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Guidance

School staff instructor grant

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Contents

[Purpose](#)

[Who the funding is for](#)

[What you can spend it on](#)

[How the funding is calculated](#)

[Payment dates](#)

 [Print this page](#)

Purpose

State-funded schools in England with a Combined Cadet Force will receive funding to support their school staff instructor.

This funding aims to:

- help support the sustainment of cadet units in schools
- assist with the growth of cadet numbers
- support the government's ambition of having 60,000 cadets in school cadet units

The school staff instructor is vital for the sustainment of the school cadet unit. The effectiveness of the school staff instructor is enhanced the more time they can

carry out the role in the school.

Who the funding is for

The grant funding is payable to all state-funded schools in England that have a Combined Cadet Force with a school staff instructor in post. This includes:

- schools maintained by the local authority
- academies (including university technical colleges) and free schools
- further education (FE) colleges

What you can spend it on

The grant funding must only be used to fund the school staff instructor to spend additional time in the performance of Combined Cadet Forces duties and activities applicable to the role.

You are accountable for how you use the school staff instructor grant funding. You are expected to spend the grant for the purpose it was provided.

Once allocated to the school, the funding must be placed under the control of the school's school staff instructor.

Schools and local authorities must follow the terms and conditions in the [conditions of grant](#) documents.

How the funding is calculated

The grant funding for the academic year 2021 to 2022 is calculated based on the daily allowance rate a school staff instructor receives from the Ministry of Defence.

51 days (one day per week for 51 weeks) x £74.80 (daily rate) = £3814.80

In the case of a school or college which has opened or is due to open during the 2021 to 2022 academic year, the rate payable will equate to the number of weeks left within the academic year. For example, if there were 30 weeks remaining, the amount payable would be 30 x £74.80.

Payment dates

Maintained schools

Maintained schools do not receive funding directly from DfE. We give the funding to your local authority and they pass it on to you.

We give local authorities school staff instructor grant funding for maintained schools in 2 separate payments. They receive:

- 7/12 of your funding allocation on 29 October 2021
- 5/12 of your funding allocation on 29 April 2022

Academies (including UTCs) and free schools

We send academies and free schools their school staff instructor grant funding in 2 separate payments. You receive:

- 7/12 of your funding allocation on 1 November 2021
- 5/12 of your funding allocation on 2 May 2022

FE colleges

We send FE colleges their school staff instructor grant funding in 2 separate payments. You receive:

- 7/12 of your funding allocation on 18 November 2021
- 5/12 of your funding allocation on 20 May 2022

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