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1. Action: EFA customer insight survey – allocation calculation toolkit (ACT)

Customer service is important to us and understanding our customer needs helps us to develop products that are fit for purpose. Each year we produce an allocation calculation toolkit (ACT) to help you understand how we have used your data to calculate your post-16 funding allocation.

This year we would like to gather insight from our customers to better understand how these files were used last year and how we could improve them this year.

Please take part in our [short survey](#). The feedback we receive will enable us to improve the ACT file to support your 2017 to 2018 post-16 allocation.

The survey closes on 25 November 2016.

2. Information: due diligence process for new special post-16 providers

We have published the [high needs funding: due diligence process for new special post-16 providers](#) guidance.

This guidance explains the process that may lead to a grant funding arrangement with Education Funding Agency (EFA).

In order to be eligible to receive EFA funding, special post-16 institutions (SPI) are required to be referenced within their home local authority (LA) high needs place change workbook by 25 November 2016. SPI's must also be named on at least 10 Education Health and Care (EHC) plans.

Once they have met the above requirement, EFA will undertake due diligence to confirm that the SPI is eligible to receive EFA funding.

3. Information: funding arrangements for 2017 to 2018 videos

We have published a new collection of [short videos that explain the funding arrangements](#) for 2017 to 2018.

The videos highlight important information to help institutions, including academies and free schools, understand revenue funding for 2017 to 2018.

The videos also include information to help local authorities (LAs) complete their authority proforma tool (APT).

4. Information: visit EFA at the Academies Show

Do you have a question about academies funding or financial management? If you want to know more, come and visit EFA at the [Academies Show](#) on Wednesday 23 November 2016 at the NEC in Birmingham.

We look forward to meeting visitors at our stand and at the various workshop sessions we're running at the show.

5. Reminder: find answers to your questions about EFA

If you have a question about working with EFA, it's important to us that you get the answer you need as quickly as possible.

We've published some tips to help you find [EFA information](#), including how to:

- sign up to GOV.UK alerts
- use Knowledge Centre for instant answers
- use the online calendar to see key dates ahead

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