



# Careers Service

## Careers information, advice and guidance

### Services for Young People

#### What is the Careers Service and what does it do?

The Careers Service is part of the Department for Employment and Learning and provides free and impartial careers information, advice and guidance services to people of all ages and abilities across Northern Ireland.

The Careers Service employs careers advisers who are professionally qualified and are based in Careers Resource Centres, JobCentres and Jobs and Benefits offices.

Careers advisers engage with pupils in post-primary schools to provide impartial careers services. This is separate from, and in addition to, careers education provided by teachers in schools.

These services include:

- career guidance to help with choices from Year 10 onwards;
- class and group talks on career planning and career options;
- information, advice and guidance about further and higher education, apprenticeships and training;
- advice on how to find out about different careers including entry routes and the skills and qualifications needed; and
- information about current and future job opportunities and employment trends.

Every Year 12 pupil is offered at least one face to face guidance interview with a professionally qualified careers adviser. This is usually organised through schools but pupils can also speak to a careers adviser out of school (see contact details below).

In addition to the services offered to young people in school, careers advisers can also help parents/guardians with their child's future career plans. The Careers Service is available to everyone whether they are employed, unemployed, in an apprenticeship, training or in education, including students in schools and further and higher education.

#### How do I contact a Careers Adviser?

- log on to [www.nidirect.gov.uk/careers](http://www.nidirect.gov.uk/careers) to webchat with a careers adviser;
- phone 0300 200 7820 to speak with an adviser; or
- go to [www.nidirect.gov.uk/careers](http://www.nidirect.gov.uk/careers) for details of your nearest office.