



Department
for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: CBDS	Type of Change: Updates to a codeset	RFC694 <<Issued by the PSO on receipt of this form>>
Name and team/company of RFC Originator: Gerard Hassett, Data Development Unit, Education Data Division		
Originator Contact No: 020 7340 7921	Originator email address: gerard.hassett@education.gsi.gov.uk	
Date RFC Raised: 17 February 2014	Date change required: In systems from September 2014 for collection in the school workforce census 2014	
Priority: 3	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: queries.supplier@education.gsi.gov.uk		

Change Title:

Changes to QTS route codeset

Data item / Rule Number:

Codeset D00204, QTS Route, associated with CBDS data item 400338, *QTS Route*, xml tag <QTSRoute>

Description of change:

Creation of a new codeset to supersede existing codeset d00204 with new codes “SCD” and “SCDS” for School Direct and School Direct (salaried).

The Code RECG will have its meaning altered from “Mutual Recognition from NI, Scotland or the EU” to “Mutual Recognition from NI, Scotland or the EEA”

The proposed new codeset is:

New codeset	QTS route
ACEG	Annual College Exit - Graduate course
ACEP	Annual College Exit - Post graduate course
OTTP	Overseas Trained Teacher Programme
RTPR	Registered Teacher programme
GTPR	Graduate Teacher Programme
TFST	Teach First programme
RECG	Mutual Recognition from NI, Scotland or the EEA
FLEX	Flexible Routes
OTTN	Overseas Trained Teacher, not yet on programme
SCD	School Direct
SCDS	School Direct (salaried)

Reason for change (including benefits):

The new codes SCD and SCDS are being proposed to accommodate new training routes which have become available for schools and for trainee teachers.

The change to the meaning of code RECG is to correct an inaccuracy in the meaning of the code. Mutual recognition always applied to those countries which are members of the European Economic Area, rather than just to EU member nations.

Impact of not doing the change:

Not making the change would make it impossible for schools to accurately record the QTS routes of teachers.

ISB view of the proposed change:

ISB welcomes the correction to the definition of RECG to reflect its true meaning and accepts the need for the new codes.

Funding availability:

Not applicable

Impact assessment to be undertaken by:

Core software suppliers

Any additional software suppliers for school workforce census

DfE School Workforce Census Working Group

Date consulted:

18 February 2014

Response requested by:

26 February 2014

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:**Supplier No 1:**

Seems fine.

Supplier No 2:

Fine

DfE Internal Colleagues' Summary of Impact Assessment:

n/a

Alternative Solutions / Workarounds (if appropriate):**Estimated Cost of Change:**

Impact Assessed by (name): **Date:**

Section 3 - Outcome / Decision
(To be completed CBDS Administrator)

Review Meeting: CBDS Administrator review

Attendees: Gary Connell, Amanda Robinson, Gerrard Hassett, Lisa Beadle.

Date of Review Meeting: 4 March 2014

Brief Summary of Discussion:

The RFC was accepted by the group..

Accept / Reject:

Accept

Deferred to:

n/a

Type of Funding:

n/a

Fund Holder Agreement:

n/a

If Defer, provide details

n/a

If Accept, provide details:

The requirement was to make amendments to the following codeset incorporating both this RFC and RFC 677:

Codeset D00204: a new codeset D00233 has been created and codeset D00204 has now been superseded. The associated CBDS data item 400338 has been superseded and a new CBDS data item created: 400350

Next steps were agreed in the meeting to update to 28/01/2014 and arrange publication. The completed RFC has been returned to the originator and the RFC register administrator copied in to update the spread sheet to 28/01/14.

If Reject, provide details:

n/a