



## Guidance

FE Choices employer satisfaction survey 2013 to 2014

Indicative results: October interim report

<b>Date of issue</b>	October 2014
<b>Audience</b>	In-scope colleges and training organisations for the 2013 to 2014 FE Choices employer satisfaction survey
<b>Publication intent</b>	Official

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## Introduction

- 1 You told us you would like an in-year indication of results for the FE Choices employer satisfaction survey.
- 2 The survey invited your employer customers to share their views on the training your organisation delivered to them between 1 August 2013 and 28 February 2014. The 2013 to 2014 survey opened on 22 April 2014 and closed on 12 September 2014.
- 3 To meet this objective, we have made available a report with indicative results from the 2013 to 2014 employer satisfaction survey which you can access on the [Provider Extranet](#).
- 4 This report provides indicative results based on your organisation's survey responses up to the end of the survey on 12 September 2014.
- 5 We are set to publish your final results on the [FE Choices comparison website](#) in 2015.

## Points to note

- 6 We have taken the indicative results from your online and paper survey responses and referenced them against return 9 of the 2013 to 2014 Individualised Learner Record (ILR). We can only supply indicative data until we have carried out full quality assurance checks.
- 7 The data is for information only and you should not publish it outside of your organisation.

## Taking you through your indicative results

- 8 **The Information & Overall Score Tab** sets out the key facts about the Indicative Reports. This report shared with you in October includes final indicative responses from both the provider-led phase and Agency-led phase of the survey.
  - a The banner at the top of the page includes your overall Employer Satisfaction score, or explanatory notes if there was not enough data to award a score.
  - b For further details on how we calculated the score, you can click on the link below the banner. This will take you through to a page of detailed information showing each step of the calculation. Once you have viewed this you can click on the link on the top left-hand corner of the page to return to the Information & Overall Score Tab.
- 9 **The scores by Employer Size Tab** shows the responses from your employer customers who have responded to the questionnaire. Responses are broken down by each of the survey questions.
  - a Please select the small radio buttons within the column on the left-hand side of the report to view responses by 'All Employers.' The interactive report will then update to match your selection in the window to the right.
  - b To view a more detailed breakdown, please select the appropriate radio button below this to see a breakdown of the 'Number of People on the Employer Payroll.' You will see there are five categories from '1 Person'

through to '250+ people', with the addition of a 'No response' category also included. (We have included responses from employers in receipt of funding under the Adult Skills Budget covering Apprenticeships and Skills who have responded here).

- c We have suppressed data from any groups with fewer than five responses to follow good practice guidelines.
  - d The main window on the page features the average score your organisation's employer customers have given in the survey by each of the scoring questions.
  - e The questions are scored out of 10. The blue bar chart shows the score against the scoring scale of 0 to 10 at the top of this window and for additional clarity the average score received for your organisation is included on the relevant bar. At the end of each question is a figure in brackets which indicates the number of respondents answering 0 to 10 for this question.
  - f Where percentages do not add up to 100% this is because we have rounded them up or down.
  - g The 'base size' is the total number of learners answering each question. You should treat subgroup base sizes of below 10 with caution due to the small number of respondents.
- 10 **The scores by Training Volume Tab** features a breakdown by 'Number of Staff Receiving Training' and 'Was the Training Paid for?'.  
a To view a more detailed breakdown please select the appropriate radio button on the left-hand side of the page to see a breakdown of the 'Number of Staff Receiving Training.' You will see there are five categories from '1 to 9 staff' through to '30 or more staff', with the addition of a 'Don't Know' and 'No Answer given' categories also included. (Responses from employers in receipt of funding under the Adult Skills Budget covering Apprenticeships and skills who have responded are included here).

- b You can also select the appropriate radio button on the left-hand side of the page to see a breakdown of responses to the question 'Was the Training Paid for'. These range from 'Yes in all/some cases', through to 'No Response'.
  - c We have suppressed the data of any groups with fewer than five responses to follow good practice guidelines.
  - d The main window on the page features the average score your organisation's employer customers have given in the survey by each of the scoring questions.
  - e The questions are scored out of 10. The blue bar chart shows the score against the scoring scale of 0 to 10 at the top of this window and for additional clarity the average score received for your organisation is included on the relevant bar. At the end of each question is a figure in brackets which indicates the number of respondents answering 0 to 10 for this question.
  - f Where percentages do not add up to 100% this is because we have rounded them up or down.
  - g The 'base size' is the total number of learners answering each question. You should treat subgroup base sizes of below 10 with caution due to the small number of respondents.
- 11 **The Scores by Employer SIC Code Tab** shows your organisation's scores by Employer 'Standard Industrial Classification' (SIC). SIC is a standard way of classification of different industries and is widely used. We have used the 2007 codes in this report. You can find more information on SIC codes on the Office for National Statistics [website](#).
- 12 This includes learners funded for both Apprenticeship and skills provision.
- a Please select from the small radio buttons to the left of the page for the appropriate SIC you wish to view. You can select a breakdown by the

SIC Codes ranging from 'agriculture, forestry and fishing' through to 'extra territorial organisations.' You can also select those employer responses falling into the 'unknown' category.

- b We have suppressed the data of any groups with fewer than five employers to follow good practice guidelines.
- c The main window on the page features the average score your organisation's employer customers have given in the survey by each of the scoring questions.
- d The questions are scored out of 10. The blue bar chart shows the score against the scoring scale of 0 to 10 at the top of this window and for additional clarity the average score received for your organisation is included on the relevant bar. At the end of each question is a figure in brackets which indicates the number of respondents answering 0 to 10 for this question.
- e Where percentages do not toad up to 100% this is because we have rounded them up or down.
- f The 'base size' is the total number of learners answering each question. You should treat subgroup base sizes of below 10 with caution due to the small number of respondents.

13 **The Scores by Sector Subject Area tab** shows your organisation's scores by skill area. This therefore includes learners funded for Apprenticeships and excludes those funded for skills provision.

- a Please select from the small radio buttons to the left of the page for the appropriate skills area you wish to view. You can select a breakdown by the 15 skills areas ranging from 'Health, Public Services and Care' through to 'Business, Administration and Law'.
- b We have suppressed the data of any groups with fewer than five employers.

- c The main window on the page features the average score your organisation's employer customers have given in the survey by each of the scoring questions.
- d The questions are scored out of 10. The blue bar chart shows the score against the scoring scale of 0 to 10 at the top of this window and for additional clarity the average score received for your organisation is included on the relevant bar. At the end of each question is a figure in brackets which indicates the number of respondents answering 0 to 10 for this question.
- e Where percentages do not add up to 100% this is because we have rounded them up or down.
- f The 'base size' is the total number of learners answering each question. You should treat subgroup base sizes of below 10 with caution due to the small number of respondents.

14 **The Profile of Respondents tab** details your organisation's responses against the questions:

- a 'How many people are on the payroll at this location?' where you can select a breakdown ranging from '1 Person' through to '250+ people' and view the number of employers who gave 'No Response.'
- b 'As the employer, did you have the pay for any of this training?' where you can select a breakdown ranging from 'Yes, in all cases' through to 'No'. You can also select breakdowns for employers who responded they 'Don't Know' or gave 'No Response'.
- c 'Between August 2013 and February 2014 approximately how many of your staff received any training or assessment from this training provider?' where you can view a breakdown ranging from '1 member of staff' through to '30 or more members of staff.' You can also select breakdowns for employers who responded they 'Don't Know' or gave 'No Response'.
- d At the base of the page we show a breakdown of respondents by industry sector (SIC for reference).

15 If you have questions about your slides or the guidance, please email [servicedesk@sfa.bis.gov.uk](mailto:servicedesk@sfa.bis.gov.uk)