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RIGHTS OR OTHER LEGAL ISSUES

Dance and Drama Awards

Requirements for Providers 2008

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ISSUES



Leading learning and skills

1 Introduction

This document details the requirements for providers offering Dance and Drama Awards (DaDA) provided by the Learning and Skills Council (LSC). These requirements take effect from January 2008. They cover both students on the LSC DaDA scheme and students who joined the scheme prior to 2008 and are continuing on then the Department for Education and Skills (DfES) DaDA scheme.

1.1 Dance and Drama Awards

The Dance and Drama Award is made up of two parts:

- a) Support towards fees which is non-income assessed and paid directly to participating schools by the LSC; and
- b) Income-assessed student support which provides extra support for fees and maintenance costs. The DaDA income-assessed student support fund is administered by the Helpline, Assessment and Payment Body (HAPB) on behalf of the LSC.

2 LSC Allocation of Awards to Providers

2.1 Eligibility of Providers to offer Awards

Only providers who have successfully applied for Awards at an LSC Dance and Drama Awards Provider Review are eligible to offer them.

2.2 Allocation

Eligible providers will be offered an allocation of Awards each year. Providers must agree to abide by these Requirements when they accept their allocation of Awards. If a provider considers that it cannot deliver training to students within the Requirements, or if it cannot use Awards, they can decline all or part of their allocation. They should do this by writing to the DaDA Team at the LSC, setting out how many Awards they wish to decline. Account will be taken of providers who do not return unused Awards promptly for re-allocation when future allocations are made.

When Providers are allocating DaDA awards they must

- not allocate any awards to students prior to their allocation being confirmed by the LSC. Any offer of Awards to students without such written confirmation of allocation is done at providers' own risk.
- not make provisional offers of awards to students before being confirmed by the LSC;
- not make more offers of awards to students which exceeds the school's actual allocation;
- make clear to any students if they are to be placed on a reserve list to receive a DaDA award and where they have been placed on the list.

2.3 Award Rates

The funding provided by the LSC is intended to make a contribution towards the costs of providing training. Award rates are set by the LSC after a financial review of costs. The last financial review took place in 2006 and it set rates for each eligible provider for the academic years 2008/09.

Providers of the Awards must restrict their charges to students for fees to the rate announced annually in these Requirements. For 2008-09 this rate has been set at **£1,250**. The total funding is payable to providers in three termly instalments in the ratio of 35%:35%:30%. Payments will be made in September, January and April.

3 Funding

3.1 Withdrawal of Awards and funding due to failure to comply with these Requirements for Providers

The LSC may withdraw, at any time, Awards and funding from any provider that fails to comply with all aspects of these Requirements, health and safety, equal opportunities or any other legal requirements applying to the institution or if it is not able to provide sufficient evidence that it is financially viable. Awards and funding may also be withdrawn where the provider fails to meet the qualification requirements of the DaDA scheme i.e. no longer being validated by Trinity College to offer the National Diploma and Certificate qualifications and to maintain levels of quality, relevance to employers' needs and the standards of performance that are currently set for the Awards.

Students attending a provider which ceases to receive funding from the Awards will be allowed to transfer, with the prior agreement of the LSC to another provider offering Awards. In these circumstances the LSC will fund the remaining period of their Award at the previous provider's award rate at their new provider.

3.2 Reconciliation

Funding payments are made to providers termly in advance. The LSC will reconcile the amount of payment in the light of actual occupancy annually. Any overpayment will need to be returned to the LSC. Reconciliation forms will be sent to providers each year and must be returned by the specified date as a condition of subsequent funding.

4 Requirement on providers to provide information

Providers must comply with all funding, audit, quality assurance, evaluation and inspection requirements that relate to the Awards and allow access to those carrying out these duties for the LSC.

Providers must also provide training that meets statutory requirements including disability discrimination, equal opportunities, race relations and health and safety legislation and must have policies in place to ensure these statutory requirements are met. These policies must be open to inspection as required by the LSC or those carrying out these duties on behalf of the LSC.

4.1 Inspection and Visits

Providers must comply with the LSC requirements on inspection and the publication of inspection reports. They must also permit any person authorised by the Office for Standards in Education (OfSTED) or the LSC to inspect the institution and afford to such person all the facilities they may reasonably require for making such an inspection as and when required.

Only Providers whose provision is assessed as Outstanding or Good can be considered for the Awards. Any new applicants to join the scheme at Provider Review must be inspected, and their provision must be assessed as being of an acceptable standard for the Dance and Drama Awards before their allocation can be confirmed. The LSC will cease to fund current providers if they do not maintain their levels of quality.

4.2 Management Information

Providers must have administrative procedures which record the:

- details of students auditioning for Awards and places;
- details of students offered Awards;
- details of students accepting Awards;
- course and qualification for which the Award has been offered;
- attendance of the student on the course;
- substitution of one student for another where this occurs;
- completion rates;
- receipt of student support from the Helpline, Assessment and Payment Body (HAPB).

Returns based on these records - using the monitoring return forms provided by the LSC - must be returned to the DaDA Team at the LSC by the dates specified.

4.3 Graduate Destination Data

Providers must collect Graduate destination data and provide it to LSC and/or to those carrying out these duties for the LSC, in a format as agreed by the LSC. The LSC will use this information when future allocations are made and for use prior to an OfSTED inspection.

4.4 Financial/Audit Information

Provider Financial Assurance (PFA)

The LSC's Provider Financial Assurance (PFA) Service Centre is responsible for giving assurance on providers' internal controls and use of funds. All providers with whom the LSC contracts are subject to PFA work on a risk assessment basis. For DaDA providers this will normally involve a risk assessment of providers' control systems for administering the programme and an element of detailed transaction testing. This work is carried out by PFA auditors visiting the provider for one or two days on a cyclical basis. Low risk providers will normally have one visit in a three

year cycle. Where audit work identifies significant findings, more frequent visits may be made to support providers to improve systems and controls.

Audit testing is normally carried out on a test sample basis, using extrapolation techniques where appropriate. The LSC may recover funds found to be in error calculated on an actual or extrapolated basis.

Financial Health Assessment

The LSC is required to carry out financial health assessments of all of its providers and this is a routine aspect of the contracting process. The work will normally involve PFA auditors requesting copies of providers' annual financial statements and/or reports from established credit reference agencies, to inform a risk assessment for contracting purposes. Further information may be requested if needed to fully inform an assessment. If a school is not able to provide sufficient evidence that it is financially viable the LSC can reduce or withdraw allocations from that school.

5 Equal Opportunities and Widening Participation

Providers must take account of equality of opportunity across all aspects of their provision. The LSC expects that policies for equality of opportunity are in place and published in appropriate formats, available to both staff and learners. Additionally, statements summarising these policies should be made available in all promotional marketing materials.

LSC funded providers are required to maintain records of learner diversity including gender, disability and ethnicity. This information should be made available to the LSC or its agents upon request. The LSC expects that providers will analyse this data in respect of participation, retention and achievement. Where there are areas of concern, providers should take steps to address these, by setting up and monitoring performance.

In 2008 the LSC will expect providers to report on both qualitative and quantitative success in widening participation. This will be monitored and the LSC will take account of providers' progress in this area when future allocations are made. The Equality and Diversity Impact Measure (EDIMs) forms will be issued yearly and must be completed by the specified deadline date. All providers will be expected to report on their progress against these measures.

6 Qualifications

All students with Awards must be registered on a course that leads to an approved qualification. Approved qualifications for courses are currently only awarded by Trinity College London. The LSC may consider other qualifications if proposed by a provider and approved by the Qualifications and Curriculum Authority (QCA) for the Awards.

The LSC DaDA Scheme is a Further Education Programme and Awards can not be made available for students to undertake degree courses. Providers that offer a mix of provision, i.e. FE and HE courses **must** ensure that this is made explicit in all course material and publicity.

If a provider offers both FE and HE provision and a student in receipt of a DaDA wishes to register and complete a Higher Education degree in addition to the Trinity College London Diploma/Certificate, the provider must make clear to the student:

- that the DaDA Award is given to the student so they can complete the Trinity College London Qualification (the DaDA offer letter must state clearly the Trinity qualification the student is studying for) and that any other study is **voluntary and in addition to the Trinity Qualification;**
- which parts of the course they must complete to receive the Trinity qualification and which part for the degree;
- what the extra costs are for registering on the degree course;
- that any work they undertake to complete the degree must be secondary to working towards their Awards training and Diploma;
- that they must not take up a DaDA and receive HE grants and loans. Any student who is offered and accepts a DaDA and also claims or receives a student loan will be required to immediately repay one or the other.

Providers who offer HE courses must ensure that students applying for Awards understand the correct funding stream for their course. These providers must ensure that all Awards students sign a written declaration to say that they have read and understood these rules and that they cannot, under any circumstances, be varied. This declaration should be retained for 5 years by the provider's administrator. A letter to give to students is attached at Annex 2 (page 15).

All students who receive a DaDA **cannot** apply for Education Maintenance Allowance (EMA) payments. Students are not eligible to apply for EMA because they are already in receipt of government funding.

7 Publicity

In order to raise the profile of the Awards, providers must refer to their availability and acknowledge the LSC in all publicity materials. They must also display the LSC logo and text at Annex 3 (page 16) and refer to the **Trinity College London Qualifications** in all publications that mention the Awards. The LSC logo can be downloaded from www.lsc.gov.uk/brand Access to this site will have to be authorised by the LSC DaDA team.

8 Administration of the Awards

8.1 Residency

Awards can only be offered to new students who satisfy one of the following conditions:

- be a UK national born here or have UK citizenship or a UK passport with three years' continuous residence in the UK prior to the course start; or
- have indefinite leave to remain, indefinite leave to enter or refugee status and who has not ceased to be so resident since s/he was recognised as a refugee, or been granted leave to enter or to remain; or

- come from a European Union or European Economic Area country and have lived in the EU for at least three years; or
- have EU Temporary Protection (only exists after the Council of the European Union have invoked the EU Temporary Protection Directive).

Age

Awards can only be offered to new students who satisfy one of the following conditions:

- be aged 16 and over to apply for a dance courses
- be aged 18 and over to apply for acting or stage management courses

In exceptional cases only, may students under the requirement age be allowed to enter onto a DaDA course. Individual cases must be submitted to the LSC in writing for approval.

8.2 Income Assessed Support Residency requirements

All students with Awards can apply for income-assessed support to help pay for the student contribution towards their tuition fee. However they can only apply for extra help with their maintenance costs if they are ordinarily resident in England, Scotland or Wales at the beginning of the academic year, and have been ordinarily resident for the last three years. Where any part of the three-year period of residence has been wholly or mainly for the purpose of receiving full-time education, eligibility is limited to those who were ordinarily resident in the EEA immediately prior to that three-year period.

Students from Northern Ireland should apply directly to the Department of Employment and Learning for fee and maintenance support. Contact details are given in Annex 1 on page 14.

Students living in other countries in the EU should contact their home country to find out what extra help is available to them.

8.3 Selection of Students

Students must be auditioned and/or interviewed by the providers offering the Awards. Providers must implement the “**Auditioning and Interviewing for Dance and Drama Courses Code of Practice and Guidance on Devising an Appeals Procedure**” produced by the Council for Dance Education and Training (CDET) and the National Council for Drama Training (NCDT). This is available on their websites www.cdet.org.uk or www.ncdt.co.uk

Providers must clearly set out the procedures students must follow to audition for an Award. Where possible, providers should make decisions on allocations of Awards by the end of June each year.

The first and over-riding criteria for allocation of Awards, is that students are judged at audition to have the most potential to succeed in the profession.

Secondly, where students are judged to have equal potential, the Awards should be allocated to those who are in greatest financial need. Providers should use Form FA1 (attached at Annex 4 on page 17) to determine the greatest need.

All students must be informed in writing if they have succeeded in gaining an Award. The notification to successful students must include a copy of the DaDA booklet and information about:

- their course and that it is funded through the vocational route;
- what qualification applies;
- the length of the course and the Award;
- if additional funding is to be provided where the course is longer than the Award, where it will come from and how it will be assessed;
- an application form and information on how to apply to the Income- Assessed Student Support Fund.

When Providers are allocating DaDA awards they must

- not allocate any awards to students prior to their allocation being confirmed by the LSC;
- not make provisional offers of awards to students before being confirmed by the LSC;
- not make more offers of awards to students which exceeds the school's actual allocation;
- make clear to any students if they are to be placed on a reserve list to receive a DaDA award and where they have been placed on the list.

8.4 Appeals

All Providers must have a formal appeals procedure in place that uses the good practice set out in the “**Auditioning and Interviewing for Dance and Drama Courses Code of Practice and Guidance on Devising an Appeals Procedure**” produced by the Council for Dance Education and Training (CDET) and the National Council for Drama Training (NCDT).

Where a student is not offered an Award the provider must write to the student explaining the reasons for this setting out details of the appeals procedure. If the student believes that the process used to come to this decision contains irregularities, they must be given the right to appeal under the provider's procedures. If a fault is found on the part of the provider, the provider must compensate the student appropriately.

8.5 Change of length of Awards

Providers can shorten the length of an Award, e.g. a 3-year Award could be changed to one 2-year **or** one 1-year Award. The LSC must agree changes of this nature, in writing, prior to changes being made.

Providers cannot lengthen Awards i.e. three 1-year Awards cannot be converted into one 3-year award. Any unused awards must be returned to the LSC.

8.6 Students on courses longer than the length of the Award

A provider may offer students Awards which are shorter than the course the student is following, e.g. a student on a course lasting three years may be offered a 2-year Award to cover their first and second years in training. However if a provider does this it must provide funding so that the student receives all of his/her training (including that period not covered by the Award) under the same terms and conditions set out below:

- a) the student will pay no more than the prescribed rate of student fee, as set out in the regulations, in any year of the training;
- b) the provider must ensure that the student continues to receive help with their student fee and/or maintenance after the Award has expired;
- c) providers must ask the student concerned in this situation to complete the appropriate forms, and return them to the HAPB for assessment who will assess students in this situation as they would any Award student. Providers must make it clear that they and not the LSC will be responsible for payment of income-assessed support to the student. Providers will then be responsible for making the payments to the student and remitting fee payments, on a termly basis.

8.7 Accredited Prior Learning

Providers may, in accordance with any guidance issued by the accrediting body, offer an Award to a student which is shorter than the full length of the course which they are taking where a student has prior learning through experience or training which would allow them to gain the qualification in a shorter period of time. Providers must satisfy Trinity College London that students have appropriate prior learning.

8.8 Student transfers between providers/students re-starting training after a break due to illness or injury (Second Awards)

In general, students can only receive one Award. However they may be eligible to apply for a second Award if:

- a) it becomes apparent that having been selected for one course, a different course would be more beneficial to their continued development. In this case the transfer would normally be expected to take place **in the first year of training.**

or

- b) They were prevented from completing the course for which they were selected due to circumstances outside their control, such as illness or injury.

Providers should note that the following conditions apply in all cases where approval is granted for students to be offered second Awards:

- the Award offered must come from those available at the provider for that year. Additional Awards are not available from the LSC for this and Awards do not transfer with students;
- where approval has been given for a second Award, the second Award must not be for a period which would provide more than 4 academic years in total of training with an Award to the student;
- a student should not normally be considered for a second Award if they have already completed a course with a DaDA or had a DaDA withdrawn from them.

The provider wishing to offer the second Award should complete Form D3 and return it to the LSC for confirmation before making an offer to the student.

8.9 Re-allocating Awards (Substitution of students)

If a student leaves a course before the end of the period of his/her Award, the provider may offer that Award to another student who meets the requirements. Awards should not be vacant for more than one term. If a school cannot re-allocate within a term the Award should be returned to the LSC.

Students offered Awards as substitutes for the original student must:

- a) have reached the minimum age for Awards on the course they wish to take at the date they are selected as a substitute student. For dance students the minimum age is 16. For drama students the minimum age is 18;
- b) have been judged to have the most potential to succeed in the profession at the same group of auditions/interviews as that at which the original student's ability or aptitude was demonstrated; or, where no such selection is possible, at any other group of auditions.

The duration of the Award will not be extended in these circumstances and the provider must ensure that the substituted student can complete his/her training and achieve his/her qualification within the remaining life of the Award.

The provider must keep a record of the start and end dates of study for the original student and the date that he or she was replaced by the substitute student for reconciliation purposes. Providers must send this information to the LSC and the HAPB as soon as the substitution has been made using Form D2.

8.10 Withdrawal of Awards from students

Students in receipt of Awards are expected to make appropriate progress in their training, and to abide by the rules of their provider at all times.

Where students fail to meet these conditions, the provider may, after having discussed the situation with the student and issued a formal warning, withdraw the Award. Students should however be given the right to appeal the decision.

Where a provider does withdraw an Award they may then offer the remaining period of that Award to another student, following the procedures laid down for 'Re-allocating Awards (Substitution of students)' as detailed in section 8.9.

A student whose Award has been withdrawn will not be offered a second Award. Neither the LSC nor the HAPB will make payments to or on behalf of a student who has previously had an Award withdrawn.

8.11 Withdrawal of Income-Assessed Support from students

Income-Assessed Support is only payable to students who are attending their course. Providers must confirm each term that students are attending and making sufficient progress before support is paid. Income-assessed support can also be withdrawn if a student's attendance is not satisfactory as deemed by the provider. Before withdrawing support a provider must issue a formal warning to the student. If attendance does not improve the provider must write to the student explaining the reasons why support has been withdrawn setting out details of the appeals procedure.

8.12 Fees Paid by Students

Audition Fees

One of the key criteria for the Awards is that they are available to the most talented students at audition. A high level of audition fee may prevent students from applying for Awards. However, for students auditioning **after September 2006**, providers are free to charge students audition fees at a maximum of £35 to prevent large numbers of abortive applications.

Registration Fees

Registration Fees could act as a barrier to students from low income families. As a condition of the Dance and Drama Awards, students who are offered Awards must not be charged registration fees by their providers.

Student contribution to the tuition fee

Students will be required to make a contribution towards the provider's fees. The maximum amount charged for student fees is set on an annual basis by the DaDA Team. For 2008/09 the student contribution towards fees is £1,250. Providers may not make extra charges to Award students for tuition and other expenses related to the course.

Payment of the student fee from students with Awards should be requested at the start of each term. The fee instalments requested should be, wherever possible, for three equal amounts.

Payment of student contribution in lieu of notice

Where students leave without giving the appropriate period of notice required by the provider's rules the following conditions determine whether providers can claim fees in lieu of notice:

- if the provider can fill the Award place no claim can be made against the student who has left for fees as the provider will continue to receive fees for that place from the new student and from the LSC;
- if the provider is unable to fill the Award place the provider may claim the student contribution in lieu of notice from the student for up to the remainder of the term in which the student leaves.

9 Income-Assessed Student Support

Payments from the Income-Assessed Student Support Fund will normally be paid as soon as possible after the start of each term but students will only have to apply once in each academic year.

Up to the first £1,250 as assessed by the HAPB of any payment from the Income-Assessed Student Support Fund in 2008/2009 will go to providers to assist with the student fee. This will be paid directly to providers and may cover part or the entire £1,250 student fee for 2008/2009. Providers and students will be told how much the provider has received on their behalf and students will be notified of any remaining amounts to be paid.

Students will be informed about their entitlement to support for their living and learning costs and any money due will be paid to students as soon as possible after the start of each term. It is the responsibility of providers to ensure that students are attending courses before payments are made.

All students in receipt of income-assessed support must sign a statement provided by the HAPB confirming their attendance and declaring that they understand that they could lose their entitlement to income-assessed support if their attendance is not satisfactory.

Queries on applications, assessments and payments related to the Fund should be referred directly to the HAPB, who administers the scheme on behalf of the LSC.

The Dance and Drama Awards Team

Learning and Skills Council
W8A
Moorfoot
Sheffield
S1 4PQ
0114 207 4529

The Helpline, Assessment and Payment Body (HAPB)

DaDA
Overseas House
PO Box 4243
Quay Street
Manchester
M60 3AL

Tel No: **Providers: 0845 602 2005**
 Learners: 0845 602 3880
 Fax: 0191 834 7428

Northern Ireland

Student Finance Section
Western Education and Library Board
1 Hospital Road
OMAGH
Co Tyrone

tel: 028 82 411411/411499
Email: student.awards@welbni.org

Sector Organisations

National Council for Drama Training
1-7 Woburn Walk
London
WC1H 0JJ

Council for Dance Education and Training
Old Brewer's Yard
17 - 19 Neal Street
Covent Garden
London WC2H 9UY

Letter for providers to give to students taking HE and FE courses

INFORMATION FOR STUDENTS WITH DANCE AND DRAMA AWARDS

Congratulations on being offered a Dance and Drama Award, to support you with the costs of learning on your chosen course.

The purpose of Dance and Drama Awards is to fund Further Education provision at levels 5 or 6. It offers students greatly reduced fees and eligibility to apply for extra help from the Income Assessed Student Support Fund.

Your school also offers degree course provision. Being in receipt of an Award does not stop you from entering into any other voluntary arrangement with your school to study additionally for a degree. Therefore, if in addition to pursuing the Trinity College London Diploma/Certificate course you also decide to register and complete a Higher Education degree, you may do so providing that this remains secondary to your Awards Training and Diploma/Certificate. However, Government funding rules mean that you must not take up your Dance and Drama Award and receive HE support at the same time. If you do you will be required to immediately repay any HE student support that you have received.

The Income-Assessed Student Support Fund is administered by the Helpline and Payment Body (HAPB) on behalf of the LSC. If you take up your Award your school will give you a copy of the form you need to complete to apply for support.

Student Declaration

I have read and understood that in accepting a Dance and Drama Award, I am not eligible to apply for Higher Education student support from my Local Education Authority. If I do claim or receive HE student support, I understand that I will be required to repay the student fees and loan.

Signed: _____

Name (Block Capitals): _____

Date: _____

Please now return this declaration to your school. They will give you a copy and keep one for their files.

(Please place LSC LOGO here)

The Dance and Drama Awards (DaDA) are scholarships funded by the Learning and Skills Council. They are awarded by schools to the students who display the most potential to succeed in the profession.

Only students taking an approved Trinity College London qualification will be eligible to apply for an Award. These courses last between one and three years and are at National Diploma or National Certificate level.

Awards offer greatly reduced tuition fees and access to an income-assessed student support fund.

For further information about the awards and eligibility, please visit the DaDA website at www.direct.gov.uk/danceanddrama

Application for a Dance and Drama Award - Academic Year 2008/09 Details of your Financial Circumstances
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Students awarded DaDAs are judged at audition to have the most potential to succeed in the profession. Where students are judged to have equal potential, the Awards are allocated to those who are in greatest financial need. This form asks for details of your financial circumstances so that your school can assess which students are in greatest financial need.

You should complete the form and return it to your School. Your school will advise you of the date they need it by. Late submission may affect your application. Where there are selection boxes, you should tick those that apply.

All students should complete Sections 1 to 3 and sign the declaration in Section 5. You should then ask your parents/spouse or partner (as appropriate) to fill in Section 4 and to sign the declaration in Section 5. If parents do not wish details of their income to be disclosed to the student, they may then return the form direct to the School.

Section 1. Your Personal Details - To be completed by the Student
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1. Your surname:

--

Your first name(s):

--

2. Are you: Single?

 Co-habiting?

Section 2. Dependent Children - To be completed by the Student

1. If you have any children who will be wholly or partly dependent on you between 1 September 2008 and 31 August 2009, please enter their details below. Continue on a separate sheet if necessary.

Full Name	Date of Birth

Section 3. Your Income - To be completed by the Student
--

1. Will you be in receipt of any unearned income during the year ending 31 August 2009? Yes

No

(e.g. sponsorship income, interest from savings, trust funds etc)

If "Yes", please give details of this income and the amount you expect to receive: (Do not include details of earnings from part time employment or any help you hope to receive from the Income Assessed Student Support Fund)

Section 4. Details of Parent or Spouse/Co-habiting Partner

If you fall into one of the following groups, you will be regarded as an Independent Student and you do not need to provide details of your parents' income. Married independent students and those in Civil Partnerships must give details of their husband/wife or civil partner and their income. For students aged 25 or over living with their partner of either sex, details of partner's income must be given.

If you wish to claim independent status, please indicate which group you fall into by ticking the box next to that group.

- You will be 25 years of age or over on 1 September 2008;
- You were married or entered a civil partnership before 1 September 2008;
- You have been supporting yourself financially for three years or more by 1 September 2008;
- You have no parents living.

A - Details of parents' income *Dependent students only - To be completed by the student's parent(s)*

1. If your parents are divorced or separated, Mother Father n/a
which parent do you normally live with?

2. Please indicate in which of the following bands your combined parents' income fell for the financial year ended 5 April 2008.

If your parents do not live together, include details of household income for the parent with whom you normally live. This must include income details of your parent's partner if they live together whether married or not.

Below £20,000 £20,001 to £25,000 £25,001 to £30,000

£30,001 to £35,000 £35,001 to £40,000 £40,001 to £50,000
£50,001 or over

B - Details of income for spouse/civil partner (*Married students or those in a civil partnership*) **or**
co-habiting partner of either sex (*students aged 25 or over*) - To be completed by the student's
spouse or partner

3. Please indicate in which of the following bands your spouse/partner's income fell for the financial year ended 5 April 2008:

Below £20,000 £20,001 to £25,000 £25,001 to £30,000
£30,001 to £35,000 £35,001 to £40,000 £40,001 to £50,000
£50,001 or over

Section 5. Declaration - To be signed by the student and his/her parents or spouse/partner

I DECLARE that the information given in this form is to the best of my knowledge, information and belief, true and accurate in all respects. I understand that I will have to meet the eligibility requirements for a Dance and Drama Award. I agree that the information given on this form may be disclosed to the Learning and Skills Council and its agents responsible for administration of these Awards.

Signature of Student _____

Date _____

Signature of Parent/Spouse/Partner* : _____

Date: _____

(* delete as appropriate)

When completed, this form should be returned to your Dance or Drama School.