2014-2015

National curriculum assessments

Key stage 2 dates and deadlines

Monday 29 September 2014:

'Test orders' section of NCA tools opens.

Visit **GOV.UK** for support and updates: **www.gov.uk/sta**.

Read the:

- 'Assessment and reporting arrangements'
- key stage 2 'Test administrators' guide'.

Use the **NCA tools** website at **https://ncatools.education.gov.uk** for all online test administration.

Read **our assessment update emails**. These are sent to **NCA tools super users** throughout the test cycle.

Update your school's details on the **EduBase** website: **www.education.gov.uk/edubase**.

Contact the national curriculum assessments helpline on **0300 303 3013** with any queries.

W/C 29 September 2014: Have you created your new password for the NCA tools website? All accounts have been reset for the new test cycle.

Friday 28 November 2014: Have you used NCA tools to place your test orders? You can order standard and modified versions.

September

October

November



Monday 13 April: Have you checked NCA tools for the outcomes of your applications for early opening?

Friday 15 May: Access arrangements section of NCA tools open for applications for special consideration.

Friday 8 May: Access arrangements section of NCA tools opens for notifications that a pupil has used a scribe, transcript, word processor or electronic or technical aid.

11 to 14 May: key stage 2 test week

Remember you can apply for a timetable variation of up to 5 days if a pupil is absent for a test.

Friday 26 June: Have you submitted your teacher assessment data?

Have you checked NCA tools for the outcomes of any special consideration applications you have made?

May

Friday 22 May: Have you submitted any notifications that a pupil has used a scribe, transcript, word processor or electronic or technical aid, the headteacher's declaration form and any applications for special consideration on NCA tools.

Friday 22 May: Have all your test scripts been collected for marking? If not contact the national curriculum assessments helpline on 0300 303 3013.

Tuesday 26 May: Levels 3–5 and level 6 English and mathematics mark schemes are published on the 'Test orders' section of NCA tools.

June

Monday 1 June:

'Teacher assessment' section of NCA tools opens.

Tuesday 7 July: Pupils' results and marked script images published on NCA tools. Have you checked your test results and test scripts?

Level thresholds published on GOV.UK.

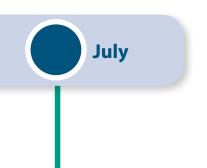
Friday 17 July: Have you completed any review applications using the guidance on GOV.UK?

Applications submitted after this date will **not** be accepted.

KEY STAGE 2 TEST TIMETABLE

| Date | Levels 3–5 and level 6 test | |
|------------------|---|--|
| Monday 11 May | Levels 3-5: English reading test Level 6: English reading test | |
| Tuesday 12 May | Levels 3-5: English grammar, punctuation and spelling test Level 6: English grammar, punctuation and spelling test | |
| Wednesday 13 May | Levels 3-5: mental mathematics test and mathematics Paper 1 No level 6 tests timetabled for this day | |
| Thursday 14 May | Levels 3-5: mathematics Paper 2 Level 6: mathematics Paper 1 and Paper 2 | |

The levels 3-5 tests **must** be taken before the corresponding level 6 tests on the scheduled day. All pupils who are entered for a level 6 test **must** also complete the corresponding levels 3-5 test.



| Task | Deadline | |
|--|--------------------|--|
| Order your key stage 2 tests | Friday 28 November | |
| Submit any applications for early opening and compensatory marks | Monday 2 March | |
| Complete your pupil registration for key stage 2 levels 3-5 and level 6 tests | Friday 20 March | |
| Submit any applications for additional time | Monday 27 April | |
| Submit the key stage 2 headteacher's declaration form | Friday 22 May | |
| Submit any notifications that a pupil has used a scribe, transcript, word processor or electronic or technical aid | Friday 22 May | |
| Submit any applications for special consideration | Friday 22 May | |
| Submit your teacher assessment data | Friday 26 June | |
| Submit any review applications | Friday 17 July | |
| Report to parents | End of summer term | |

National curriculum assessments helpline For general enquiries about national curriculum tests

Tel: 0300 303 3013

Email: assessments@education.gov.uk

Website: www.gov.uk/sta

By the end of the summer term (or sixth term)

Have you reported to parents?

