



Department  
for Education

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Guidance

# Timeline for pupil referral units: mandatory

Updated 13 April 2016

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## Summer term 2016

**NEW**

**30 June 2016: submit key stage 1 and 2 teacher assessment data**

For 2016, schools must submit their key stage 1 and key stage 2

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teacher assessment data by the end of June.

## UPDATED

### Summer 2016: key stage 1 and 2 tests

We will introduce key stage 1 and 2 tests based on the new national curriculum.

Key stage 1 tests will cover:

- English reading
- English grammar
- punctuation and spelling
- maths

The key stage 2 tests will cover the subjects listed above and science. [Sample tests](#) are available. These tests are optional for independent schools.

## NEW

### Female genital mutilation: new statutory guidance

We have published [new statutory multi-agency guidance](#) and the [consultation summary responses](#) on female genital mutilation (FGM).

This guidance, which applies to schools as well as other services, came into force on 1 April 2016. Statutory guidance is issued by law; you must follow it unless there's a good reason not to.

## NEW

### 15 June 2016: school census deadline

The school census will provide a snapshot of your school as at 19 May 2016. You should contact your local authority to find out the

deadline for submitting your school census data to them. Data must reach us no later than 15 June 2016. We use data from the census to determine how much funding you will receive. Guidance on [submitting your school census return](#) is available.

## Autumn term 2016

### NEW

#### **2 November 2016: school census deadline**

The school census will provide a snapshot of your school as at 6 October 2016. You should contact your local authority to find out the deadline for submitting your school census data to them. Data must reach us no later than 2 November 2016. We use data from census to determine how much funding you will receive. Guidance on [submitting your school census return](#) is available.

### NEW

#### **2 December 2016: school workforce census deadline**

The school workforce census will provide a snapshot of your school's staffing levels as at 3 November 2016. You must send your school workforce census data to us no later than 2 December 2016. Guidance on [submitting your school workforce census return](#) is available.

### NEW

#### **September 2016 or January 2017: updated safeguarding guidance**

We are updating our [‘Keeping children safe in education’](#) guidance to come into force in September 2016. If we do not finalise drafting in time to give schools reasonable notice, it will apply from January 2017.

We plan to publish the government’s response to the [consultation on proposed changes to ‘Keeping children safe in education’](#), including revised guidance, shortly.

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