



Department
for Education

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Guidance

Timeline for local-authority-maintained schools: mandatory

Updated 15 September 2016

Contents

Autumn term 2016


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Autumn term 2016

UPDATED


1 September: publishing pupil premium strategy online

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From 1 September maintained schools are required, through the School Information (England) Regulations, to publish online their pupil premium strategy including evidence and rationale used. We have published [further information](#) and [voluntary templates](#)  are available.

NEW

1 September 2016: school complaints procedure to be published online

Following recent amendments to the [School Information \(England\) Regulations 2008](#) , from 1 September 2016, all local-authority-maintained schools must publish their complaints procedures online.

Advice on [school complaints procedures](#) is available.

NEW

1 September 2016: Ofqual's national reference test

From 1 September 2016 local-authority-maintained secondary schools must take part in Ofqual's [national reference test \(NRT\)](#), if selected.

Ofqual has appointed the National Foundation for Educational Research (NFER) as its test supplier. NFER will contact selected schools in September.

NEW

1 September 2016: revised statutory guidance – 'Children missing education'

We have published revised statutory guidance: ['Children missing education'](#). The revised guidance will help schools and local authorities to comply with the recent changes to the Education

(Pupil Registration) (England) Regulations 2006. We held a [consultation](#) on the changes in early 2016.

Statutory guidance sets out what schools and local authorities must do to comply with the law. You should follow the guidance unless you have a very good reason not to.

UPDATED

5 September 2016: updated safeguarding guidance

The revised '[Keeping children safe in education \(KCSIE\)](#)' guidance comes into force on 5 September 2016.

NEW

9 September: what schools must publish online

We have updated [guidance on what local-authority-maintained schools must publish online](#). In particular, there are changes to the performance measures that schools must publish.

NEW

September 2016: School teachers' pay and conditions

Schools need to ensure that their pay and appraisal policies are updated to reflect the new pay arrangements set out in the [School teachers' pay and conditions document \(STPCD\) 2016](#).

These policies need to say how schools will:

- use performance-related progression as the basis for all pay decisions
- adapt their pay policy to meet their local recruitment and retention needs

More information on [teachers' pay](#) is available.

UPDATED

2 November 2016: school census deadline

You should contact your local authority to find out the deadline for submitting your school census data to them. Data must reach us no later than 2 November 2016. We use data from the census to determine how much funding you will receive. Guidance on [submitting your school census return](#) is available.

UPDATED

Autumn 2016: governance – new guidance

New guidance to explain what information governing bodies must provide to us about their governors will appear in the autumn term update of the [governance handbook](#). The duty came into force on 1 September 2016.

UPDATED

2 December 2016: school workforce census deadline

The school workforce census is a snapshot of staffing levels at your school as at 3 November 2016. Contact your local authority to find out the deadline for submitting your school workforce census data to them. Guidance on [submitting your school workforce census return](#) is available.

Spring term 2017

NEW

January 2017: school census

You should contact your local authority to find out the deadline for submitting your school census data to them. We use data from the school census to determine how much funding you will receive. Guidance on [submitting your school census return](#) is available.

NEW

April 2017: gender pay differences

All large employers (with 250 or more employees) will have to report on gender pay differences from April 2017. The regulations and supporting guidance, due to be published early in 2017, will set out what information employers will need to publish. We launched a [public consultation](#) seeking views on how the proposals will apply to public sector organisations on 18 August.

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