



Schools appeals against admissions survey: appeals relating to entry at the start of the 2013/14 academic year

This document details the figures to be provided by each LA for the appeals against admissions (APAD) survey.

The data is to be provided via [COLLECT](#) and the collection date is between 13 January and 7 February 2014.

Please read the notes provided before completing the return.

Survey contents

A	Local authority name
B	Local authority number
Section 1	
Community and controlled primary schools (including middle deemed primary)	
Details of appeals lodged by parents against non-admission for entry into the start of the 2013/14 academic year	
1	Total number of appeals lodged by parents
2	Number of appeals lodged which were withdrawn by parents before reaching an appeals panel
3	Number of appeals heard by an appeals panel
4	Number of appeals heard which were:
4a	Decided in parents' favour
4b	Rejected
Section 2	
Infant classes in community and controlled primary schools (sub-section of figures provided in section 1 – infant classes should be included in both sections 1 and 2)	
Details of appeals lodged by parents against non-admission to infant classes at the start of the 2013/14 academic year (subset of section 1)	
5	Total number of appeals lodged by parents
6	Number of appeals lodged which were withdrawn by parents before reaching an appeals panel
7	Number of appeals heard by an appeals panel
8	Number of appeals heard which were:

8a	Decided in parents' favour
8b	Rejected
Section 3	Community and controlled secondary schools (including middle deemed secondary)
Details of appeals lodged by parents against non-admission for entry into the start of the 2013/14 academic year. If none, please enter zero.	
9	Total number of appeals lodged by parents
10	Number of appeals lodged which were withdrawn by parents before reaching an appeals panel
11	Number of appeals heard by an appeals panel
12	Number of appeals heard which were:
12a	Decided in parents' favour
12b	Rejected

Completion notes

Content

Only include appeals organised by your LA for community and voluntary controlled primary and secondary schools (including middle deemed schools). If any of these schools are in the process of converting into an academy, you should still include them in your return if their conversion date is after 16 January 2014, i.e. if they are still under your control on the day of the return. If they convert before 16 January 2014 then they will be an academy on collection day and they should be omitted.

Voluntary aided, foundation and academy (including free schools, see above for proviso on newly converting academies) primary and secondary schools will complete their own return via the school census in January 2014.

Include any appeals relating to non-admission into the start of the 2013/14 academic year which were lodged prior to 1 September 2013. If the appeal was lodged prior to 1 September, it should be included even if the appeal had not been heard and/or decided by 1 September. Any appeals lodged after that date, including in-year appeals, should not be included.

Infant classes

For section 2, include any appeals relating to non-admission into an infant class for the start of the 2013/14 academic year which were lodged prior to 1 September 2013. Note these appeals should also be included in section 1 as part of the primary level appeals figures.

Inclusions

Questions 2, 6 and 10: Include all of the appeals which were not pursued.

As only appeals originating before the start of the academic year are now being included, it would generally be expected that by collection date all appeals had been resolved. If that is the case, the number of appeals withdrawn plus the number appeals heard should equal the number of appeals lodged.

Questions 3, 7 and 11: This question relates to Appeal Panels set up by LAs in accordance with Section 94 of the School Standards and Framework Act 1998 which states that:

“A local authority shall make arrangements for enabling the parent of a child to appeal against:

- a. Any decision made by or on behalf of the authority as to the school at which education is to be provided for the child in the exercise of the authority’s functions; and
- b. In the case of a community or voluntary controlled school maintained by the authority, any decision made by or on behalf of the governing body refusing the child admission to the school.”

Coverage and publication of the data

Although the same information is being gathered as in previous years, the fact that only start-of-year appeals are being collected, and that academies will be fully included for the first time, means that the data will not be fully comparable with that gathered in previous years. Therefore we will be starting a new timeseries with the 2013/14 data collected.

In addition, concentrating on entry into the start of the academic year means that we are able to be more timely in the data we are gathering (2013/14). Thus we will have a gap of two years in the admissions appeals data we will hold (the 2012 collection gathered data relating to the whole of the 2010/11 academic year). This will help prevent comparison between two non-matching datasets (see above).

It is intended that the new data will be published in an [SFR](#) as before, with robust explanations of the changes. A new school type of academies (which will include free schools) will be included where appropriate. Early intentions are for the SFR to be published in July 2014.

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