

Annex 2: Essential Skill adjustments for persons with Additional Learning Needs (ALN)

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| <p>The adjustment to be made will be considered on a case by case basis and will depend on the apprentice's individual circumstances and assessment. The adjustment may apply to one subject or all essential skills specified, as may be reasonable in the circumstances. If the adjustment is only applied to one subject, the standard qualification requirements for the non-adjusted subject will continue to apply.</p> <p>When deciding whether, and to which extent, to adjust the minimum qualification requirements for communication, application of number and/or digital literacy, the provider may wish to take the following into account:</p> <ol style="list-style-type: none">a. The content of an existing or previously issued Individual Development Plan (IDP), a statement of Special Educational Needs (SEN), Education, Health and Care (EHC) Plan, or a Learning and Skills Plan (LSP) which has been prepared in relation to the apprentice;b. The findings of an evidenced assessment on how the apprentice would be placed at a substantial disadvantage if the standard minimum qualifications were applied to them, and which steps it may be reasonable to take to avoid the disadvantage;c. Whether, if any essential skills minimum qualification requirements are adjusted or waived, the apprentice is likely to be able to meet the knowledge and skills requirements for the apprenticeship and become occupationally competent before the end of their apprenticeship;d. Whether the apprentice will be able to meet any industry specific minimum essential skill requirements. | |
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