

[Home](#) > [Education, training and skills](#) > [Inspections and performance of education providers](#)
 > [Inspection and performance of further education providers](#) > [Inspection of further education and skills providers](#)

Guidance

Work and tasks of a contracted Ofsted inspector

Find out what tasks you will have if you contract as an Ofsted inspector.

From: [Ofsted](#)

Published 19 January 2022

Applies to England

Contents

- [Lead inspectors](#)
- [Team inspectors](#)
- [Quality assurance work](#)
- [Feedback](#)

 [Print this page](#)

Your role will generally be either as:

- a lead inspector
- a team inspector

You might also carry out quality assurance activities.

Related content

Collection

[Contracting as an Ofsted inspector](#)

COVID-19 vaccinations

[Book your coronavirus vaccination and booster dose on the NHS website](#)

Lead inspectors

If you have the role of a lead inspector, you must meet several requirements.

You will complete all of the tasks for each inspection you carry out in accordance with:

- the applicable Ofsted framework
- any other inspection requirements that may be identified

You must carry out a risk assessment in advance of any inspection undertaken.

After an inspection

When the inspection tasks are completed, you will submit your inspection report, or equivalent, to Ofsted in the format and time specified. You must do the same with the summary evidence forms and inspection outcomes.

You must be available for contact by Ofsted for at least 10 working days after submitting your inspection report in case we need to ask you questions or we require clarifications.

You will evaluate the quality of services provided by the team inspectors in the format and within the period specified by Ofsted.

Your work during the inspection will be evaluated on the quality of each inspection report produced. This could include a scrutiny of your evidence base or on-site visits by one of Her Majesty's Inspectors (HMIs) or a Senior HMI.

Team inspectors

If you are a team inspector, you will:

- complete all the tasks allocated by the lead inspector for that inspection
- act in accordance with the applicable Ofsted framework and any other identified inspection requirements
- prepare appropriately for an inspection by reading in advance any joining instructions or other material the lead inspector supplies

Your work on an inspection will be evaluated by the lead inspector.

Quality assurance work

As a contracted Ofsted inspector, you might be asked to carry out quality assurance specialist activity. This will involve:

- completing the Stage 1 quality assurance review of summary inspection evidence and inspection outputs including:
 - reports
 - letters
 - advice notes
- using criteria and levelled standards to evaluate the quality of inspection outputs
- recording the quality of inspection outputs

Feedback

You will receive feedback on the quality of the services you have provided. We might use this information to inform further training and support. Where there are major shortcomings in quality then Ofsted reserves the right to apply remedies.

If your inspections or the provision of other services do not meet the standards required by Ofsted then we reserve the right to terminate our commercial arrangements with you.

Published 19 January 2022

 [Print this page](#)

Explore the topic

[Inspection of further education and skills providers](#)

[Inspection of maintained schools and academies](#)

Is this page useful?

Yes

No

[Report a problem with this page](#)

Coronavirus (COVID-19)

[Coronavirus \(COVID-19\): guidance and support](#)

Brexit

[Check what you need to do](#)

Services and information

[Benefits](#)

[Births, deaths, marriages and care](#)

[Business and self-employed](#)

[Childcare and parenting](#)

[Citizenship and living in the UK](#)

[Crime, justice and the law](#)

[Disabled people](#)

[Driving and transport](#)

[Education and learning](#)

[Employing people](#)

[Environment and countryside](#)

[Housing and local services](#)

[Money and tax](#)

[Passports, travel and living abroad](#)

[Visas and immigration](#)

[Working, jobs and pensions](#)

Departments and policy

[How government works](#)

[Departments](#)

[Worldwide](#)

[Services](#)

[Guidance and regulation](#)

[News and communications](#)

[Research and statistics](#)

[Policy papers and consultations](#)

[Transparency and freedom of information releases](#)

[Help](#) [Privacy](#) [Cookies](#) [Accessibility statement](#) [Contact](#) [Terms and conditions](#)

[Rhestr o Wasanaethau Cymraeg](#) [Government Digital Service](#)

OGI All content is available under the [Open Government Licence v3.0](#), except where otherwise stated



© Crown copyright