



Correspondence

ESFA Update local authorities: 21 October 2020

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1. Latest information on coronavirus (COVID-19)

The Department for Education has published [guidance about COVID-19 in educational settings for staff, parents and carers, pupils and students on GOV.UK](#).

Please check [GOV.UK](#) regularly for updates.

2. Reminder: local authorities to submit grant return and use of funds statement by 31 October 2020

ESFA require local authorities to upload CFO/Section 151 officer signed LA grant return, and use of funds statement to ESFA’s Document Exchange, by 31 October 2020, which can be accessed through [DfE Sign In](#).

Please note that you would still need to send us a nil return for this collection.

We have published [detailed guidance](#) on GOV.UK.

3. Reminder: funding claims 2019 to 2020 – final claim

Your 2019 to 2020 final claim form will be available on [Submit learner data](#) from 9am on Monday 26 October and will close at 5pm on Tuesday 3 November.

You must sign your claim digitally on [manage your education and skills funding](#) by 5pm on Wednesday 4 November by your principal, or a delegated authority. You will need to submit and sign a claim if you receive funds through:

- grant funded - adult education budget (AEB) (adult skills, 19 to 24 traineeships and community learning)
- learner support for AEB procured (adult skills and 19 to 24 traineeships) – paid-on-profile
- grant funded - Advanced Learner Loans Bursary (ALLB)
- 16 to 19 education

Once you have submitted your claim on [Submit learner data](#), you will be able to view it and sign it on [manage your education and skills funding](#) within 15 minutes.

You can find the updated [funding claims guidance](#) on GOV.UK which includes a section on the reconciliation business case process.

There is separate [guidance for 16 to 19 education funding](#).

The [user guide to help you complete the form](#) will be available on GOV.UK before claims open.

If you have any queries about this, please contact your Territorial Manager.

4. Information: cyber risk management webinar for RPA members

Members of DfE’s risk protection arrangement (RPA) who are responsible for cyber risk in their school or trust are invited to a workshop covering cyber risk management. The workshop, which includes case studies of typical fraudulent attempts made during the COVID-19 pandemic, will share best practise and outline where to access additional advice and guidance.

The workshop webinar will take place on 4 and 18 November 2020. Participants will be sent a link following registration.

Places will be allocated on a first come first served basis and will be limited to two places per member school/trust.

To book your place(s) please email the [risk protection arrangement team](#) with the subject RPA cyber risk webinar workshop and include:

- your school name and URN or academy trust name
- the date of the workshop you would like to attend
- the name and email address of attendee(s)

5. Information: teachers’ pay and teachers’ pension employer contribution grants for 2020 to 2021

We have published the [teachers’ pay grant \(TPG\) allocations for September 2020 to March 2021 at school and local authority level](#).

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Coronavirus (COVID-19)

[Coronavirus \(COVID-19\): guidance and support](#)

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