

CONSTRUCTION SITE SUPERVISOR Apprenticeship Standard

1. Occupation(s)

The occupation covered by this standard is Construction Site Supervisor and typical job titles can include: Assistant Site Manager, Assistant Supervisor or Construction Site Supervisor. In the case of SME construction companies the roles are likely to include Site Manager or Site Supervisor. They are associated with the supervision of specialist contractors and workers on construction projects and are based on construction sites with occasional time in offices.

2. Occupational profile

The main duties and tasks of a Construction Site Supervisor are:

- Supervision of specialist contractors
- The control of health and safety standards on construction projects
- Recording, control and reporting of progress on a construction project
- The minimisation of the environmental impact of construction projects
- Control of quality of works on a construction project
- Assisting commercial staff with the monitoring of costs on a construction project

3. Requirements: Knowledge, Skills (and behaviours)

Knowledge	What is required
Health and Safety	Understand risk assessment of activities and the importance of behaviours in safety-critical environments
Sustainability	Understand the sustainability issues in projects across economic, social and environmental aspects
Construction Technology	Understand different construction methods and materials
Construction Management	Understand management principles and the project management lifecycle
Planning and Organising Work	Understand the importance of project planning and resourcing and be able to analyse different techniques
Monitor Quality	Able to define the quality required on a finished construction project
Monitor costs	Understand the importance of cost control on a construction project

Skills	What is required
Health and Safety	Identify risk of activities and encourage all employees to demonstrate safety-conscious behaviours
Sustainability	Assess, identify and record the environmental impact of projects
Construction Technology	Assist in the implementation of the most appropriate solutions for construction projects
Project Management	Use effective management principles and be able to supervise construction workers
Planning and Organising Work	Understand overall plan for project and measure and record progress against plan
Monitor Quality	Assess and report on quality standards and assist in commissioning of finished construction projects
Monitor costs	Understand financial and legal constraints and measure and record progress against budget

Behaviours	What is required
Professional Judgement	Be able to work within own level of competence and know when to seek advice from others
Commitment to Code of Ethics	Work within Rules and Regulations of Professional Competence and Conduct for the Chartered Institute of Building
Continuing Professional Development	Identify own development needs and take action to meet those needs. Use own knowledge and expertise to help others when requested.
Commitment to Equality and Diversity	Understand the importance of equality and diversity and demonstrate these attributes so as to meet the requirements of fairness at work.
Communicate Effectively	Be able to contribute effectively to meetings and present information in a variety of ways including oral and written.
Work in Teams	Be able to work with others in a collaborative and non-confrontational way.
Demonstrate Innovation	Be able to identify areas for improvement and suggest innovative solutions.

4. Duration

The typical duration for this Apprenticeship is three years but this will depend upon the previous experience of the apprentice and access to opportunities to gain the full range of competence.

5. Entry requirements

The typical entry requirements for this Apprenticeship will be five GCSEs or equivalent, including Maths, English and a Science; or a Level 2 Apprenticeship.

6. Qualifications

The following qualification will be gained:

- HNC in Construction and the Built Environment

7. English and Maths

English and Maths will be required to be demonstrated at Level 3 by the end of the Apprenticeship.

8. Link to professional registration

This Apprenticeship will include the knowledge, skills and behaviours required to achieve Associate status with the Chartered Institution of Building (ACIOB). The Associate Review process for ACIOB is included in the end-point assessment process for this Apprenticeship and will lead to the designatory letters ACIOB and the status of Associate Construction Manager.

Level

This Apprenticeship standard is at Level 4.

Review date

This Apprenticeship standard should be reviewed three years after approval of the standard.