Computer Assisted Telephone Interviewing (CATI), between 27th May and 10th October 2008 for the childcare providers, 14th April and 10th October 2008 for the early years providers and between 2nd June and 29th August 2008 for the childminders. Interviews were carried out by Kantar Operations' fully trained telephone interviewers.

Childcare survey

For the childcare providers, the senior manager of each setting was sent an advance letter informing them that BMRB would be contacting them and explaining what the research would cover. The letter was addressed to the named senior manager as identified at the screener. In addition to the letter, they were sent a datasheet and a qualification list, which they were asked to complete prior to the interview. The datasheet included a number of detailed questions from the questionnaire that the respondent would need to look up in advance. Different datasheets were sent depending on which module the provider had been randomly allocated to. If when the interviewer spoke to the respondent they said they had not received the advance documents, contact details were taken and duplicate documents issued by post, fax or email. The interviewer then agreed a convenient time to call the respondent back.

Childminder survey

Every childminder was also sent an advance letter, datasheet and a qualification list prior to interview. The letter was addressed to the named childminder, as this information was available from the Ofsted database.

Early years survey

For the early years group, advance letters, datasheets and a qualification list were sent to the early years co-ordinator in the case of the primary school groups and the head teacher in the case of the nursery schools. Letters were addressed to the 'Early years co-ordinator' or 'Headteacher' as their name was not included in the Edubase sample.

Number of interviews completed

In total 6,233 interviews were carried out with childcare providers in England - 2,009 with full day care providers, 1,126 with sessional providers, 1,975 with out of school providers and 1,123 children's centres⁴.

In total 850 interviews were carried out with childminders.

⁴ These figures are based on the type of provider as flagged in the sample. The analysis is based on the 2,006 full day care providers, 1,138 sessional providers, 1,966 out of school providers and 1,123 children's centres as when interviewers called to conduct the interview, some settings did not offer the type of care as flagged on the sample. In these cases settings were asked what type of care they did offer and they were asked about this instead. If they offered more than one type of care, the CATI script picked one at random.

In total 1,321 interviews were carried out with early years providers in England - 539 with primary schools with nursery classes, 603 with primary schools with reception but no nursery classes and 179 with nursery schools⁵.

Tables 1.4.1 - 1.4.3 show the number of interviews and response rates achieved by provider type.

Timings

Average interview lengths were:

- Childcare survey 19 minutes and 32 seconds
- Childminders survey 15 minutes and 37 seconds
- Early years survey 22 minutes and 19 seconds

1.4 Response rates

1.4.1 Childcare

	Full day care	Sessional care	Out of school	Children's centres
Issued sample (main survey, post screener)	3514	2694	4151	1925
Ineligible ⁶	81	44	172	78
Eligible sample	3433	2650	3979	1847
Bad number	42	71	88	31
Contactable sample	3391	2579	3891	1816
Refusals	799	206	978	342
Non contact	583	1247	938	351
Achieved	2009	1126	1975	1123
Response rate (on eligible sample)	59%	43%	50%	61%
Response rate (on contactable sample)	59%	44%	51%	62%

⁵ These figures are based on the type of setting flagged on the sample. The analysis was based on 561 interviews with primary schools with nursery classes, 579 interviews with primary schools with reception but no nursery classes and 179 interviews with nursery schools. Again this is because some of the settings did not provide the type of care flagged in the sample.

⁶ Ineligible includes providers which have closed down; providers who said that they didn't provide any relevant type of childcare.

1.4.2 Childminders

	Childminders
Issued sample	2292
Ineligible ⁷	335
Eligible sample	1957
Bad number	237
Contactable sample	1720
Refusals	465
Non contact	405
Achieved	850
Response rate (on eligible sample)	43%
Response rate (on contactable sample)	49%

1.4.3 Early years

	Primary schools with nursery and reception classes	Primary schools with reception but no nursery classes	Nursery schools
Issued sample	1310	1309	290
Ineligible ⁸	11	17	4
Eligible sample	1299	1292	286
Bad number	17	16	23
Contactable sample	1282	1276	263
Refusals	323	381	52
Non contact	420	292	32
Achieved	539	603	179
Response rate (on eligible sample)	42%	47%	63%
Response rate (on contactable sample)	42%	47%	68%

⁷ Ineligible includes cases where the respondent was no longer working as a childminder; no longer registered with Ofsted or had died.

⁸ Ineligible includes providers which have closed down; providers who said that they didn't provide any relevant type of childcare.

1.5 Weighting and grossing

1.5.1 Exclusion weighting

To reduce the burden on providers, settings sampled as part of the 2007 Childcare and Early Years Providers Survey, regardless of whether they completed an interview, were excluded when the sample was drawn for 2008. This affected all sample groups except nursery schools and children centres⁹. Because of this exclusion any childcare providers that opened after 30th April 2007¹⁰ had a slightly higher chance of being selected than those that were open prior to this date. In order to address this, settings were asked if they were registered with Ofsted in May 2007. If a setting was not registered in May 2007 they were down-weighted. The same process was used for early years sample groups except, due to Edubase providing BMRB with the whole population of early years providers (as at 25th February 2008), no question to providers was necessary as the required information could be gained directly from the sample file. The formula for calculating this weight and the actual weights applied are noted below.

Formula for calculating exclusion weighting:

- Population of providers 2007 = ***n1***
- Number of providers selected in 2007 = ***x1***
- Population of providers 2008 (less those excluded because included in 2007) = ***n2***
- Number selected in 2008 = ***x2***
- **Old cases weight (If Qweight¹¹ = 1 or Don't know)**
(p1) 2007 registered probability for selection in 2008: **$((n1-x1)/n1)*(x2/n2)$**
- **New cases weight (If Qweight = 2)**
(p2) Non-2007 registered probability for selection in 2008: **$1*(x2/n2)$**
- **Old cases weight (If Qweight = 1 or Don't know)**
Weight = ***1***
- **New cases weight (If Qweight = 2)**
Weight = **$(p1/p2)$**

	Registered at May 2007	Not registered at May 2007
Full day care	1	0.75
Sessional day care	1	0.74
Out of school care	1	0.50
Childminders	1	0.97

⁹ The children's centres and nursery schools groups were too small to have any exclusions.

¹⁰ The 2007 childcare survey sample was drawn on 30th April.

¹¹ Qweight asked whether the provider was registered in May 2007 with code 1 being 'Yes' and code 2 being 'No'.

	Registered at March 2007	Not registered at March 2007
Primary schools with nursery and reception classes	1	0.81
Primary schools with reception but no nursery classes	1	0.85

1.5.2 Regional weighting

The only information held for the population of all providers was the regional breakdown. It was decided that it was worthwhile to apply weights to all sample groups to ensure that the sample matched the population, even for groups where the regional breakdown for the achieved sample was close to the population breakdown.

	Full day care		Sessional		Out of school		Children's centres	
	Popn (%)	Survey (%)	Popn (%)	Survey (%)	Popn (%)	Survey (%)	Popn (%)	Survey (%)
East Midlands	7.84	8.57	10.20	9.23	7.05	8.65	8.04	8.28
East	9.51	10.02	16.08	15.82	9.40	9.31	9.64	10.51
London	14.17	12.81	11.31	9.49	15.82	12.16	16.62	14.16
North East	3.81	3.59	2.77	2.55	4.30	4.58	6.07	6.23
Yorkshire & Humberside	9.43	9.87	7.17	7.47	9.18	10.17	11.34	13.09
North West	13.59	12.56	10.31	10.98	17.66	17.24	14.01	15.58
South East	17.70	17.80	20.86	22.76	15.09	15.21	14.71	11.84
South West	11.90	13.76	12.86	13.18	9.36	10.68	9.14	9.62
West Midlands	12.04	11.02	8.44	8.52	12.14	12.00	10.41	10.69

	Childminders	
	Popn (%)	Survey (%)
East Midlands	8.45	10.24
East	11.86	12.94
London	17.06	15.53
North East, Yorkshire & Humberside	14.04	14.82
North West	11.39	10.82
South East	19.31	18.35
South West	9.26	9.06
West Midlands	8.63	8.24

	Primary schools with nursery and reception classes		Primary schools with reception but no nursery classes		Nursery schools	
	Popn (%)	Survey (%)	Popn (%)	Survey (%)	Popn (%)	Survey (%)
East Midlands	7.35	9.45	11.32	12.95	8.05	9.50
East	9.14	11.23	13.37	13.99	9.17	10.06
London	19.13	12.12	3.57	2.25	18.34	18.44
North East	8.64	11.59	3.12	3.45	8.28	10.06
Yorkshire & Humberside	14.37	12.48	8.34	10.36	7.38	8.94
North West	17.34	19.61	13.97	11.57	18.34	18.99
South East	6.97	8.73	20.28	21.93	10.96	12.29
South West	3.74	4.10	17.19	15.54	4.25	2.23
West Midlands	13.32	10.70	8.84	7.94	15.21	9.50

1.5.3 Staff weighting

To reduce both the burden on providers and the overall length of interview, settings employing more than a certain number of staff (more than three supervisors or three other paid childcare staff and two qualified teachers, two nursery nurses or two early years support staff for the early years groups) were asked to randomly select members of staff, rather than having to give details for the whole team. Three members of staff were selected for the childcare groups and two members of staff were selected for the early years groups. When selecting the members of staff respondents were instructed to list them in alphabetical order by surname and pick the first three or two in order to provide a random selection of staff.

While this process should have provided a random selection of staff, staff in those providers that employed more than three or two staff in the relevant groups were underrepresented. To address this, a weight was applied to up-weight those cases where a sample of staff was drawn. For example, if a setting employed six staff, the three staff selected for the interview were up-weighted to represent the six. Separate weights were calculated for the different staff types. These weights were only applied when using the relevant staff type variables (e.g. the supervisory staff weight was only applied when using a supervisory staff variable). Below is an example of how the supervisory staff weight was calculated in the childcare survey¹².

	Number of staff selected for inclusion in interview	Total number of staff	Weight (applied to each member of staff)
Setting 1	1	1	1.00
Setting 2	2	2	1.00
Setting 3	3	3	1.00
Setting 4	3	4	1.33
Setting 5	3	5	1.67
Setting 6	3	6	2.00

¹² Please see Appendix B for further details.

1.5.4 Capping

The weighting process has an impact on the effective sample sizes for all of the sample groups. As the weights get larger there is a greater impact on the efficiency of the sample. With the staff weights, where a setting employed a large number of staff, the weights became quite large. In order to reduce the impact that the staff weights had on the sample efficiency, the staff weight element of the weight was capped for the full day care, sessional, children's centres and out of school groups, as well as the primary schools with nursery and reception classes and nursery schools. The caps that were used are shown below:

	Full day	Sessional	Out of school	Children's centre
General weight	N/A	N/A	N/A	N/A
Supervisory staff weight	7.0	N/A	5.0	7.5
Other paid childcare staff weight	7.0	6.0	5.0	5.0

	Primary with nursery and reception classes	Nursery schools
General weight	N/A	N/A
Qualified teacher weight	N/A	3.5
Nursery nurse weight	3.5	6.0
Support staff weight	4.0	4.0

1.5.5 Grossing

The weighted data were also grossed up to the total number of active providers in England. The estimate of the number of active providers was achieved by taking the total number of providers in England of each type on the Ofsted/Edubase databases and taking away the proportion that the survey had found to be ineligible (no longer in business, no longer providing type of care). The proportion that were ineligible varied between the different provider types.

The tables below show how the grossing was carried out.

	Ofsted/Edubase database	Ineligible (%)	Total active providers
Full day care	14,138	2.31%	13,812
Sessional	8,630	1.63%	8,489
Out of school	10,732	4.14%	10,287
Childminders	65,776	14.62%	56,162
Children's centres	2,997	4.05%	2,876
Primary school with nursery and reception classes	6,787	0.77%	6,735
Primary schools with reception but no nursery classes	8,853	1.18%	8,748
Nursery schools	447	1.31%	441

	Interviews	Multiplier	Total
Full day care	2,006	6.885398727	13,812
Sessional	1,138	7.459621916	8,489
Out of school	1,966	5.232609873	10,287
Childminders	850	66.07310954	56,162
Children's centres	1,123	2.560608296	2,876
Primary school with nursery and reception classes	561	12.00530163	6,735
Primary schools with reception but no nursery classes	579	15.10939561	8,748
Nursery schools	179	2.464456452	441

Out of school providers

In addition to this, the out of school data were grossed further. As all types of out of school care (e.g. after school, holiday clubs, breakfast clubs, weekend clubs) are registered as out of school providers, there was no data available to show the total number of after school and holiday clubs in operation. If a provider offered both after school and holiday care they were randomly assigned to one type of care on a 50/50 split. This form of sampling does not allow for the overlap where settings provide both types of care.

All settings were asked what types of childcare they offered and this information was used to gross up the numbers of after school and holiday clubs correctly. In total there were 8,807 after school providers and 6,530 holiday clubs. The total number of after school and holiday clubs is greater than the number of registered out of school providers because a substantial proportion (33 per cent) offered both after school and holiday care.

	Out of school total	Multiplier	Total
After school clubs	6,443	1.37	8,807
Holiday clubs	3,796	1.72	6,530

	Survey total	Multiplier	Total
After school clubs	1,229	7.17	8,807
Holiday clubs	728	8.97	6,530

1.6 Actual and effective sample sizes

	Full day care		Sessional		Out of school		Children's centres	
	Actual sample size	Effective sample size	Actual sample size	Effective sample size	Actual sample size	Effective sample size	Actual sample size	Effective sample size
General weight	2,006	1,985	1,138	1,127	1,996	1,900	1,123	1,105
Supervisory staff weight	5,403	3,641	2,574	2,102	4,024	2,866	1,115	773
Other paid childcare staff weight	4,015	2,637	1,928	1,560	3,072	2,166	702	507

	Childminders	
	Actual sample size	Effective sample size
General weight	850	844

	Primary schools with nursery and reception classes		Primary schools with reception but no nursery classes		Nursery schools	
	Actual sample size	Effective sample size	Actual sample size	Effective sample size	Actual sample size	Effective sample size
General weight	561	523	579	566	179	168
Qualified teacher weight	837	647	517	489	317	248
Nursery nurse weight	899	684	346	307	352	253
Support staff weight	684	507	629	558	224	166

1.7 Data analysis

1.7.1 Calculating annual income, expenditure and fees

In order to make it as easy as possible to collect income data, providers were able to give figures for the following time periods:

- Per week
- Per month
- Per four week period
- Per quarter
- Per year

In order to produce annual estimates, some assumptions had to be made. For the following sources of income, we assumed that they would be incurred across the whole year, and thus multiplied up to a full 52 week year:

- Income from fees paid by parents
- Income from local authority/central government
- Income from other sources

Costs were also assumed to be paid across the whole year, and thus multiplied up to a full 52 week year. The following costs were asked about expenditure on:

- Rent
- Pay
- Overall

1.7.2 Fees

In order to make it as easy as possible to collect income data, providers were able to give figures for the following time periods:

- Per hour
- Per half day or session
- Per day
- Per week

Hourly rates were calculated from half day, day and weekly amounts to provide a comparable period for all providers.

1.7.3 Pay data

When asking about hourly pay, if a respondent refused they were asked to give a banded answer. The data in the reports combines the banded data with the non-banded data, by using the midpoint of bands. Levels of refusal were low (no more than 10 per cent), so this made very little difference to overall estimates.

Edits

When collecting information on costs and income and asking respondents to provide numbers that are keyed in by the interviewer, it is possible for miskeying to occur. On inspection, a small number of answers seemed either much too large or much too small. Therefore, it was decided to implement rules whereby certain outliers would be removed from the data (for example if Qdepo2 (deposit charged) <1 or >50). Only very small numbers of answers were removed (no more than 5 responses per group).

1.7.4 Calculation of turnover rate, employment growth rate and recruitment rate

1.7.4.1 Turnover rate

The turnover rate is calculated by dividing the total number leaving their employment by the total number currently employed, less the difference between those recruited and those leaving their current employment.

$$\frac{\text{Number that left}}{\text{Total number of staff - (Number recruited - Number that left)}} \times 100$$

1.7.4.2 Employment growth rate

The employment growth rate is calculated by dividing the net change in staff by the total currently employed less the difference between those recruited and those leaving their current employment.

$$\frac{\text{Number recruited - Number that left}}{\text{Total number of staff - (Number recruited - Number that left)}} \times 100$$

1.7.4.3 Recruitment rate

The recruitment rate is calculated by dividing the total number of paid childcare staff by the total number currently employed plus those leaving their current employment, less those recruited in the last 12 months.

$$\frac{\text{Number recruited}}{(\text{Total number of staff + Number that left}) - \text{Number recruited}} \times 100$$

1.7.4.4 Churn within sector

It should be noted that while the above calculations include the 'churn within sector' (i.e. staff moving from one provider to another) as well as staff being recruited to the sector, it does not capture the movement of staff within a provider (i.e. internal staff promotions).

1.7.5 Calculation of average proportions

Some of the more sensitive demographic questions, such as those about disability and ethnicity, attracted a lower response rate and it was felt that presenting the data as a proportion of the workforce would be distorted by the high number of cases for which the information was not available. It was therefore decided to present this data in terms of average proportions, whereby the proportion of the staff or children in a particular group in each case was calculated and then an average was taken of these, giving an average proportion.

1.8 Changes to the National Qualification Framework since 2003

The three regulatory authorities (QCA, ACCAC and CCEA) revised the National Qualification Framework (NQF) as part of a review of regulatory arrangements. The revised criteria and NQF came into effect on 1 September 2004.

The main change is that the NQF now comprises nine levels (Entry Level to Level 8) rather than six. While Entry Level and Levels 1 to 3 have not changed, Levels 4 and 5 have been divided into more precise levels - Levels 4 to 8.

The recent changes to the NQF do not alter the number of qualifications available, but rather increases the number of levels against which qualifications are accredited.

The following table illustrates these changes.

Previous levels (Examples)	Current levels (Examples)
Level 5 Level 5 NVQ in Construction Level 5 Diploma in Translation	Level 8 Specialist awards
	Level 7 Level 7 Diploma in Translation
Level 4 Level 4 National Diploma in Professional Production Skills Level 4 BTEC Higher National Diploma in 3D Design Level 4 Certificate in Early Years Practice	Level 6 Qualified Teacher Status
	Level 5 Level 5 Early Years Foundation Degree
	Level 4 Level 4 Certificate in Early Years Practice
Level 3 Level 3 Certificate in Small Animal Care; Level 3 NVQ in Aeronautical Engineering A levels	
Level 2 Level 2 Diploma for Beauty Specialists; Level 2 NVQ in Agricultural Crop Production GCSEs Grades A*-C	
Level 1 Level 1 Certificate in Motor Vehicle Studies; Level 1 NVQ in Bakery GCSEs Grades D-G	
Entry Level Entry Level Certificate in Adult Literacy	

2 Survey Materials

2.1 Advance letter to providers



Sanctuary Buildings
Great Smith Street
Westminster
London, SW1P 3BT

Tel: 0870 0012345
Fax: 020 7925 6000
info@dcsf.gsi.gov.uk
www.dcsf.gov.uk

Ref: 45104743 /

Dear Sir / Madam,

2008 Childcare and Early Years Providers Survey

Childcare for both pre-school and school age children is high on the Government's agenda. There are plans to increase provision, and to provide better training for those working in this area.

To help provide better support for childcare providers and to understand where this support is needed, it is important that we look at what the current situation is in terms of level of provision, fees charged, what the main cost burdens on providers are, staff characteristics, and what training and qualifications staff have.

To look at these issues the Department for Children, Schools and Families (DCSF, formerly the Department for Education and Skills) have asked an independent research agency, BMRB Social Research, to carry out interviews with childcare providers.

BMRB would like to ask you some questions about <setting name>. The interview should not take long (around 20 minutes), and it is done over the phone. Interviewing will take place between May and September 2008.

We have included a form that explains the sort of information that will be covered in the interview. It would be very useful if you could look up some of this information in advance of the interview, as this will help keep the interview time to a minimum. We hope that most of this information will be easily available to you. Please keep the form in a safe place so that you can refer to it when the interviewer calls.

You may wish to refer the interview to another member of staff if you feel they are better placed to respond to the questions. If this is the case please let the interviewer know when they ring.

The survey is voluntary but we hope you will take part in this research, as the results will help us to provide better support for childcare providers in the future.

The information collected during this survey will be treated in the strictest confidence and will be used for research purposes only; your name and other personal details will not be used in any research findings. However, this is an important national survey, and overall findings from the research will be available on the DCSF website once the work is completed.

If you have any queries or concerns about the study, please do not hesitate to contact the BMRB Survey Information Line on 0800 051 0887. You are also welcome to speak to me about the research on 020 7340 8065, or you can use the survey enquiry e-mail address: enquiries.providerssurvey@dcsf.gsi.gov.uk to contact me.

I hope that you will be able to assist us with this important survey.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Anna Upson', written in a cursive style.

Anna Upson

Early Years, Childcare and Extended Schools
Analysis and Research
Department for Children, Schools and Families

2.2 Questionnaire

The questionnaire attached here is the group setting childcare providers' questionnaire. Slightly different questionnaires were used for childminders and early years providers. Copies of the childminder and early years questionnaire can be obtained from DCSF.

Childcare mainstage survey 2008 - FINAL QUESTIONNAIRE

eycare8 - JN: 45104743 – 27 May 2008
Quanquest v2.1 - QAL v2.2bmr13 - CATI

eycare8

Good morning / afternoon. My name is _____ and I'm phoning on behalf of BMRB Social Research, an independent research company. We are conducting a study for the Department for Children, Schools and Families (DCSF). Please could I speak to [contact name] in relation to [PROVIDER NAME]?

IF NECESSARY:

I would like to speak to the person with overall responsibility for running this provision

The Department for Children, Schools and Families have asked us to talk to childcare and early education providers to look at the level of childcare provision and issues around staffing.

IF NECESSARY:

They should have received some documents in the post from us.

The study to help with both national and local policy making and to ensure that the DCSF can work with providers such as you to ensure that high quality childcare is available to parents

TO ALL

The questions should take no longer than 20 minutes.

FAILCODE 53 Full day care and sessional day care providers not providing relevant type of childcare

FAILCODE 54 Out of school providers that are not providing relevant type of childcare

FAILCODE 55 Refuse to give details for resending letters

Q7let Can I check that you received the letter and form asking you to prepare some information on numbers of children and staff prior to this interview?

IF NECESSARY: This was in relation to &vsvar9& provision at &vsetnam&

Yes, have access to the forms and have completed them	1	(3918)
Yes, but have not completed it	2	
No	3	
Don't Know	Y	

**IF Q7let = Yes, but have not completed it
THEN ASK: Q7lets**

Q7lets Have you still got the forms we sent you?

Yes	1	(3919)
No	2	
Don't Know	Y	

End of Filter I7let

**IF Q7let = No OR Q7let = Don't Know OR Q7lets = No OR Q7lets = Don't Know
THEN ASK: Q2sen**

Q2sen We would like to send the letters to you again. Would you prefer it if we sent them by either:

Fax	1	(3921)
Email	2	
Post	3	
None of these	X	

IF Q2sen = 1

THEN ASK: Q7fax

Q7fax

IF OKAY TO FAX, TYPE FAX NUMBER AND CONTACT NAME (PLEASE READ BACK TO RESPONDENT AND CHECK CORRECT)

IF q2sen = 2

THEN ASK: Q7email

Q7email

IF OK TO EMAIL TAKE CONTACT NAME AND EMAIL ADDRESS (PLEASE READ BACK TO RESPONDENT AND CHECK CORRECT)

QEMAIL2 ASK 'So, just to check, that is [+Q7EMAIL+]?'||PLEASE READ OUT

EMAIL ADDRESS AND CONFIRM IT IS CORRECT||'

IF Q2sen = Post

QUANCEPT ITEM:

IF Q2sen = Post

THEN ASK: q7post, Qadchk

q7post ENTER NAME OF RESPONDENT@THIS NAME WILL BE ADDED TO THE LETTER SO
PLEASE MAKE SURE YOU TYPE IT CORRECTLY

Don't Know

(5022 - 5025)
Y (5022)

Can I check your address details so we can send you a letter?...

Qadchk Can I just confirm you address details?

address line 1: &vsadd1&
address line 2: &vsadd2&
address line 3: &vsadd3&
address line 4: &vsadd4&
address line 5: &vsadd5&
post code : &vspcode&

change address line 1	1	(4079)
change address line 2	2	
change address line 3	3	
change address line 4	4	
change address line 5	5	
change postcode	6	
Address all correct	7	

IF qadchk = change address line 1

THEN ASK: Questi1

Questi1 Please can I take the first line of your address?
&vsadd1&

Don't Know

(4108 - 4113)
Y (4108)

End of Filter ladd1

IF qadchk = change address line 2

THEN ASK: Questi2

Questi2 Please can I take the second line of your address?
&vsadd2&

Don't Know

(4114 - 4119)
Y (4114)

End of Filter iadd2

**IF qadchk = change address line 3
THEN ASK: Questi3**

Questi3 Please can I take the third line of your address?
&vsadd3&

Don't Know

(4120 - 4125)
Y (4120)

End of Filter iadd3

**IF qadchk = change address line 4
THEN ASK: Questi4**

Questi4 Please can I take the fourth line of your address?
&vsadd4&

Don't Know

(4126 - 4131)
Y (4126)

End of Filter iadd4

**IF Qadchk = change address line 5
THEN ASK: qadd55**

qadd55 Please can I take the fifth line of your address?
&vsadd5&

Don't Know

(4132 - 4137)
Y (4132)

End of Filter iadd55

**IF qadchk = change postcode
THEN ASK: Questi5**

Questi5 Please can I take the your postcode
&vspcode&

Don't Know

(4138 - 4143)
Y (4138)

End of Filter iadd5

**INTERVIEWER: YOU WILL NOW BE TAKEN BACK TO THE APPOINTMENT SCREEN, PLEASE
MAKE AN APPOINTMENT**

End of Filter laddck

End of Filter Skip3

End of Filter l2sen

Z7nosen

IF Q2sen = None of these AND nq2sen = 1 - Termination with data (Quit)

In that case we have no more questions.

Thank you for your time.

**IF (Q7let = Yes, but have not completed it) AND (Q7lets = Yes)
THEN ASK: Qnocomp**

Qnocomp Would we be able to call you back once you have completed the form?

IF NECESSARY: We can call whenever it is convenient for you.

Yes	1	(5026)
No	2	
Don't Know	Y	

IF (Qnocomp = Yes)

End of Filter Inocall

Zstop2

IF (Qnocomp = No) OR (Qnocomp = Don't Know) - Termination with data (Quit)

Thank you for your time. We will not call again regarding this survey.

End of Filter Inocomp

End of Filter lincomp

Qtypes And can I just check, which of the following types of care you provide on site:

READ OUT AND CODE ALL THAT APPLY

Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more)	1	(1163)
Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider)	2	
Before school activities or childcare for school aged children in term time	3	
After school activities or childcare for school aged children in term time	4	
Holiday care for school aged children (i.e. during any school holidays)	5	
Weekend care for school aged children	6	
Don't Know	Y	
None of these	X	

IF (Dnsamp = Children's centre OR Dnsamp = Children's centre FDC) AND (NOT Qtypes = Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more)) AND (NOT Qtypes = Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider)) AND (NOT Qtypes = Before school activities or childcare for school aged children in term time) AND (NOT Qtypes = After school activities or childcare for school aged children in term time) AND (NOT Qtypes = Holiday care for school aged children (i.e. during any school holidays)) AND (NOT Qtypes = Weekend care for school aged children)
THEN ASK: Qtypes1

Qtypes1 And do you provide any of the following types of care off site?

THESE CAN INCLUDE CARE THAT THE CHILDREN'S CENTRE RUNS ITSELF OR CARE THAT ANOTHER ORGANISATION IS CONTRACTED ON BEHALF OF THE CHILDREN'S CENTRE

Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more)	1	(3656)
Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider)	2	
Before school activities or childcare for school aged children in term time	3	
After school activities or childcare for school aged children in term time	4	
Holiday care for school aged children (i.e. during any school holidays)	5	
Weekend care for school aged children	6	
Don't Know	Y	
None of these	X	

End of Filter ltype

IF (Qtypes <> Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more)) AND (Qtypes <> Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider))
THEN ASK: Qpresch

Qpresch Do you provide any childcare or activities for pre-school children aged under 5?

Yes	1	(1164)
No	2	
Don't Know	Y	

End of Filter Inew

Zcheck

IF Qpresch = No OR Qpresch = Don't Know - Termination with data (Quit)

In that case, we have no more questions.
Thank you for your time.

End of Filter lpre

**IF ((Dnsamp = Full day care) AND (NOT Qtypes = Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more))) OR ((Dnsamp = Sessional) AND (NOT Qtypes = Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider))) OR ((Dnsamp = Holiday) AND (NOT Qtypes = Holiday care for school aged children (i.e. during any school holidays))) OR ((Dnsamp = After school) AND (NOT Qtypes = After school activities or childcare for school aged children in term time)) OR ((Dnsamp = Weekend) AND (NOT Qtypes = Weekend care for school aged children)) OR ((Dnsamp = Breakfast) AND (NOT Qtypes = Before school activities or childcare for school aged children in term time))
THEN ASK: Qcheck4, qcheck5**

qcheck5 Can I just double check whether you provide &dnsamp& provision at &vsetnam&?

Yes	1	(5077)
No	2	

End of Filter lcheck3

Zcheck5

IF (Qcheck4 = Don't Know OR Qcheck4 = None of these) AND ncheck4 > 0 - Termination with data (Quit)

In that case that's all the questions we have.
Thank you for your time.

**IF Dnsamp = Holiday
THEN ASK: Qholida**

Qholida In which holiday periods do you operate?

READ OUT AND CODE ALL THAT APPLY

Christmas	1	(1167)
Easter	2	
Summer	3	
Any half term	4	
Don't Know	Y	
(None of these)	X	

**IF Dsummer = Summer AND Qholida = Summer
THEN ASK: Qmoment**

Qmoment	Are you open to provide summer holiday care at the moment?		
Yes		1	(1168)
No		2	
Don't Know		Y	

End of Filter Isummer

End of Filter Iholis

**IF ((Qmoment = No OR Qmoment = Don't Know OR Dsummer = Not summer) AND
Deaster = Not Easter)
THEN ASK: Qnoteas**

Qnoteas	What was the most recent main holiday period your club was open?		
Christmas		1	(1170)
Summer		2	
Half term		3	
Don't Know		Y	
Other		0	
Other specify...	(1171 - 1174)	

End of Filter Inoteas

Qyears Thinking about [+dnsamp+] only, how long has this provision been operating?

Less than a year		1	(1175)
1 year		2	
2 years		3	
3-4 years		4	
5 years or more		5	
Don't Know		Y	

Qnmanag What group, organisation or individual owns or manages this provision?

Owner - manager		1	(3168)
Part of a group or chain		2	
Voluntary or community group		3	
College / HE		4	
Local Authority only		5	
Jointly managed scheme with Local Authority		6	
School		7	
Employer		8	
Hospital		9	
Retail (e.g. supermarket creche)		0	(3169)
Church or religious group		1	
Don't Know		Y	(3168)
Other		0	
Other specify...	(3170 - 3173)	

Qncharils [+vsetnam+] set up as a charity or non-profit making organisation?

Yes	1	(3174)
No	2	
Don't Know	Y	

**IF Dnsamp = Full day care
THEN ASK: Qstatus**

Qstatus Some providers have switched from offering sessional care only, to offering sessional and full day care, or full day care only. Is this the case at [+vsetnam+]?

Yes	1	(4779)
No	2	
Don't Know	Y	

**IF (Qstatus = Yes)
THEN ASK: Qwhen, Qstat**

Qwhen When did [+vsetnam+] switch from offering sessional care only?

Less than a year ago	1	(5027)
1-2 years ago	2	
3-4 years ago	3	
5 years ago or longer	4	
Don't Know	Y	
Refused	Z	

Qstat Please tell me why [+vsetnam+] changed from offering sessional care only to offering full day care.

Parental demand for longer childcare	1	(4780)
Sessional care wasn't sustainable	2	
More funding available for full day care	3	
Don't Know	Y	
Other	0	
Other specify.....		(4808 - 4811)

End of Filter Ifstat

End of Filter Istatus

Qregist How many OFSTED registered places do you have?

IF NECESSARY: Thinking about [+TREGIST+] only
IF NECESSARY: This corresponds to question 1 on your datasheet

(1176 - 1178)

Numeric Range _____

Don't Know	Y	(1176)
Permitted Range		
1 TO 500 (Numeric Range)		

**IF Dclub <> Holiday club
THEN ASK: Qnothol**

Qnothol Approximately, how many children do you have attending in a typical term time week?

PROMPT How many are on the books?

IF NECESSARY: This corresponds to question 2 on your datasheet

THIS IS THE TOTAL NUMBER OF CHILDREN THAT ATTENDED IN ONE WEEK, DO NOT
COUNT CHILDREN TWICE IF ATTENDED MORE THAN ONE DAY/SESSION

(1208 - 1210)

Numeric Range _____ Y (1208)

Don't Know
Permitted Range
0 TO 500 (Numeric Range)

End of Filter Inothol

**IF Dclub = Holiday club
THEN ASK: Qreghol**

Qreghol Approximately, how many children [+tqregho+][+tqnote+]?

IF NECESSARY: This corresponds to question 2 on your datasheet

THIS IS THE TOTAL NUMBER OF CHILDREN THAT ATTENDED IN ONE WEEK, DO NOT
COUNT CHILDREN TWICE IF ATTENDED MORE THAN ONE DAY/SESSION

(1211 - 1213)

Numeric Range _____ Y (1211)

Don't Know
Permitted Range
0 TO 500 (Numeric Range)

End of Filter Iholcar

Qages How many of these are aged [+Rages+]?

IF NECESSARY: These correspond to question 3 on your datasheet

IF NECESSARY: The number of children attending in a typical week

(1214 - 1216)

Numeric Range _____ Y (1214)

Don't Know
Permitted Range
0 TO 500 (Numeric Range)

This question is repeated for the following loop values:

- Under two years old
- 2 years old
- 3 years old
- 4 years old
- 5-7 years old
- 8 or over

A total of 6 iterations occupying columns (1214 - 1216) to (1229 - 1231)

Qsum This adds up to [+nqages+] children in total, however earlier on you said you had [+qnothol+][+qreghol+] attending? Can I just check whether this is correct?

IF NO, INTERVIEW WILL MOVE BACK TO NUMBER OF CHILDREN ATTENDING QUESTION

Yes	1	(1232)
No	2	
Don't Know	Y	

Qbme How many children attending [+tqages+] of black or minority ethnic origin?

NOTE: TOTAL NUMBER WAS [+qnothol+][+qreghol+]
IF NECESSARY: This corresponds to question 4 on your datasheet

(1233 - 1235)

Numeric Range _____ Y (1233)

Don't Know
Permitted Range
0 TO 500 (Numeric Range)

Qsen How many children have Special Educational Needs (SEN) or a disability?

IF NECESSARY: This corresponds to question 5 on your datasheet
IF DOESN'T KNOW OFFICIAL NUMBER, PROBE FOR THEIR ESTIMATE
NOTE: TOTAL NUMBER WAS [+qnothol+][+qreghol+]

(1236 - 1238)

Numeric Range _____ Y (1236)

Don't Know
Permitted Range
0 TO 500 (Numeric Range)

Qvacant On an average day [+tqvac1+][+tqvac2+] [+tqvac3+] you have?

NOTE: DO NOT COUNT VACANCIES DUE TO CHILD BEING ABSENT, BUT UNFILLED VACANICES
IF ASKS, WE WANT FULL TIME VACANCIES

(1239 - 1241)

Numeric Range _____ Y (1239)

Don't Know
Permitted Range
0 TO 500 (Numeric Range)

QCHECK ASK 'Can I just check that the number of registered places you gave was [+QREGIST+] but the number of vacancies is [+QVACANT+]. Is that correct?

'Yes/
'No'

Qweeks Thinking of the [+dnsamp+] you offer ONLY, how many weeks a year are you open and providing this sort of childcare provision?

(3208 - 3209)

Don't Know
Permitted Range
1 TO 52 (Numeric Range)

Numeric Range _____
Y (3208)

**IF Dnsamp = Sessional OR Dnsamp = Full day care OR Dnsamp = Weekend
THEN ASK: Qopen**

Qopen Can I just check, are you open during term time, school holidays or both?

Term time	1	(1242)
School holidays only	2	
Both	3	
Don't Know		

**IF Qopen = Term time OR Qopen = Both OR Dclub = After school club OR Dclub =
Breakfast club
THEN ASK: Qstart**

Qstart What time do you open on a typical day in term time,?

PLEASE CODE TIME IN 24 HOUR CLOCK

(1250 - 1254)

Don't Know
Permitted Range
0 TO 0.99 (Numeric Range)

Numeric Range _____
Y (1250)

Qclose And what time do you close?

PLEASE CODE TIME IN 24 HOUR CLOCK

(1256 - 1260)

Don't Know
Permitted Range
0 TO 0.99 (Numeric Range)

Numeric Range _____
Y (1256)

End of Filter Hours

IF sessional provider ask:Qsessl

Qsessl And how long is a typical session?

Qdays And in a typical week in term time, how many days are you open?

(1262 - 1266)

Numeric Range _____

Don't Know

Y

(1262)

Permitted Range

0 TO 0.99 (Numeric Range)

End of Filter lopenti

**IF Dclub = Holiday club OR Qopen = School holidays only OR Qopen = Both
THEN ASK: Qhstart**

Qhstart In a typical day in the holidays, what time do you open?

PLEASE CODE TIME IN 24 HOUR CLOCK

(1274 - 1278)

Numeric Range _____

Don't Know

Y

(1274)

Permitted Range

0 TO 0.99 (Numeric Range)

Qhclose When do you close?

PLEASE CODE TIME IN 24 HOUR CLOCK

(1308 - 1312)

Numeric Range _____

Don't Know

Y

(1308)

Permitted Range

0 TO 0.99 (Numeric Range)

End of Filter lhours

**IF Qholope <> 0
THEN ASK: Qhdays**

Qhdays And in a typical week in the holidays, how many days are you open?

(1314 - 1318)

Numeric Range _____

Don't Know

Y

(1314)

Permitted Range

0 TO 0.99 (Numeric Range)

**IF (Qages(3) <> 0 AND Qages(3) <> Don't Know) OR (Qages(4) <> 0 AND Qages(4) <>
Don't Know)**

THEN ASK: Qflex, Qmeals

Qflex If a three year old child is only attending for the 12 and half hours of 'free early education sessions' a week, can they do the 12 and half hours across three days instead of five if they want to?

Yes	1	(3210)
No	2	
Don't Know	Y	

Qmeals If a child is only attending for the 12 and half hours of free early education sessions is it possible for these sessions to include...

IF NECESSARY: If no children are currently attending for the free early education sessions only, please tell us if this would be possible in principle

READ OUT

Breakfast	1	(3211)
Lunch	2	
Tea	3	
Don't Know	Y	
None of these	X	

IF(NOT Qmeals = None of these) OR (NOT Qmeals = Don't Know)

Qfood Thinking about children attending for the 12 and a half hours of free early education sessions only, how many (if any) have.... [+Rfood+]

(4812 - 4814)

Numeric Range	_____	
Don't Know		Y (4812)

Permitted Range
0 TO 200 (Numeric Range)

This question is repeated for the following loop values:

- Breakfast
- Lunch
- Tea

A total of 3 iterations occupying columns (4812 - 4814) to (4818 - 4820)

End of Filter lfood

IF Dnsamp <> Holiday AND Dnsamp <> After school AND Dnsamp <> Weekend AND Dnsamp <> Breakfast THEN ASK: Q34prov

Q34prov Can I just check, are you currently in a position to provide nursery education for 3-4 year olds for 15 hours a week for 38 weeks a year (that is during term time)?

Yes	1	(3218)
No	2	
Don't Know	Y	

End of Filter I34prov

End of Filter I3or4

In this section we ask about three different groups of staff.

These are, FIRSTLY the senior manager, that is the person with overall responsibility for managing the provision; SECONDLY all other supervisory staff who are qualified to supervise a group of children on their own, they may or may not supervise other members of staff, and THIRDLY other childcare support staff, not qualified to supervise a group of children on their own.

IF NECESSARY: Only include agency staff if they are covering a post for a period of at least one week

Qstaff Please can I just clarify which category you come under?

Senior manager (person with overall responsibility for managing the provision)	1	(1326)
Supervisory staff (this includes all other staff qualified to supervise a group of children on their own, including other managers, such as deputy managers)	2	
Other childcare staff (not qualified to supervise groups of children on their own)	3	
Don't Know	Y	
Other	0	
Other specify... ..		(1327 - 1330)

Qsuperv Could you tell me how many paid supervisory staff are employed to run all the childcare sessions [+tqsup1+][+tqsup2+]?

IF NECESSARY: By supervisory staff we mean all those, excluding the senior manager, who are qualified to look after a group of children on their own, whether or not they supervise other staff. [+tqsup3+]

NOTE: IF ALL STAFF ARE UNPAID, CODE 0

		(1332 - 1334)
	Numeric Range _____	
Don't Know	Y	(1332)
Permitted Range		
0 TO 500 (Numeric Range)		

Qpaid Could you tell me how many other paid childcare staff are employed to run all the childcare sessions [+tqpaid1+][+tqpaid2+]?

IF NECESSARY: By this we mean all those who are not qualified to supervise a group of children on their own. [+tqpaid3+]

NOTE: IF ALL STAFF ARE VOLUNTEERS, CODE 0

		(1335 - 1337)
	Numeric Range _____	
Don't Know	Y	(1335)
Permitted Range		
0 TO 500 (Numeric Range)		

**IF nqstaff <> 1
THEN ASK: Qsenior**

Qsenior Can I just check, as well as these supervisory staff and other childcare staff, is there a senior manager?

Yes	1	(1338)
No	2	
Don't Know	Y	

End of Filter Inotsm

Qtotal Can I just confirm that the total number of paid staff [+tqtot1+] employed [+tqtot2+][+tqtot3+] was: [+tqtot4+]?

IF NO THE INTERVIEW WILL MOVE BACK TO NUMBERS OF STAFF QUESTIONS

Yes	1	(1339)
No	2	
Don't Know	Y	

Qstudent And how many unpaid students on placement help to run the childcare sessions?

(1370 - 1372)

Numeric Range _____		
Don't Know	Y	(1370)

Permitted Range
0 TO 500 (Numeric Range)

Qvolunt And could you tell me how many other unpaid volunteers help to run all the childcare sessions?

(1373 - 1375)

Numeric Range _____		
Don't Know		

Y		(1373)
---	--	--------

Permitted Range
0 TO 500 (Numeric Range)

IF Dnsamp <> Holiday AND Dnsamp <> After school AND Dnsamp <> Breakfast AND Dnsamp = Weekend THEN ASK: Qcurric

Qcurric Does a specific member of staff have responsibility for Early Years Professional Leadership, including curriculum planning, early years professional practice and staff development, work to promote children's learning and development?

Yes	1	(3219)
No	2	
Don't Know	Y	

End of Filter lcurric

IF Qcurric = Yes THEN ASK: Qmember

Qmember Is the member of staff a...

READ OUT

Senior manager	1	(3220)
Supervisor	2	
Other paid member of staff	3	
Don't Know	Y	

**IF Qmember = Senior manager
THEN ASK: Qaverag, Qlength, Qchec1**

Qaverag What percentage of [+vca7+] time is spent on early years professional leadership in an average week?

IF ASKS, THIS CAN INCLUDE PREPARATION TIME AND ACTUAL TIME TEACHING, ASK RESPONDENT TO INCLUDE WHAT THEY WANT TO

(3221 - 3223)

Permitted Range	Numeric Range _____	
0 TO 100 (Numeric Range)	Don't Know	Y (3221)

Qlength How long [+vca8+] been in this role?

Up to six months	1	(3224)
Up to twelve months	2	
Up to eighteen months	3	
Up to two years	4	
Up to three years	5	
Up to four years	6	
Up to five years	7	
More than five years	8	
Don't Know	Y	

Qchec1 The government is keen to develop the role of the Early Years Professional (EYP). The first phase of training for this role commenced in September 2006

Can I just check do [+vca9+] have EYP status or are [+vca9+] currently working towards it?

IF NECESSARY: Early Years Professional Status is a qualification at Level 6

Yes, have EYP status	1	(4821)
Yes, currently working towards EYP status	2	
No	3	
Don't Know	Y	

End of Filter Ismearl

**IF Qmember = Supervisor OR Qmember = Other paid member of staff
THEN ASK: Qeyperc, Qhow, Qeylrol**

I'd now like to ask some specific questions about the member of staff responsible for the early years professional leadership role.

Qeyperc What percentage of their time is spent on early years professional leadership in an average week?

(3225 - 3227)

Numeric Range _____
 Don't Know Y (3225)

Permitted Range
 0 TO 100 (Numeric Range)

Qhow How long have they been employed here?

- Less than six months 1 (3228)
 - Six months to a year 2
 - Up to two years 3
 - Up to three years 4
 - Up to four years 5
 - Up to five years 6
 - Up to six years 7
 - Up to seven years 8
 - Up to eight years 9
 - Up to nine years 0 (3229)
 - Up to ten years 1
 - Up to eleven years 2
 - Up to twelve years 3
 - Up to thirteen years 4
 - Up to fourteen years 5
 - Up to fifteen years 6
 - Fifteen years or more 7
 - Don't Know Y (3228)
-

Qeylrol And how long have they been in this role?

- Up to six months 1 (3230)
- Up to twelve months 2
- Up to eighteen months 3
- Up to two years 4
- Up to three years 5
- Up to four years 6
- Up to five years 7
- More than five years 8
- Don't Know Y

Qhr How many contracted hours per week do they work?

IF NECESARRY: WE WANT CONTRACTED HOURS NOT ACTUAL HOURS WORKED

(3231 - 3235)

Numeric Range _____
 Don't Know Y (3231)

Permitted Range
 0 TO 0.99 (Numeric Range)

Qpay How much are they paid an hour? Can I remind you that you your answers are confidential.

IF UNSURE PROBE FOR BEST ESTIMATE. IF VARIES, GET LEVEL PAID MOST OFTEN
IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI
IF CAN'T GIVE HOURLY RATE CODE DK AND GO TO NEXT QUESTION

(3236 - 3240)

Numeric Range _____
Don't Know Y (3236)
Refused Z

Permitted Range
0 TO 0.99 (Numeric Range)

**IF Qpay = Don't Know
THEN ASK: Qhm, Qhmx**

Qhmx How much are they paid for any other period?

ANSWER CAN BE PER DAY, PER WEEK, PER MONTH, PER YEAR/ ANNUAL FIGURE

IF UNSURE PROBE FOR BEST ESTIMATE. IF VARIES, GET LEVEL PAID MOST OFTEN
IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI

(4974 - 4978)

Numeric Range _____
Don't Know Y (4974)
Refused Z

Permitted Range
0 TO 0.99 (Numeric Range)

**IF Qpay = Don't Know
THEN ASK: Qaaa**

Qaaa What period does that cover?

Daily 1 (3253)
Weekly 2
Monthly 3
Annual 4
Don't Know Y
Other 0
Other specify.....(3254 - 3257)

End of Filter lpye

**IF Qpay = Refused OR Qhmx = Refused OR Qaaa = Don't Know
THEN ASK: Qban**

Qban Would you be willing to tell us which of the following bands their hourly pay falls into?

Less than 4 pounds	1	(3258)
4 pounds to 5.50	2	
5.51 to 7.50 pounds	3	
7.51 to 10 pounds	4	
10.01 to 15 pounds	5	
More than 15 pounds an hour	6	
Don't Know	Y	
Refused	Z	

End of Filter IEYLref

Qeag And can you tell me which of the following age bands they come under?

IF UNSURE, PROBE FOR BEST ESTIMATE

READ OUT

16-19	1	(3259)
20-24	2	
25-29	3	
30-39	4	
40-49	5	
50+	6	
Don't Know	Y	
Refused	Z	

Qequ Please tell me the level of the highest qualification (relevant to working with children or young people) that the member of staff holds?

Level 1	1	(3260)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
No relevant qualification	0	(3261)
Don't Know	Y	(3260)
Other	0	
Other specify...	(3262 - 3265)	

**IF Qequ = Level 5 OR Qequ = Level 6 OR Qequ = Level 7 OR Qequ = Level 8 OR
THEN ASK: QEty, Qeqt**

Qeqt Are they a qualified teacher?

Yes	1	(3270)
No	2	
Don't Know	Y	

End of Filter lequal

**IF Dmodule = B
THEN ASK: QEqw**

QEqw And what, if any, is the level of the highest qualification, relevant to working with children or young people, that they are working towards?

Level 1	1	(3271)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
Not working towards a qualification	0	(3272)
Don't Know	Y	(3271)
Other	0	
Other specify.....		(3273 - 3276)

End of Filter IEqw

Qchec2 The government is keen to develop the role of the Early Years Professional (EYP). The first phase of training for this role commenced in September 2006

Can I just check does this person have EYP status or are they currently working towards it?

IF NECESSARY: Early Years Professional Status is a qualification at Level 6

Yes, have EYP status	1	(4822)
Yes, currently working towards EYP status	2	
No	3	
Don't Know	Y	

End of Filter Imember

End of Filter learly

**IF (Qequ = Level 5) OR (Qequ = Level 6) OR (Qequ = Level 7) OR (Qequ = Level 8)
THEN ASK: Qeqt1**

End of Filter lchec2

The rest of this section is about paid staff. For each member of paid staff, I would like to know how many hours a week they work, how long they have been employed here, and how much they are paid per hour. We will ask about up to three supervisory staff and up to three other paid childcare staff, as well as yourself/the senior manager. If you have more staff than this, please tell me about the staff whose surnames are nearest the beginning of the alphabet.

These questions correspond to the staff grid on your datasheet.

IF nqstaff = 1 OR Qsenior = Yes
 THEN ASK: Qsmyear, Qsmperi, Qrefuse, Qsmage, Qqualif, Qnquali

Qsmyear Firstly, how many years [+tqsmye+] been employed here?

Less than six months	1	(1376)
Six months to a year	2	
Up to two years	3	
Up to three years	4	
Up to four years	5	
Up to five years	6	
Up to six years	7	
Up to seven years	8	
Up to eight years	9	
Up to nine years	0	(1377)
Up to ten years	1	
Up to eleven years	2	
Up to twelve years	3	
Up to thirteen years	4	
Up to fourteen years	5	
Up to fifteen years	6	
Fifteen years or more	7	
Don't Know	Y	(1376)

Qsmhour How many contracted hours a week [+tqsmho+] work?

IF NECESSARY WE WANT CONTRACTED HOURS NOT ACTUAL HOURS WORKED

(1341 - 1345)

Numeric Range _____
 Don't Know Y (1341)

Permitted Range
 0 TO 0.99 (Numeric Range)

Qsmpay How much [+tqsmpay+] paid per hour? (Can I remind you that your answers are confidential).

IF UNSURE PROBE FOR BEST ESTIMATE.
 IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI
 IF CAN'T GIVE HOURLY RATE CODE DK AND GO TO NEXT QUESTION

(1348 - 1352)

Numeric Range _____
 Don't Know Y (1348)
 Refused Z

Permitted Range
 0 TO 0.99 (Numeric Range)

**IF Qsmpay = Don't Know
 THEN ASK: Qsmpaid**

Qsmpaid How much [+tqsmpay+] paid for any other period?

ANSWER CAN BE PER DAY, PER WEEK, PER MONTH, PER YEAR/ ANNUAL FIGURE
 IF UNSURE PROBE FOR BEST ESTIMATE.
 IF VARIES, GET LEVEL PAID MOST OFTEN

IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI

(1355 - 1359)

Numeric Range _____
 Don't Know Y (1355)
 Refused Z

Permitted Range
 0 TO 0.99 (Numeric Range)

Qsmperi What period does that cover?

Daily	1	(1365)
Weekly	2	
Monthly	3	
Annual	4	
Don't Know	Y	
Other	0	
Other specify.....	(1366 - 1369)	

Qrefuse Would you be willing to tell us which of the following bands your hourly pay /the hourly pay of the senior manager falls into?

Less than 4 pounds	1	(1378)
4 pounds to 5.50	2	
5.51 to 7.50 pounds	3	
7.51 to 10 pounds	4	
10.01 to 15 pounds	5	
More than 15 pounds an hour	6	
Don't Know	Y	
Refused	Z	

Qsmage And which of the following age bands [+textczz3+] come under?

READ OUT

16-19	1	(1379)	
20-24			2
25-29			3
30-39			4
40-49			5
50+			6
Don't Know			Y
Refused			Z

Qnquali Can you tell me the level of the highest qualification, relevant to working with children or young people, that [+tqualif+]?

CODE ONE ONLY

NPQH OR NPQICL SHOULD BE CODED AS LEVEL 7

IF RESPONDENT SAYS OTHER, PLEASE MAKE SURE YOU NOTE DOWN THE NAME OF THE QUALIFICATION, THE NAME OF THE PROVIDER AND THE LEVEL OF THE QUALIFICATION

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Level 1		1	(3277)
Level 2		2	
Level 3		3	
Level 4		4	
Level 5		5	
Level 6		6	
Level 7		7	
Level 8		8	
Overseas qualification		9	
No relevant qualification		0	(3278)
Don't Know		Y	(3277)
Other		0	
Other specify.....			(3308 - 3311)

**IF Qnquali = Level 5 OR Qnquali = Level 6 OR Qnquali = Level 7 OR Qnquali = Level 8
OR
THEN ASK: Qnquald, Qnqts**

Qnqts [+vca13+] a qualified teacher?

Yes	1	(3316)
No	2	
Don't Know	Y	

End of Filter llev5

**IF Dmodule = B
THEN ASK: Qsmwork, Qnleview**

Qnlevel And what, if any, is the level of the highest qualification, relevant to working with children or young people that [+tqsmw+] currently working towards?

Level 1	1	(3317)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
Not working towards a qualification	0	(3318)
Don't Know	Y	(3317)
Other	0	
Other specify... ..		(3319 - 3322)

End of Filter lqualB

Qnvq [+tqnvq+] an NVQ assessor?

Yes	1	(1427)
No	2	
Don't Know	Y	

End of Filter lsenior

**IF Qsuperv <> 0 AND Qsuperv <> Don't Know
THEN ASK: Dnumber**

Now I'd like to ask about the supervisory staff (those qualified to supervise a group of children on their own)

This still corresponds to the staff grid - the rows referring to supervisors - on your datasheet.

Qsuh Thinking of the ... member of supervisory staff, how long have they been employed here?

Less than six months	1	(1429)
Six months to a year	2	
Up to two years	3	
Up to three years	4	
Up to four years	5	
Up to five years	6	
Up to six years	7	
Up to seven years	8	
Up to eight years	9	
Up to nine years	0	(1430)
Up to ten years	1	
Up to eleven years	2	
Up to twelve years	3	
Up to thirteen years	4	
Up to fourteen years	5	
Up to fifteen years	6	
Fifteen years or more	7	
Don't Know	Y	(1429)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1429 - 1430) to (1433 - 1434)

Qsup How many contracted hours per week do they work?

IF NECESSARY: WE WANT CONTRACTED HOURS NOT ACTUAL HOURS WORKED

(1430 - 1434)

Numeric Range _____
 Don't Know Y (1430)

Permitted Range
 0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1430 - 1434) to (1440 - 1444)

Qspa How much are they paid an hour? Can I remind you that you your answers are confidential.

IF UNSURE PROBE FOR BEST ESTIMATE.
IF VARIES, GET LEVEL PAID MOST OFTEN
IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI
IF CAN'T GIVE HOURLY RATE CODE DK AND GO TO NEXT QUESTION

(1445 - 1449)

Numeric Range _____		
Don't Know	Y	(1445)
Refused	Z	

Permitted Range
0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1445 - 1449) to (1455 - 1459)

**IF Qspa = Don't Know
THEN ASK: Qshm**

Qshm How much are they paid for any other period?

ANSWER CAN BE PER DAY, PER WEEK, PER MONTH, PER YEAR/ ANNUAL FIGURE
IF UNSURE PROBE FOR BEST ESTIMATE.
IF VARIES, GET LEVEL PAID MOST OFTEN
IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI

(1460 - 1464)

Numeric Range _____		
Don't Know	Y	(1460)
Refused	Z	

Permitted Range
0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1460 - 1464) to (1470 - 1474)

Qspe What period does that cover?

Daily	1	(1538)
Weekly	2	
Monthly	3	
Annual	4	
Don't Know	Y	
Other	0	
Other specify... ..		(1541 - 1544)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1538) to (1540) for precodes and (1541 - 1544) to (1549 - 1552) for other specify

Qpba Would you be willing to tell us which of the following bands their hourly pay falls into?

Less than 4 pounds	1	(1553)
4 pounds to 5.50	2	
5.51 to 7.50 pounds	3	
7.51 to 10 pounds	4	
10.01 to 15 pounds	5	
More than 15 pounds an hour	6	
Don't Know	Y	
Refused	Z	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1553) to (1555)

Qsag And which of the following age bands do they fall under?

IF UNSURE, PROBE FOR BEST ESTIMATE

READ OUT

16-19	1	(1556)
20-24	2	
25-29	3	
30-39	4	
40-49	5	
50+	6	
Don't Know	Y	
Refused	Z	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1556) to (1558)

Qnsq Please tell me the level of the highest qualification (relevant to working with children or young people) that the member of supervisory staff holds?

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Level 1	1	(3323)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
No relevant qualification	0	(3324)
Don't Know	Y	(3323)
Other	0	
Other specify... ..		(3329 - 3332)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3323 - 3324) to (3327 - 3328) for precodes and (3329 - 3332) to (3337 - 3340) for other specify

IF Qnsq = Level 5 OR Qnsq = Level 6 OR Qnsq = Level 7 OR Qnsq = Level 8 OR THEN ASK: Qn5s, Qnqt

Qnqt Are they a qualified teacher?

Yes	1	(3353)
No	2	
Don't Know	Y	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3353) to (3355)

End of Filter Islv5

IF Dmodule = B
THEN ASK: Qswq, Qnqw

Qnqw And what, if any, is the level of the highest qualification, relevant to working with children or young people, that they are working towards?

Level 1	1	(3356)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
Not working towards a qualification	0	(3357)
Don't Know	Y	(3356)
Other	0	
Other specify... ..		(3362 - 3365)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3356 - 3357) to (3360 - 3361) for precodes and (3362 - 3365) to (3370 - 3373) for other specify

Now I'd like to ask you about your other paid childcare staff (those that are not qualified to supervise a group of children on their own). Please do not include any unpaid volunteers.

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Qoem Firstly, thinking of the ... member of childcare staff, how long have they been employed here?

Less than six months	1	(1647)
Six months to a year	2	
Up to two years	3	
Up to three years	4	
Up to four years	5	
Up to five years	6	
Up to six years	7	
Up to seven years	8	
Up to eight years	9	
Up to nine years	0	(1648)
Up to ten years	1	
Up to eleven years	2	
Up to twelve years	3	
Up to thirteen years	4	
Up to fourteen years	5	
Up to fifteen years	6	
Fifteen years or more	7	
Don't Know	Y	(1647)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1647 - 1648) to (1651 - 1652)

Qoth How many contracted hours per week do they work?

IF NECESSARY: WE WANT CONTRACTED HOURS NOT ACTUAL HOURS WORKED
(1653 - 1657)

Numeric Range _____
Don't Know Y (1653)

Permitted Range
0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1653 - 1657) to (1663 - 1667)

Qopa How much are they paid an hour? Can I remind you that you your answers are confidential.

IF UNSURE PROBE FOR BEST ESTIMATE. IF VARIES, GET LEVEL PAID MOST OFTEN
IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI
IF CAN'T GIVE HOURLY RATE CODE DK AND GO TO NEXT QUESTION

(1668 - 1672)

Numeric Range _____		
Don't Know	Y	(1668)
Refused	Z	

Permitted Range
0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1668 - 1672) to (1708 - 1712)

IF Qopa = Don't Know
THEN ASK: Qoop

Qoop How much are they paid for any other period?

ANSWER CAN BE PER DAY, PER WEEK, PER MONTH, PER YEAR/ ANNUAL FIGURE
IF UNSURE PROBE FOR BEST ESTIMATE. IF VARIES, GET LEVEL PAID MOST OFTEN

IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI

(1713 - 1717)

Numeric Range _____		
Don't Know	Y	(1713)
Refused	Z	

Permitted Range
0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1713 - 1717) to (1723 - 1727)

Qope What period does that cover?

Daily	1	(1762)
Weekly	2	
Monthly	3	
Annual	4	
Don't Know	Y	
Other	0	
Other specify.....		(1765 - 1768)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1762) to (1764) for precodes and (1765 - 1768) to (1773 - 1776) for other specify

Qpbo Would you be willing to tell us which of the following bands their hourly pay falls into?

Less than 4 pounds	1	(1777)
4 pounds to 5.50	2	
5.51 to 7.50 pounds	3	
7.51 to 10 pounds	4	
10.01 to 15 pounds	5	
More than 15 pounds an hour	6	
Don't Know	Y	
Refused	Z	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1777) to (1779)

Qoag And which of the following age bands do they come under?

IF UNSURE, PROBE FOR BEST ESTIMATE

READ OUT

16-19	1	(1780)
20-24	2	
25-29	3	
30-39	4	
40-49	5	
50+	6	
Don't Know	Y	
Refused	Z	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1780) to (1809)

Qnqu And what is the level of the highest qualification (relevant to working with children or young people) that the member of staff holds?

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Level 1	1	(3374)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
No relevant qualification	0	(3375)
Don't Know	Y	(3374)
Other	0	
Other specify...	(3408 - 3411)	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3374 - 3375) to (3378 - 3379) for precodes and (3408 - 3411) to (3416 - 3419) for other specify

**IF Qnqu = Level 5 OR Qnqu = Level 6 OR Qnqu = Level 7 OR Qnqu = Level 8
THEN ASK: Qn5o, Ques**

Ques Are they a qualified teacher?

Yes	1	(3432)
No	2	
Don't Know	Y	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3432) to (3434)

End of Filter Inq5

**IF Dmodule = B
THEN ASK: Qoqw, Qnoq**

Qnoq And what, if any, is the level of the highest qualification, relevant to working with children or young people, that they are working towards?

Level 1	1	(3435)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
Not working towards a qualification	0	(3436)
Don't Know	Y	(3435)
Other	0	
Other specify.....		(3441 - 3444)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3435 - 3436) to (3439 - 3440) for precodes and (3441 - 3444) to (3449 - 3452) for other specify

Now, thinking about all paid staff, including supervisory staff, other childcare staff and [+dtsex+].

Qnstln total, how many staff (including those you have just told me about and the senior manager / yourself) have their highest qualification relevant to working with children or young people at the following levels: ...

INTERVIEWER NOTE: IF ASKED, WE WORK OUT HOW MANY STAFF MEMBERS HAVE LEVEL 3-5 QUALIFICATIONS FROM HOW MANY HAVE LEVELS 1/2 AND 6.
IF NECESSARY: THIS QUESTION IS ON THE DATASHEET RECORD FOR EACH. CHECK TOTAL ADDS TO TOTAL NUMBER OF STAFF - [+tqtot4+].
IF NOT CHECK WITH RESPONDENT

(3453 - 3455)

Numeric Range _____
Don't Know Y (3453)

Permitted Range
0 TO 500 (Numeric Range)

This question is repeated for the following loop values:

- No qualifications
- At NVQ level 1 or 2 (or equivalent)
- At NVQ level 6 or above (or equivalent)

A total of 3 iterations occupying columns (3453 - 3455) to (3459 - 3461)

**IF Dnsamp = Full day care AND (NOT Qnmanag = Local Authority only) AND (NOT Qnmanag = Jointly managed scheme with Local Authority)
THEN ASK: Qeypnew, Qeypimp**

Qeypnew Can I just check, in total, how many staff (including those you have just told me about and the senior manager/yourself) have Early Years Professional Status?

IF NECESSARY: Early Years Professional Status is a qualification at Level 6

(5038)

Numeric Range _____
Don't Know Y (5038)
Refused Z

Permitted Range
0 TO 4 (Numeric Range)

Qeypimp How important do you think is it for childcare providers like yours to employ someone with Early Years Professional Status?

Very important	1	(5039)
Fairly important	2	
Not very important	3	
Not important at all	4	
Don't Know	Y	
Refused	Z	

End of Filter Ipvifdc

Qmale How many of the paid staff are male?

CHECK THAT NOT HIGHER THAN THE TOTAL NUMBER OF STAFF - [+tqtot4+]

(1912 - 1914)

Numeric Range _____
Don't Know Y (1912)

Permitted Range
0 TO 500 (Numeric Range)

Qethinc How many paid staff would describe themselves as being from a black or minority ethnic group (please include yourself)?

(1915 - 1917)

Numeric Range _____
Don't Know Y (1915)

Qdisabi And as far as you are aware, how many paid staff, if any, have a disability which could be described as their having "a physical or mental impairment which has a substantial and long term adverse effect upon their ability to carry out normal day to day activities"?

CHECK THAT NOT HIGHER THAN THE TOTAL NUMBER OF STAFF - [+tqtot4+]

IF NECESSARY: This question is on the datasheet

(1918 - 1920)

Numeric Range _____
Don't Know Y (1918)

Permitted Range
0 TO 500 (Numeric Range)

Qwork How many paid staff do other paid work in addition to working for [+vsetnam+] as far as you are aware?

CHECK THAT NOT HIGHER THAN THE TOTAL NUMBER OF STAFF - [+tqtot4+]

(1921 - 1923)

Numeric Range _____
Don't Know Y (1921)

Permitted Range
0 TO 500 (Numeric Range)

**IF Qwork > 0 AND
THEN ASK: Qother**

Qother Of these, how many do other paid work in the education or childcare sector?

CHECK THAT NOT HIGHER THAN THE TOTAL NUMBER OF STAFF DOING OTHER WORK - [+Qwork+]

(1924 - 1926)

Numeric Range _____
Don't Know Y (1924)

Permitted Range
0 TO 500 (Numeric Range)

End of Filter lother

Qagency In the last 12 months, have you used any agency, freelance or supply childcare staff?

Yes	1	(1927)
No	2	
Can't remember	3	
Don't Know	Y	

IF ((Qnmanag <> Local Authority only OR Qnmanag <> Jointly managed scheme with Local Authority) AND Dnsamp = Full day care) THEN ASK: Qglfnew

The next few questions are about funding you may have heard of or applied for. Local authorities have money available from the Graduate Leader Fund to help childcare providers to recruit graduates with Early Years Professional Status or to train an existing staff member to that level.

Qglfnew Have you heard of the Graduate Leader Fund?

Yes	1	(5040)
No	2	
Don't Know	Y	
Refused	Z	

IF Qglfnew = Yes THEN ASK: Qglfmon

Qglfmon Has the setting you represent applied for any money from the Graduate Leader Fund?

INTERVIEWER: IF THE SETTING HAS APPLIED BUT NOT RECEIVED ANY MONEY, CODE "YES"

Yes	1	(5041)
No	2	
Don't Know	Y	
Refused	Z	

**IF Qglfmon = Yes
THEN ASK: Qglfr1**

Qglfr1 Have you received the money applied for via the Graduate Leader Fund?

Yes	1	(5042)
No	2	
Don't Know	Y	
Refused	Z	

**IF Qglfr1 = No
THEN ASK: Qglfr2**

Qglfr2 Why haven't you received the money from the Graduate Leader Fund?

PROMPT IF NECESSARY

Still waiting for a decision	1	(5043)
Been accepted, but not yet received the money	2	
Been turned down	3	
Don't Know	Y	
Refused	Z	
Other	0	
Other specify.....		(5044 - 5047)

End of Filter Inomon

End of Filter Iglfmon

End of Filter Iglf

**IF (Qglfnew = No) OR (Qglfnew = Yes) AND (Qglfmon = No) OR (Qglfnew = Yes) AND (Qglfmon = Don't Know)
THEN ASK: Qglfm**

Qglfm Since April 2008, have you received ANY funding from your Local Authority to help you employ a graduate with Early Years Professional Status, either by training up an existing staff member or by recruiting someone new?

INTERVIEWER: INCLUDE FUNDING FROM LOCAL AUTHORITY, LOCAL EDUCATION AUTHORITY, COUNCIL ETC.

Yes, has received money	1	(5048)
No, has not received money	2	
Don't Know	Y	
Refused	Z	
Other	0	
Other specify... ..		(5049 - 5052)

**IF (Qglfm = No, has not received money) OR (Qglfm = Don't Know)
THEN ASK: Qglfint**

Qglfint How interested do you think your nursery setting would be in applying for money that would help you to train up an existing staff member to Early Years Professional Status, or to recruit someone with this qualification?
Would it be...READ OUT

Very interested	1	(5053)
Fairly interested	2	
Not very interested	3	
Not interested at all	4	
Don't Know	Y	
Refused	Z	

**IF (Qsuperv <> 0 AND Qsuperv <> Don't Know)
THEN ASK: Qsupes**

Qsupes How many supervisory staff have you recruited in the past 12 months? Please include any staff that were recruited but have already left.

IF NECESSARY: Supervisory staff are those who are qualified to supervise a group of children on their own, whether or not they supervise staff

IF NECESSARY: This question is on the datasheet

(1946 - 1948)

Numeric Range _____
Don't Know Y (1946)

Permitted Range
0 TO 500 (Numeric Range)

End of Filter Isupes

**IF (Qpaid <> 0 AND Qpaid <> Don't Know)
THEN ASK: Qpaids**

Qpaids And how many other paid childcare staff have you recruited in the past 12 months?

IF NECESSARY: These staff are those not qualified to supervise a group of children on their own

IF NECESSARY: This question is on the datasheet

(1949 - 1951)

Numeric Range _____
Don't Know Y (1949)

Permitted Range
0 TO 500 (Numeric Range)

End of Filter Ipaids

**IF Qdiffic = A fair amount OR Qdiffic = A great deal
THEN ASK: Qdifsta, Qwhatdi**

End of Filter Idiffic

Qleft How many paid childcare staff, not including agency, freelance or supply staff, have left your employment in the past 12 months?

(1971 - 1973)

Numeric Range _____
Don't Know Y (1971)

Permitted Range
0 TO 500 (Numeric Range)

IF Qleft > 0

Qjob As far as you are aware, of those who have left your employment in the past 12 months ...? ...

(5054 - 5055)

Numeric Range _____
Don't Know Y (5054)
Refused Z

Permitted Range
0 TO 50 (Numeric Range)

This question is repeated for the following loop values:

- How many have other jobs within the childcare or early education sector
- How many have got other jobs outside the childcare or early education sector
- How many didn't obtain another job

A total of 3 iterations occupying columns (5054 - 5055) to (5058 - 5059)

End of Filter lleft

**IF Qjob(2) > 0 AND
THEN ASK: Qconchi, Qreason**

Qconchi As far as you know, how many of those who left for a job outside the childcare and early education sector were continuing to work with children?

(2011 - 2013)

Numeric Range _____
Don't Know Y (2011)

Permitted Range
0 TO 500 (Numeric Range)

Qreason What reasons did those leaving give?
DO NOT PROMPT

To improve their pay	1	(2014)
To get better training opportunities or opportunities for career development	2	
To work in less stressful environment	3	
They did not like hours they had to work	4	
Wanted more 'school friendly' hours (including holidays off)	5	
Just didn't like working with children	6	
They were asked to leave/ did not have contract renewed	7	
Don't Know	Y	
Other	0	
Other specify... ..		(2015 - 2018)

End of Filter Icontin

Qrecrui Do you currently have any vacancies for paid staff of any level where you are actively trying to recruit?

Yes	1	(2019)
No	2	
Don't Know	Y	

IF Qrecrui = Yes

Qactive How many vacancies do you have at each of the following levels? I am still talking about vacancies where you are actively trying to recruit.....

(2020 - 2022)

Numeric Range _____ Y (2020)

Don't Know

Permitted Range
0 TO 500 (Numeric Range)

This question is repeated for the following loop values:

- Senior Manager
- Supervisory staff
- Other paid childcare staff

A total of 3 iterations occupying columns (2020 - 2022) to (2026 - 2028)

Moving on to look at business planning and income

Qbusine Does your organisation have a written business plan?

Yes	1	(2052)
No	2	
Don't Know	Y	

**IF Qbusine = Yes
THEN ASK: Q2years**

Q2years Has it been updated within the past 2 years?

Yes	1	(2053)
No	2	
Don't Know	Y	

End of Filter lbusine

Now I'd like to ask about your fees.

Qcharge When you charge parents, what units do you usually use:

READ OUT AND CODE ONE ONLY. IF USE MORE THAN ONE UNIT, ASK RESPONDENT TO PICK MOST COMMON, IF DON'T USE ONE MORE THAN OTHERS ASK THEM TO JUST PICK ONE.

Per hour	1	(2252)
Per half day or session	2	
Per day	3	
Per week	4	
Don't Know	Y	
Other	0	
Other specify.....		(2253 - 2256)

**IF (Qcharge = Per half day or session) OR (Qcharge = Per day) OR (Qcharge = Per week)
OR
THEN ASK: Qcharse**

Qcharse How many hours long is &Qcharge&?

INTERVIEWER NOTE: Please round to the nearest hour (e.g. if 2.5, please round up to 3)

(4839 - 4841)

Numeric Range _____
Don't Know Y (4839)

Permitted Range
0 TO 200 (Numeric Range)

End of Filter lcharge

Qfees Do the fees vary at all from child to child?

Yes	1	(2257)
No	2	
Don't Know	Y	

**IF Qfees = Yes
THEN ASK: Qcover, Qncover**

Qncover Do the fees vary depending on any of the following factors:
 READ OUT AND CODE FOR EACH

Age of child	1	(3549)
Parent's income	2	
Number of siblings enrolled	3	
Depending on what the fees cover (e.g. food, nappies etc)	4	
Number of hours per week they do. That is, does the cost per hour / session vary for children who attend a higher number of hours than those who attend for a lower number of hours.	5	
Depending on whether parents get Local Authority grant	6	
Time of day	7	
Don't Know	Y	
Other	0	
Other specify.....	(3550 - 3553)	

End of Filter lfees

**IF Qopen = Both
 THEN ASK: Qboth**

Qboth Are the fees you charge during term time different to those you charge during the school holidays?

Yes	1	(2263)
No	2	
Don't Know	Y	

Q18mthHow much do you charge for a typical child aged 18 months &Qcharge&?

THIS SHOULD BE THE AMOUNT THE PROVIDER RECEIVES NOT WHAT PARENTS PAY (i.e. INCLUDE MONEY FROM GRANT)
 IF VARIES PROBE FOR AN APPROXIMATE AMOUNT.
 IF NEEDS GUIDANCE

(3544 - 3548)

Numeric Range _____		
Don't Know	Y	(3544)
Refused	Z	

Permitted Range
 0 TO 0.99 (Numeric Range)

End of Filter lu2

**IF(NOT Dnsamp = Out of school) AND Qages(3) <> 0 AND Qages(3) <> Don't Know
 THEN ASK: Q3yroid**

Q3yrold How much do you charge for a typical child aged 3 years old &Qcharge&?

THIS SHOULD BE THE AMOUNT THE PROVIDER RECEIVES NOT WHAT PARENTS PAY
(i.e. INCLUDE MONEY FROM GRANT)
IF VARIES PROBE FOR AN APPROXIMATE AMOUNT.
IF NEEDS GUIDANCE

(3549 - 3553)

Numeric Range _____	
Don't Know	Y (3549)
Refused	Z

Permitted Range
0 TO 0.99 (Numeric Range)

End of Filter I3yr

**IF (Dnsamp = Out of school) AND (Qages(1) = 0 OR Qages(1) = Don't Know) AND (Qages(3) = 0 OR Qages(3) = Don't Know)
THEN ASK: Qtyp**

Qtyp How much do you charge for a typical child &Qcharge&?

THIS SHOULD BE THE AMOUNT THE PROVIDER RECEIVES NOT WHAT PARENTS PAY
(i.e. INCLUDE MONEY FROM GRANT)
IF VARIES PROBE FOR AN APPROXIMATE AMOUNT.
IF NEEDS GUIDANCE

IF NECESSARY: This question is on the datasheet

(3554 - 3558)

Numeric Range _____	
Don't Know	Y (3554)
Refused	Z

Permitted Range
0 TO 0.99 (Numeric Range)

End of Filter Inou23

Qdepo Do you charge a deposit for a child to secure a place?

IF NECESSARY: If deposit if off-set against fees, code as yes

Yes	1 (4842)
No	2
Don't Know	Y

**IF (Qdepo = Yes)
THEN ASK: Qdepo1, Qdepo2**

Qdepo1 Is this deposit refundable?

IF NECESSARY: If deposit if off-set against fees, code as refundable

Yes	1	(4843)
No	2	
Don't Know	Y	

Qdepo2 How much is this deposit?

(4844 - 4847)

Numeric Range _____ Y (4844)

Don't Know
Permitted Range
0 TO 1000 (Numeric Range)

End of Filter ldepo

Qregi Do you charge a registration fee when a child registers?

Yes	1	(4848)
No	2	
Don't Know	Y	

**IF (Qregi = Yes)
THEN ASK: Qregi1, Qregi2**

Qregi1 If this fee refundable?

Yes	1	(4849)
No	2	
Don't Know	Y	

Qregi2 How much is this fee?

(4850 - 4853)

Numeric Range _____ Y (4850)

Don't Know
Permitted Range
0 TO 1000 (Numeric Range)

End of Filter lregi

Qvouch Have you heard of childcare vouchers?

IF NOT SURE WHAT THEY ARE. Childcare vouchers are provided by employers to help employees pay for childcare.

Yes	1	(3613)
No	2	
Don't Know	Y	

**IF Qvouch = Yes
THEN ASK: Qaccept, Qnatin**

Qaccept Do you accept childcare vouchers?

Yes	1	(3614)
No	2	
Don't Know	Y	

**IF Qaccept = No
THEN ASK: Qconsid**

Qconsid Are you considering accepting childcare vouchers in the future?

Yes	1	(3616)
No	2	
Don't Know	Y	

End of Filter Inoacce

**IF Qaccept = Yes
THEN ASK: Qparent**

Qparent Do any of the children attending have their childcare paid for, partly or wholly, by
childcare vouchers or direct payment to you from a parent's employer?
DO NOT INCLUDE COLLEGES THAT PAY FOR CHILDCARE FOR THOSE ATTENDING
COURSES

Yes	1	(2267)
No	2	
Don't Know	Y	

**IF Qparent = Yes
THEN ASK: Qnumpar, Qincome**

Qnumpar [+tqnumpa+], how many children [+tqnump2+] their childcare paid through childcare
vouchers or direct payment to you from a parent's employer?

NOTE: TOTAL NUMBER ENROLLED WAS [+qnothol+][+qreghol+]

(2268 - 2274)

Numeric Range _____

Don't Know Y (2268)
Permitted Range
0 TO 5000000 (Numeric Range)

Now I'd just like to look at your income from various sources.

Qtotinc Approximately, what is your total income from fees paid by parents?

THIS FIGURE CAN BE FOR A WEEK, 4 WEEK PERIOD, A MONTH, A QUARTER OR A YEAR/ ANNUAL

IF NECESSARY: This corresponds to question 9 on your datasheet

(2318 - 2323)

Numeric Range _____

Don't Know Y (2318)
Refused Z
Permitted Range
0 TO 500000 (Numeric Range)

**IF (Qtotinc <> 0 AND Qtotinc <> Don't Know)
THEN ASK: Qtoinpe**

Qtoinpe What period does this cover?

Week 1 (2328)
4 week period 2
Month 3
Quarter 4
Year 5
Don't Know Y
Refused Z
Other 0
Other specify... (2329 - 2332)

End of Filter lpay6

Qlocal Approximately, what is your TOTAL income from local authorities / central government funding (not including fund-raising or any other income)?

IF NECESSARY: For example, General Sure Start Grant

IF NECESSARY: This corresponds to question 10 on your datasheet

THIS FIGURE CAN BE FOR A WEEK, 4 WEEK PERIOD, A MONTH, A TERM, A QUARTER OR A YEAR/ ANNUAL

(2333 - 2339)

Numeric Range _____

Don't Know Y (2333)
Refused Z
Permitted Range
0 TO 1000000 (Numeric Range)

**IF (Qlocal <> 0 AND Qlocal <> Don't Know)
THEN ASK: Qlocper**

Qlocper What period does this cover?

IF NECESSARY: This corresponds to question 10 on your datasheet

Week	1	(2344)
4 week period	2	
Month	3	
Term	4	
Quarter	5	
Year	6	
Refused	Z	
Other	0	
Other specify... ..		(2345 - 2348)

End of Filter Ipay7

Qsource We've talked about fees and money from local authorities or central government.
What, if any, are your other MAIN sources of income?

READ OUT IF NECESSARY, AND CODE ALL THAT APPLY

No other sources	1	(2349)
Fundraising	2	
Sure Start	3	
NNI (Neighbourhood Nurseries Initiative)	4	
Don't Know	Y	
Refused	Z	
Other	0	
Other specify... ..		(2350 - 2353)

IF (Qsource = Fundraising) OR (Qsource = Sure Start) OR (Qsource = NNI (Neighbourhood Nurseries Initiative)) OR (Qsource = Other) OR THEN ASK: Qtotsou

Qtotsou What is your total income from any other source (eg fundraising, lottery, assets etc)?

IF NECESSARY: This corresponds to question 11 on your datasheet
THIS FIGURE CAN BE FOR A WEEK, 4 WEEK PERIOD, A MONTH, A TERM, A QUARTER
OR A YEAR / ANNUAL

(2354 - 2360)

	Numeric Range _____	
Don't Know		Y (2354)
Refused		Z
Permitted Range		
0 TO 1000000 (Numeric Range)		

**IF (Qtotsou <> 0 AND Qtotsou <> Don't Know)
THEN ASK: Qtooth**

Qtooth What period does this cover?

IF NECESSARY: This corresponds to question 11 on your datasheet

Week	1	(2365)
4 week period	2	
Month	3	
Term	4	
Quarter	5	
Year	6	
Don't Know	Y	
Refused	Z	
Other	0	
Other specify.....		(2366 - 2369)

End of Filter lpay8

End of Filter lsource

I'd like look at the costs of running this provision

Qownre1 Which of the following applies to the premises you use? Is it....

Owned	1	(4854)
Rented	2	
Local Authority / council owned	3	
Don't Know	Y	
Refused	Z	
Other	0	
Other specify.....		(4855 - 4858)

**IF (Qownre1 = Other) OR (Qownre1 = Don't Know) OR (Qownre1 = Local Authority / council owned)
THEN ASK: Qpremi1**

Qpremi1 Do you have to pay anything for the use of the premises?

Yes	1	(4859)
No	2	
Don't Know	Y	
Refused	Z	

End of Filter lownre1

**IF (Qownre1 = Owned) OR (Qownre1 = Rented) OR (Qpremi1 = Yes)
THEN ASK: Qhowmu1**

Qhowmu1 How much do you pay for the use of the premises?

IF NECESSARY: This corresponds to question 6 on your datasheet

(4860 - 4865)

Numeric Range _____

Don't Know Y (4860)
Refused Z
Permitted Range
0 TO 500000 (Numeric Range)

**IF Qhowmu1 > 0
THEN ASK: Qperio1**

Qperio1 What period does this cover?

IF NECESSARY: This corresponds to question 6 on your datasheet

Week 1 (4866)
Four week period 2
Month 3
Term 4
Quarter 5
Year 6
Don't Know Y
Refused Z
Other 0
Other specify..... (4867 - 4870)

**IF (Qperio1 = Week) OR (Qperio1 = Four week period)
THEN ASK: Qweekr**

Qweekr For how many weeks a year do you pay for the use of the premises?

(4871 - 4872)

Numeric Range _____

Don't Know Y (4871)
Refused Z
Permitted Range
0 TO 52 (Numeric Range)

End of Filter Iperiwe

**IF (Qperio1 = Month)
THEN ASK: Qmonthr**

Qmonthr For how many months a year do you pay for the use of the premises?

(4873 - 4874)

Numeric Range _____

Don't Know

Y (4873)

Refused

Z

Permitted Range

0 TO 12 (Numeric Range)

End of Filter Iperimo

IF (Qperio1 = Term)

THEN ASK: Qterm

Qterm For how many terms a year do you pay for the use of the premises?

(4875)

Numeric Range _____

Don't Know

Y (4875)

Refused

Z

Permitted Range

0 TO 3 (Numeric Range)

End of Filter Iperite

IF (Qperio1 = Quarter)

THEN ASK: Qquartr

Qquartr For how many quarters a year do you pay for the use of the premises?

(4876)

Numeric Range _____

Don't Know

Y (4876)

Refused

Z

Permitted Range

0 TO 4 (Numeric Range)

End of Filter Iperiqu

End of Filter lhowmu1

End of Filter lownre2

Qcos1 Can you tell me how much you pay out for wages?

IF NECESSARY: This corresponds to question 7 on your datasheet

(4908 - 4913)

Numeric Range _____

Don't Know Y (4908)
Refused Z
Permitted Range
0 TO 300000 (Numeric Range)

**IF Qcos1 > 0
THEN ASK: Qper1**

Qper1 What period does this cover?

IF NECESSARY: This corresponds to question 7 on your datasheet

Week 1 (4914)
Four week period 2
Month 3
Term 4
Quarter 5
Year 6
Don't Know Y
Refused Z
Other 0
Other specify... (4915 - 4918)

**IF (Qper1 = Four week period) OR (Qper1 = Week)
THEN ASK: Qweekr1**

Qweekr1 For how many weeks a year do you pay wages?

(4919 - 4920)

Numeric Range _____

Don't Know Y (4919)
Refused Z
Permitted Range
0 TO 52 (Numeric Range)

End of Filter lper1we

**IF Qper1 = Month
THEN ASK: Qmontr1**

Qmontr1 For how many months a year do you pay wages?

(4921 - 4922)

Numeric Range _____

Don't Know

Y (4921)

Refused

Z

Permitted Range

0 TO 12 (Numeric Range)

End of Filter lper1mo

**IF (Qper1 = Quarter)
THEN ASK: Qquarr1**

Qquarr1 For how many quarters a year do you pay wages?

(4923)

Numeric Range _____

Don't Know

Y (4923)

Refused

Z

Permitted Range

0 TO 4 (Numeric Range)

End of Filter lperqu

**IF (Qper1 = Term)
THEN ASK: Qterm1**

Qterm1 For how many terms a year do you pay wages?

(4924)

Numeric Range _____

Don't Know

Y (4924)

Refused

Z

Permitted Range

0 TO 3 (Numeric Range)

End of Filter lper1te

End of Filter lcos

qtotcx Can you tell me how much you spend IN TOTAL on outgoings?

IF NECESSARY - that is total amount spent on premises costs, wages and any other expense such as food, play equipment, other consumables.

IF NECESSARY: This corresponds to question 8 on your datasheet

(5060 - 5066)

Numeric Range _____

Don't Know

Y (5060)

Refused

Z

Permitted Range

0 TO 2000000 (Numeric Range)

IF Qtotcx > 0
THEN ASK: Qper2

Qper2 What period does this cover?

IF NECESSARY: This corresponds to question 8 on your datasheet

Week	1	(4931)
Four week period	2	
Month	3	
Term	4	
Quarter	5	
Year	6	
Don't Know	Y	
Refused	Z	
Other	0	
Other specify.....		(4932 - 4935)

End of Filter Itotc

IF Qnchari = Yes
THEN ASK: Qsurplu

Qsurplu In the most recent financial year, has [+vsetnam+] made any surpluses or reserves, has it just covered its costs or operated at a loss?

Made surpluses	1	(2371)
Covered costs	2	
Operated at a loss	3	
Don't Know	Y	
Refused	Z	

End of Filter Icharit

IF Qnchari = No OR Qnchari = Don't Know
THEN ASK: Qprofit

Qprofit In the most recent financial year, has [+vsetnam+] made a profit, just covered its costs or operated at a loss?

Made profit	1	(2372)
Covered costs	2	
Operated at a loss	3	
Don't Know	Y	
Refused	Z	

End of Filter Inotcha

IF Qsurplu = Made surpluses OR Qprofit = Made profit
THEN ASK: Qmoney

End of Filter lprofit

**IF (Qsurplu = Operated at a loss) OR (Qprofit = Operated at a loss)
THEN ASK: Qloss2**

Qloss2 Was this loss due to one-off circumstances or payments that are unlikely to be repeated in future years?

Yes	1	(4936)
No	2	
Don't Know	Y	

Qevens Approximately, how many places per day do you need to be taken up for you to break even?
WRITE IN NUMBER OF PLACES.

IF PROVIDES %, CODE 999

IF NECESSARY: This corresponds to question 12 on your datasheet

(2416 - 2419)

Numeric Range _____

Don't Know	Y	(2416)
Refused	Z	
Permitted Range 0 TO 1000 (Numeric Range)		

**IF Qevens = 999
THEN ASK: Qpercen**

Qpercen WRITE IN PERCENTAGE OF PLACES THAT NEED TO BE TAKEN TO BREAK
EVEN.
(RANGE 1-100)

(2420 - 2422)

Numeric Range _____

Don't Know	Y	(2420)
Refused	Z	
Permitted Range 0 TO 100 (Numeric Range)		

End of Filter lpercen

Qexpand In your current premises, could you expand the number of registered places that you offer?

IF SAYS THEY DO NOT WANT TO EXPAND, SAY "IF YOU WANTED TO"

Yes	1	(2423)
No	2	
Don't Know	Y	
Refused	Z	

Q12mon Have you expanded in terms of the number of registered places that you offer in the last 12 months?

- Yes 1 (2424)
- No 2
- Don't Know Y
- Refused Z

**IF Q12mon = No
THEN ASK: Qincrea**

Qincrea Do you plan to increase the number of registered places that you are able to offer in the next 12 months?

- Yes 1 (2425)
- No 2
- Don't Know Y
- Refused Z

**IF Qincrea = No
THEN ASK: Qnotpla**

Qnotpla Why don't you plan to increase the number of registered places?
DO NOT PROMPT - PROBE FULLY. CODE ALL THAT APPLY

- Already at maximum capacity 1 (2426)
- Would need larger premises 2
- Difficulties recruiting suitable staff 3
- No sufficient demand for extra places 4
- Too much competition from other providers 5
- Too costly to expand 6
- Don't Know Y
- Other 0
- Other specify... (2427 - 2430)

End of Filter Inoinc

End of Filter Inotexp

Qfeeinc When was the last time that you raised your fees?

- In last 6 months 1 (2431)
- 6 months - year 2
- One year - 2 years ago 3
- More than 2 years ago 4
- Have never changed fees 5
- Don't Know Y
- Refused Z

**IF Qfeeinc = More than 2 years ago OR Qfeeinc = Have never changed fees
THEN ASK: Qreduce**

Qreduce	Have you reduced your fees in the last 2 years?		
	Yes	1	(2432)
	No	2	
	Don't Know	Y	
	Refused	Z	

End of Filter Ilastra

I now have some questions about the children's centre as a whole

Qccopen	Is the Children's centre as a whole, that is not just the childcare, open during term time, school holidays or both?		
	Term time	1	(3617)
	School holidays	2	
	Both	3	
	Don't Know	Y	

Qnpct	How would you describe your relations with your local Primary Care Trust, at a delivery level?		
	Excellent	1	(3618)
	Good	2	
	Developing	3	
	Poor	4	
	Don't Know	Y	

Qnpvic	Is all childcare provided directly by the Children's centre, or is any provided via links with other organisations?		
	Children's Centre only	1	(3619)
	Links with other organisations	2	
	Both	3	
	Don't Know	Y	

Qnpvif	Are all family support services provided directly by the Children's centre, or are any provided via links with other organisations?		
	Children's centre only	1	(3620)
	Links with other organisations	2	
	Both	3	
	Don't Know	Y	

**IF Qnsu = No
THEN ASK: Qns1**

End of Filter Ins1

QNSX Which of the following family support services does your centre already offer by itself or through links with other organisations? ...

Yes - by provider	1	(4938)
Yes - via links	2	
Yes - both	3	
No	4	
Don't Know	Y	

This question is repeated for the following loop values:

- Support for particular minority ethnic groups
- Relationship support
- Support for teenage parents
- Support for lone parents
- Support for people with mental health problems
- Support for families with drug or alcohol-related problems
- Support for families with a parent in prison or known to be involved in criminal activity
- Support for families of asylum seekers
- Literacy, language or numeracy programmes for parents or carers with basic skills needs
- Support for parents with disabled children (including learning disabilities)
- Family support outreach and/or home visiting
- Employment advice and links to Jobcentre Plus
- Any other services

A total of 13 iterations occupying columns (4938) to (4950)

**IF QNSX = No
THEN ASK: QNS2**

QNS2 Do you plan to offer this support within the next 12 months?

Yes	1	(4951)
No	2	
Don't Know	Y	

This question is repeated for the following loop values:

- Support for particular minority ethnic groups
- Relationship support
- Support for teenage parents
- Support for lone parents
- Support for people with mental health problems
- Support for families with drug or alcohol-related problems
- Support for families with a parent in prison or known to be involved in criminal activity
- Support for families of asylum seekers
- Literacy, language or numeracy programmes for parents or carers with basic skills needs
- Support for parents with disabled children (including learning disabilities)
- Family support outreach and/or home visiting
- Employment advice and links to Jobcentre Plus
- Any other services

A total of 13 iterations occupying columns (4951) to (4963)

End of Filter Ins2

End of Filter Iccentr

Qsite Is (any of) your [+vca30+] childcare provision on the site of a school?

Yes	1	(3643)
No	2	
Don't Know	Y	

QprovidIs the registered provider of this childcare a school governing body?

Yes	1	(3644)
No	2	
Don't Know	Y	

IF Qprovid = No
THEN ASK: Qcontra

QcontraIs there a contract or partnership agreement between your organisation and [+vca31+] schools for the provision of [+vca30+] childcare?

Yes	1	(3645)
No	2	
Don't Know	Y	

IF Qcontra = Yes
THEN ASK: Qschool, Qtransp

Qschool How many schools do you have a contract or partnership agreement with?

(3646 - 3647)

Numeric Range _____

Don't Know	Y	(3646)
Permitted Range		
1 TO 50 (Numeric Range)		

QtranspIs there supervised transport for children between your [+vca30+] provision and a school(s)?

Yes	1	(3648)
No	2	
Don't Know	Y	

IF Qtransp = Yes
THEN ASK: Qschtra

QschtraTo how many schools is supervised transport provided?

(3649 - 3650)

Numeric Range _____

Don't Know	Y	(3649)
Permitted Range		
1 TO 50 (Numeric Range)		

End of Filter Itransp

End of Filter Ipart

End of Filter Inoprov

IF (Qcontra = No OR Qcontra = Don't Know) AND (Qtransp = No OR Qtransp = Don't Know)

End of Filter icode

Q14yr Do you accept children aged up to 14 years old?

Yes	1	(3652)
No	2	
Don't Know	Y	

Q16yr Do you accept children aged up to 16 years old for children who have a disability?

Yes	1	(3653)
No	2	
Don't Know	Y	

IF Dnsamp = Holiday OR Dnsamp = After school OR Dnsamp = Breakfast OR Dnsamp = Weekend OR Dnsamp = Sessional OR Dnsamp = Out of school THEN ASK: Qweight

Qweight And finally, can I just check were you registered [+vca34+] in May 2007?

Yes	1	(3654)
No	2	
Don't Know	Y	

End of Filter Skip2

And that's the end of the interview....

QrecontIt is possible that we may want to contact you again for additional information. Would you be willing to be contacted again?

Yes - willing to be re-contacted	1	(2449)
No - not willing to be recontact	2	
Don't Know	Y	

Appendix A

Sessional Module

During fieldwork, an issue arose regarding the allocation of questionnaire modules within the 2008 sessional care sample.

Checks were performed on the sample prior to fieldwork to ensure that each record had been correctly allocated either module A or module B. However, when one of the later batches of sample within sessional care was loaded into the CATI script a typo meant that the variable prescribing module type was incorrectly named and as such these respondents did not receive any modular questions. This affected 286 settings (from a total of 1138).

Checks were performed to evaluate whether the modules missing were random (i.e. not mostly module A or mostly module B). A comparison was made of the regional breakdowns by module of the 852 sessional interviews which correctly received a module and the 286 sessional interviews with missing modules, based on the module they were originally assigned. It was found that there was only an extremely small variation in terms of region between those that should have got modules and those that did. As such we were confident that no bias had been introduced and no weighting was necessary to correct for this.

Appendix B

Early Years Professional Leaders

When producing the 2008 SPSS and report, a discrepancy was noticed in the 2006 and 2007 data between the tables (and the hence the figures used in the report) and the SPSS datasets. It only affected certain 'all staff' level derived variables in the full day care (including full day care in children's centres) and sessional data and the discrepancy was only minor.

The discrepancy arose due to the *inclusion* of the non-senior manager Early Years Professional Leaders (EYPLs) in the 'all staff' data in the tables and the *exclusion* of them in the equivalent SPSS variables.

It was decided to exclude the non-senior manager EYPLs from the all staff data, as to include them meant that they could potentially be double-counted. For example, a setting may have had 29 members of staff: 1 senior manager, 7 supervisors and 21 'other paid staff'. Questions were asked about pay, qualifications, length of service etc for the senior manager, up to 3 supervisors (selected at random) and up to 3 paid staff (also selected at random).

The data were then upweighted, by staff type, to represent the 29 total staff. If the setting also had an EYPL who was either a supervisor or other member of paid staff, they were asked questions regarding pay, qualifications, length of service etc about this person. However, the questionnaire did not ask if the respondent had already given us details for this member of staff (i.e. if they were one of the three supervisors or other paid members of staff chosen at random).

Therefore by including them in the all staff data there was a chance they could be double-counted and there was no way of knowing. There is no potential for double-counting if there was no EYPL or the EYPL was a senior manager as we did not collect pay, length of service etc., for senior manager EYPLs.

In the 2006 and 2007 SPSS, this was accounted for by removing all non-senior manager EYPLs from the formula for the 'all staff' derived variables. However, these people were included in the data tabulations in 2006 and 2007. As the reports were written using data from the tables, there are some slight differences between the 2006 and 2007 report and the SPSS datasets produced in these years for the few derived variables where the EYPL are involved.

Given that it is correct to exclude the EYPLs from the all staff data to avoid the possibility of double-counting, this approach was taken for all the 2008 data. The equivalent 2006 and 2007 data in the 2008 report were also amended in line with this approach. It only affected certain all staff level derived variables for the full day care and sessional groups (EYPL questions are not asked of other groups). The data only had to be amended in a very small number of places and all changes made only a small difference to the figures.

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