

Childcare and Early Years Providers Survey 2009

Technical Report

Prepared by: Rachel Phillips, Oliver Norden, Stephen McGinigal and Daniel Oseman, TNS-BMRB, with Nick Coleman

This research report was written before the new UK Government took office on 11 May 2010. As a result the content may not reflect current Government policy and may make reference to the Department for Children, Schools and Families (DCSF) which has now been replaced by the Department for Education (DFE).

The views expressed in this report are the authors' and do not necessarily reflect those of the Department for Education.

1.	Technical Report	2
1.1	Questionnaire design.....	2
1.2	Sample design	2
1.2.1	<i>Duplicates</i>	4
1.2.2	<i>Children’s centres</i>	4
1.2.3	<i>Out of school providers</i>	4
1.3	Main survey	5
1.4	Response rates.....	6
1.4.1	<i>Childcare</i>	6
1.4.2	<i>Childminders</i>	7
1.4.3	<i>Early years</i>	7
1.5	Weighting and grossing.....	8
1.5.1	<i>Exclusion weighting</i>	8
1.5.2	<i>Regional weighting</i>	8
1.5.3	<i>Staff weighting</i>	10
1.5.4	<i>Capping</i>	11
1.5.5	<i>Grossing</i>	11
1.6	Actual and effective sample sizes	13
1.7	Data analysis.....	14
1.7.1	<i>Pay data</i>	14
1.7.2	<i>Edits</i>	14
1.7.3	<i>Notes on trends</i>	14
1.8	Changes to the National Qualification Framework since 2003	14
2.	Survey Materials	16
2.1	Advance letter to providers	16
2.2	Questionnaire.....	18
2.3	Qualification List	66
2.4	Datasheet	68

1. Technical Report

1.1 Questionnaire design

The research was divided into three surveys:

- Childcare survey
 - Full day care
 - Sessional day care
 - Out of school (after school clubs and holiday clubs)
 - Children's centres
- Early years survey
 - Primary schools with nursery and reception classes
 - Primary schools with reception but no nursery classes
 - Nursery schools
- Childminder survey
 - Childminders

The questionnaires were developed by the research team at TNS-BMRB in consultation with representatives from the Department for Children, Schools and Families (DCSF). The 2009 questionnaires were largely shortened versions of questionnaires from previous years, with new questions relating to free early years education, care of children with disabilities, and access to outdoor space for children to play on, and time Early Years Professional Status (EYPS) staff spend interacting with children.

Draft questionnaires were produced and tested in a pilot exercise for all three surveys.

Pilot

The surveys were piloted between the 11th and 15th of May 2009. Computer assisted telephone interviews (CATI) were carried out by Kantar Operations¹ telephone interviewers in Ealing.

Following the pilot exercises, changes were made to the three questionnaires in order to shorten and simplify the survey.

A copy of the childcare questionnaire is included in Section 2.2.

1.2 Sample design

Unlike in previous years where a fresh sample was drawn, in 2009 a re-contact survey was conducted.

Samples of providers were drawn from childcare and early years providers who had participated in the 2007 and 2008 surveys², and who had agreed to be re-contacted. This

¹ Kantar Operations provide the operational resources and capabilities for all Kantar's UK companies (including TNS-BMRB).

² In 2007 and 2008 the sample was drawn from the Ofsted database of registered providers, the DCSF's database of children's centres and Edubase, the DCSF database of educational establishments

was felt to be the most practical way forward in the short term given the changes in the new classification system used by Ofsted introduced in September 2008³.

Target sample sizes were set for all nine setting types. The targets were driven by analysis requirements and the need for sub-group analysis in some of the settings, but were constrained by the amount of sample available. The issued sample size was based on estimated ineligibility rates and response rates.

Table 1.2.1

Sample type	Target sample size
Full day care	850
Sessional care	850
After school clubs	850
Holiday clubs	770
Children's centres	720
Childminders	850
Primary schools with nursery and reception classes	500
Primary schools with reception but no nursery classes	500
Nursery schools	100

Childcare and childminders

Sample was drawn from those who had agreed to be re-contacted from the 2007 and 2008 surveys for all groups apart from full day care (2008 only). This was because there was a sufficient number of respondents from the 2008 survey who agreed to be re-contacted to allow the sample to be drawn from this group alone.

The database of respondents was stratified by Government Office Region (GOR) and 1 in n providers were selected, with a random starting point, to give a sample of 1,310 full day care providers, 1,790 sessional providers, 2,826 out of school providers (1,525 after school and 1,301 holiday clubs) and 1,575 childminders.

Children's centres

The Children's Centre sample was drawn from those who had agreed to be re-contacted from the 2008 survey. The 2007 sample was not used as those sampled in 2007 were not excluded when the sample was drawn for 2008 given the relatively small population size. Drawing the sample for the 2009 survey from both the 2007 and 2008 respondents could have lead to duplication.

The database of respondents was stratified by Government Office Region (GOR) and 1 in n providers were selected with a random starting point, to provide a sample of 1,068 children's centres.

³ From September 2008 onwards, the categories of 'full day care', 'sessional care' and 'out of school care' have not been included on the Ofsted database. Instead these providers are all included under the category 'childcare on non-domestic premises'. Also, out of school provision for school aged children is no longer registered with Ofsted.

Early years

Sample for the primary schools was drawn from those who had agreed to be re-contacted from the 2007 and 2008 surveys. The nursery school sample was drawn from the 2008 respondents only. Again, this was to avoid duplication as the 2007 sample was not excluded when the sample was drawn for the 2008 survey, given the small population size. The sample was stratified by Government Office Region (GOR), and then by whether they were urban or rural in status. Within each strata, schools were ordered by total number of pupils. 1 in n schools were selected (with a random starting point) to draw a stratified random sample of 1,162 primary schools with nursery and reception classes, 1,061 primary schools with reception but no nursery classes and 140 nursery schools.

1.2.1 Duplicates

Prior to drawing the sample, checks were carried out for duplication. These checks were based on a setting's reference number and where a postcode *and* telephone number matched another setting.

All sample groups were checked for duplication within sample group (i.e. where a setting appears twice within a sample type) and where duplicates were found these were removed. They were also checked for duplication across other sample types (i.e. a setting appears in one or more of the sample types). Where a setting appeared in one or more sample types they were randomly allocated to one of the types. For children's centres however, where a duplicate was found in other sample types the setting was removed from the non-children's centre sample.

1.2.2 Children's centres

Children's centres provide a range of different childcare. Some will provide just one type of care whilst others provide multiple types of care. In order for the data to be meaningful it is important we are clear as to exactly what respondents are referring to when responding to the survey. It would also place too great a burden on respondents in children's centres if they were expected to answer questions on multiple types of care. Therefore children's centres were asked to focus on just one type of care. If a centre provided full day care, they were asked to focus on this type of care when answering the questions.

A month into fieldwork in 2006, a children's centre raised a query as to whether they should be focusing on care on or off-site. In consultation with the DCSF, the decision was made to ask respondents to focus on care on-site and the question wording was amended accordingly. The rationale for this decision was that off-site care may have already been sampled within other sample groups⁴. However, it should be noted that the children's centre data is largely referring to care offered on site and it may not be a true reflection of the complete children's centre offer as many centres may offer childcare off-site. This policy continued to be applied in subsequent years.

1.2.3 Out of school providers

In the course of data collection in 2007, it became apparent that multiple ownership of out of school providers was a common scenario and in these cases, some of the data were held by a head office. Where this was the case and multiple selections had occurred, the research team felt it was unfeasible to insist on data being provided for all the establishments sampled

⁴ Off-site care would not have been excluded when checking for duplication across the provider types. The duplication checks were based on unique reference numbers and address and postcode checks. Off-site care would not have shown up on these checks.

and asked the contact at head office to provide data for as many establishments as they were prepared to. The same approach was continued in 2008 and 2009.

1.3 Main survey

The survey was conducted using TNS-BMRB's Computer Assisted Telephone Interviewing (CATI), between 30th June and 12th October 2009. Interviews were carried out by 68 Kantar Operations' fully trained telephone interviewers.

Validation was conducted on a minimum of five per cent of all interviews, monitoring from the introduction through to the close i.e. a full interview. We also attempted to monitor every interviewer on the project.

Childcare survey

For the childcare providers, the senior manager of each setting was sent an advance letter informing them that TNS-BMRB would be contacting them and explaining what the research would cover. The letter was addressed to the named senior manager as taken from the 2007 or 2008 survey. In addition to the letter, they were sent a datasheet and a qualification list, which they were asked to complete prior to the interview. The datasheet included a number of detailed questions from the questionnaire that the respondent would need to look up in advance. If when the interviewer spoke to the respondent they said they had not received the advance documents, contact details were taken and duplicate documents issued by post, fax or email. The interviewer then agreed a convenient time to call the respondent back.

Childminder survey

Every childminder was also sent an advance letter, datasheet and a qualification list prior to interview.

Early years survey

For the early years group, advance letters, datasheets and a qualification list were sent to the early years co-ordinator in the case of the primary school groups and the head teacher in the case of the nursery schools. Letters were addressed to the name collected from the 2007 or 2008 surveys.

Number of interviews completed

In total 4,040 interviews were carried out with childcare providers in England – 850 with full day care providers, 850 with sessional providers, 850 with after school clubs, 770 with holiday clubs and 720 children's centres⁵.

In total 850 interviews were carried out with childminders⁶.

⁵ These figures are based on the type of provider as flagged on the sample (which was based on the type of provider confirmed at the 2007 or 2008 survey). The analysis is based on 880 full day care providers, 860 sessional providers, 847 after school clubs, 733 holiday clubs and 711 children's centres as when interviewers called to conduct the interview, some settings no longer offered the same type of care. In these cases settings were asked what type of care they did offer and they were asked about this instead. If they offered more than one type of care, the CATI script picked one at random.

⁶ The analysis is based on 849 interviews as one interview was removed due to incomplete data.

In total 1,100 interviews were carried out with early years providers in England – 500 with primary schools with nursery classes, 500 with primary schools with reception but no nursery classes and 100 with nursery schools⁷.

Tables 1.4.1 – 1.4.3 show the number of interviews and response rates achieved by provider type.

Timings

Average interview lengths were:

- Childcare survey 11 minutes and 56 seconds
- Childminders survey 7 minutes and 32 seconds
- Early years survey 14 minutes and 30 seconds

1.4 Response rates

1.4.1 Childcare

Table 1.4.1 Childcare

	Full day care	Sessional care	After school	Holiday clubs	Children's centres
Issued sample ⁸	1,310	1,429	1,495	1,296	1,066
Ineligible ⁹	39	82	155	115	49
Eligible sample	1,271	1,347	1,340	1,181	1,017
Bad number	42	63	33	53	27
Contactable sample	1,229	1,284	1,307	1,128	990
Refusals	86	64	135	146	43
Non contact	293	370	322	212	227
Achieved	850	850	850	770	720
Response rate (on eligible sample)	67%	63%	63%	65%	71%
Response rate (on contactable sample)	69%	66%	65%	68%	73%

⁷ These figures are based on the type of setting flagged on the sample (as confirmed at the 2007 or 2008 survey). The analysis is based on 516 primary schools with nursery classes, 480 primary schools with reception but no nursery classes and 100 nursery schools. Again this is because some of the settings no longer provided the type of care flagged in the sample. Also one setting asked for their data to be deleted post-interview and three interviews were removed due to incomplete data

⁸ Following the removal of any opt outs as a result of the advance letters. Also, the last batch of sessional sample issued into field was split into two, so that half could be held back.

⁹ Ineligible includes providers which have closed down and those who said they didn't provide any relevant type of childcare.

1.4.2 Childminders

Table 1.4.2 Childminders

	Childminders
Issued sample ¹⁰	1,574
Ineligible ¹¹	313
Eligible sample	1,261
Bad number	82
Contactable sample	1,179
Refusals	163
Non contact	166
Achieved	850
Response rate (on eligible sample)	67%
Response rate (on contactable sample)	72%

1.4.3 Early years

Table 1.4.3 Early Years

	Primary schools with nursery and reception classes	Primary schools with reception but no nursery classes	Nursery schools
Issued sample ¹²	1,160	1,061	140
Ineligible ¹³	21	16	1
Eligible sample	1,139	1,045	139
Bad number	17	18	1
Contactable sample	1,122	1,027	138
Refusals	206	138	32
Non contact	394	411	6
Achieved	522	478	100
Response rate (on eligible sample)	46%	46%	72%
Response rate (on contactable sample)	47%	47%	73%

¹⁰ Following the remove of any opt outs as a result of the advance letter

¹¹ Ineligible includes cases where the respondent was no longer working as a childminder; no longer registered with Ofsted or had died.

¹² Following the removal of any opt outs as a result of the advance letter

¹³ Ineligible includes providers which have closed down; providers who said that they didn't provide any relevant type of childcare.

1.5 Weighting and grossing

1.5.1 Exclusion weighting

As noted earlier, the 2009 survey was a re-contact survey and samples of providers were drawn from those who had participated in the 2007 and 2008 surveys and had agreed to be re-contacted in the future. To reduce the burden on providers, settings selected originally in the 2006 sample were excluded when drawing for the 2007 survey and settings selected in the 2007 sample were excluded when drawing the sample for the 2008 survey¹⁴. As a result, new providers in 2007 and 2008 had a slightly higher chance of being selected than existing providers. The data have been weighted to address this.

The exclusion weights were based on the inverse of the probability of inclusion from the wave in which they were first sampled. This varied for each provider and there were potentially up to 4 different probabilities for each provider based on whether they were a new or existing provider in 2007 or 2008. The probability of being sampled was divided into 1, to give a weight. This weight was then scaled down to the achieved sample size.

Where cases were sampled from 2007 and 2008, the chances of being sampled from either year were the same, so no adjustments were made for that on top of the exclusion weight described above.

The exclusion weight was applied to the data, and the profile of the providers was compared with the profile of the population of providers among the regions.

1.5.2 Regional weighting

The only information held for the population of all providers was the regional breakdown. It was decided that it was worthwhile to apply weights to all sample groups to ensure that the sample matched the population, even for groups where the regional breakdown for the achieved sample was close to the population breakdown. The population profiles used for weighting were taken from the Edubase database in February 2009 for early years providers; the DCSF database of children's centres in March 2009 and a snapshot of the Ofsted database from August 2008 for childcare providers and childminders¹⁵.

¹⁴ This didn't affect children's centres and nursery schools sample as these groups were too small to have any exclusions

¹⁵ This was the most recent Ofsted data available which used the old provider type classifications (full day care, sessional and out of school). Ofsted from September 2008 onwards does not identify these groups (only 'childcare on non-domestic premises') and would not therefore provide the population profiles needed. The estimates of the total number of childcare providers and places in 2009 provided by this survey cannot be compared to the number of providers and places in 2009 on the Ofsted database. This is because the 'childcare on non-domestic premises' category on the Ofsted database includes additional providers types not covered by the survey (e.g. crèches) and excludes other provider types covered by the survey (e.g. out of school provision for school age children provided directly by schools themselves).

Table 1.5.2a Childcare

	Full day care		Sessional		Out of school		Children's centres	
	Popn (%)	Survey (%)	Popn (%)	Survey (%)	Popn (%)	Survey (%)	Popn (%)	Survey (%)
East Midlands	7.81	9.29	10.26	9.39	6.96	8.73	7.89	8.72
East	9.86	11.25	16.09	16.01	9.39	9.67	9.81	10.41
London	14.05	10.88	11.38	8.09	15.78	10.13	16.78	11.95
North East	3.68	3.77	2.86	2.54	4.19	5.60	6.17	5.63
Yorkshire & Humberside	9.30	9.76	7.09	6.39	9.30	9.66	11.21	13.36
North West	13.42	13.37	10.62	9.85	17.94	16.81	14.22	16.74
South East	17.75	17.51	20.76	23.71	15.01	15.60	14.06	13.64
South West	11.99	13.81	12.56	16.30	9.39	11.40	9.22	9.28
West Midlands	12.13	10.35	8.37	7.72	12.04	12.40	10.64	10.27

Table 1.5.2b Childminders

	Childminders	
	Popn (%)	Survey (%)
East Midlands	8.59	10.27
East	12.09	11.61
London	16.80	14.59
North East, Yorkshire & Humberside	13.98	13.32
North West	11.34	11.73
South East	19.30	18.56
South West	9.29	10.46
West Midlands	8.61	9.45

Table 1.5.2c Early Years

	Primary schools with nursery and reception classes		Primary schools with reception but no nursery classes		Nursery schools	
	Popn (%)	Survey (%)	Popn (%)	Survey (%)	Popn (%)	Survey (%)
East Midlands	7.27	11.63	11.35	13.75	7.78	7
East	9.11	12.79	13.42	11.46	9.38	12
London	19.14	13.37	3.59	2.71	18.54	15
North East	8.60	5.43	3.08	5.00	8.47	12
Yorkshire & Humberside	14.34	19.77	8.37	12.29	7.32	11
North West	17.31	8.14	13.91	11.67	18.54	19
South East	7.12	10.47	20.19	18.33	11.21	15
South West	3.77	4.84	17.25	16.88	4.35	1
West Midlands	13.35	13.37	8.84	7.92	14.42	8

1.5.3 Staff weighting

To reduce both the burden on providers and the overall length of interview, settings employing more than a certain number of staff (more than three supervisors or three other paid childcare staff and two qualified teachers, two nursery nurses or two early years support staff for the early years groups) were asked to randomly select members of staff, rather than having to give details for the whole team. Three members of staff were selected for the childcare groups and two members of staff were selected for the early years groups. When selecting the members of staff respondents were instructed to list them in alphabetical order by surname and pick the first three or two in order to provide a random selection of staff.

While this process should have provided a random selection of staff, staff in those providers that employed more than three or two staff in the relevant groups were underrepresented. To address this, a weight was applied to up-weight those cases where a sample of staff was drawn. For example, if a setting employed six staff, the three staff selected for the interview were up-weighted to represent the six. Separate weights were calculated for the different staff types. These weights were only applied when using the relevant staff type variables (e.g. the supervisory staff weight was only applied when using a supervisory staff variable). Below is an example of how the supervisory staff weight was calculated in the childcare survey.

Table 1.5.3 Example of staff weighting

	Number of staff selected for inclusion in interview	Total number of staff	Weight (applied to each member of staff)
Setting 1	1	1	1.00
Setting 2	2	2	1.00
Setting 3	3	3	1.00
Setting 4	3	4	1.33
Setting 5	3	5	1.67
Setting 6	3	6	2.00

1.5.4 Capping

The weighting process has an impact on the effective sample sizes for all of the sample groups. As the weights get larger there is a greater impact on the efficiency of the sample. With the staff weights, where a setting employed a large number of staff, the weights became quite large. In order to reduce the impact that the staff weights had on the sample efficiency, the staff weight element of the weight was capped for the full day care, sessional, children's centres and out of school groups, as well as the primary schools with nursery and reception classes and nursery schools. The caps that were used are shown below:

Table 1.5.4a Capping (childcare)

	Full day	Sessional	Out of school	Children's centre
General weight	N/A	N/A	N/A	N/A
Supervisory staff weight	6.33	5.67	7.0	9.33
Other paid childcare staff weight	5.00	5.33	5.33	5.33

Table 1.5.4b Capping (early years)

	Primary with nursery and reception classes	Nursery schools
General weight	N/A	N/A
Qualified teacher weight	N/A	N/A
Nursery nurse weight	3.5	5.5
Support staff weight	4.0	4.5

1.5.5 Grossing

The weighted data were also grossed up to the total number of active providers in England. The estimate of the number of active providers was achieved by taking the total number of providers in England of each type on the Ofsted/DCSF/Edubase databases¹⁶ and taking away the proportion that the survey had found to be ineligible (no longer in business, no longer providing type of care). The proportions that were ineligible varied between the different provider types.

The tables below show how the grossing was carried out.

¹⁶ Again taking the population estimates from a snapshot of the Edubase database taken in February 2009 for early years providers, the DCSF database of Children's centres in March 2009 and a snapshot of the Ofsted database from August 2008 for childcare providers and childminders.

Table 1.5.5a Grossing 1

	Ofsted/DCSF/Edubase database	Ineligible (%)	Total active providers
Full day care	14,565	2.98%	14,131
Sessional	8,246	5.74%	7,773
Out of school	10,728	9.67%	9,690
Childminders	63,643	19.89%	50,987
Children's centres	3,016	4.60%	2,877
Primary school with nursery and reception classes	6,771	1.65%	6,659
Primary schools with reception but no nursery classes	8,793	1.68%	8,645
Nursery schools	437	0.71%	434

Table 1.5.5b Grossing 2

	Interviews	Multiplier	Total
Full day care	880	16.0583926	14,131
Sessional	860	9.0381646	7,773
Out of school	1,580	6.13302432	9,690
Childminders	849	60.05557252	50,987
Children's centres	711	4.04692806	2,877
Primary school with nursery and reception classes	516	12.90559653	6,659
Primary schools with reception but no nursery classes	480	18.01100796	8,645
Nursery schools	100	4.338785714	434

Out of school providers

In addition to this, the out of school data were grossed further. As all types of out of school care (e.g. after school, holiday clubs, breakfast clubs, weekend clubs) are registered as out of school providers, there was no data available to show the total number of after school and holiday clubs in operation. If a provider offered both after school and holiday care they were randomly assigned to one type of care on a 50/50 split. This form of sampling does not allow for the overlap where settings provide both types of care.

All settings were asked what types of childcare they offered and this information was used to gross up the numbers of after school and holiday clubs correctly. In total there were 7,907 after school providers and 6,442 holiday clubs. The total number of after school and holiday clubs is greater than the number of registered out of school providers because a substantial proportion offered both after school and holiday care.

Table 1.5.5a Out of school provider grossing 1

	Out of school total	Multiplier	Total
After school clubs	5,261	1.50	7,907
Holiday clubs	4,429	1.45	6,442

Table 1.5.5b Out of school provider grossing 2

	Survey total	Multiplier	Total
After school clubs	847	9.34	7,907
Holiday clubs	733	8.79	6,442

1.6 Actual and effective sample sizes

Table 1.6a Actual and effective sample sizes (Childcare)

	Full day care		Sessional		Out of school		Children's centres	
	Actual sample size	Effective sample size	Actual sample size	Effective sample size	Actual sample size	Effective sample size	Actual sample size	Effective sample size
General weight	880	856	860	820	1,580	1,441	711	691
Supervisory staff weight	2,422	1,678	2,031	1,591	3,565	2,237	722	484
Other paid childcare staff weight	1,641	1,118	1,312	1,010	2,453	1,590	425	302

Table 1.6b Actual and effective sample sizes (Childminders)

	Childminders	
	Actual sample size	Effective sample size
General weight	849	839

Table 1.6c Actual and effective sample sizes (Early Years)

	Primary schools with nursery and reception classes		Primary schools with reception but no nursery classes		Nursery schools	
	Actual sample size	Effective sample size	Actual sample size	Effective sample size	Actual sample size	Effective sample size
General weight	516	428	480	460	100	83
Qualified teacher weight	817	598	373	347	182	112
Nursery nurse weight	804	557	297	251	195	102
Support staff weight	653	445	523	458	131	86

1.7 Data analysis

1.7.1 Pay data

When asking about hourly pay, if a respondent refused they were asked to give a banded answer. The data in the reports combines the banded data with the non-banded data, by using the midpoint of bands. Levels of refusal were low (no more than 10 per cent), so this made very little difference to overall estimates.

1.7.2 Edits

When collecting information on pay and income and asking respondents to provide numbers that are keyed in by the interviewer, it is possible for miskeying to occur. On inspection, a small number of answers seemed either much too large or much too small. Therefore, it was decided to implement rules whereby certain outliers would be removed from the data. Only very small numbers of answers were removed (no more than around five responses per group).

1.7.3 Notes on trends

There needs to be some caution in comparing results for the settings from 2009 with those from previous waves of the survey due to differences in sampling. The sample for the settings in 2009 came from a different source – a re-contact of settings interviewed in 2007 and 2008 who agreed to be re-contacted (rather than a fresh sample approach as used previously). This means that any new providers i.e. providers which have opened since the 2008 sample was drawn were excluded from the survey. In turn this affected our ability to effectively 'gross up' the survey findings. In previous years, we were able to gather estimates of 'eligibility' from the survey. More specifically, the survey gave us an estimate of how many providers on the original sampling frame were no longer providing that service.

This enabled us to gross up the survey figures to provide likely population figures that we could compare to those from previous years. The re-contact survey gave us an estimate of how many of the providers in the re-contact sample are no longer in business or providing that service i.e. ineligible. However, to apply these ineligibility rates to recent snapshots of the total number of providers from the Ofsted/DCSF/Edubase databases of providers does not provide an accurate estimate of the total number of providers in 2009, as the ineligibility rates did not take account of any new providers. Furthermore, given the changes in the classification system used on the Ofsted database in September 2008, it was necessary to use an August 2008 snapshot of the database to calculate population estimates for childcare providers, rather than a more recent 2009 snapshot.

1.8 Changes to the National Qualification Framework since 2003

The three regulatory authorities (QCA, ACCAC and CCEA) revised the National Qualification Framework (NQF) as part of a review of regulatory arrangements. The revised criteria and NQF came into effect on 1 September 2004.

The main change is that the NQF now comprises nine levels (Entry Level to Level 8) rather than six. While Entry Level and Levels 1 to 3 have not changed, Levels 4 and 5 have been divided into more precise levels - Levels 4 to 8.

The recent changes to the NQF do not alter the number of qualifications available, but rather increases the number of levels against which qualifications are accredited.

The following table illustrates these changes:

Table 1.8 Qualifications

Previous levels (Examples)	Current levels (Examples)
Level 5 Level 5 NVQ in Construction Level 5 Diploma in Translation	Level 8 Specialist awards
	Level 7 Level 7 Diploma in Translation
Level 4 Level 4 National Diploma in Professional Production Skills Level 4 BTEC Higher National Diploma in 3D Design Level 4 Certificate in Early Years Practice	Level 6 Qualified Teacher Status
	Level 5 Level 5 Early Years Foundation Degree
	Level 4 Level 4 Certificate in Early Years Practice
Level 3 Level 3 Certificate in Small Animal Care; Level 3 NVQ in Aeronautical Engineering A levels	
Level 2 Level 2 Diploma for Beauty Specialists; Level 2 NVQ in Agricultural Crop Production GCSEs Grades A*-C	
Level 1 Level 1 Certificate in Motor Vehicle Studies; Level 1 NVQ in Bakery GCSEs Grades D-G	
Entry Level Entry Level Certificate in Adult Literacy	

2. Survey Materials

2.1 Advance letter to providers



Sanctuary Buildings
Great Smith Street
Westminster
London, SW1P 3BT

Tel: 0870 0012345
Fax: 020 7925 6000
info@dcsf.gsi.gov.uk
www.dcsf.gov.uk

Ref: /45108573

Dear Sir/Madam

2009 Childcare and Early Years Providers Survey

You may recall that in either 2007 or 2008 you (or another member of staff at your setting) took part in a survey for the British Market Research Bureau (BMRB) on behalf of the Department for Children, Schools and Families (DCSF). The survey asked about the level of childcare provision, fees charged, the main cost burdens, staff characteristics, qualifications and training at your setting.

Childcare for both pre-school and school aged children remains high on the Government's agenda, with plans to increase provision and to provide better training for those working in this area. In order to provide better support for childcare providers and to understand where this support is needed, it is important we look at what the current situation is in terms of the level of provision and staff characteristics.

To look at this we have asked BMRB, an independent research agency, to carry out follow-up interviews with settings which took part in the 2007 and 2008 surveys. When you spoke to the interviewer in 2007 or 2008, you said that you would be happy to talk to BMRB again.

Interviewers on behalf of BMRB will be carrying out interviews by telephone between June and October. The interview should not take long (around 8 minutes).

We have included a form that explains the sort of information that will be covered in the interview. It would be very useful if you could look up some of the information in advance of the interview, as this will help keep the interview time to a minimum. We hope that most of this information will be easily available to you. Please keep the form in a safe place so that you can refer to it when the interviewer calls. Please do **not** send the information sheet back to us; it is there to help you provide accurate information during the interview.

You may wish to refer the interview to another member of staff if you feel that they are better placed to respond to the questions. If this is the case please let the interviewer know when they telephone.

The survey is voluntary but we hope that you will take part in this research, as the results will help the DCSF to provide better support for childcare providers in the future.

The information collected during this survey will be treated in the strictest confidence and will be used for research purposes only; your name and personal details will not be used in any research findings. However, this is an important national survey, and overall findings from the research will be available on the DCSF website once the work is completed.

If you have any queries or concerns about the study, please do not hesitate to contact the BMRB Survey Information Line on 0800 051 0881. You are also welcome to speak to me about the research on 020 7340 8279 or you can contact the survey enquiry e-mail address: enquiries.providerssurvey@dcf.gov.uk.

I hope that you will be able to assist us with this important survey.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Leila Allsopp', with a stylized flourish at the end.

Leila Allsopp

Early Years, Childcare and Extended Schools
Analysis and Research
Department for Children, Schools and Families

2.2 Questionnaire

The questionnaire attached here is the group setting childcare providers' questionnaire. Slightly different questionnaires were used for childminders and early years providers. Copies of the childminder and early years questionnaire can be obtained from DCSF.

Childcare Mainstage Survey 2009 – FINAL QUESTIONNAIRE

JN: 45108573 – 3 June 2009

Eycare9 Good morning/afternoon. My name is ____ and I'm phoning on behalf of BMRB Social Research, an independent research company. We are conducting a study for the Department for Children, Schools and Families (DCSF). Please could I speak to [RESPONDENT NAME] in relation to [PROVIDER NAME]?

IF NECESSARY: I would like to speak to the person with overall responsibility for running this provision.

You kindly helped us by taking part in a phone interview a year or two ago about the level of childcare you provide and issues around staffing. When you spoke to the interviewer, you said that you would be willing to be contacted again.

We would very much like to speak to you again, to find out about your current experiences. The survey will help us understand how the issues that childcare and early education providers face have changed over time.

IF NECESSARY:

You should have received some documents in the post from us.

The study to help with both national and local policy making and to ensure that the DCSF can work with providers such as you to ensure that high quality childcare is available to parents

TO ALL

The questions should take no longer than 8 minutes.

All your responses will be treated in the strictest of confidence.

FAILCODE 53 Full day care and sessional day care providers not providing relevant type of childcare

FAILCODE 54 Out of school providers that are not providing relevant type of childcare

FAILCODE 55 Refuse to give details for resending letters

Q7let Can I check that you received the letter and form asking you to prepare some information on numbers of children and staff prior to this interview?

IF NECESSARY: This was in relation to &vsvar9& provision at &vsetnam&

Yes, have access to the forms and have completed them	1	(3918)
Yes, but have not completed it	2	
No	3	
Don't Know	Y	

**IF Q7let = Yes, but have not completed it
THEN ASK: Q7lets**

Q7lets Have you still got the forms we sent you?

Yes	1	(3919)
No	2	
Don't Know	Y	

End of Filter I7let

**IF Q7let = No OR Q7let = Don't Know OR Q7lets = No OR Q7lets = Don't Know
THEN ASK: Q2sen**

Q2sen We would like to send the letters to you again. Would you prefer it if we sent them by either:

Fax	1	(3921)
Email	2	
Post	3	
None of these	X	

**IF Q2sen = 1
THEN ASK: Q7fax**

Q7fax

IF OKAY TO FAX, TYPE FAX NUMBER AND CONTACT NAME (PLEASE READ BACK TO RESPONDENT AND CHECK CORRECT)

**IF q2sen = 2
THEN ASK: Q7email**

Q7email

IF OK TO EMAIL TAKE CONTACT NAME AND EMAIL ADDRESS (PLEASE READ BACK TO RESPONDENT AND CHECK CORRECT)

QEMAIL2 ASK 'So, just to check, that is [+Q7EMAIL+]?'||PLEASE READ OUT EMAIL ADDRESS AND CONFIRM IT IS CORRECT||'

**IF Q2sen = Post
THEN ASK: q7post, Qadchk**

q7post ENTER NAME OF RESPONDENT@THIS NAME WILL BE ADDED TO THE
LETTER SO PLEASE MAKE SURE YOU TYPE IT CORRECTLY

(5022 - 5025)

Don't Know

Y (5022)

Can I check your address details so we can send you a letter?...

Qadchk Can I just confirm you address details?

address line 1: &vsadd1&
address line 2: &vsadd2&
address line 3: &vsadd3&
address line 4: &vsadd4&
address line 5: &vsadd5&
post code : &vspcode&

change address line 1	1	(4079)
change address line 2	2	
change address line 3	3	
change address line 4	4	
change address line 5	5	
change postcode	6	
Address all correct	7	

**IF qadchk = change address line 1
THEN ASK: Questi1**

Questi1 Please can I take the first line of your address?
&vsadd1&

(4108 - 4113)

Don't Know

Y (4108)

End of Filter iadd1

**IF qadchk = change address line 2
THEN ASK: Questi2**

Questi2 Please can I take the second line of your address?
&vsadd2&

(4114 - 4119)

Don't Know

Y (4114)

End of Filter iadd2

**IF qadchk = change address line 3
THEN ASK: Questi3**

Questi3 Please can I take the third line of your address?
&vsadd3&

(4120 - 4125)

Don't Know

Y (4120)

End of Filter iadd3

**IF qadchk = change address line 4
THEN ASK: Questi4**

Questi4 Please can I take the fourth line of your address?
&vsadd4&

(4126 - 4131)

Don't Know

Y (4126)

End of Filter iadd4

**IF Qadchk = change address line 5
THEN ASK: qadd55**

qadd55 Please can I take the fifth line of your address?
&vsadd5&

(4132 - 4137)

Don't Know

Y (4132)

End of Filter iadd55

**IF qadchk = change postcode
THEN ASK: Questi5**

Questi5 Please can I take the your postcode
&vspcode&

(4138 - 4143)

Don't Know

Y (4138)

End of Filter iadd5

**INTERVIEWER: YOU WILL NOW BE TAKEN BACK TO THE APPOINTMENT SCREEN,
PLEASE MAKE AN APPOINTMENT**

End of Filter laddck

End of Filter Skip3

End of Filter I2sen

Z7nosen

IF Q2sen = None of these AND nq2sen = 1 - Termination with data (Quit)

In that case we have no more questions.

Thank you for your time.

**IF (Q7let = Yes, but have not completed it) AND (Q7lets = Yes)
THEN ASK: Qnocomp**

Qnocomp Would we be able to call you back once you have completed the form?

IF NECESSARY: We can call whenever it is convenient for you.

Yes	1	(5026)
No	2	
Don't Know	Y	

IF (Qnocomp = Yes)**End of Filter Inocall**

Zstop2

IF (Qnocomp = No) OR (Qnocomp = Don't Know) - Termination with data (Quit)

Thank you for your time. We will not call again regarding this survey.

End of Filter Inocomp

QtypesAnd can I just check, which of the following types of care you provide on site:

READ OUT AND CODE ALL THAT APPLY

IF NECESSARY: We have a record of the type of care you provided last time we spoke to you but I do need to ask you again in case this has changed.

Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more)	1	(1163)
Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider)	2	
Before school activities or childcare for school aged children in term time	3	
After school activities or childcare for school aged children in term time	4	
Holiday care for school aged children (i.e. during any school holidays)	5	
Weekend care for school aged children	6	
Don't Know	Y	
None of these	X	

**IF (Dnsamp = Children's centre OR Dnsamp = Children's centre FDC) THEN ASK:
Qtypes1**

Qtypes1 And do you provide any of the following types of care off site?

THESE CAN INCLUDE CARE THAT THE CHILDREN'S CENTRE RUNS ITSELF OR CARE THAT ANOTHER ORGANISATION IS CONTRACTED ON BEHALF OF THE CHILDREN'S CENTRE

Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more)	1	(3656)
Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider)	2	
Before school activities or childcare for school aged children in term time	3	
After school activities or childcare for school aged children in term time	4	
Holiday care for school aged children (i.e. during any school holidays)	5	
Weekend care for school aged children	6	
Don't Know	Y	
None of these	X	

End of Filter ltype

QUANCEPT ITEM:

IF (Dnsamp = Full day care OR Dnsamp = Sessional)

**IF (Qtypes <> Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more)) AND (Qtypes <> Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider))
THEN ASK: Qpresch**

Qpresch Do you provide any childcare or activities for pre-school children aged under
5?

Yes	1	(1164)
No	2	
Don't Know	Y	

End of Filter lnew

Zcheck

IF Qpresch = No OR Qpresch = Don't Know - Termination with data (Quit)

In that case, we have no more questions.
Thank you for your time.

End of Filter lpre

IF ((Dnsamp = Full day care) AND (NOT Qtypes = Full daycare for children under 5 (by full daycare we mean where care is provided for a continuous period of 4 hours or more))) OR ((Dnsamp = Sessional) AND (NOT Qtypes = Sessional care for children under 5 (by sessional care, we mean where a session is less than a continuous period of 4 hours in any day, with a break between sessions with no children in the care of the provider))) OR ((Dnsamp = Holiday) AND (NOT Qtypes = Holiday care for school aged children (i.e. during any school holidays))) OR ((Dnsamp = After school) AND (NOT Qtypes = After school activities or childcare for school aged children in term time)) OR ((Dnsamp = Weekend) AND (NOT Qtypes = Weekend care for school aged children)) OR ((Dnsamp = Breakfast) AND (NOT Qtypes = Before school activities or childcare for school aged children in term time))
 THEN ASK: Qcheck4, qcheck5

qcheck5 Can I just double check whether you still provide &dnsamp& provision at &vsetnam&?

Yes	1	(5077)
No	2	

End of Filter lcheck3

QUANCEPT ITEM:

Zcheck5

IF (Qcheck4 = Don't Know OR Qcheck4 = None of these) AND ncheck4 > 0 -
 Termination with data (Quit)

In that case that's all the questions we have.
 Thank you for your time.

QUANCEPT ITEM:

**IF (Dnsamp = Holiday OR = After school OR = Weekend OR = Breakfast)
AND (Qtypes <> Before school activities or childcare for school aged children in
term time AND Qtypes <> After school activities or childcare for school aged
children in term time AND Qtypes <> Holiday care for school aged children (i.e.
during any school holidays) AND Qtypes <> Weekend care for school aged children
)
THEN ASK: Qcheck3**

End of Filter lcheck

**IF Dnsamp = Holiday
THEN ASK: Qholida**

Qholida In which holiday periods do you operate?

READ OUT AND CODE ALL THAT APPLY

Christmas	1	(1167)
Easter	2	
Summer	3	
Any half term	4	
Don't Know	Y	
(None of these)	X	

**IF Dsummer = Summer AND Qholida = Summer
THEN ASK: Qmoment**

Qmoment Are you open to provide summer holiday care at the moment?

Yes	1	(1168)
No	2	
Don't Know	Y	

End of Filter lsummer

QUANCEPT ITEM:**End of Filter Iholds**

**IF ((Qmoment = No OR Qmoment = Don't Know OR Dsummer = Not summer)
AND Deaster = Not Easter)
THEN ASK: Qnoteas**

Qnoteas	What was the most recent main holiday period your club was open?		
Christmas		1	(1170)
Summer		2	
Half term		3	
Don't Know		Y	
Other		0	
Other specify.....			(1171 - 1174)

QUANCEPT ITEM:**End of Filter Inoteas****ASK ALL**

Qnmanag	What group, organisation or individual owns or manages this provision?		
Owner - manager		1	(3168)
Part of a group or chain		2	
Voluntary or community group		3	
College/HE		4	
Local Authority only		5	
Jointly managed scheme with Local Authority		6	
School		7	
Employer		8	
Hospital		9	
Retail (e.g. supermarket creche)		0	(3169)
Church or religious group		1	
Don't Know		Y	(3168)
Other		0	
Other specify.....			(3170 - 3173)

Qnchari Is [+vsetnam+] set up as a charity or non-profit making organisation?

Yes	1	(3174)
No	2	
Don't Know	Y	

QregistHow many OFSTED registered places do you have?

IF NECESSARY: Thinking about [+TREGIST+] only
 IF NECESSARY: This corresponds to question 1 on your datasheet

IF NECESSARY: How many children registered under the Children Act with OFSTED
 can you take at any one time?

(1176 - 1178)

Numeric Range	_____	
Don't Know		Y (1176)

Permitted Range
 1 TO 500 (Numeric Range)

**IF Dclub <> Holiday club
 THEN ASK: Qnothol**

Qnothol Approximately, how many children do you have attending in a typical term
 time week?

PROMPT How many are on the books?

IF NECESSARY: This corresponds to question 2 on your datasheet

THIS IS THE TOTAL NUMBER OF CHILDREN THAT ATTENDED IN ONE WEEK,
 DO NOT COUNT CHILDREN TWICE IF ATTENDED MORE THAN ONE DAY/SESSION

(1208 - 1210)

Numeric Range	_____	
Don't Know		Y (1208)

Permitted Range
 0 TO 500 (Numeric Range)

End of Filter Inothol

**IF Dclub = Holiday club
THEN ASK: Qreghol**

Qreghol Approximately, how many children [+tqregho+][+tqnote+]?

IF NECESSARY: This corresponds to question 2 on your datasheet

THIS IS THE TOTAL NUMBER OF CHILDREN THAT ATTENDED IN ONE WEEK,
DO NOT COUNT CHILDREN TWICE IF ATTENDED MORE THAN ONE DAY/SESSION

(1211 - 1213)

Numeric Range _____
Don't Know Y (1211)

Permitted Range
0 TO 500 (Numeric Range)

End of Filter Iholcar

ASK ALL

Qages How many of these are aged [+Rages+]?

IF NECESSARY: These correspond to question 3 on your datasheet

IF NECESSARY: The number of children attending in a typical week

(1214 - 1216)

Numeric Range _____
 Don't Know Y (1214)

Permitted Range

0 TO 500 (Numeric Range)

This question is repeated for the following loop values:

- Under two years old
- 2 years old
- 3 years old
- 4 years old
- 5-7 years old
- 8 or over

A total of 6 iterations occupying columns (1214 - 1216) to (1229 - 1231)

QUANCEPT ITEM:

Qsum This adds up to [+nqages+] children in total, however earlier on you said you had [+qnothol+][+qreghol+] attending? Can I just check whether this is correct?

IF NO, INTERVIEW WILL MOVE BACK TO NUMBER OF CHILDREN ATTENDING QUESTION

Yes 1 (1232)
 No 2
 Don't Know Y

ASK ALL

Q9disab Do you currently care for any children with mental and/or physical disabilities?

IF YES ASK: Do you care for children with ...? READ OUT

CODE ALL THAT APPLY

INTERVIEWER NOTE: THIS INCLUDES CHILDREN WITH SPECIAL EDUCATIONAL NEEDS (SEN)

Minor disabilities

Moderate disabilities

Severe disabilities

DO NOT READ OUT: Does not currently care for children with disabilities

DO NOT READ OUT: Don't know

ASK ALL

Qvacant On an average day [+tqvac1+][+tqvac2+] [+tqvac3+] you have?

NOTE: DO NOT COUNT VACANCIES DUE TO CHILD BEING ABSENT, BUT UNFILLED VACANICES
IF ASKS, WE WANT FULL TIME VACANCIES

(1239 - 1241)

Numeric Range _____
Don't Know Y (1239)

Permitted Range
0 TO 500 (Numeric Range)

QCHECK ASK 'Can I just check that the number of registered places you gave was [+QREGIST+] but the number of vacancies is [+QVACANT+]. Is that correct?

'Yes/'
'No'

ASK ALL

Qweeks Thinking of the [+dnsamp+] you offer ONLY, how many weeks a year are you open and providing this sort of childcare provision?

(3208 - 3209)

Numeric Range _____
 Don't Know Y (3208)

Permitted Range
 1 TO 52 (Numeric Range)

IF (Qages(3) <>0 AND Qages(3) <>Don't know) OR (Qages(4) <>0 AND Qages(4) <>Don't know)

THEN ASK Q9wkfre

Q9wkfre Over how many weeks per year are 3 and 4 year old children able to access the free early education sessions?

IF NECESSARY: THIS IS QUESTION 4 ON YOUR DATASHEET

INTERVIEWER NOTE: IF FREE EARLY EDUCATION SESSIONS ARE NOT PROVIDED CODE AS '0' WEEKS.

Numeric Range _____
 Don't Know Y (3208)

Permitted Range
 0 TO 52 (Numeric Range)

ASK ALL

Q9outdr Even though it is not a legal requirement, do you have outdoor space for children to play on your premises?

Yes

No

Don't know

IF Q9outdr = No

Q9miles Roughly how many miles away from your premises is the outdoor space that you use for children's outdoor play?

PROMPT TO PRE-CODE

INTERVIEWER: ROUND UP AS NECESSARY E.G. CODE '2 ½ miles' AS '3 miles'

1 mile or less

2 miles

3 miles

4 miles

5 miles or more

Don't know

ASK ALL

In this section we ask about three different groups of staff.

These are, FIRSTLY the senior manager, that is the person with overall responsibility for managing the provision; SECONDLY all other supervisory staff who are qualified to supervise a group of children on their own, they may or may not supervise other members of staff, and THIRDLY other childcare support staff, not qualified to supervise a group of children on their own.

IF NECESSARY: Only include agency staff if they are covering a post for a period of at least one week

Qstaff Please can I just clarify which category you come under?

Senior manager (person with overall responsibility for managing the provision)	1	(1326)
Supervisory staff (this includes all other staff qualified to supervise a group of children on their own, including other managers, such as deputy managers)	2	
Other childcare staff (not qualified to supervise groups of children on their own)	3	
Don't Know	Y	
Other	0	
Other specify.....		(1327 - 1330)

Qsuperv Could you tell me how many paid supervisory staff are employed to run all the childcare sessions [+tqsup1+][+tqsup2+]?

IF NECESSARY: THIS IS QUESTION 5 ON YOUR DATASHEET

IF NECESSARY: By supervisory staff we mean all those, excluding the senior manager, who are qualified to look after a group of children on their own, whether or not they supervise other staff. [+tqsup3+]

NOTE: IF ALL STAFF ARE UNPAID, CODE 0

(1332 - 1334)

Numeric Range _____
 Don't Know Y (1332)

Permitted Range
 0 TO 500 (Numeric Range)

Qpaid Could you tell me how many other paid childcare staff are employed to run all the childcare sessions [+tqpaid1+][+tqpaid2+]?

IF NECESSARY: THIS IS QUESTION 6 ON YOUR DATASHEET

IF NECESSARY: By this we mean all those who are not qualified to supervise a group of children on their own. [+tqpaid3+]

NOTE: IF ALL STAFF ARE VOLUNTEERS, CODE 0

	(1335 - 1337)				
Permitted Range 0 TO 500 (Numeric Range)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Numeric Range _____</td> <td style="width: 30%;"></td> </tr> <tr> <td>Don't Know</td> <td style="text-align: right;">Y (1335)</td> </tr> </table>	Numeric Range _____		Don't Know	Y (1335)
Numeric Range _____					
Don't Know	Y (1335)				

**IF nqstaff <> 1
THEN ASK: Qsenior**

Qsenior Can I just check, as well as these supervisory staff and other childcare staff, is there a senior manager?

Yes	1	(1338)
No	2	
Don't Know	Y	

End of Filter Inotsm

ASK ALL

Qtotal Can I just confirm that the total number of paid staff [+tqtot1+] employed [+tqtot2+][+tqtot3+] was: [+tqtot4+]?

IF NO THE INTERVIEW WILL MOVE BACK TO NUMBERS OF STAFF QUESTIONS

Yes	1	(1339)
No	2	
Don't Know	Y	

Qstudent And how many unpaid students on placement help to run the childcare sessions?

IF NECESSARY: How many unpaid students on placement CURRENTLY help to run the childcare sessions?

(1370 - 1372)

Numeric Range _____
 Don't Know Y (1370)

Permitted Range
 0 TO 500 (Numeric Range)

Qvolunt And could you tell me how many other unpaid volunteers help to run all the childcare sessions?

IF NECESSARY: How many other unpaid volunteers CURRENTLY help to run all the childcare sessions?

(1373 - 1375)

Numeric Range _____
 Don't Know Y (1373)

Permitted Range
 0 TO 500 (Numeric Range)

**IF Qequ = Level 5 OR Qequ = Level 6 OR Qequ = Level 7 OR Qequ = Level 8
 OR
 THEN ASK: Qeqt**

Qeqt Are they a qualified teacher?

Yes	1	(3270)
No	2	
Don't Know	Y	

End of Filter lequal

ASK ALL

The rest of this section is about paid staff. For each member of paid staff, I would like to know how many hours a week they work, how much they are paid per hour and what the level of the highest qualification they hold is. We will ask about up to three supervisory staff and up to three other paid childcare staff, as well as yourself/the senior manager. If you have more staff than this, please tell me about the staff whose surnames are nearest the beginning of the alphabet.

These questions correspond to the staff grid on your datasheet.

IF nqstaff = 1 OR Qsenior = Yes

THEN ASK: Qsmhour, Qsmpay

Qsmhour How many contracted hours a week [+tqsmho+] work?

IF NECESSARY WE WANT CONTRACTED HOURS NOT ACTUAL HOURS
WORKED

(1341 - 1345)

Numeric Range _____
Don't Know Y (1341)

Permitted Range
0 TO 0.99 (Numeric Range)

Qsmpay How much [+tqsmpay+] paid per hour? (Can I remind you that your answers are confidential).

IF UNSURE PROBE FOR BEST ESTIMATE.
 IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI
 IF CAN'T GIVE HOURLY RATE CODE DK AND GO TO NEXT QUESTION

(1348 - 1352)

Numeric Range	_____	
Don't Know		Y (1348)
Refused		Z

Permitted Range
 0 TO 0.99 (Numeric Range)

**IF Qsmpay = Don't Know
 THEN ASK: Qsmpaid**

Qsmpaid How much [+tqsmpay+] paid for any other period?

ANSWER CAN BE PER DAY, PER WEEK, PER MONTH, PER YEAR/ ANNUAL
 FIGURE

IF UNSURE PROBE FOR BEST ESTIMATE.
 IF VARIES, GET LEVEL PAID MOST OFTEN

IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI

(1355 - 1359)

Numeric Range	_____	
Don't Know		Y (1355)
Refused		Z

Permitted Range
 0 TO 0.99 (Numeric Range)

**IF (Qsmpaid <>0 AND Qsmpaid<>Don't Know AND Qsmpaid<>Refused)
THEN ASK: Qsmperi**

Qsmperi What period does that cover?

Daily	1	(1365)
Weekly	2	
Monthly	3	
Annual	4	
Don't Know	Y	
Other	0	
Other specify.....		(1366 - 1369)

**IF (Qsmpay =Refused OR Qsmpaid=Refused OR Qsmpaid=Don't know)
THEN ASK: Qrefuse**

Qrefuse Would you be willing to tell us which of the following bands your hourly pay
/the hourly pay of the senior manager falls into?

Less than 4 pounds	1	(1378)
4 pounds to 5.50	2	
5.51 to 7.50 pounds	3	
7.51 to 10 pounds	4	
10.01 to 15 pounds	5	
More than 15 pounds an hour	6	
Don't Know	Y	
Refused	Z	

IF nqstaff = 1 OR Qsenior = Yes

THEN ASK: qnquali

Qnquali Can you tell me the level of the highest qualification, relevant to working with children or young people, that [+tqualif+]?

CODE ONE ONLY

NPQH OR NPQICL SHOULD BE CODED AS LEVEL 7

IF RESPONDENT SAYS OTHER, PLEASE MAKE SURE YOU NOTE DOWN THE NAME OF THE QUALIFICATION, THE NAME OF THE PROVIDER AND THE LEVEL OF THE QUALIFICATION

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Level 1	1	(3277)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
No relevant qualification	0	(3278)
Don't Know	Y	(3277)
Other	0	
Other specify.....		(3308 - 3311)

IF Qnquali = Level 5 OR Qnquali = Level 6 OR Qnquali = Level 7 OR Qnquali = Level 8 OR

THEN ASK: Qnqts

Qnqts [+vca13+] a qualified teacher?

Yes	1	(3316)
No	2	
Don't Know	Y	

End of Filter llev5

**IF Qnquali = Level 6 OR Qnquali = Level 7 OR Qnquali = Level 8
THEN ASK: Q9eyyss**

Q9eyyss Does [+ +] have Early Years Professional Status?

IF NECESSARY: Early Years Professional Status is a graduate level (Level 6) status equivalent to Qualified Teacher Status

Yes	1
No	2
Don't Know	Y

**IF NQStaff=1 OR Qsenior = Yes
THEN ASK: Qnlelew**

Qnlelew And what, if any, is the level of the highest qualification, relevant to working with children or young people that [+tqsmw+] currently working towards?

Level 1	1	(3317)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
Not working towards a qualification	0	(3318)
Don't Know	Y	(3317)
Other	0	
Other specify.....		(3319 - 3322)

QUANCEPT ITEM:

End of Filter IqualB

**IF Qnquali = Level 6 OR Qnquali = Level 7 OR Qnquali = Level 8
THEN ASK: Q9ints**

Q9ints On an average day, how much time do they spend interacting directly with the children?

PROMPT TO PRE-CODE – ONE CODE ONLY

ROUND TO NEAREST HOUR E.G. IF RESPONDENT SAYS '2 ½ HOURS' THEN CODE '3 HOURS'

Up to 1 hour

2 hours

3 hours

4 hours

5 hours

6 hours

7 hours or more

Don't Know Y

**IF Qsuperv <> 0 AND Qsuperv <> Don't Know
THEN ASK: Dnumber**

Now I'd like to ask about the supervisory staff (those qualified to supervise a group of children on their own)

This still corresponds to the staff grid - the rows referring to supervisors - on your datasheet.

Qsup Thinking of the ... member of supervisory staff, how many contracted hours per week do they work?

IF NECESSARY: WE WANT CONTRACTED HOURS NOT ACTUAL HOURS WORKED

(1430 - 1434)

Numeric Range _____
 Don't Know Y (1430)

Permitted Range
 0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1430 - 1434) to (1440 - 1444)

Qspa How much are they paid an hour? Can I remind you that you your answers are confidential.

IF UNSURE PROBE FOR BEST ESTIMATE.
 IF VARIES, GET LEVEL PAID MOST OFTEN
 IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI
 IF CAN'T GIVE HOURLY RATE CODE DK AND GO TO NEXT QUESTION

(1445 - 1449)

Numeric Range _____
 Don't Know Y (1445)
 Refused Z

Permitted Range
 0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1445 - 1449) to (1455 - 1459)

**IF Qspa = Don't Know
THEN ASK: Qshm**

Qshm How much are they paid for any other period?

ANSWER CAN BE PER DAY, PER WEEK, PER MONTH, PER YEAR/ ANNUAL
FIGURE

IF UNSURE PROBE FOR BEST ESTIMATE.

IF VARIES, GET LEVEL PAID MOST OFTEN

IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI

(1460 - 1464)

Numeric Range	_____	
Don't Know		Y (1460)
Refused		Z

Permitted Range

0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1460 - 1464) to (1470 - 1474)

If (Qshm<> 0 AND Qshm<>Don't know AND Qshm<>refused)

THEN ASK Qspe

Qspe What period does that cover?

Daily	1	(1538)
Weekly	2	
Monthly	3	
Annual	4	
Don't Know	Y	
Other	0	
Other specify.....		(1541 - 1544)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1538) to (1540) for precodes and (1541 - 1544) to (1549 - 1552) for other specify

If (Qspa<> refused OR Qshm<>Don't know OR Qshm<>refused)

THEN ASK Qpba

Qpba Would you be willing to tell us which of the following bands their hourly pay falls into?

Less than 4 pounds	1	(1553)
4 pounds to 5.50	2	
5.51 to 7.50 pounds	3	
7.51 to 10 pounds	4	
10.01 to 15 pounds	5	
More than 15 pounds an hour	6	
Don't Know	Y	
Refused	Z	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1553) to (1555)

**IF Qsuperv <> 0 AND Qsuperv <> Don't Know
THEN ASK: Qnsq**

Qnsq Please tell me the level of the highest qualification (relevant to working with children or young people) that the member of supervisory staff holds?

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Level 1	1	(3323)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
No relevant qualification	0	(3324)
Don't Know	Y	(3323)
Other	0	
Other specify.....		(3329 - 3332)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3323 - 3324) to (3327 - 3328) for precodes and (3329 - 3332) to (3337 - 3340) for other specify

**IF Qnsq = Level 5 OR Qnsq = Level 6 OR Qnsq = Level 7 OR Qnsq = Level 8
OR
THEN ASK: Qnqt**

Qnqt Are they a qualified teacher?

Yes	1	(3353)
No	2	
Don't Know	Y	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3353) to (3355)

**IF Qnsq = Level 6 OR Qnsq = Level 7 OR Qnsq = Level 8
THEN ASK: Q9eypst**

Q9eypst Do they have Early Years Professional Status?

IF NECESSARY: Early Years Professional Status is a graduate level (Level 6) status equivalent to Qualified Teacher Status

Yes	1
No	2
Don't Know	Y

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

End of Filter Islv5

**IF Qsuperv<>0 AND Qsuperv<>Don't know
THEN ASK: Qnqw**

Qnqw And what, if any, is the level of the highest qualification, relevant to working with children or young people, that they are working towards?

Level 1	1	(3356)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
Not working towards a qualification	0	(3357)
Don't Know	Y	(3356)
Other	0	
Other specify.....		(3362 - 3365)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3356 - 3357) to (3360 - 3361) for precodes and (3362 - 3365) to (3370 - 3373) for other specify

QUANCEPT ITEM:

End of Filter IsuquB

QUANCEPT ITEM:

End of Filter Isuper

**IF Qnsq= Level 6 OR Qnsq = Level 7 OR Qnsq = Level 8
THEN ASK: Q9int**

Q9int On an average day, how much time do they spend interacting directly with the children?

PROMPT TO PRE-CODE – ONE CODE ONLY

ROUND TO NEAREST HOUR E.G. IF RESPONDENT SAYS '2 ½ HOURS' THEN CODE '3 HOURS'

Up to 1 hour
2 hours
3 hours
4 hours
5 hours
6 hours
7 hours or more

Don't Know Y

This question is repeated for the following loop values:

- FIRST
 - SECOND
 - THIRD
-

**IF Qpaid <> 0 AND Qpaid <> Don't Know
THEN ASK: Dnumbe2**

Now I'd like to ask you about your other paid childcare staff (those that are not qualified to supervise a group of children on their own). Please do not include any unpaid volunteers.

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Qoth Thinking of the ... non-supervisory member of childcare staff, how many contracted hours per week do they work?

IF NECESSARY: WE WANT CONTRACTED HOURS NOT ACTUAL HOURS WORKED

(1653 - 1657)

Numeric Range _____
 Don't Know Y (1653)

Permitted Range
 0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1653 - 1657) to (1663 - 1667)

Qopa How much are they paid an hour? Can I remind you that you your answers are confidential.

IF UNSURE PROBE FOR BEST ESTIMATE. IF VARIES, GET LEVEL PAID MOST OFTEN

IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI
 IF CAN'T GIVE HOURLY RATE CODE DK AND GO TO NEXT QUESTION

(1668 - 1672)

Numeric Range _____
 Don't Know Y (1668)
 Refused Z

Permitted Range
 0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1668 - 1672) to (1708 - 1712)

**IF Qopa = Don't Know
THEN ASK: Qoop**

Qoop How much are they paid for any other period?

ANSWER CAN BE PER DAY, PER WEEK, PER MONTH, PER YEAR/ ANNUAL
FIGURE

IF UNSURE PROBE FOR BEST ESTIMATE. IF VARIES, GET LEVEL PAID MOST
OFTEN

IF ASKS - WE WANT GROSS SALARY INCLUDING TAX AND NI

(1713 - 1717)

Numeric Range	_____	
Don't Know		Y (1713)
Refused		Z

Permitted Range
0 TO 0.99 (Numeric Range)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1713 - 1717) to (1723 - 1727)

**IF (Qoop<>0 AND Qoop<> Don't know AND Qoop<> refused)
THEN ASK:Qope**

Qope What period does that cover?

Daily	1	(1762)
Weekly	2	
Monthly	3	
Annual	4	
Don't Know	Y	
Other	0	
Other specify.....		(1765 - 1768)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1762) to (1764) for precodes and (1765 - 1768) to
(1773 - 1776) for other specify

**IF (Qopa = refused OR Qoop= refused OR Qoop= Don't know)
THEN ASK:Qpbo**

Qpbo Would you be willing to tell us which of the following bands their hourly pay falls into?

Less than 4 pounds	1	(1777)
4 pounds to 5.50	2	
5.51 to 7.50 pounds	3	
7.51 to 10 pounds	4	
10.01 to 15 pounds	5	
More than 15 pounds an hour	6	
Don't Know	Y	
Refused	Z	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (1777) to (1779)

**IF Qpaid <> 0 AND Qpaid <> Don't Know
THEN ASK: Qnqu**

Qnqu And what is the level of the highest qualification (relevant to working with children or young people) that the member of staff holds?

IF NECESSARY: This still corresponds to the staff grid on your datasheet

Level 1	1	(3374)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
No relevant qualification	0	(3375)
Don't Know	Y	(3374)
Other	0	
Other specify...	(3408 - 3411)	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3374 - 3375) to (3378 - 3379) for precodes and (3408 - 3411) to (3416 - 3419) for other specify

**IF Qnqu = Level 5 OR Qnqu = Level 6 OR Qnqu = Level 7 OR Qnqu = Level 8
THEN ASK: Ques**

Ques Are they a qualified teacher?

Yes	1	(3432)
No	2	
Don't Know	Y	

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3432) to (3434)

**IF Qnqu = Level 6 OR Qnqu = Level 7 OR Qnqu = Level 8
THEN ASK: Q9eypsu**

Q9eypsu Do they have Early Years Professional Status?

IF NECESSARY: Early Years Professional Status is a graduate level (Level 6) status equivalent to Qualified Teacher Status

Yes	1
No	2
Don't Know	Y

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

End of Filter Inq5

**IF Qpaid<>0 AND Qpaid <>Don't know
THEN ASK: Qnoq**

Qnoq And what, if any, is the level of the highest qualification, relevant to working with children or young people, that they are working towards?

Level 1	1	(3435)
Level 2	2	
Level 3	3	
Level 4	4	
Level 5	5	
Level 6	6	
Level 7	7	
Level 8	8	
Overseas qualification	9	
Not working towards a qualification	0	(3436)
Don't Know	Y	(3435)
Other	0	
Other specify... ..		(3441 - 3444)

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

A total of 3 iterations occupying columns (3435 - 3436) to (3439 - 3440) for precodes and (3441 - 3444) to (3449 - 3452) for other specify

End of Filter loqB

End of Filter lpaid

**IF Qnqu= Level 6 OR Qnqu = Level 7 OR Qnqu = Level 8
THEN ASK: Q9intu**

Q9intu On an average day, how much time do they spend interacting directly with the children?

PROMPT TO PRE-CODE – ONE CODE ONLY

ROUND TO NEAREST HOUR E.G. IF RESPONDENT SAYS '2 ½ HOURS' THEN CODE '3 HOURS'

Up to 1 hour
2 hours
3 hours
4 hours
5 hours
6 hours
7 hours or more

Don't Know Y

This question is repeated for the following loop values:

- FIRST
- SECOND
- THIRD

Now, thinking about all paid staff, including supervisory staff, other childcare staff and [+dtsex+].

**IF Qsuperv > 3 OR Qpaid > 3
THEN ASK: Qnst**

Qnst In total, how many staff (including those you have just told me about and the senior manager/yourself) have their highest qualification relevant to working with children or young people at the following levels: ...

INTERVIEWER NOTE: IF ASKED, WE WORK OUT HOW MANY STAFF MEMBERS HAVE LEVEL 3-5 QUALIFICATIONS FROM HOW MANY HAVE LEVELS 1/2 AND 6.

IF NECESSARY: THIS IS QUESTION 7 ON THE DATASHEET RECORD FOR EACH. CHECK TOTAL ADDS TO TOTAL NUMBER OF STAFF - [+tqtot4+]. IF NOT CHECK WITH RESPONDENT

(3453 - 3455)

Numeric Range _____
 Don't Know Y (3453)

Permitted Range
 0 TO 500 (Numeric Range)

This question is repeated for the following loop values:

- No qualifications
- At NVQ level 1 or 2 (or equivalent)
- At NVQ level 6 or above (or equivalent)

A total of 3 iterations occupying columns (3453 - 3455) to (3459 - 3461)

End of Filter lover3

**IF Dnsamp = Full day care AND (NOT Qnmanag = Local Authority only) AND (NOT Qnmanag = Jointly managed scheme with Local Authority)
 THEN ASK: Qeypnew**

Qeypnew Can I just check, in total, how many staff (including those you have just told me about and the senior manager/yourself) have Early Years Professional Status?

IF NECESSARY: Early Years Professional Status is a graduate level (Level 6) status equivalent to Qualified Teacher Status

(5038)

Numeric Range	_____		
Don't Know		Y	(5038)
Refused		Z	

Permitted Range
0 TO 4 (Numeric Range)

Q9eypwk And in total, how many staff (including those you have just told me about and the senior manager/yourself) are *working towards* Early Years Professional Status?

IF NECESSARY: Early Years Professional Status is a graduate level (Level 6) status equivalent to Qualified Teacher Status

(5038)

Numeric Range	_____		
Don't Know		Y	(5038)
Refused		Z	

Permitted Range
0 TO 4 (Numeric Range)

**IF Qnchari = Yes
THEN ASK: Qsurplu**

Qsurplu In the most recent financial year, has [+vsetnam+] made any surpluses or reserves, has it just covered its costs or operated at a loss?

Made surpluses	1	(2371)
Covered costs	2	
Operated at a loss	3	
Don't Know	Y	
Refused	Z	

End of Filter Icharit

**IF Qnchari = No OR Qnchari = Don't Know
THEN ASK: Qprofit**

Qprofit In the most recent financial year, has [+vsetnam+] made a profit, just covered its costs or operated at a loss?

Made profit	1	(2372)
Covered costs	2	
Operated at a loss	3	
Don't Know	Y	
Refused	Z	

End of Filter Inotcha

End of Filter Iprofit

**IF (Qsurplu = Operated at a loss) OR (Qprofit = Operated at a loss)
THEN ASK: Qloss2**

Qloss2 Was this loss due to one-off circumstances or payments that are unlikely to be repeated in future years?

Yes	1	(4936)
No	2	
Don't Know	Y	

End of Filter lloss2

End of Filter lloss1

End of Filter lloss

ASK ALL

Q12mon Have you expanded in terms of the number of registered places that you offer in the last 12 months?

Yes	1	(2424)
No	2	
Don't Know	Y	
Refused	Z	

**IF Q12mon = No
THEN ASK: Qincrea**

Qincrea Do you plan to increase the number of registered places that you are able to offer in the next 12 months?

Yes	1	(2425)
No	2	
Don't Know	Y	
Refused	Z	

End of Filter Inotexp**And that's the end of the interview....**

Qrecont It is possible that we may want to contact you again for additional information.
Would you be willing to be contacted again?

Yes - willing to be re-contacted	1	(2449)
No - not willing to be re-contact	2	
Don't Know	Y	

2.3 Qualification List

LIST OF QUALIFICATIONS BY LEVEL

In the interview there are a number of questions about staff qualifications. Please note the level of the highest childcare related qualification for each member of staff. If the qualification was taken prior to the introduction of levels, please look through the examples listed under each level heading to find the relevant qualification. If you are unable to find the qualification and don't know the level, please give the full name of the qualification to the interviewer.

-
1. LEVEL 1
- Foundation Award in Caring for Children (CACHE)
 - Playwork with Children over 5 EMFEC
 - Other – Level 1
-
2. LEVEL 2
- BTEC First Diploma in Caring/ Early Years (BTEC, Edexcel)
 - Certificate in Child Care and Education (CACHE)
 - Certificate in Playwork / Pre-School Practice / Playgroup Practice (PLA, CACHE, NCFE)
 - Childcare in Practice (NOCN)
 - Childcare and Education (NOCN)
 - Childcare and Education in the Early Years (NOCN)
 - Learning Support Assistants Programme (NOCN)
 - Working with Under 2s Certificate (PLA)
 - NVQ Level 2 /Certificate in Children's Care, Learning and Development (CACHE, City & Guilds, NCFE)
 - NVQ Level 2 in Childcare and Education (CACHE, CEYA, City & Guilds, Edexcel)
 - NVQ Level 2 in Playwork / Early Years Care and Education (CACHE, City & Guilds, Edexcel)
 - NVQ Level 2 for Teaching Assistants (BTEC, City & Guilds, CACHE)
 - Any NVQ Level 2 qualification
 - Other – Level 2
-
3. LEVEL 3
- Certificate in Nursery Nursing (NNEB)
 - Certificate in Nursery Management Skills (NAMCW)
 - Certificate in Work with Children (City & Guilds, CACHE)
 - Certificate for Teaching Assistants level 3 (CACHE, NFCE)
 - Certificate in Early Years Curriculum Development (NCFE)
 - Certificate in Childcare and Education (NOCN)
 - Certificate in Childminding Practice / Diploma in Home-based Childcare (CACHE)
 - Advanced Certificate in Playwork/Playgroup practice (NAMCW, NCFE)
 - Advanced Certificate in Childcare and Education (NAMCW)
 - Diploma in Nursery Nursing (NNEB, NAMCW)
 - Diploma in Pre school Practice / Early Years Practice / Childcare & Education (PLA, CACHE)
 - BTEC National Award in Early Years (BTEC, Edexcel)
 - BTEC National Certificate in Early Years/ Childhood Studies (BTEC, Edexcel)
 - BTEC National Diploma in Childhood Studies (Nursery Nursing) (BTEC, Edexcel)
 - BTEC National Diploma in Caring (Nursery Nursing) (BTEC, Edexcel)
 - NVQ Level 3 Children's Care, Learning and Development (CACHE, City & Guilds, Edexcel, EDI)
 - NVQ Level 3 Teaching / Classroom Assistants (BTEC, CACHE, City & Guilds)
 - NVQ Level 3 in Playwork (BTEC, CACHE, City & Guilds)
 - NVQ Level 3 in Childcare and Education (BTEC, CACHE, City & Guilds)
 - NCFE Level 3 Certificate in Early Years Foundation Stage Practice (QCF)
 - Any NVQ Level 3 qualification
 - Other – Level 3
-
4. LEVEL 4
- Certificate in Early Years Practice (Open University)

- Diploma/Certificate in Higher Education
- Diploma in Theory and Practice in the Montessori Method of Education
- Advance Diploma in Child Care and Education (CACHE)
- International Diploma in Montessori Pedagogy
- NVQ Level 4 in Early Years Care and Education (CACHE, City & Guilds, Edexcel)
- NVQ Level 4 in Children's Care, Learning and Development (CACHE, City & Guilds, Edexcel, EDI)
- Any NVQ Level 4 qualification
- Other – Level 4

-
5. Level 5
- BTEC Higher National Certificate in Early Childhood Studies (BTEC, Edexcel)
 - BTEC Higher National Diploma in Early Childhood Studies
 - Early Years Sector Endorsed Foundation Degree
 - Foundation Degree
 - Diploma in Higher Education and Playwork
 - Higher Level Teaching Assistant
 - Other – Level 5

-
6. Level 6
- Degree (BA (Hons) or BSc (Hons))
 - Bachelor of Education (BEd)
 - BA Early Childhood Studies
 - Early Years Professional Status
 - Other - Level 6

-
7. Level 7
- Masters degree
 - Post Graduate Certificate of Education (PGCE)
 - National Professional Qualification for Headship (NPQH)
 - National Professional Qualification in Integrated Centre Leadership (NPQICL)
 - Other – Level 7

-
8. Level 8
- PhD
 - Other – Level 8

-
9. OVERSEAS QUALIFICATION
10. NO RELEVANT QUALIFICATION/ NOT WORKING TOWARDS A QUALIFICATION
11. OTHER
12. DON'T KNOW

2.4 Datasheet

2009 Survey of Childcare Providers

Childcare Providers Data Sheet

F

This form outlines some of the information that the interview will cover. It would be very helpful if you could fill in the information on this sheet before the interview.

For this interview please focus on FULL DAY CARE only.

Please do not include any out of school care when answering the questions.

If you provide childcare or activities for school age children as well as pre-school children, please focus on the pre-school provision where there are differences.

For these questions, we would like you to answer about a typical week in term time. If you are unsure about any question please give your best estimate.

If you have any queries about any of the questions asked, please feel free to call the BMRB Survey Information Line – 0800 051 0881

PLEASE DO NOT RETURN THIS FORM TO DCSF OR BMRB.

Q1	How many OFSTED registered places do you have?	<input type="text"/>
Q2	How many individual children do you have attending in a typical week? I.e. How many children are on the books?	<input type="text"/>
Q3	How many of these children are aged: Under 2 2 years old 3 years old 4 years old 5-7 years old 8 years or older	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Q4	If 3 or 4 year olds attend, over how many weeks per year are they able to access the free early education sessions?	<input type="text"/>

- **STAFF**

If any of the following do not apply, just leave them blank.

Q5	How many paid supervisory staff are employed to run all the childcare sessions in a typical week? (By supervisory staff we mean those excluding the senior manager who are qualified to look after a group of children on their own, whether or not they manage staff)	<input type="text"/>
Q6	How many other paid childcare staff are employed to run all the childcare sessions in a typical week? (By this we mean those who are not qualified to look after a group of children on their own)	<input type="text"/>

- **STAFF DETAILS**

We would like to know a bit of information about the paid staff who work at your organisation, including you. The staff groups we want to look at are:

1. The senior manager or person responsible for day to day management (if more than one senior manager, please provide details about one senior manager and class the 2nd or 3rd senior managers as supervisors).
2. Up to three supervisory staff (those qualified to supervise a group of children on their own, whether or not they manage staff).
IF MORE THAN THREE, PLEASE LIST IN ALPHABETICAL ORDER BY SURNAME AND PROVIDE DETAILS FOR THE FIRST THREE.
3. Up to three other paid childcare staff (those that are not qualified to supervise a group of children on their own)
IF MORE THAN THREE, PLEASE LIST IN ALPHABETICAL ORDER BY SURNAME AND PROVIDE DETAILS FOR THE FIRST THREE.

(Please note that no names will be collected during the interview. Listing them is to help you to select staff only).

Please read instructions on previous page (page 2) before completing this grid.

The grid below outlines the information we would like to collect for each paid member of staff. All information is **confidential** and staff names will not be collected during the interview.

Staff member	Contracted hours worked per week	Pay per hour	Highest level of childcare related qualification held. Please refer to list of qualifications attached, and write in relevant level. If unsure of level, write the name of the qualification.
Senior manager	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supervisor 1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supervisor 2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supervisor 3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other childcare staff 1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other childcare staff 2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other childcare staff 3.	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you have staff who are not included in this grid, please answer Q8

(I.e. if you have more than 3 supervisory staff, or more than 3 other paid childcare staff).

Q8	<p>In total, how many staff (including those on the grid) have their <i>highest</i> qualification relevant to working with children or young people at the following levels:</p> <p>a) No qualifications</p> <p>b) NVQ Level 1 or 2 (or equivalent)</p> <p>c) NVQ level 6 or above (or equivalent)</p>	<input type="text"/> <input type="text"/> <input type="text"/>
-----------	--	--

**THANK YOU FOR COMPLETING THIS FORM
PLEASE KEEP THIS SHEET TO HELP YOU WITH THE
INTERVIEW.**

PLEASE DO NOT RETURN THIS FORM TO DCSF OR BMRB.

**WE WILL BE CARRYING OUT INTERVIEWS THROUGHOUT
BETWEEN JUNE AND OCTOBER 2009, SO PLEASE KEEP THIS
SHEET IN A SAFE PLACE.**

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