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Standards  
& Testing  
Agency

## Key stage 1

### **Action: administer the phonics screening check to pupils who were absent**

If a pupil was absent last week, you have until Friday 23 June to administer the [phonics screening check](#). Additional copies of the answer sheet can either be photocopied or downloaded from the 'Test materials' section of [NCA tools](#).

If a pupil doesn't take the screening check during this period, and returns to school after Friday 23 June, you must report them as absent to your local authority (LA).

### **Reminder: maintain security of the phonics screening check until 26 June**

Schools must store completed answer sheets securely after the check is administered, so they are accessible for any [monitoring visits](#) this week. All unused check materials must also be stored securely until Monday 26 June. Guidance on [keeping materials secure](#) is available.

As some pupils will be taking the check this week, you must not share the check words with anyone who is not directly involved with the administration of the check. This includes online forums, social media or family members.

### **Reminder: submit phonics screening check HDF and KS1 HDF by 29 June**

Both the phonics screening check headteacher declaration form (HDF) and the KS1 HDF must be submitted on [NCA tools](#) by Thursday 29 June.

## **Reminder: submit KS1 teacher assessment data by 29 June**

Schools must submit their KS1 teacher assessment (TA) data for English reading, English writing, mathematics, and science to their LA by Thursday 29 June. Schools must use the codes detailed in the [teacher assessment guidance](#).

## **Key stage 2**

### **Action: check outcomes of special consideration applications**

Please check the outcome of any applications you have made for special consideration in the 'Access arrangements' section of [NCA tools](#). We may have asked you to provide more information in order to consider your application. If this is the case, then please provide any additional information by Friday 23 June.

### **Publication: how to access results and test scripts**

We've [published information](#) about how to access test results, scripts and scaled score conversion tables from Tuesday 4 July.

### **Reminder: submit KS2 teacher assessment by 29 June**

Thank you to those schools that have already submitted their KS2 teacher assessment data for English reading, English writing, mathematics, and science.

Data must be submitted on [NCA tools](#) by Thursday 29 June. If your LA is submitting on your behalf, they must submit by this date. Data submitted after the deadline will not be used in the DfE's performance tables data checking exercise.

We've published [guidance](#) about which codes to use and how to upload your data.

## **Primary assessment**

### **Reminder: primary assessment consultations close on 22 June**

The deadline to respond to the respective consultations on [the future of assessment in primary schools](#), and to the [Rochford Review's](#) recommendations for pupils working below the standard of national curriculum tests, is 5pm on Thursday 22 June.

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