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### **Primary assessment**

# Action: place KS1 and KS2 test orders on NCA tools by 24 November

The 'Test orders' section of NCA tools opened yesterday, Monday 30 October.

It is important that you read the information that applies to your type of school(s) below.

#### Maintained schools, academies and free schools

Maintained schools, academies and free schools do not need to place orders for standard versions of the tests. Quantities of key stage 1 (KS1) standard test materials for English reading and mathematics will be based on your school's autumn census data. Key stage 2 (KS2) standard test materials will be based on your school's census and pupil registration data.

You can order modified versions of the KS1 and KS2 tests, including the optional KS1 English grammar, punctuation and spelling test, until Friday 24 November. For KS2, modified large print (MLP), braille and enlarged print versions of all papers are available. For KS1, only MLP and braille versions are available.

You can contact STA's modified test agency on 0300 303 3019 for further advice about which modified materials may be suitable for your pupils or to

request copies of the braille tests from previous years. You can also use <u>practice materials</u> to help inform decisions about which tests are suitable for your pupils.

# Special schools, pupil referral units (PRUs), hospital schools and secure units

Special schools, PRUs, hospital schools and secure units should confirm zero test orders on NCA tools by Friday 24 November, if all pupils are working below the standard of the KS1 and KS2 tests or phonics screening check.

If you do not confirm zero test orders, STA will assume your pupils are taking the tests and will send test materials accordingly.

#### Independent schools

Independent schools that choose to take part in the 2018 national curriculum tests must place an order for both standard and modified tests on NCA tools and issue privacy notices to parents by Friday 24 November.

If you order KS2 tests, you must also register pupils between Monday 19 February and Friday 16 March 2018.

## Action: reset your NCA tools password

All <u>NCA tools</u> passwords have been reset for the new academic year. You will be prompted to change your password the next time you log in. You will also be asked to review the terms and conditions upon first log in.

We have updated our <u>guidance</u> on how to reset your password, manage your account and tips for troubleshooting.

#### Publication: national curriculum assessments calendar

We have published a <u>national curriculum assessments calendar</u> for the 2017 to 2018 academic year. It includes important dates and deadlines for the KS1 and KS2 tests, teacher assessment and the phonics screening check.

# Reminder: register for primary assessment webinars on 8 November

Thanks to everyone who has already signed up to join our KS1 and KS2 webinars on Wednesday 8 November. Don't forget, you can submit your questions for the expert panel in advance of the broadcasts through the registration portal.

If you have yet to <u>register</u>, you can do so now.

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