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Standards
& Testing
Agency

Stakeholder update

Action: respond to our survey on key stage 2 teacher assessment submission arrangements by 4 May

As in previous years, schools can choose to submit their key stage 2 (KS2) teacher assessment (TA) data, including P scales, to STA:

- using the [NCA tools website](#)
- via their local authority (LA)

If you collect and submit KS2 TA data on behalf of schools in your LA, you will have early sight of that data. You can use this to build comparative information and to inform provision for schools in the new academic year.

Please complete this [short survey](#) by Friday 4 May to inform us how KS2 teacher assessment data, including P scales, will be submitted within your LA. We will use the information to help us focus our communications and ensure data is collected quickly and efficiently from all LAs and schools.

Please remember that schools' [KS2 TA data](#), including P scales, must be uploaded to [NCA tools](#) by Thursday 28 June.

Please ensure this communication is forwarded to the person / team responsible for submitting the data.

If you have any questions please contact the national curriculum assessments helpline on 0300 303 3013 or email assessments@education.gov.uk.

Publication: phonics screening check monitoring visits guidance

Last month we published monitoring visits [guidance](#) for the phonics screening check and KS2 tests. This includes information for LAs about how to conduct monitoring visits and informs schools what to expect if they receive a visit.

We've now published additional [guidance](#) for the phonics screening check, which includes a copy of the monitoring visit form and instructions for LAs completing it.

Information: key stage 1 and 2 delivery note generators

We've been made aware that some local authorities have faced difficulties when trying to open the key stage 1 and 2 delivery note generator spreadsheets. Please access them using the links below.

[KS1 delivery note summaries](#)

[KS2 delivery note summaries](#)

Instructions for using each tab on the spreadsheets are given on the first work sheet. When you open each file, if asked, you should enable editing and content.

The 'schools by LA' work sheets give an overview of orders for all schools in your LA. This does not reflect where academies and free schools have selected alternative LAs to carry out moderation and monitoring activities.

Please note that the 'Delivery notes' are sized to print on 2 sides of A4 paper. The 'schools by LA' work sheets have not been designed for printing.

You can forward this email to a colleague by [clicking here](#).

If you have any further problems using the spreadsheets please contact the national curriculum assessments helpline on 0300 303 3013 or via email at assessments@education.gov.uk.

Reminder: join our Facebook Q&A session

At 6pm today our experts on test administration, access arrangements and maladministration will be answering your questions live on Facebook.

Register on our [event page](#) now to receive a notification when the Q&A goes live.

Information: assessment update sent to schools

The information sent to schools is as follows:

Key stage 1

Publication: 2018 phonics screening check administration guidance

Publication: phonics screening check monitoring visits guidance

Reminder: submit your school's 2017 to 2018 holiday dates by 1 May

Key stage 2

Action: confirm you're aware of changes to order of KS2 tests

Information: schools selected for science sampling tests

Information: delivery of KS2 test materials next week

Primary assessment

Reminder: join our Facebook Q&A session

Reminder: STA at The Academies Show

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