

The *Governor Training Materials* were launched by the Further Education Funding Council in Spring 2000 and sent to all college governors.

The experienced trainers listed below have all successfully completed a programme on using the materials to facilitate training sessions with college governors.

Colleges using a recognised trainer to deliver a training session with the materials will be entitled to claim financial support from the standards fund. For further information contact Wendy Hill on 024 7686 3208

Colleges should make direct contact with individual trainers to arrange training and discuss costs.

Key to abbreviations:

Entries indicate the geographical area in which the trainer is willing to work –

National

EM – East Midlands

ER – Eastern

GL – Greater London

NR – Northern

NW – North West

SE – South East

SW – South West

YH – Yorkshire & Humberside

WM – West Midlands

The entry for modules refers to the module numbers in the Governor Training Materials that the trainer is able to facilitate –

1 Introduction

2 Strategy and educational character

3 Curriculum and quality

4 Financial management

5 Human resources

6 The clerk to the corporation

7 The audit committee

8 The search committee

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National – Modules: All

Head of science and then senior manager in a number of tertiary colleges. Vice-principal resources and director of planning at Brooklands College, Weybridge. FEFC full-time inspector in South East for five years. Currently an educational adviser within the KPMG educational advisory practice. Wide experience of college management, college governors and college governance. Curriculum and data specialist. Key interests in retention and achievement, target-setting and benchmarking.

Nick Brenton

ACER

(Association of Colleges in the Eastern Region)

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National – Modules: All

Chief executive of ACER, the representative body for colleges in the east of England. Works extensively with college principals and senior managers on strategy and staff development, as well as running a number of networks including one for clerks. Previously worked on post-16 policy at DfEE including the 'Connexions strategy' and establishing the framework of the Learning and Skills Council.

John Burgess

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NW, NR – Modules: 1, 2, 3, 6, 7, 8

Director of quality support and clerk to the corporation at Blackpool and the Fylde College. Entered education in 1976 as a lecturer after a number of years in the hotel and catering industry. Experience as head of department, director and visiting consultant. M.Sc and PH.D in management.

Stuart Charlton

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*National (except SW, SE) –
Modules: 1, 2, 3, 5, 8*

Experience of higher, further and secondary education through a variety of senior management positions. In 1997 set up West Yorkshire Inspection & Consultancy Services with two other partners offering education inspection, advice and consultancy. Main areas of expertise are curriculum development, management and quality strategy, and issues related to inspection.

Arthur Culshaw

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National – Modules: 1, 2, 3, 5, 6, 8

Former full-time inspector with the FEFC. Experience in leading inspections, advising colleges, training inspectors, writing and editing college, regional and national reports. Long and varied experience in teaching and senior management. College governor and former vice-principal.

Bob Deed

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National – Modules: 4, 7

Has worked with the further education sector since 1993. Experience of undertaking consultancy, internal and external audit with a range of colleges including general further education, sixth form and specialist colleges. Areas of interest and experience include financial management information and performance indicators; controls over student records and franchising; business risk management; and the contribution of audit committees and internal audit to college governance.

Gareth Denby

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SE – Modules: All except 4

Currently deputy principal and clerk to the corporation of Havant College. Extensive knowledge of the sixth form college sector and the issues facing governors. Main responsibilities and areas of particular expertise include human resources and curriculum matters. Background in teaching and training.

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NW – Modules: 1, 2, 3, 4

Currently head of faculty for access and continuing education at Wigan and Leigh College. Nineteen years experience of sixth form and general further education. Qualified teacher status and currently working as an inclusive learning facilitator with three North West colleges. Additional responsibilities for strategic planning and FEFC funding at Wigan and Leigh College. Experience of management development and former head of management centre.

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*National (preferably EM, WM, NW, NR)
– Modules : All*

Assistant principal and clerk to the corporation. Joined Bury College in 1989 after 25 years education administration experience in local government. Experienced corporation clerk with a thorough knowledge of governance issues and the operation of college corporations. Assisted governors in two successful FEFC inspections gaining a Grade 1 in governance at each inspection. College senior postholder contributing to strategic planning. Management experience includes accommodation strategy and capital building projects, personnel services, audit arrangements, legal and insurance services.

Rowan Ferguson

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NR – Modules: All

After graduating from the University of Birmingham with a degree in ancient history and archaeology and working for Warwickshire museum for several years, trained as a solicitor with Martineau Johnson. Has worked almost exclusively for education clients since qualifying in 1993 and has extensive experience of the sector.

Diane Gilhooley

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NW, NR, EM, WM – Modules: All

Graduated from the University of Warwick in 1990 and qualified as a solicitor in 1994. Since qualification, Diane has specialised in employment law and joined Eversheds in September 1996. Works mainly in the education sector and acts for a number of clients within this sector. An experienced trainer, who has written a number of articles for publication and has also spoken on BBC Radio Leeds and Radio Stoke.

John Graystone

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*National (especially SW, SE, GL, ER,
WM) – Modules: 1, 2, 5, 6, 7, 8*

Director of AoC, South West. Previously Chief Executive, AoC, Eastern region (ACER). Extensive experience of working in governing bodies. Has run more than 250 in-house training and consultancy events for governors for over 100 different college governing bodies. Published widely on governance. Was company secretary to ACER and served as non-executive director of Bristol Old Vic Theatre. Member of FEFC group advising on governor training and of the team which produced the governor training materials.

Simon Hackwell

KPMG

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National – Modules: All

Based in Birmingham where KPMG's national governance practice is situated. Has worked with numerous further education colleges both within the inspection framework and more generally in helping them develop board effectiveness and adopt best practice. Was closely involved in developing the Governor Training Materials for FEFC.

Chris Horsfall

FEDA

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*National (preference SE, SW, GL, WM,
EM) – Modules: 1, 2, 3, 8*

Has 33 years experience in education and training at all levels including the leadership of national systems and training institutions. Governance experience includes a further education college and a number of independent sector schools. Currently working for FEDA as a full-time development adviser, with responsibility for leadership and governance, within the 'raising quality and achievement' programme.

Christine Hosie

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National – Modules: All

Currently working as a management trainer covering a range of subjects concerned with human resource management. These include recruitment and selection, employee relations, appraisal and training and development. Previously worked at a college of further education for 10 years as a curriculum manager and lecturer in management development and training. Works as an associate of two colleges. Has a keen interest in the college sector and post-16 education and training provision generally.

Kim Howell

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SW – Modules: All

Qualified as a solicitor in 1993. Served articles with Edwards Geldard. Joined employment department at Eversheds in September 1999 as associate. Wide experience providing advice to public and private sectors. Advises National Assembly for Wales on employment law issues. Has considerable experience of advising higher education/further education institutions on range of issues including collective redundancy exercises affecting academic staff; matters of staff and student discipline performance; strategic and re-organisational issues, including removal of senior postholders.

Stephen Hutchinson

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National – Modules: All (especially 4, 7)

A qualified accountant. Worked in a medium sized general further education college for six years with senior management team responsibility for finance, estates and MIS. Spent 18 months at the FEFC as regional finance director (South East) before joining KPMG in 1999. A senior adviser in the national education practice at KPMG. Has worked on a wide range of finance related projects in further education colleges and was one of the main contributors to both financial management and audit committee modules.

David Jackson

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National – Modules: All

Currently clerk to the corporation at Stratford-upon-Avon College and also vice-principal. Throughout the 1990s closely involved with ACRA, particularly in relation to training, and running a number of national conferences. Speaker at both national and regional events on governance issues. Recognises the importance of good training for corporation members.

Derrick Jones

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National – Modules: All

An assistant director within the KPMG education advisory practice. A former college vice-principal and senior postholder with over 14 years experience as a clerk to the corporation at two further education colleges. An incorporated financial accountant, and a member of the Chartered Institute of Personnel and Development. A member of the KPMG governance team who has undertaken projects for a number of governing bodies nationally.

Robin Jones

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National – Modules: 1, 6, 7, 8

Has worked in further education for nearly 30 years with a particular interest in the governance of colleges. Contribution to governance at a national level includes presentations at a number of conferences (AoC, ACRA, FEFC and FEDA) and, with others, preparing the responses of the sector to Nolan and the modifications to the instrument and articles of government. The author of modules 6 and 8 of the training materials. Worked with corporations on governance issues.

Jane Machell

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National – Modules: All

Senior postholder responsible for curriculum and quality at Brockenhurst College reporting directly to Corporation. Experience in sixth form, general FE and tertiary colleges. FEFC inspector, governor and college nominee. Chair of partnership disseminating good practice under standards fund. AoC member of working parties. Training experience includes writing/delivery of governor training programmes, leadership workshops, consultancy for governors in a range of colleges and governance health checks. Particular experience in management/governance interface, performance monitoring and target setting, strategy and vision, self-assessment, effectiveness of committees and preparation for inspection.

Liz McGrath

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*SW, WM – Modules: All (esp. 1, 2, 3,
8)*

Chief executive of SWAFET, a registered charity providing services to education and training organisations. Works to a board of directors providing them with the necessary information to oversee the strategic direction, probity and quality of SWAFET. Is an experienced trainer, working with people at all levels in colleges and local education authorities. Helping management teams to develop a strategic overview is a particular specialism.

Sally Pelham

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NR, EM, WM – Modules: All

Read law at Worcester College, Oxford and qualified as a solicitor in 1991. Worked at two well-known London law firms and in-house at Christies before joining Eversheds in 1998. Now works solely for education clients specialising in particular in student issues, commercial matters and risk management. National co-ordinator of the Eversheds Training and Development programme for the education sector and an experienced trainer.

John Perry

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National – Modules: All

Graduate of the University of Leicester. After teaching in both further education and schools, he was coordinator of the Schools Council Skills for Adult Life programme. He was TVEI evaluator in Leicestershire and TVEI coordinator in Salford, where he became senior inspector for secondary education. He was lately Head of the Quality Assurance Service in Liverpool and has also been a school chair of governors, an Ofsted registered inspector and accredited assessor of teacher assessment. He is Clerk to the Governors of Carmel College, St. Helens and has undertaken a wide range of consultancy and training.

Nick Saunders

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EM, WM, SE – Modules: All

Senior associate, qualified as a solicitor in 1976. Was principal lecturer at Trent Polytechnic teaching law, which included research on equal opportunities. Moved to The Law Society having responsibility for education and training of solicitors/staff. Joined Eversheds in July 1998 as National Director of Education Law. Responsible for developing training programmes for colleges and identifying new services for them. An assessor for the Beacon awards.

Keith Scribbins

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National – Modules: All

Chief executive of Coombe Lodge, which provides governor training and consultancy including clerkship services. Consultant for Eversheds. Governor of Fircroft College and formerly chair of City of Bristol College and the Colleges' Employers' Forum. Employment tribunal member. Has lectured internationally on governance, mergers, employment law and marketing – including lecture tours with John Carver. Written books on staff appraisal, college administration marketing and community colleges. Edits Gee's *Essential Facts Employment* and NAHT's *Guide to School Management*.

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SE, SW, GL, ER – Modules: 1, 2, 3, 8

Head of a large comprehensive school (1976 to 1984), and principal (1984 to 1993) of St Francis Xavier SFC, in inner London. Full-time FEFC inspector from January 1994 to May 2000. Specialised in governance and management, contributed to 'The College Governor', the evaluation of the governor training materials, and to the recent national survey on governance and quality. Currently chair of governors of a high school with a large sixth form.

Michael Snell

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National – Modules: All

Has worked in further education since 1971 and in five further education colleges of different sizes and types. Currently principal of Brockenhurst College (since 1989). Local Authority further education adviser for three years. Previous industrial experience in overseas banking. Qualified company secretary. Wide committee experience across the FE spectrum. Has written and published on marketing, management and related topics.

Anne Stainthorp

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National – Modules: 1, 2, 3

Currently director of curriculum and quality at Beverley College and acted as the college nominee during the FEFC inspection in December 1999. Has had 20 years experience in further education, with teaching experience on a wide range of programmes. Has had experience of governor training through standards fund initiatives in Yorkshire and Humberside.

Vivien Stirrup

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National – Modules: 1, 2, 3, 5, 6, 8

An associate of CENTRA working on governor training programmes and staff review and development programmes linked to FENTO. An associate of two further education colleges. Management development consultant designing and delivering full range of management programmes for businesses. Adviser and preferred trainer to large organisation. Previously a senior lecturer and curriculum manager in a further education college involved in design and delivery of human resource and management development programmes for over 10 years. Previously personnel manager for 15 years.

Jane Stroud

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GL, SE – Modules: 1, 2, 6, 7, 8

Four years experience specifically in the further education sector. Currently clerk to the governors at Lewisham College, a Beacon college, having previously been clerk and college secretary at Kensington and Chelsea College. Spent 10 years in the city after university before qualifying as a chartered secretary, and working as a company secretary. Has also lectured on courses for management accountants and credit managers, including modules on governance.

John Tidball

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National – Modules: 1, 2, 3, 5, 6, 8

Extensive experience of working with college governing bodies. Over the last seven years, based on his experience as an FEFC inspector, trainer of FEFC inspectors and as a management consultant for FEDA, has successfully prepared a significant number of governing bodies for inspection or re-inspection. Full-time lecturer from 1976, a senior further education officer in local education authority from 1985 to 1990, supporting two college governing bodies, and vice-principal at Barnsley College from 1990 to 1993.

Malcolm Walton

*Management Consultant/
East Berkshire College*

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National – Modules: All

Management consultant, for the last three years working as an interim senior manager at East Berkshire College, covering the roles of director of corporate development and deputy principal. College nominee for East Berkshire College's most recent inspection and also responsible for the IT and information systems infrastructure, student services and human resources.

Peter Wren

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National – Modules: All

Chief executive of CENTRA, regional further education body in North West and a vocational awarding body. Previous experience of teaching, management and governance in colleges. Former local education authority adviser and regional further education staff development director. Experienced deliverer of courses for further education sector, including governor training. Author of publications on further education curriculum, NVQs and GNVQs.