

Annual Report to Schools – Academic Year 2012-2013

This report is issued in accordance with Section 38(3) of the Education Act 2002. It is designed to keep schools and their governing bodies fully informed of documents issued by the Welsh Government to schools through the Dysg and Pre-11 newsletters over the previous academic year. The report includes a list of documents (in alphabetical order, with web links where available) and details of whom to contact should you have further enquiries.

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If you require a hard copy of this report, any of its contents or identify any broken links within the document, please let us know by contacting the [DfES communications team](#).

National Literacy and Numeracy Framework and National Support Programme

Title	Date of Release	Contact	Focus
Additional school support for National Reading and Numeracy Tests New information	March 2013	Jayne Baxter Curriculum Division	All Schools
Calculating the Learners' Scores New information	June 2013	Jayne Baxter Curriculum Division	All Schools
Free literacy and numeracy resources New information	November 2012	Sarah Clarke Curriculum Division	All Schools
Headteacher's declaration - The headteacher's declaration for the National Reading and Numeracy tests 2013. New information	May 2013	Jayne Baxter Curriculum Division	All Schools
Literacy and Numeracy Framework and National Support Programme New information	January 2013	Jane Peffers / Nicola Giles Curriculum Division	All Schools
Literacy and Numeracy Framework (LNF) and National Support Programme Update New information	April 2013	Jane Peffers / Nicola Giles Curriculum Division	All Schools
Literacy and Numeracy Framework - Support Materials New information	May 2013	Jane Peffers / Nicola Giles Curriculum Division	All Schools

Literacy and Numeracy timeline 2013 to 2014 New information	March 2013	Tracey Tozer Curriculum Division	All Schools
National Reading and Numeracy Tests – Age Standardisation New information	July 2013	Jayne Baxter Curriculum Division	All Schools
National Numeracy Programme	September 2012	Emily Lay Curriculum Division	All Schools
National Reading and Numeracy Tests - Access and Disapplication Arrangements guidance New information	April 2013	Jayne Baxter Curriculum Division	All Schools
National Reading and Numeracy Tests - Sample materials for the national numeracy tests New information	January 2013	Jayne Baxter Curriculum Division	All Schools
National reading and numeracy tests – numeracy sample materials New information	February 2013	Jayne Baxter Curriculum Division	All Schools
National reading tests: Technical information New information	June 2013	Jayne Baxter Curriculum Division	All Schools
National Reading and Numeracy Tests - 2013 test administration handbook New information	March 2013	Jayne Baxter Curriculum Division	All Schools

National Reading and Numeracy Tests – access and disapplication arrangements guidance New information	February 2013	Jayne Baxter Curriculum Division	All Schools
National Numeracy Tests and LNF - Diagnostic Support Tool New information	July 2013	Rebecca Olney Curriculum Division	All Schools
National Support Programme (NSP) Guide for schools - Part 1 New information	June 2013	Sarah Clarke Curriculum Division	All Schools
National Support Programme for Literacy and Numeracy – Special Schools New information	July 2013	Jane Peffers / Nicola Giles Curriculum Division	All Schools
Reading sample materials - These materials are provided to exemplify the types of text and questions that will be used for the statutory National Reading Tests. New information	February 2013	Jayne Baxter Curriculum Division	All Schools

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Policy and Strategy Updates

Title	Date of Release	Contact	Focus
Additional support available for schools in areas of high deprivation Communities First Pupil Deprivation Grant Match Fund New Information	February 2013	Elaine Hepple Support for Learners Division	All Schools
Building a Brighter Future: Early Years and Childcare Plan New Information	July 2013	Early Years Team	Primary Schools
Championing best practice – Lead and Emerging Practitioner Schools New Information	January 2013	Mark Price School Standards & Delivery Division	Secondary Schools
Changes to GCSE English Language in Wales announced New Information	October 2012	Dylan Jones Qualification & Regulation Division	Secondary Schools
Clarification of Welsh Government policy on the use of Study Leave New Information	January 2013	Averil Petley Support for Learners Division	Secondary Schools
Funding for band 4 & 5 secondary schools New Information	January 2013	Martyn Gray School Management & Effectiveness Division	Secondary Schools

Guidance for substance misuse education Replaces - <i>Substance Misuse: Children and Young People National Assembly for Wales Circular No: 17/02</i>	July 2013	Emma Toshack Support for Learners Division	All Schools
Guidance for schools and local authorities on implementing effective staff disciplinary and dismissal procedures - circular 002/2013 Replaces Staff Disciplinary Procedures in Schools Circular No. 45/2004	February 2013	Debra Froud School Management & Effectiveness Division	All Schools
Guidance for the provision of seat belts on dedicated Learner transport New Information	February 2013	Kate Murray Transport	All Schools
An update : Letter on behalf of Chris Tweedale, Director of Schools and Young People Group (SYPG) New Information	September 2012	Dylan Jones Qualification & Regulation Division	Secondary Schools
Induction for newly qualified teachers in Wales (revised September 2012) This guidance updates and replaces the <i>Induction and Early Professional Development for Newly Qualified Teachers in Wales (revised September 2011) Welsh Government Circular No: 017/2011</i> which accompanied the <i>Education (Induction Arrangements for School Teachers) (Wales) Regulations 2005</i> .	September 2012	Eirian Dyer School Standards & Delivery Division	All Schools
Induction and Early Professional Development Forms New Information	September 2012	Eirian Dyer School Standards & Delivery Division	All Schools

Improving schools - Implementation Plan New Information	October 2012	Gwen Kohler School Standards & Delivery Division	All Schools
Leadership Standards – Individual Leadership Review Replaces the Leadership Standards - Self Review Tool document	May 2013	Sian Garstang School Standards & Delivery Division	All Schools
National Professional Qualification for Headship (NPQH) Replaces - National Professional Qualification for Headship (NPQH) - deadline for applications 11 January 2012	July 2013	Iorwerth Griffiths School Standards & Delivery Division	All Schools
New (Draft) GCSE English Language Specification now available (Letter available on request) New Information	October 2012	Dylan Jones Qualification & Regulation Division	Secondary Schools
Performance Management of Teachers and Head teachers - Practice, review and development (PRD) record and model policy templates New Information	October 2012	Giulia Vidal School Standards & Delivery Division	All Schools
Physical Literacy - an all Wales approach to increasing levels of physical activity for children and young people New Information	June 2013	Angela Powell Curriculum Division	All Schools
Post-16 Planning and Funding Review: Final Report New Information	May 2013	Jamie Brice Finance & Corporate Services Division	Secondary Schools

The programmes directory overview - A directory of information on the current list of programmes that are eligible for funding. New Information	June 2013	Jamie Brice Finance & Corporate Services Division	Secondary Schools
Professional Learning Communities (PLCs) New Information	January 2013	Lisa Clarke School Standards & Delivery Division	All Schools
Protection of Freedoms Act 2012 (Commencement No 2) (Wales) Order 2013 New Information	June 2013	Andy Milne School Management & Effectiveness Division	All Schools
The recording of exclusion data within school management information systems (MIS) New Information	January 2013	Claire Horton School Management & Effectiveness Division	All Schools
Report into the review of the variability in outcomes between centres in Wales for GCSE English Language New Information	December 2012	School Standards & Delivery Division	Secondary Schools
School closures due to extreme weather - Guidance for schools on absences in poor weather conditions New Information	January 2013	Averil Petley Support for Learners Division	All Schools

School Organisation Code New Information	July 2013	David Weale School Management & Effectiveness Division	All Schools
School to School (S2S) New Information	November 2012	Claire Horton School Management & Effectiveness Division	All Schools
Secondary school banding information Updated annually	December 2012	Martin Parry School Management & Effectiveness Division	Secondary Schools
Statutory guidance to the governing bodies of maintained schools in Wales regarding the duty to hold meetings with parents New Information	May 2013	Catherine Pickett School Management & Effectiveness Division	All Schools
Use of reasonable force and searching for weapons New Information	March 2013	Averil Petley Support for Learners Division	All Schools
School Effectiveness Grant and Pupil Deprivation Grant 2013 to 2015 Updated and revised version of School Effectiveness Grant and Pupil Deprivation Grant 2012-13	April 2013	Martyn Gray School Management & Effectiveness Division	All Schools

Science, Technology, Engineering and Mathematics (STEM) Guidance for schools and colleges in Wales New Information	October 2012	Pat McCarthy Curriculum Division	All Schools
Review of ICT and Computer Science Education in Wales: Open Consultation Opportunity New Information	April 2013	Michael Maragakis Curriculum Division	All Schools
Welsh Government School Uniform Grant Scheme 2013 /14 Updated annually	June 2013	Paul Davies Schools Management & Effectiveness Division	All Schools
School Governing Body Complaints Procedures: Circular No 011/2012 Replaces School Governing Bodies Complaints Procedure Circular No. 39/2006	October 2012	Gemma Delahay Schools Management & Effectiveness Division	All Schools

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Curriculum, qualification and assessment guidance

Title	Date of Release	Contact	Focus
GCSE English Language units in January 2013 - update for teachers New Information	November 2013	Alun McCarthy Qualification & Regulations Division	Secondary Schools
GCSE English Language 2013 - Letter from the Minister for Education and Skills, Welsh Government New Information	May 2013	Alun McCarthy Qualification & Regulations Division	Secondary Schools
Statutory assessment arrangements for the end of Foundation Phase and Key Stages 2 and 3 Updated - previously known as Statutory Assessment Arrangements for the school year 2011/12	February 2013	Assessment Mailbox	All Schools
Written Statement - Future arrangements for AS and A levels in Wales - Leighton Andrews, Minister for Education and Skills New Information	June 2013	Dylan Jones Qualification & Regulations Division	Secondary Schools
Minister issues Direction to WJEC on English GCSE re-grade New Information	September 2013	Julian Pritchard Qualification & Regulations Division	Secondary Schools
Implementing the Review of Qualifications - timeline and progress report available New Information	July 2013	Rhys Davies Finance & Corporate Services Division	Secondary Schools

Changes to performance measures resulting from Review of Qualifications New Information	July 2013	Rhys Davies Finance & Corporate Services Division	Secondary Schools
How is my child doing in the Foundation Phase? A guide for parents and carers Replaces - Learning in the Foundation Phase. A guide for parents and carers	September 2012	Sarah Clarke Curriculum Division	Primary Schools
How was school today? Parents' and carers' guide to Primary School Updated guidance	March 2013	Jacqui O'Donnell Finance & Corporate Services Division	Primary Schools
How was school today? Parents' and carers' guide to Secondary School Updated guidance	March 2013	Jacqui O'Donnell Finance & Corporate Services Division	Secondary Schools

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SECTION 2 – this section contains useful resources and reports

Newsletters and Stakeholder Engagement

Title	Date of Release	Contact	Focus
Dysg E-newsletter	Weekly	Adele Antill Finance and Corporate Services Division	Secondary Schools
Welsh Government Pre-11 Newsletter	Bi-weekly	Adele Antill Finance and Corporate Services Division	Primary Schools
Fit for the future? Tell us about physical activity in your school - Closed New Information	November 2012	Angela Powell Curriculum Division	All Schools
Should January AS and A level assessment opportunities be retained in Wales? Survey now closed New Information	December 2012	Dylan Jones Qualification & Regulation Division	All Schools
Raising School Standards Education Conference New Information	March 2013	Jacqui O'Donnell Finance & Corporate Services Division	All Schools
Welsh Qualifications Database Survey – Closed New Information	September 2012	Kenn Palmer Qualification & Regulation Division	Secondary Schools

Review of the Arts in Education in Wales - Closed New Information	September 2012	Liz Powell Curriculum Division	All Schools
Evaluation of the Further Maths Support Programme (FMSP) New Information	March 2013	Liz Powell Curriculum Division	Secondary Schools
Questionnaire: Welsh second language Key Stage 2 resources – Closed New Information	October 2012	Richard Evans Welsh Language Division	English- medium Primary schools

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Consultations

Title	Date of release	Contact	Focus
Joint Welsh Government and Estyn consultation: Proposed changes to Estyn inspection cycle and timings for post-inspection action plans	February 2013	Claire Rundle Schools Management & Effectiveness Division	All Schools
Consultation on the interim report on 'The Cwricwlwm Cymreig, history and the story of Wales'	April 2013	David Heath Curriculum Division	All Schools
The draft Healthy Eating in Schools (Nutritional Standards and Requirements) (Wales) Regulations	February 2013	Emma Toshack Support for Learners Division	All Schools
Proposals to introduce regulations to give Welsh local authorities the power to establish federations of maintained schools in Wales	January 2013	Gemma Delahay Schools Management & Effectiveness Division	All Schools
National Literacy and Numeracy Framework (LNF) Consultation	July 2012	Jane Peffers / Nicola Giles Curriculum Division	All Schools
National Literacy and Numeracy Framework consultation – our response	December 2012	Jane Peffers / Nicola Giles Curriculum Division	All Schools

Review - Future Delivery of Education Services in Wales	January 2013	Julie Webster Schools Management & Effectiveness Division	All Schools
Registering and monitoring home-based education	September 2012	Kara Richards Support for Learners Division	All Schools
The operation of the local curriculum in Wales	January 2013	Kate Allen Curriculum Division	All Schools
Proposals for registration of the education workforce in Wales	September 2013	Kelly Murphy School Standards & Delivery Division	All Schools
School Standards and Organisation (Wales) Bill – Young persons version (Pupil Voice Wales)	November 2012	Mary Davies Schools Management & Effectiveness Division	All Schools
Good practice guide to the use of surplus school accommodation	November 2012	Mary Davies Schools Management & Effectiveness Division	All Schools

Consultation: School admissions and school admission appeals – Young persons version	November 2012	Sarah Fulthorpe Schools Management & Effectiveness Division	All Schools
Consultation - Schools causing concern: draft statutory guidance to local authorities	March 2013	Sarah Fulthorpe Schools Management & Effectiveness Division	All Schools
Joint Welsh Government and Estyn consultation: Proposed changes to Estyn inspection cycle and timings for post-inspection action plans This is a duplication from the one above – which name to be included?	February 2013	Sarah Fulthorpe Schools Management & Effectiveness Division	All Schools
The School Standards and Organisation (Wales) Bill	November 2012	School Management Division	All Schools
Proposals for reforming how school term dates are set for all maintained schools in Wales	September 2012	Steven Nicholas Schools Management & Effectiveness Division	All Schools
Parents' meetings: draft statutory guidance to the governing bodies of maintained schools in Wales regarding the duty to hold meetings with parents	February 2013	Steven Nicholas Schools Management & Effectiveness Division	All Schools

The draft School Governors' Annual Reports (Wales) (Amendment) Regulations 2013	April 2013	Steven Nicholas Schools Management & Effectiveness Division	All Schools
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Research / Reports

Title	Date of release	Contact	Focus
Welsh-medium Education Strategy: Annual Report This is the third Annual report	July 2013	Awen Penri Welsh Language Division	All Schools
Evaluation of Welsh-medium Education Strategy 2012-15 New Information	December 2012	Awen Penri Welsh Language Division	All Schools
The review of Early Years child assessment tools used in Wales New Information	April 2013	Assessment Mailbox	Primary Schools
Rapid Evidence Assessment (RAE) on 'What Works' for Numeracy Teaching New Information	October 2013	David Roberts Knowledge & Analytical Services	All Schools
Free school meals (FSM) case studies report New Information	April 2013	Emma Toshack Support for Learners Division	All Schools
Education provision for children and young people educated outside the school setting New Information	June 2013	Joanne Starkey Knowledge & Analytical Services	All Schools
Evaluating the Foundation Phase – National Survey of Head Teachers, Have your say! - Hard copy only New Information	July 2013	Launa Anderson Knowledge & Analytical Services	Primary Schools

Relationships between the Welsh Baccalaureate Advanced Diploma (WBQ) and Higher Education (HE) New Information	March 2013	Mike Hatcher Qualification & Regulation Division	Secondary Schools
Report of the GCSE English and Mathematics Project (Phase II): End of project report/evaluation New Information	June 2013	Mark Price School Standards and Delivery Division	Secondary Schools

Resources

Title	Date of release	Contact	Focus
“Where Now?” Campaign Updated annually latest version is 2013	August 2013	Jamie Brice Finance & Corporate Services Division	Secondary Schools
Thinking about going to Uni 2013/14 - A quick guide New Information	December 2012	Jamie Brice Finance & Corporate Services Division	Secondary Schools
Our Rights – Wales App New Information	April 2013	Nicola Evans Children, Young People and Families	All Schools
Make Time to Read New Information	January 2013	Sara Thomas Finance & Corporate Services Division	All Schools

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