

Enhanced Renewal Grant and Renewal Grant Phase 3 – Version 2 July 2012

Application Guidance

1.0 Introduction

1.1 Further to the initial £100 million of capital funding allocated under *New Challenges, New Chances*, a subsequent allocation programme of £101 million has now been confirmed. This document sets out the information detailing how the fund is to be allocated to the sector.

1.2 The £101 million will be allocated in two parts:

- **Renewal Grant** (Phase 3) (Approximately £20 million) – Further Education (FE) colleges with more than 20% of their estates in Royal Institution of Chartered Surveyors (RICS) condition categories C and/or D will receive an initial allocation of £120,000 each in July/August 2012. This will be subject to those colleges making an additional contribution of twice the allocated amount to an appropriate project (see section 2.1 below). The allocation will represent a maximum of one third of the overall project investment. Any college that is unable to provide necessary funding must contact its respective Relationship Team who will arrange a meeting with the relevant Head of Provider Financial Intervention and Support. Colleges will have to confirm that the works will deliver clear benefits in terms of improved condition of the college estate and that funding from the Agency can be drawn down and spent by 31 March 2013.

- Annex 1 lists the colleges that have provided information on their relevant space and condition and, subject to college confirmation that at least 20 per cent of their estates remained in RICS condition category C and/or D as at the start of the 2011/12 academic year, represents the list of colleges that are eligible to receive this allocation. Colleges that did not provide eMandate data should provide the information by 31 July 2012. The Agency will then consider the eligibility of those colleges to receive the Renewal Grant allocation.¹

- **Enhanced Renewal Grant (Phase 3)** (Approximately £81 million) – All FE colleges have the opportunity to bid through a challenge process for funds for capital grant of up to £3 million for an individual project. Applications from those colleges that have received less than £5 million of capital grant support since 1 April 2001 (from either the Learning and Skills Council or Skills Funding Agency) will be given a higher priority at the assessment stage².

- As with the Renewal Grant allocation, colleges will normally be required to provide their own funding equivalent to at least two-thirds of the cost of the investment.

- **Combined Renewal Grant and Enhanced Renewal Grant** – Colleges eligible to receive the Renewal Grant allocation and to apply for the Enhanced Renewal Grant may combine the two grants for one project, subject to the funding requirements set out above.

1.3 Colleges that are the subject of merger proposals will be individually eligible where the Minister's formal approval has not already been given at the

¹ The Agency has a policy of prioritising its capital investment in those colleges which have appropriate estate management systems in place to help facilitate the effective running of the estate; the Agency would normally expect an appropriate estate management benchmarking system such as eMandate to be utilised by colleges wanting to apply for capital grant support.

² An exception to this is for merged colleges that have received more than the £5 million but have a campus acquired through merger with another college which has had little or no capital investment over the period (from 1 April 2001).

time of formal launch of this grant allocation process, i.e. 30 May 2012.. Similar arrangements will apply to any college that may be seeking to re-designate as a sixth-form or FE college.

2.0 Renewal Grant (Phase 3)

2.1 Funding Criteria

The Renewal Grant fund will be distributed to all eligible colleges. Each college will receive an allocation of £120,000. Colleges must utilise this capital funding, for projects which meet one or more of the following criteria:

- **Renewal and Modernisation of the FE estate:** with particular reference to reducing floor space in C or D (with priority to satisfying any urgent health and safety issues)
- **Rationalisation and Efficiency:** with particular reference to rationalising college space, addressing space which is inefficient and unfit for purpose and reducing operating costs thereby driving efficiencies and reducing carbon emissions.

The funding is not to be used for any previously approved project or works but may also be used towards any fee costs incurred in preparing an application for Enhanced Renewal Grant (Phase 3).

2.2 Conditions of Renewal Grant Funding

2.2.1 The Agency will aim to make Renewal Grant (Phase 3) allocations in August 2012 to eligible colleges that have provided written confirmation that eligible colleges will use the funds for the purposes set out above and to confirm that they have the funds available to make the necessary contribution to the project costs³. Written confirmation must be received by **31 July 2012**

³ Colleges that consider they are not able to afford the additional Renewal Grant funding contribution required must contact the Skills Funding Agency at the earliest opportunity. The Agency's Provider Finance and Relationship teams will review college finances to confirm whether a reduced college match is appropriate.

using the template acknowledgment form available on the website⁴. As part of this confirmation, colleges must provide an expenditure plan setting out how they intend to apply the funds in the period to the end of March 2013, and to completion of the project ready for September 2013, in line with the stated funding criteria.

2.2.2 Colleges intending to submit applications for the Enhanced Renewal Grant may use all or part of the Renewal Grant to help defray fee costs directly associated with the preparation of the applications. In cases where a college is successful in its bid for Enhanced Renewal Grant funds, the Renewal Grant funds used to prepare the application will be added to the overall project costs and the college will need to demonstrate its funding contribution as set out in paragraph 1.2 above. Colleges that have used the grant for these purposes but are unsuccessful in this round may be able to resubmit their applications in any future rounds or proceed with the project using their own finances and they must compile their applications with this in mind.

2.2.3 On completion of the Renewal Grant project, the college will be required to complete a 'Use of Funds' statement, confirming the final project costs, sources of funding and that the project has been completed in accordance with the criteria set out above. The college will also need to provide an interim 'Use of Funds' statement setting out expenditure as at 31 July 2013. The Agency will reserve the right to claw-back any funds that have not been used in accordance with these criteria.

2.2.4 The Agency will require that the college's financial statements provided by its auditors, as part of the normal regularity audit opinion, contain written confirmation that the funds have been used for the intended purposes.

2.2.5 Colleges receiving a Renewal Grant (Phase 3) allocation must have complied with all reporting requirements for previous Skills Funding Agency

⁴ Colleges will be required to confirm that at least 20% of their estate remained in RICS condition category C and/or D for the start of the 2011/12 academic year.

and/or Learning and Skills Council capital grant support (including post project reviews, use of funds statements/final cost reconciliations etc).

3.0 Enhanced Renewal Grant

3.1 Eligibility and Qualification Criteria

3.1.1 Projects must be complete and operational by September 2014, ready for the 2014/15 academic year. Sectional completion of parts of larger projects due to be completed beyond this timescale will **not** normally be considered eligible unless they refer to stand-alone sub-projects that will be fully operational in the required timescale. If colleges have any doubts regarding the potential eligibility of a project, they should discuss this with the Agency's Capital Team (initial contact should be made through the Agency's Relationship Team).

3.1.2 Colleges will normally be expected to provide a minimum funding contribution equivalent to two-thirds of project value, with the available grant, inclusive of any Renewal Grant allocation, of £3 million.⁵

3.1.3 Proposals will need to be developed up to the stage where their extent can be properly identified and costed – for example to Royal Institute of British Architects (RIBA) stage C or equivalent - with supporting sketch plans and cost plans. Colleges must be able to commit to a firm budget and demonstrate relevant certainty and ability to deliver the project to timescale. Colleges are reminded that the Agency will not in any circumstance provide increased capital grant should project costs exceed the approved amount.

3.1.4 Proposals are expected to achieve high levels of environmental performance. Proposals will be expected to achieve a Building Research Establishment Environmental Assessment Model (BREEAM) 'excellent' rating

⁵ As with the Renewal Grant (RG), colleges can request that they contribute less than the expected minimum two thirds of match funding, on the basis of affordability grounds. As with the RG, this will need to be confirmed by the Agency's Finance and Relationship teams.

for new build and 'very good' for refurbishments⁶ . See annex 3 for more information.

3.1.5 Proposals put forward for the Enhanced Renewal Fund (Phase 3) are expected to demonstrate a high standard of design and learning environment.

3.1.6 Colleges implementing an existing project which commenced before 30 May 2012 (based on initial announcement in Update Issue 110) or received Agency consent prior to 1 April can propose their projects for the Enhanced Renewal Grant (Phase 3) but must demonstrate that they are proposing additional works, directly linked to the original project. In these circumstances colleges can apply for grant up to the value of the additional works, subject to a maximum value of one-third of the overall project costs and a cap of £3 million. For more information on eligible additional works and associated funding match requirements, see annex 4. Projects that are under development, but for which no construction/works associated contracts have been let (for example the main contractor, enabling works etc), are eligible.

3.1.7 The acquisition and refurbishment/remodelling of new **freehold** space will be considered eligible where this can be shown to replace and rationalise space that is in poor condition. New leasehold acquisition will not normally be considered eligible unless premises are to be held on a new 99+ year **ground lease (that is, at peppercorn or very low rent)** or in the case of assignment unless 50 years of the term remains unexpired.

3.1.8 Proposals involving work that would normally constitute the usual summer works of planned maintenance and redecoration will **not** be considered eligible.

3.1.9 Procurement of consultants and contractors will in all cases be in accordance with European Commission (EC) Procurement Directives.

⁶ An exception to this requirement may be considered where Colleges are undertaking projects that address urgent health and safety issues.

3.1.10 Any proposals involving improvement to, or addition of temporary or modular type buildings, will **not** normally be considered eligible.

3.1.11 There is a **minimum project value of £1,000,000** for the Enhanced Renewal Grant (Phase 3). There is no upper limit on project value, only on a maximum grant of £3 million (inclusive of any Renewal Grant allocation). The maximum normal rate of grant support for any project is one third of eligible costs, with a cap on grant of £3 million.

3.1.12 Applications must provide adequate responses in respect of all three value for money assessment criteria to be eligible for Enhanced Renewal Grant (Phase 3) funding. Refer to Annex 3.

3.1.13 Colleges receiving a Renewal Grant (Phase 3) allocation must have complied with all reporting requirements for previous Skills Funding Agency and/or Learning and Skills Council capital grant support (including post-project reviews, use of funds statements/final cost reconciliations etc).

3.2 Application Process and Timescales for Enhanced Renewal Grant (Phase 3)

3.2.1 The table below summarises the timescales for the application, submission, assessment and approval processes:

Date	Action
30 May 2012	Announcement of launch of fund in Update
By mid-June 2012	Full guidance and application information available on Skills Funding Agency website
11 September 2012	Deadline for submission of applications to the Enhanced Renewal Grant (Phase 3)
11 September to mid-October 2012	Assessment and moderation process

By end October 2012	Target date for confirmation and announcement of projects approved for the Enhanced Renewal Grant (Phase 3)
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Application information has been kept as brief as possible. Application documents and information are available at the link set out below:

www.skillsfundingagency.bis.gov.uk/propertyservices

3.2.2 The Enhanced Renewal Grant application requirements comprise completion of the following:

- **Application form** – detailed guidance on how to complete the application form is included with the form itself, with applicants required to over-write application information. All information is to be incorporated into the application form with the exception of the information requested below. Taking into account the limited time available to carry out assessments and approvals of the applications, colleges are required to keep answers brief and to the point - guidance is given in the application form for length of responses (word limits).
- **Building cost breakdown analysis form** - the application will need to include one form for the overall project but colleges may wish to provide separate forms to support this where more than one set of building works is proposed.
- **Investment appraisal template** – to be completed in respect of both the base case (do the minimum) and preferred options.
- **Planned Expenditure profile** - for the period from January 2012 to the planned completion date of the project.
- **Financial Plan template** - a financial plan that includes the proposed project (using the Agency's latest template) and supporting

commentary and is consistent with the investment appraisal for the preferred option. The financial plan should be for at least two years after project completion.

In addition to completion of the above forms, colleges must provide:

- Sketch plans and elevations (to equivalent of at least RIBA Stage C).
- A detailed flow chart (for example a Gantt chart) setting out the project programme.

3.2.3 Assessment of applications will be based only on the information submitted in the required format, however it may be validated against information already held by the Agency or EFA. The Skills Funding Agency cannot guarantee that any additional information provided by colleges will be considered at the assessment stage.

3.2.4 One copy of the completed application form and required supporting information must be received by the Skills Funding Agency Capital Team by **10:00 Tuesday 11th September 2012**, along with the electronic version in the required format.

Applications must be submitted to:

Capital Team
Capacity and Infrastructure Division
Skills Funding Agency
Cheylesmore House
Quinton Road
Coventry
CV1 2WT

Detailed guidance on how to submit applications is included with the application form on the Agency's web-site. In addition to submitting **one hard**

copy of the application, colleges will need to supply a **copy in electronic format**. Guidance on how this should be done will be issued in due course and will be posted on the Agency's website.

3.3 Assessment Criteria

3.3.1 Projects will be assessed against similar criteria to those used in earlier Enhanced Renewal Grant rounds with particular reference to the following:

- Renewal, modernisation and associated rationalisation of the FE estate: - including addressing exceptional urgent requirements such as health and safety-related building repairs and modifications; the requirements of disability discrimination legislation and other similar instances where colleges have a clear statutory duty to ensure compliance; achieving running cost efficiencies. This will include how the proposed project contributes to the college's overall environmental performance and the wider sustainability agenda.
- Benefits to Learners: - ensuring that the proposed capital investment supports improvements in quality and achieves significant benefits for young people and adults.
- Supporting Economic Growth: with particular reference to how the investment will have a positive impact on tackling unemployment, NEETs, and skills shortages, supporting the growth and refocusing of Apprenticeships, and how other growth measures will be supported.
- Value for money – assessed against cost benchmark information as well as the projects ability to reduce operating costs and demonstrate a Net Present Value in excess of an appropriate base case.

3.3.2 Annex 3 sets out in more detail how the applications will be assessed against these criteria. In the event that applications exceed the value of the

funds available, the Agency will use the same criteria to carry out a needs-based prioritisation process to determine which projects will be funded.

3.3.3 Applications will be prioritised where they are from colleges that have received less than £5 million of capital grant funding from a combination of the Skills Funding Agency and the Learning and Skills Council from 1 April 2001. An exception to this is for merged colleges that have received more than the £5 million but have a campus acquired through merger with another college which has had little or no capital investment over the period (from 1 April 2001).

3.4 Grant Payments and Project Monitoring

Colleges with projects approved for the Enhanced Renewal Grant process will receive a letter from the Interim Chief Executive of Skills Funding confirming the funding in relation to the project and setting out the conditions of the grant. Colleges will be required to indicate acceptance of the terms by signing and returning a copy of the funding letter within two weeks of receipt. Offer letters will only be sent out once copies of minutes confirming governing body approval have been received.

The grant will be paid in monthly instalments against a grant payment profile agreed beforehand with the Agency, reflecting the project expenditure profile submitted as part of the application. Grant payments should be assumed normally to commence between January 2013 and March 2014 with final payments being made no later than March 2014. Colleges will be required to submit a reconciliation of expenditure to date by the 31st August 2013, and thereafter, quarterly, followed by a final reconciliation at the end of the project – it is expected that these will have been received by the end of October 2014. The Interim Chief Executive of Skills Funding will reserve the right to recover funds by claw-back from college revenue allocations in the event that project costs (including VAT savings) are less than originally approved, or have not been used for the agreed purposes.

Colleges will be expected to provide monthly updates on progress to the relevant Agency Senior Property Manager and will be expected to report against programme approved as part of original proposal.

4.0 Post Occupancy Evaluations

The Agency is required to account for public investment made in the FE estate and the impact it has made and therefore usually requires, as a condition of capital grant, a project post-occupancy evaluation to be undertaken. Colleges will be expected to provide post-occupancy evaluations within 12 months of completion of the projects and by no later than 1 October 2015, to highlight lessons learned and to be disseminated to the FE community.

Annex 1

Renewal Grant Phase 3

Colleges that have provided 2009/10 eMandate data indicating that they have estates with more than 20% in RICS condition categories C and D.

Note: Eligible colleges will need to confirm that at least 20% of their estate remained in RICS condition category C and/or D for the start of the 2011/12 academic year.

Abingdon and Witney College
Askham Bryan College
Barking and Dagenham College
Barnet and Southgate College
Barnfield College
Barnsley College
Bedford College
Bexley College
Bishop Auckland College
Blackburn College
Bolton College
Boston College
Bournemouth and Poole College
Bournville College of Further Education
Bradford College
Brockenhurst College
Bromley College of Further and Higher Education
Brooklands College
Brooksby Melton College
Burnley College
Calderdale College
Carlisle College

Carshalton College
Central Bedfordshire College
Central Sussex College
Chelmsford College
Chesterfield College
Chichester College
City College Norwich
City College Plymouth
City College, Brighton and Hove
City of Bristol College
City of Sunderland College
City of Wolverhampton College
Cleveland College of Art and Design
Colchester Institute
College of North West London (The)
College of West Anglia (The)
Cornwall College
Craven College
Derby College
Doncaster College
East Berkshire College
East Riding College
Eastleigh College
Exeter College
Furness College
Grantham College
Greenwich Community College
Grimsby Institute of Further and Higher Education
Guildford College of Further and Higher Education
Harrow College
Hartlepool College of Further Education
Hartpury College
Havering College of Further and Higher Education

Henley College Coventry
Herefordshire College of Technology
Hereward College of Further Education
Hertford Regional College
Hopwood Hall College
Hugh Baird College
Hull College
Huntingdonshire Regional College
Isle of Wight College
Kingston College
Kirklees College
Knowsley Community College
Lambeth College
Lancaster and Morecambe College
Leeds City College
Leeds College of Building
Leek College of Further Education and School of Art
Loughborough College
Lowestoft College
Myerscough College
Nelson and Colne College
New College Stamford
New College, Nottingham
Newcastle College
North East Surrey College of Technology
North Hertfordshire College
North Lindsey College
North Nottinghamshire College
North West Kent College of Technology
Northampton College
Northern College for Residential Adult Education
Northumberland College
Norton Radstock College

Oaklands College
Oldham College
Oxford and Cherwell Valley College
PETROC
Plumpton College
Preston College
Redbridge College
Richmond upon Thames College
Rotherham College of Arts and Technology
Salford City College
Sandwell College
Selby College
Sheffield College (The)
Shipley College
Shrewsbury College of Arts and Technology
Somerset College of Arts and Technology
South and West Kent College
South Cheshire College
South Leicestershire College
South Staffordshire College
South Worcestershire College
Southampton City College
Sparsholt College, Hampshire
Stafford College
Stockport College of F&HE
Stoke-on-Trent College
Stourbridge College
Stratford upon Avon College
Sussex Downs College
Swindon College
Tameside College
Thanet College
The College of Haringey, Enfield and North East London

The Manchester College
Tower Hamlets College
Tresham College of Further and Higher Education
Tyne Metropolitan College
Uxbridge College
Wakefield College
Walford and North Shropshire College
Waltham Forest College
Warwickshire College
West Herts College
West Nottinghamshire College
West Suffolk College
West Thames College
Westminster Kingsway College
Wigan and Leigh College
Wiltshire College
Yeovil College

Annex 2

Enhanced Renewal Grant Phase 3 - Colleges that have received less than £5 million of grant funding since April 2001 (from the Learning and Skills Council and Skills Funding Agency)

Abingdon and Witney College
Accrington and Rossendale College
Amersham and Wycombe College
Askham Bryan College
Aylesbury College
Barking and Dagenham College
Barnfield College
Basingstoke College of Technology
Bedford College
Bexley College
Bicton College
Blackpool and The Fylde College
Boston College
Bournemouth and Poole College
Bradford College
Bridgwater College
Brockenhurst College
Brooklands College
Brooksby Melton College
Burton and South Derbyshire College
Calderdale College
Capel Manor College
Carshalton College
Central Bedfordshire College
Chelmsford College
Chichester College
City College Norwich

City College Plymouth
City College, Brighton and Hove
City Of Bath College
City of Sunderland College
City of Wolverhampton College
Cleveland College of Art and Design
College of West Anglia (The)
Craven College
Dearne Valley College
Derwentside College
Dudley College of Technology
Eastleigh College
Fareham College
Farnborough College of Technology
Fircroft College of Adult Education
Grantham College
Greenwich Community College
Grimsby Institute of Further and Higher Education
Guildford College of Further and Higher Education
Hackney Community College
Halesowen College
Harrow College
Hartpury College
Havering College of Further and Higher Education
Henley College Coventry
Herefordshire College of Arts
Hereward College of Further Education
Hillcroft College
Hopwood Hall College
Hugh Baird College
Huntingdonshire Regional College
Isle of Wight College

Kensington and Chelsea College
Kidderminster College
Kingston College
Kingston Maurward College
Knowsley Community College
Lakes College, West Cumbria
Lancaster and Morecambe College
Leeds College of Building
Leek College of Further Education and School of Art
Lewisham College
Lincoln College
Loughborough College
Lowestoft College
Mary Ward Centre (The)
Mid-Cheshire College of Further Education
Milton Keynes College
Morley College
Moulton College
Myerscough College
New College Stamford
New College, Nottingham
New College, Swindon
Newham College of Further Education
North East Surrey College of Technology
North East Worcestershire College
North Hertfordshire College
North Lindsey College
North Nottinghamshire College
North Warwickshire and Hinckley College
Northbrook College, Sussex
Northern College for Residential Adult Education
Northumberland College

Norton Radstock College
Oaklands College
Oldham College
Otley College of Agriculture and Horticulture
Oxford and Cherwell Valley College
Peterborough Regional College
PETROC
Plymouth College of Art
Preston College
Redbridge College
Richmond Adult Community College
Richmond upon Thames College
Riverside College, Halton
Rotherham College of Arts and Technology
Runshaw College
Ruskin College
Seevic College
Shipley College
Shrewsbury College of Arts and Technology
South Downs College
South Tyneside College
South Worcestershire College
Southport College
Southwark College
Sparsholt College, Hampshire
Stafford College
Stanmore College
Stourbridge College
Stratford upon Avon College
Strode College
Sussex Downs College
Tameside College

Thanet College
The College of Haringey, Enfield and North East London
Tower Hamlets College
Tyne Metropolitan College
Uxbridge College
Wakefield College
Walford and North Shropshire College
Waltham Forest College
West Nottinghamshire College
West Suffolk College
Weymouth College
Wiltshire College
Worcester College of Technology
Workers' Educational Association
Working Men's College (The)
Worthing College
Yeovil College

Annex 3

Enhanced Renewal Grant Phase 3 Allocation – Assessment Criteria: Additional Summary Guidance.

Please ensure that you read the main guidance text in this document as well as the guidance provided in the application form itself.

Condition of estate - Estate need

- urgent health and safety work and/or the need to carry out works to comply with statutory regulations. For example Disability Discrimination Act (DDA) access/compliance works. In the case of proposals dealing with urgent health and safety works and other aspects of statutory compliance, colleges must provide compelling and rational evidence confirming that work is required, that it is urgent, and that the proposed works will address all issues identified;
- improving the condition of the college estate through redevelopment, refurbishment and/or rationalisation - bringing inoperable estate back into effective use, percentage of college area improved as a result of the project (area of college moved out of RICS condition C/D), rationalisation of the college estate;
- sustainability – strategic engagement with Sustainability and Carbon Reduction agenda, linking the project to these targets. Links to formally recognised initiatives such as ISO14001 and other environmental management and carbon reduction programmes;
- BREEAM rating – new build expected to be ‘Excellent’, refurbishment ‘Very Good’. Supporting work (such as pre-assessments) to support achievement of these ratings;
- relevance of proposal to college property strategy – the project should be part of a clear adopted property strategy for the institution

Value for money

- cost per square metre compared with cost benchmarks – refer to cost model information on the Agency web-site. Costs should be within 5

per cent of benchmark rates. If above this, a robust case must be made for any abnormal cost levels.

- project operating savings, in terms of premises savings compared with premises costs over a 20 year period in the investment appraisal for the proposed project.
- return on investment, in terms of the investment appraisal (NPV) for the proposed project compared with the base case (do the minimum) option.

Benefits to learners/Supporting Economic Growth

- evidence of how the project will support improvements in the quality of teaching and learning, learner success and, if relevant, how any inadequate curriculum areas will be addressed
- evidence of how the project will have a positive impact on tackling unemployment, NEETs and skills shortages
- evidence of how the project will have a positive impact on class-room based learning
- evidence of how the project will support the growth and refocusing of Apprenticeships and have a positive impact on employers
- evidence of how the project will support other growth measures

Additional financial considerations:

- investment appraisal – **applications will be marked down automatically where no base case option is submitted in the application.**
- affordability – the Agency's Provider Finance team will undertake a review of each application's financial plan to confirm the college should be able to afford its match funding contribution.

Annex 4

Eligibility of existing projects and related match funding issues

1. Any project where consent has not previously been given under any requirements of previous or current Financial Memorandum requirements is eligible provided that, as at the ERG3 launch date of 30 May 2012, no contracts have been let for construction or associated works (that is, the main contractor or any enabling works).
2. For projects that do **not** meet this requirement, colleges can, if the project is still under way, put forward an application for additional, associated works to the existing project. In these circumstances, colleges can apply for the full value of the additional works up to the maximum £3 million limit inclusive of any Renewal Grant allocation, provided that the full value of the whole project is valued at a minimum of three times the value of the grant applied for.
3. Where an existing project has been approved as part of either Building Colleges for the Future or a previous Enhanced Renewal Grant allocation, then the value of the previously approved works cannot be used as match funding for the new works. In this situation, a college can apply for a maximum of one-third of the additional costs, subject to a grant cap of £3 million, with the college providing the additional funding.

Note:

- Additional works will only be considered eligible where those works are additional to an existing project; that is a project that will not be complete as at 1 November 2012. Colleges must demonstrate that additional works are directly relevant to the existing project.

- For additional works proposed to an existing ERG2 project, those works must not compromise the ability of the existing project to meet the funding conditions applied to it.

- The Agency's usual affordability assessment criteria will apply in circumstances where a college considers that it cannot afford to provide the match funding.

-End-

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